

**Kirkland Transportation Commission
Meeting Notes
Wednesday, September 27, 2017**

An audio recording of the meeting is available on the [Transportation Commission Page](#) of the City website.

Call to Order

Chair Perlic called the meeting to order at 6:05 PM.

Members Present:

<input checked="" type="checkbox"/> Kurt Ahrensfield	<input checked="" type="checkbox"/> Ken Dueker	<input type="checkbox"/> Xander Fiss	<input checked="" type="checkbox"/> Grace Guerrero
<input checked="" type="checkbox"/> Terry Marpert	<input checked="" type="checkbox"/> Lisa McConnell	<input checked="" type="checkbox"/> John Perlic	<input checked="" type="checkbox"/> Michael Snow

Kirkland Staff Present: Joel Pfundt, Kathy Brown, Stephen Padua, Laura Drake – Public Works Department.

Others Present: None.

Review of past meeting notes

Notes from the July 26, 2017 meetings were not available for review and approval.

Items from the Audience

None.

2018-2019 Work Plan

Joel Pfundt, Transportation Manager, presented the draft 2018-2019 Work Plan to the Commission for review and comment. A Commission Work Group made up of Commissioners McConnell, Snow and Ahrensfield met on August 31, 2017 to review in detail the 2016-2017 Work Plan and make recommendations to develop a draft 2018-2019 Work Plan. Chair Perlic was also planning to attend the August 31, 2017 Work Group meeting, but was not able to because of a conflict. He did send his comments along in advance of the meeting and they were included in the discussion.

The presentation consisted of walking through the staff evaluation and meeting notes from the August 31 Commission Work Group meeting and then the draft 2018-2019 Work Plan which was based on the outcomes from the Work Group meeting. The Commission recommended moving Impact Fees to an ongoing monitoring task from the We Respond and Advise on These section. A new We Respond and Advise on These item was added called Neighborhood Plans and Development in anticipation of more neighborhood plans and major development projects being presented to the Commission. The Commission also requested that an update on Concurrency be provided to the Commission during the fourth quarter of 2017.

Neighborhood Greenways

Laura Drake, Project Engineer, and Stephen Padua, Transportation Planner, provided an update on the status of Kirkland's Neighborhood Greenway Project. They described that a task force made of representatives from City staff and the community is working on developing design guidelines concurrently with the implementation of the City's first two neighborhood greenways. These design guidelines will be used to help guide the development of future neighborhood greenways in Kirkland. The first draft of the guidelines is in development now.

The presentation then described the design concepts that have been developed for the first two projects: the NE 75th Street Greenway and the 128th Avenue NE Greenway. City staff is moving forward with selecting a consultant to complete the design of these projects with a goal of having them under construction in March 2018 and complete by the end of September 2018.

Commissioners were supportive of the implementation of neighborhood greenways in Kirkland and provided comments. The Commission suggested avoiding adding bike lanes to local streets and eliminating on-street parking. The Commission also asked the team to consider including connections to the Cross Kirkland Corridor and Lake Washington Institute of Technology at the north end of the 128th Avenue NE Greenway either now, or as future neighborhood greenway projects.

Transit Implementation Plan

Stephen Padua, Transportation Planner, presented the latest status of the Kirkland Transit Implementation Plan (KTIP). He described the project scope, which focuses on reviewing existing conditions, providing technical analysis, gathering comments from the community and our regional partners through a defined public involvement plan, and developing the implementation plan. He also presented the schedule for the project which includes three more meetings with the Commission, two public outreach events, and four meetings of a Technical Advisory Committee made up of staff from the City of Kirkland along with other Cities and agencies involved in transit. There will also be online information provided regarding the project. The schedule anticipates the project wrapping up with a presentation to Council during the summer of 2018.

The Commission recommended that education be part of the planning process. They suggested that staff look at ways to provide materials in multilingual formats, and rely as much as possible on pictures to communicate ideas and to lower barriers to entry. Commissioners also suggested doing outreach at transit stations to get more involvement. They also asked that the implementation plan include an ongoing monitoring component.

Updates from Commissioners/Staff

Staff reported on the following:

- 6th Street Corridor Study – Next steps include presentation of draft report to Council, Commission meeting to respond Commission comments and summarize Council comments, and return to Council for action on final plan
- Finn Hill Neighborhood Plan and Connections – Next steps include Planning Commission on 9/28/2017, and a tentatively planned 10/10/2017 Open House and 10/26/2017 Public Hearing
- SR 520 Transit Route Restructure – Phase III outreach delayed to spring 2018 pending outcome of ongoing Montlake Triangle discussion and any SR 520 transit service change moved to 2019
- REMINDER: Totem Lake Field Trip on October 14, 9:00 AM – Noon
- Required Open Government Training – Complete training by 10/25/2017 meeting, at the Commission's request an email reminder will be provided between now and the October meeting

Commissioners reported on the following:

- McConnell stated she performed bicycle and pedestrian counts at Northup Way and Lake Washington Blvd as part of [Washington State Bicycle and Pedestrian Documentation Project](#)
- McConnell ~~attended~~ announced that the Northup Way Corridor Improvements Project Celebration on 9/26/2017

Meeting adjourned unanimously approved to adjourn at approximately 8:30 PM.