2016-2017 Transportation Commission Work Plan

September 2016

✱ = Council Milestone
= Commission Work Item
= Ongoing Work Item

PRIORITY: 1 = High and 5 = Low

					2016				2017			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	2016 ESTIMATED FTE BY TASK	July	Sept	Oct	Nov-Dec	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS & PROJECTS	1	Quarterly status report, and annual review and feedback	0.1								
2	TMP IMPLEMENTATION	1	Identify and recommend to Council measures for tracking TMP implementation.	0.25				✱		✱		
3	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC. (*This item is a work in progress*)	0.3				✱				
4	GREENWAYS	1	Develop greenway design guidelines based on best practices and TMP.	0.25								
5	CONCURRENCY	1	Annual status report on implementation and status.	0.1								
6	CLIMATE CHANGE	1	Support and monitor the City's goals to reduce transportation related greenhouse gas emissions.	NA						✱		
7	ENSURE THAT THE CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN IS IMPLEMENTED METHODICALLY	3	Review project implementation to ensure it is consistent with the CKC Master Plan, including site visit.	NA								
8	CITY OF KIRKLAND TRANSIT STUDY	1	Study will examine local and regional transit issues. Assist with scope development and provide feedback to staff on study results.	NA								✱
9	ACTIVE TRANSPORTATION PLAN	4	Review status and implementation of current plan, recommend update actions.	NA								✱
10	WORK PLAN	1	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1	✱				✱			
WE INFLUENCE THESE:												
11	6TH STREET STUDY	1	Identify key concepts and issues to be reviewed during the study and provide feedback on draft study conclusions. (*This item is a work in progress)*	0.25								
12	LEGISLATIVE ADVOCACY	3	Work with staff to identify Transportation Commission role, including regarding 405 Express Toll Lanes and SR 520 linkages.	0.1								
13	ST 3	1	Review final ST3 System Plan and recommend next steps based on outcome of November 2016 ballot measure.	NA								
14	METRO LONG-RANGE PLANNING	1	Review plan and recommend how results can be used in City of Kirkland Transit Study.	NA								
15	GUIDE NEXT GENERATION OF ITS THROUGH DEVELOPMENT OF A LONG-RANGE PLAN.	3	Review current status of City's ITS System and recommend next steps.	NA								
HOUSEKEEPING:												
16	CONDUCT ANNUAL ELECTION	5		NA								
WE RESPOND AND ADVISE ON THESE:												
17	CITY ORDINANCES AND POLICIES	2	Review as requested by staff or Council.	NA								
18	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
19	IMPACT FEES	5	Review as requested by staff or Council.	NA								
20	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	NA								
21	AS REQUESTED BY COUNCIL, CITY MGR, STAFF	5	As requested, advise on any subject brought to the commission.	NA								
FUTURE TOPICS:												
22	LAKE WASHINGTON PROMENADE	2	Track inclusion of project in the CIP	NA								
23	NEIGHBORHOOD SAFETY PROGRAM	5	Potential future work program item.	NA								
24	TRANSPORT DEMAND MANAGEMENT	5	Potential future work program item.	NA								
25	VISION ZERO/SAFTEY	5	Potential future work program item.	NA								
26	DESIGN A KIRKLAND PEDESTRIAN HIGHWAY SYSTEM - KPHS.	5	Potential future work program item.	NA								
27	520 LINKAGES	5	Potential future work program item.	NA								