



## ATHLETIC FIELD USE APPLICATION

<b>INSTRUCTIONS - Please print clearly.</b>					
<ul style="list-style-type: none"> <li>Review our <a href="#">website</a> for complete details on policies of use, locations/seasons available, and field use fees.</li> <li>Submit a unique application for each program category, tournament, camp, event, etc.</li> <li>Submit via: Email: <a href="mailto:eparks@kirklandwa.gov">eparks@kirklandwa.gov</a> /Mail/In-Person: City of Kirkland, Parks and Community Services Department, 123 5th Avenue, Kirkland, WA, 98033 (<i>drop off only – applications are not reviewed at the counter</i>).</li> <li><b>New in 2018:</b> Field use fees are due in full prior to use.</li> </ul>					
<b>1. LEAGUE/ORGANIZATION/COMPANY INFORMATION</b>					
Name of League/Organization/Company:					
League/Organization/Company Email Address:					
League/Organization/Company Mailing Address:					
City:		State:		Zip Code:	
Organization Status:	<input type="checkbox"/> Non-Profit and Non-Profit ID Number:			<input type="checkbox"/> Commercial	
League Classification:	<input type="checkbox"/> Youth	<input type="checkbox"/> Adult			
Number of Teams In Organization:			Number of Participants/Players In Organization:		
<b>2. LEAGUE/ORGANIZATION/COMPANY REPRESENTATIVE INFORMATION</b>					
Primary Representative Contact Name:			Email Address:		
Phone Number(s):					
Representative Mailing Address:					
City:		State:		Zip Code:	
<b>3. USE INFORMATION –Submit separately for each one-time use (company game, camp, tournament) or each program/age group.</b>					
3a.	<input type="checkbox"/> Baseball/Softball	<input type="checkbox"/> Soccer	<input type="checkbox"/> Lacrosse	<input type="checkbox"/> Football	<input type="checkbox"/> Other: _____
3b.	<input type="checkbox"/> Games & Practices	<input type="checkbox"/> Games Only	<input type="checkbox"/> Practices Only		
	<input type="checkbox"/> Sports Camp/Clinic	<input type="checkbox"/> Tournament (Tournament Name: _____)			
	<input type="checkbox"/> One-Time Social/Company Picnic/Fun Game. Describe Activities: _____				<input type="checkbox"/> Special Event/Festival Use
<b>4. FIELD CATEGORY NEEDED - Submit a separate request form for each category, program, tournament, camp, etc.</b>					
<input type="checkbox"/> Youth 60' Basepath Baseball/Softball with:	<input type="checkbox"/> 46' Pitching	<input type="checkbox"/> 43' Pitching	<input type="checkbox"/> 40' Pitching	<input type="checkbox"/> 35' Pitching	
<input type="checkbox"/> Baseball with:	<input type="checkbox"/> 90' Basepath/60'6" Pitching	<input type="checkbox"/> 80' Basepath/54' Pitching			
<input type="checkbox"/> Adult/Senior Softball with:	<input type="checkbox"/> 65' Basepath/50' Pitching	<input type="checkbox"/> 60' Basepath/43' Pitching			
<input type="checkbox"/> Soccer/Lacrosse/Other with:	<input type="checkbox"/> Field Space with _____ Dimensions				
<b>5. TIMEFRAME – Choose and complete either "One-Time Use" or "Seasonal/Ongoing Use" information below.</b>					
<input type="checkbox"/> <b>One-Time Use</b> (company picnic, practice, game, tournament or camp)					
Date(s): _____					
Start Time: _____		End Time: _____		Field Prep(s) Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>OR</b>					
<input type="checkbox"/> <b>Seasonal/On-Going Use</b> (use for a full season) - List exact season start and end dates below:					
Start Date: _____		End Date: _____			
Exception(s) in requested date range: _____					
Day(s) of the week requested:					
<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday <input type="checkbox"/> Sunday
Time requested weekday(s): _____			Time requested weekends: _____		

**6. LOCATION(S)** See [Park User Fees](#) for fee information. *Field Prep services are offered at 132nd Square Park, Crestwoods Park, Everest Park, Juanita Beach Park, Lee Johnson Field and Kirkland Middle School (subject to staff availability). Additional fees apply.*

**Premier Fields**

*Resident \$15/hour; Resident (Non-Profit) \$5/hour  
Non-Resident \$18/hour; Non-Resident (Non-Profit) \$6/hour*

<input type="checkbox"/> Crestwoods Park	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Field 3	<input type="checkbox"/> Field 4
<input type="checkbox"/> Everest Park	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Field 3	<input type="checkbox"/> Field 4
<input type="checkbox"/> Lee Johnson Field at Peter Kirk Park (Lighting fees required based on time of reservation)				

**Kirkland Maintained Fields**

*Resident \$7/hour; Resident (Non-Profit) \$2/hour;  
Non-Resident \$8.50/hour; Non-Resident (Non-Profit) \$2.50/hour*

<input type="checkbox"/> 132 <sup>nd</sup> Square Park	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Field 3
<input type="checkbox"/> Juanita Beach Park	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Field 3 (Open Space)
<input type="checkbox"/> Other(s):			
<input type="checkbox"/> Emerson High School Field			
<input type="checkbox"/> Finn Hill Middle School	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	Football Field and track listed below
<input type="checkbox"/> Kirkland Middle School	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	Football Field and track listed below
<input type="checkbox"/> Ben Franklin Elementary	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	
<input type="checkbox"/> Juanita Elementary	<input type="checkbox"/> Field 1 – Rear Field (District maintains 2 <sup>nd</sup> field. Field listed below.)		
<input type="checkbox"/> Rose Hill Elementary	<input type="checkbox"/> Field 2 (District maintains Field 1. Field listed below.)		
<input type="checkbox"/> Mark Twain Elementary	<input type="checkbox"/> Field 1 (Grass)	<input type="checkbox"/> Field 2 (Dirt)	

**Lake Washington School District Maintained Fields**

*Resident \$1/hour; Resident (Non-Profit) \$0/hour  
Non-Resident \$1.50/hour; Non-Resident (Non-Profit) \$1/hour*

<input type="checkbox"/> International/Community School Field			
<input type="checkbox"/> Juanita High School	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Field 3
<input type="checkbox"/> Finn Hill Middle School	<input type="checkbox"/> Football Field	<input type="checkbox"/> Track	Field 1 and 2 listed above
<input type="checkbox"/> Kamiakin Middle School	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Football Field   <input type="checkbox"/> Track
<input type="checkbox"/> Kirkland Middle School	<input type="checkbox"/> Football Field	<input type="checkbox"/> Track	Field 1 and 2 listed above
<input type="checkbox"/> AG Bell Elementary	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	
<input type="checkbox"/> Helen Keller Elementary	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	
<input type="checkbox"/> John Muir Elementary Field			
<input type="checkbox"/> Juanita Elementary	<input type="checkbox"/> Field 2 – Front Field (Rear Field listed above)		
<input type="checkbox"/> Peter Kirk Elementary	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	
<input type="checkbox"/> Robert Frost Elementary Field			
<input type="checkbox"/> Rose Hill Elementary	<input type="checkbox"/> Field 1 (Field 2 listed above.)		
<input type="checkbox"/> Carl Sandburg Elementary	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	
<input type="checkbox"/> Thoreau Elementary	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	

**Lake Washington School District Synthetic Fields**

**Lakeview Elementary School**

*Youth, Resident \$25/hour; Youth, Non-Resident \$35/hour  
Adult, Resident \$35/hour; Adult, Non-Resident \$50/hour*

**Lake Washington High School**

*Youth, Resident \$50/hour; Youth, Non-Resident \$60/hour  
Adult, Resident \$80/hour; Adult, Non-Resident \$90/hour*

<input type="checkbox"/> Lakeview Elementary School Field			
<input type="checkbox"/> Lake Washington High School	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	

**7. APPLICANT SIGNATURE – Initial and sign below.**

\_\_\_\_\_ I certify that I am 18 years of age or older.

\_\_\_\_\_ The undersigned hereby makes application to the City of Kirkland (City) for use of park facilities and certifies the information given in the application and supporting material is correct.

\_\_\_\_\_ **INSURANCE:** The City of Kirkland does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the applicant, its member, or those attending the event. If applying individual/organization is required to be covered by general liability insurance by the City, the applicant will be responsible for obtaining and providing proof of said insurance, via required insurance documents as detailed within the City of Kirkland Athletic Field Use Policies.

<b>Print Applicant Name</b>	<b>Signature of Applicant</b>	<b>Date</b>

**For Official Use Only**

Staff:	Date Received:
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