SMART BUSINESS GUIDE
to waste reduction and recycling
waste reduction at work

WHY RECYCLE?
IT SAVES MONEY
Recycling service is free to all Kirkland businesses. By recycling, you can decrease your garbage and lower your garbage bill.

IT’S GOOD FOR THE ENVIRONMENT
Recycling conserves resources like energy and water. Materials are also reused instead of going to the landfill.

IT’S EASY
City of Kirkland staff can provide you with recycling tools and assistance to get your recycling program up and running quickly.

WE CAN HELP
• FREE deskside recycling containers (limited supply)
• Recycling posters and guides
• On-site assistance and waste assessments
• Presentations to employees on recycling and composting
WASTE REDUCTION TIPS

REDUCE

The best way to cut down on your waste is to not produce it in the first place
Set printers to default to double-sided printing and preview your documents before hitting the “print” button
Repair items instead of replacing
Purchase products in bulk to reduce packaging
Switch to an electronic filing system instead of paper

REUSE

By reusing, you decrease the need to buy new things and instead can use products to the end of their lifecycle
Use durable cups, plates and utensils
Create a “reuse” station in your office for boxes, folders, scrap paper
Donate items when no longer needed

RECYCLE

Conserve resources and recycle materials so they can be turned into new products instead of going to the landfill
Place recycling bins at each workspace, copy room, and common area
Form a team to monitor recycling and keep staff motivated

BUY RECYCLED PRODUCTS

Recycling involves taking used materials and processing, remanufacturing, and selling them as new products. It is important to invest in recycled products to continue this cycle. Look for these phrases and symbols to signify recycled content products:

Post-consumer content
Product is made from materials used and recycled at home or work.

Pre-consumer content
Product is made from scrap materials from manufacturing.

This product is made from recycled materials.

Contact your supplier to see what recycled content options they have.

KIRKLAND GREEN BUSINESS PROGRAM

The Green Business Program recognizes Kirkland businesses that go the extra mile to incorporate green practices into their business. See if your business qualifies or what steps to take to get recognized.

www.kirklandwa.gov/greenbusiness
CONTAINER SIZES

Find a container size and service frequency that works for your business needs.

*Note: Wheels available on 1 – 4 yard containers only.
### BUSINESS GARBAGE RATES

#### DUMPSTERS (VARIABLE PICKUP)

<table>
<thead>
<tr>
<th>Container Size</th>
<th>Rate by Year</th>
<th>Monthly Cost 1x Week</th>
<th>2x Week</th>
<th>3x Week</th>
<th>4x Week</th>
<th>5x Week</th>
<th>6x Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 c.y. dumpster</td>
<td>2015</td>
<td>$91.99</td>
<td>$177.49</td>
<td>$263.04</td>
<td>$348.57</td>
<td>$434.10</td>
<td>$519.64</td>
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<tr>
<td></td>
<td>2016</td>
<td>$94.96</td>
<td>$183.24</td>
<td>$271.56</td>
<td>$359.86</td>
<td>$448.15</td>
<td>$536.46</td>
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<tr>
<td>1.5 c.y. dumpster</td>
<td>2015</td>
<td>$116.69</td>
<td>$225.79</td>
<td>$334.88</td>
<td>$444.00</td>
<td>$553.08</td>
<td>$662.25</td>
</tr>
<tr>
<td></td>
<td>2016</td>
<td>$120.46</td>
<td>$233.10</td>
<td>$345.72</td>
<td>$458.37</td>
<td>$570.98</td>
<td>$683.69</td>
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<tr>
<td>2 c.y. dumpster</td>
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<td>$140.89</td>
<td>$272.36</td>
<td>$403.87</td>
<td>$535.34</td>
<td>$666.83</td>
<td>$799.52</td>
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<tr>
<td></td>
<td>2016</td>
<td>$145.45</td>
<td>$281.18</td>
<td>$416.95</td>
<td>$552.67</td>
<td>$688.43</td>
<td>$825.41</td>
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<tr>
<td>3 c.y. dumpster</td>
<td>2015</td>
<td>$187.03</td>
<td>$363.29</td>
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<td>$715.81</td>
<td>$892.08</td>
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<td></td>
<td>2016</td>
<td>$193.08</td>
<td>$375.06</td>
<td>$557.02</td>
<td>$738.99</td>
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<td>$1,102.96</td>
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<td>4 c.y. dumpster</td>
<td>2015</td>
<td>$233.61</td>
<td>$454.64</td>
<td>$675.69</td>
<td>$896.73</td>
<td>$1,117.77</td>
<td>$1,338.82</td>
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<tr>
<td></td>
<td>2016</td>
<td>$241.17</td>
<td>$469.36</td>
<td>$697.57</td>
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<td>$1,153.96</td>
<td>$1,382.17</td>
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<tr>
<td>6 c.y. dumpster</td>
<td>2015</td>
<td>$325.48</td>
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<td>2016</td>
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<td>$656.57</td>
<td>$977.30</td>
<td>$1,297.96</td>
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<tr>
<td></td>
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<td>$1,669.55</td>
<td>$2,082.64</td>
<td>$2,495.75</td>
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#### Carts (Weekly Pick-up)

<table>
<thead>
<tr>
<th>Cart Size</th>
<th>Rate by Year</th>
<th>Monthly Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 gal cart</td>
<td>2015</td>
<td>$14.76</td>
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<tr>
<td></td>
<td>2016</td>
<td>$15.25</td>
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<tr>
<td>35 gal cart</td>
<td>2015</td>
<td>$22.97</td>
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<tr>
<td></td>
<td>2016</td>
<td>$23.73</td>
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<tr>
<td>64 gal cart</td>
<td>2015</td>
<td>$41.99</td>
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<tr>
<td></td>
<td>2016</td>
<td>$43.38</td>
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<tr>
<td>96 gal cart</td>
<td>2015</td>
<td>$62.98</td>
</tr>
<tr>
<td></td>
<td>2016</td>
<td>$65.07</td>
</tr>
</tbody>
</table>

### Miscellaneous Services (2015/2016)

- **Carry-out service (per container):** $4.46 / $4.61
- **Roll-out container:** $7.43 / $7.68
- **Unlock container:** $2.52 / $2.60
- **Gate opening:** $4.46 / $4.61
- **Pressure washing (per yard):** $26.71 / $27.57

These rates are for 2015-2016. Prices do not include 10.5% Utility Tax or monthly hazardous waste fee.
The items on the right are recyclable in Kirkland and go in your blue cart or dumpster.

Questions?
recycle@kirklandwa.gov
425.587.3812
www.kirklandwa.gov/recycle

Clean and empty items. Ignore numbers on plastics, recycle by shape.
As a business, unwanted items can accumulate in the workplace. Check these resources for information on how to dispose items properly.

**How Do I Get Rid Of...?**

**Electronics:** [www.ecyclewa.org](http://www.ecyclewa.org)

**Cell phones and rechargeable batteries:** [www.call2recycle.org](http://www.call2recycle.org)

**Fluorescent bulbs and tubes:** [www.lightrecyclewa.org](http://www.lightrecyclewa.org)

**Hazardous waste:** [www.hazwastehelp.org](http://www.hazwastehelp.org)

**Foam products and packing peanuts:** [www.styrorecycle.com](http://www.styrorecycle.com)

**Industrial materials:** [www.hazwastehelp.org/imex](http://www.hazwastehelp.org/imex)

**Construction debris:** [your.kingcounty.gov/solidwaste/facilities/cdl-stations.asp](http://your.kingcounty.gov/solidwaste/facilities/cdl-stations.asp)

**Miscellaneous items:** [your.kingcounty.gov/solidwaste/wdidw](http://your.kingcounty.gov/solidwaste/wdidw)
The items on the right go in your green cart or dumpster. Bag all trash. No electronics, hazardous waste, or CFL bulbs.

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COMPOST

Take the next step! Composting service is available at no additional cost to all qualified Kirkland businesses. Your business will be provided with one or two, lined gray carts for your compostables, which may be emptied up to twice a week.

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FOOD SCRAPS AND LEFTOVERS
- fruit/vegetable scraps
- egg shells, nut shells, beans
- dairy products (cheese, yogurt, etc.)
- bread, pasta, grains
- meat, chicken, fish, seafood

FOOD-SOILED PAPER
- coffee grounds, filters
- teabags
- napkins, paper towels
- paper bags
- newspaper
- shredded paper
- greasy pizza boxes
- paper egg cartons, berry cartons
- waxed cardboard
- non-shiny (uncoated) paper plates
- Cedar Grove-approved compostable containers and tableware

YARD TRIMMINGS
- plants, flowers (remove pots)
- grass clippings, weeds, roots
- leaves
- tree branches (under 4’ long, 4” in diameter)
- untreated wood
CONTACT US

City of Kirkland Recycling Hotline
Contact for all your recycle, compost, and trash questions.
(425) 587-3812
recycle@kirklandwa.gov
www.kirklandwa.gov/recycle
@KirklandEnviro www.facebook.com/KirklandEnviro

Waste Management
Contact to start new service, report missed pickups, and ask questions about your bill.
1 (800) 592-9995
www.wmnorthwest.com/kirkland