



## CITY OF KIRKLAND

Planning and Community Development Department

123 Fifth Avenue, Kirkland, WA 98033

425.587.3225 - [www.kirklandwa.gov](http://www.kirklandwa.gov)

### CITY OF KIRKLAND NOTICE OF APPLICATION WALLUX SHORT PLAT, CASE NO. [SUB15-00451](#)

**PROPOSAL:** Jason Lux, the applicant, is requesting a Process I Short Plat Permit to subdivide one parcel of 0.33 acres into two separate parcels in the RS 7.2 Use Zone. Related to Case No. LLA15-00447. The application was received by the City on March 3, 2015 and was deemed complete on April 8, 2015.

**LOCATION:** [1031 4<sup>th</sup> Street](#).

**NEIGHBORHOOD:** Norkirk

**REVIEW PROCESS:** The decision on this application will be made by the Planning Director. Prior to the decision, there is an opportunity for the public to submit written comments, as described below. The Director will also receive a report from the Planning Department staff making a recommendation on the application. The decision will be based on whether the application complies with Kirkland's Zoning Code and other applicable codes.

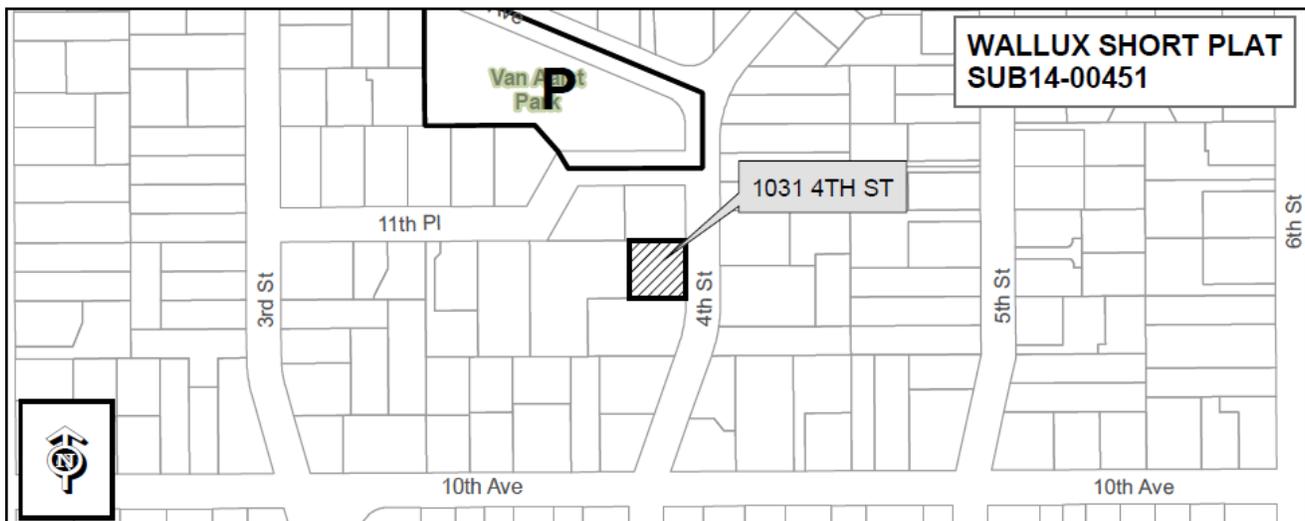
**PUBLIC COMMENT:** Comments may be provided in writing only. **To be considered, written comments must be received prior to 5 p.m. on May 4, 2015.** Send written comments to project planner, Scott Guter, 123 5<sup>th</sup> Avenue, Kirkland, WA 98033 or to e-mail [sguter@kirklandwa.gov](mailto:sguter@kirklandwa.gov). **Please indicate your name, mailing address, e-mail address and refer to permit number SUB15-00451.** A copy of the Director's decision will be mailed to those providing written comments before the comment deadline. Others may obtain copies from the Planning Department.

**APPEALS:** *The Planning Director's decision may be appealed to the Hearing Examiner only by the applicant or those who submitted written comments by the comment deadline.* Additional information about how to appeal will appear in the staff report and Planning Director's decision.

**FOR MORE INFORMATION:** For more information about this application, please contact project planner, Scott Guter, City of Kirkland Planning Department at 425.587.3247 or [sguter@kirklandwa.gov](mailto:sguter@kirklandwa.gov). (Additional information is available at [www.mybuildingpermit.com](http://www.mybuildingpermit.com)). Application materials are contained in the official file available in the Planning Department, 123 5<sup>th</sup> Avenue, Kirkland, 8 a.m.–5 p.m. Mon.–Fri.

The City has requested the following studies pertinent to the application: Geotechnical Report

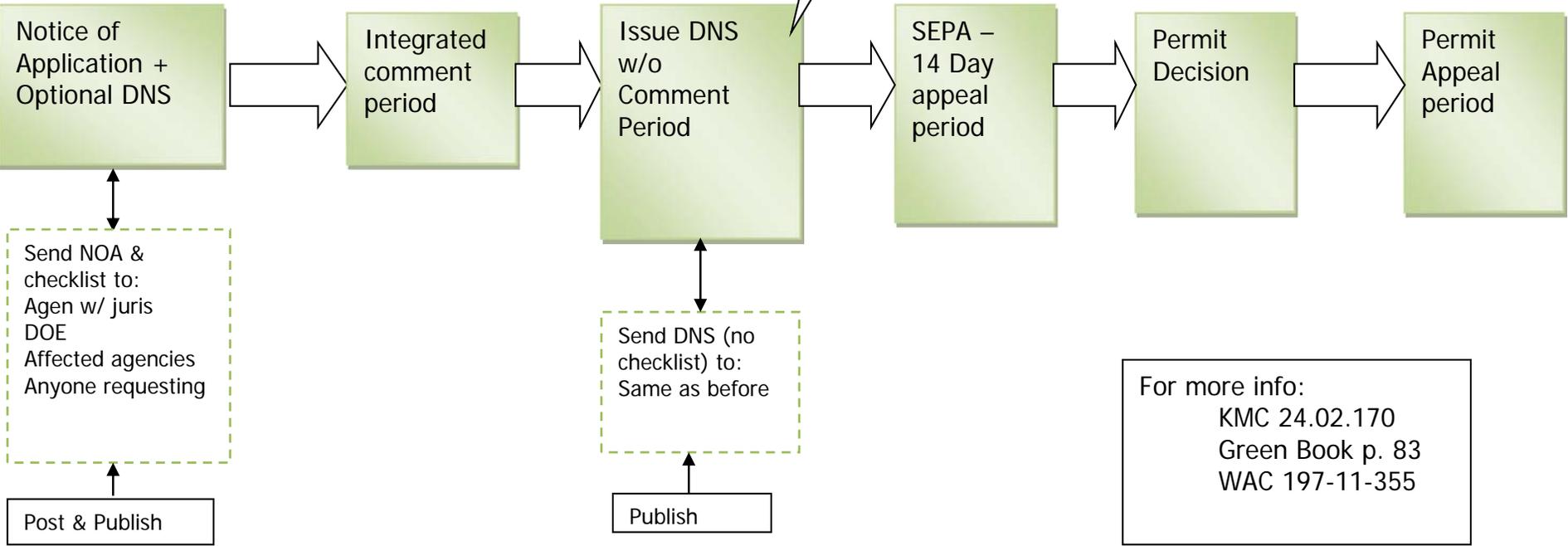
Publishing Date: April 16, 2015



# OPTIONAL DNS PROCESS

Use the Optional DNS process when you have completed the environmental review at the time you issue the Notice of Application. In other words, the City expects to issue a straight DNS or already knows the mitigation measures needed and lists them. Otherwise use the standard SEPA process.

If mitigations are proposed after the close of the comment period, provide a 2<sup>nd</sup> comment period & notice.



Review application for completeness  
 Add notes to Environmental Checklist  
 If mitig measures are identified, prepare Memo MDNS.doc  
 Review SEPA with Planning Supervisor  
 If mitigating measures are identified, send letter to applicant SEPA Mit Meas  
 Fill out Step 2 NOA & Opt. DNS & give to Off Tech

Prepare DNS form for Responsible Official's signature  
 Route the SEPA materials to the Responsible Official  
 Prepare the letter to applicant Ltr Env Det  
 Complete SEPA Instruct Sheet and give to Off Tech