

RICHARD D. JOHNSON,
Court Administrator/Clerk

The Court of Appeals
of the
State of Washington

DIVISION I
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April 18, 2014

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CASE #: 70542-3-I
Potala Village Kirkland, LLC, Respondents v. City of Kirkland, Appellant

**** Read this Notice Carefully ****
**** This is the only notice counsel will receive. ****

Counsel:

The Court of Appeals is committed to the timely and expeditious processing of cases on appeal. In order to facilitate that objective, and to ensure adequate advance notice to all parties, Division I has instituted changes in the oral argument calendaring process. Oral argument in this case has been scheduled for June 6, 2014 at 9:30 am before Judges Leach, Trickey and Cox at the Court of Appeals. Pursuant to RAP 11.4(a), the court has scheduled 10 minutes per side for oral argument.

Because of the significant advance notice regarding the calendaring of this matter, continuances will ordinarily not be granted. Continuances will be granted only on a showing of good cause.

If counsel desires either additional time for oral argument, or a continuance, **a written motion must be filed by April 30, 2014. Failure to file a written motion for continuances by the date identified will result in the case being heard on the scheduled date.**

Counsel has sole responsibility for determining whether the proper record to review the appeal has been filed with this court. Counsel's failure to ensure the filing of a proper record necessary for review may result in the imposition of sanctions pursuant to RAP 18.9.

No. 70542-3-I-I/2

Counsel should acknowledge receipt of this letter. Please date and sign the attached copy of this letter and return it to the undersigned within five days of receipt.

Sincerely,



Richard D. Johnson
Court Administrator/Clerk

jh

Name: -----

Bar #: -----

Sign: -----