



MEMORANDUM

Date: December 18, 2008

To: Planning Commission

From: Paul Stewart, Deputy Planning Director

Subject: Discussion Topics for the February 12 Planning Commission Retreat

The Planning Commission retreat is scheduled for February 12, 2008. We are still determining the location. Typically we start at 6:00 with dinner provided. Due to budget constraints we will not be able to provide the dinner this time. We can still start at 6:00 if the Commission prefers or we can begin at our regular meeting time at 7:00.

At the retreat we will discuss the draft work program, Commission items of interest, as well as possible issues or topics for the joint meeting with the City Council scheduled for March 17th. Attached is the current adopted work program for reference. At the retreat, staff will propose a 2009-2011 Planning Work Program in detail. As we think about the upcoming work program, budget cutbacks will affect what we can accomplish. The Planning Department has had a reduction in two positions (both were vacant at this time). We have also had significant reductions in funds for long range projects such as neighborhood plans. This will affect such things as special studies, consulting services, and public outreach and information. We will propose a work program that balances available staffing, timing and priorities for the major tasks and projects.

We received one private amendment request to convert the Bridle Trails Shopping Center to a mixed use project similar to Juanita Village. We also have one carry-over PAR from Keith Maehlum to expand the allowed uses in the Plaza at Yarrow Bay (e.g. restaurant). These will come before the Planning Commission at a later meeting.

At the January 8th, 2009 meeting staff is requesting the Commission identify other topics for discussion at the February retreat along with the proposed work program. At last year's retreat we also covered the following items:

- Year-in-Review (PC accomplishments and development activity around the city)
- Neighborhood Plans (timing and process)
- Private amendment requests (timing and process)
- Working with the City Council

				2008												2009				2010			
TASK		PROJECT MANAGER	2008 STAFF	J	F	M	A	M	J	J	A	S	O	N	D	1st	2nd	3rd	4th	1st	2nd	3rd	4th
SPECIAL TASKS																							
8	Downtown	McMahan	.4 FTE																				
9	Impact Fees	Swan																					
10	Database Management	Goble	.2 FTE																				
11	Regional Plans	Shields	.1 FTE																				
12	Annexation	Shields/Swan	1.0 FTE																				
	• Potential Annexation Area																						
	• Bridleview Annexation																						