



MEMORANDUM

Date: February 2, 2009

To: Planning Commission

From: Paul Stewart, Deputy Planning Director

Subject: Planning Commission Retreat and Planning Work Program

Introduction

The Planning Commission's annual retreat is scheduled for February 12th from 6:00 – 9:15 pm at the meeting room at McAuliffe Park (10824 NE 116th Street). The entrance to the facility is from 108th Avenue.

The retreat will cover the following subjects:

- Review of 2008 projects and workload
- Review of the draft 2009-2011 Planning Work Program
- Discussion on specific items

Review of 2008 & Workload

2008 was a very busy year for the Planning Commission. Attachment 1 lists the Commission meetings and topics for 2008. The issue that dominated the Commission's time and calendar were the private amendment requests particular the Touchstone, Orni and Altom Comprehensive Plan Amendments, Zoning Code changes and Planned Action Ordinance. In 2008, the Commission met on 28 occasions compared to 19 meetings in 2007. Twenty of the 28 meetings (70%) were devoted to private amendment requests - primarily Park Place. Touchstone was on the agenda for 17 of the Commission meetings (approximately 60% of the meetings). These meetings do not reflect attendance by Commission members at City Council meetings when presenting the Commission's recommendations. The other major topics the Commission worked on in 2008 included the Costco PAR, the South Kirkland Park and Ride plan amendments and the Shoreline Master Program.

The projects the Commission addressed in 2008 include:

- Nakhjiri and Kirkland Congregational Church Private Amendment Request (adopted by Council)
- Gordon Hart Private Amendment Request (approved by Council)
- Touchstone, Orni & Altom Private Amendment Request (adopted by Council)

- Costco Private Amendment Request (adopted by Council)
- Shoreline Master Program (in progress)
- South Kirkland Park & Ride Comprehensive Plan amendments (approved by Council and HCC)
- Miscellaneous Code Amendments (approved by Council)

Also of note is the status of the Orni private amendment request and Planned Action Ordinance. The City Council deferred action on this at their December 16th meeting in order for the applicant and neighbors to try and work on a compromise. Negotiations have been underway but not resolved to date.

Planning Work Program

The Draft 2009-2011 Planning Work Program is included as Attachment 2. Attachment 3 is the summary of the individual tasks noted on the work program. *(Note: Attachment 4 is the current adopted work program that the City Council adopted April 15, 2008).*

Of particular note when considering the tasks and schedule is the City's fiscal condition. The City is facing significant budget issues. In 2008, sales tax collections and development fee revenues have declined and that trend is expected to continue. The Department of Planning lost two positions in the 2009-2010 biennial budget (an Associate Planner and a Receptionist). These positions were unfilled at the time but do reflect real staffing reductions. In addition the Council did not budget any funds for the comprehensive plan update or neighborhood plans.

As proposed in the draft work program, we are able to undertake the tasks on the work program with available staff. In fact, due to the slowing of development activity we do have some additional staff available for long range projects. However, there are no additional funds for professional services (e.g. economic analysis), or special studies for new projects.

The key work program projects for the Commission in 2009 consist of:

- The Shoreline Master Program
- Neighborhood Plans
- Tree Regulations
- Affordable Housing Regulations
- South Kirkland Park and Ride Zoning Regulations

These projects involve more complex issues and will likely take several months to work through. The Lakeview and Central Houghton Neighborhood Plans will continue into 2010. Other projects will need some Commission time in 2009. These include the annual update to the Comprehensive Plan, possible miscellaneous downtown code amendments and the Low Impact Development standards.

Four projects on the work program could have implications for staffing and scheduling and possibly Planning Commission time and involvement. The Transportation Commission may once again

take up approaches to *multi-modal concurrency* in 2009 which could result in Comprehensive Plan amendments.

We have two *private amendment requests*. One was submitted in December for the Bridle Trails Shopping Center (Bridle Trails Neighborhood) to allow increased density and height to create an urban "village" similar to Juanita Village. The threshold review for this is tentatively scheduled for the March 26th meeting of the Planning Commission. The other is a carry-over from 2007 with a request from the Plaza at Yarrow Bay for plan and zoning amendments to expand the allowed uses in PLA 3A (Lakeview Neighborhood). We will also discuss this at the March 26th meeting. If these move forward in 2009, the timing on other tasks may be deferred (e.g. neighborhood plans).

Another issue of interest to the Commission is the *small lot regulations*. The idea is to see if the regulations we adopted in Market and Norkirk could apply to other neighborhoods. If this is a priority for 2009, work on the neighborhood plans would need to be deferred. Another approach is to address this as part of individual neighborhood plans.

Finally, the status of work on the *potential annexation area* is still up in the air (Task #10). The Summary of Tasks (Attachment 3) provides a more detailed description of this. The Finance Department is now in the process of updating fiscal assumptions and models and will bring the results back to the City Council in March. If the Council decides to proceed with annexation, the Planning Department will need to complete the work on zoning as well as assist in other work to prepare for an annexation election.

Discussion Topics

At the December 11 meeting the Commission expressed an interest in having some discussion on the following particular topics:

- Neighborhood Plans
- Private Amendment Requests
- Working with the City Council
- Planning Commission procedures

Neighborhood Plans

If the Commission and Council agree, staff will begin working on the Lakeview and Central Houghton Neighborhood Plans in the latter part of 2009. Staff would recommend that we strive to be more efficient with our process and hope to keep the time frame for completion around 18 months. Prior to beginning the neighborhood plans in mid-summer, staff would like to discuss in more detail the approach to these plans. Attachment 5 is the current schedule for neighborhood plans.

Private Amendment Requests

As noted above we have one new and one carry-over private amendment requests to be considered. The deadline for the application was Dec. 1, 2008. The threshold review is scheduled

for the March 26th Commission meeting. Last year the Commission recommended that the city hold firm on the not considering applications after the deadline has passed. Certainly the City Council can direct or initiate plan amendments and modify the work program as they deem appropriate.

Working with the City Council

Over the past year the Commission has had a number of opportunities to meet with and interact with the City Council. For several years it has been the practice to have a representative from the Commission present the Commission's recommendation to the City Council. On several occasions, Commission members were at the table with the Council during study sessions. The retreat is a good time to reflect on this interaction and see if there are issues to be addressed or improvements that could be discussed with the Council at the joint meeting in March.

Planning Commission Procedures

2008 was a very difficult and challenging year for the Commission given the number of meetings, workload and the issues that were addressed. At the December 11 meeting, Commission members noted a couple of items for discussion at the retreat including conduct at public hearings, election of chair, and meeting procedures. There may be other items Commission members may want to discuss at the retreat as well. The Commission should also be thinking of those items or issues that the Commission wants to discuss with the City Council at the joint meeting.

Attachments

1. 2008 Planning Commission Meetings and Topics
2. Draft 2009-2011 Planning Work Program
3. Summary of 2009-2011 Work Program Tasks
- 3A. Memo outlining City Initiated Comprehensive Plan Amendments
4. Adopted 2008-2010 Planning Work Program
5. Neighborhood Plan Update Schedule

Attachment 1
Planning Commission Agenda Topics for 2008

Meeting Date	Topic	Meeting Type
January 10	Planning Commission Retreat	
January 24	Nakhjiri & Kirkland Congregational Church PAR Hart PAR TL9 Totem Lake Neighborhood Plan Implementation	Hearing Hearing Hearing
February 13	Joint Meeting with City Council	
February 28	Kirkland's Shoreline Master Program Update	Study Session
March 13	Kirkland's Shoreline Master Program Update	Study Session
March 27	Park Place (Touchstone), Orni, Altom PARs Design Review Board Recommendation – Park Place	Study Session Study Session
April 10	Kirkland's Shoreline Master Program Update Park Place (Touchstone), Orni, Altom PARs	Study Session Study Session
April 24	Park Place (Touchstone), Orni, Altom PARs	Study Session
May 8	Kirkland's Shoreline Master Program Update Park Place (Touchstone), Orni, Altom PARs	Study Session Study Session
May 22	Park Place (Touchstone), Orni, Altom PARs	Study Session
May 29	Park Place (Touchstone), Orni, Altom PARs	Study Session
June 12	Park Place (Touchstone), Orni, Altom PARs	Study Session
June 18	2009-2014 CIP / CFP Study South Kirkland Park & Ride	Study Session Study Session
June 26	Park Place (Touchstone), Orni, Altom PARs	Study Session
July 10	Park Place (Touchstone), Orni, Altom PARs Policy and Code Approach to Park Place PAR	Study Session Study Session
July 31	SEPA, LSM & Cottage Housing Code Amendments Park Place (Touchstone), Orni, Altom PARs	Study Session Study Session
August 14	Draft Policy & Codes for Park Place PAR	Study Session
August 28	Costco Wholesale PAR to Allow a Gas Pump Facility Orni & Altom PAR Park Place (Touchstone) PAR	Study Session Study Session Study Session
September 11	Kirkland's Shoreline Master Program Update	Study Session
September 23	Park Place (Touchstone) PAR	Study Session
September 25	South Kirkland Park & Ride Park Place (Touchstone), Orni, Altom PARs	Study Session Study Session
October 2	Park Place (Touchstone) Updated Draft Code, Draft Master Plan & Guidelines	Study Session
October 9	Kirkland's Shoreline Master Program Update	Study Session
October 22	South Kirkland Park & Ride Draft Amendments to Comprehensive Plan Orni & Altom PAR	Hearing Hearing
October 23	Park Place (Touchstone), Orni, Altom PARs	Hearing
November 13	Park Place (Touchstone) PAR Costco Wholesale PAR	Hearing Hearing
November 20	Kirkland's Shoreline Master Program Update	Study Session
December 11	Kirkland's Shoreline Master Program Update	Study Session

DRAFT 2009 – 2011 PLANNING WORK PROGRAM: LONG RANGE TASKS January 9, 2009

				2009												2010				2011			
TASK	PROJECT MANAGER	2009 STAFF		J	F	M	A	M	J	J	A	S	O	N	D	1st	2nd	3rd	4th	1st	2nd	3rd	4th
POLICIES, PLANS & REGULATIONS																							
1	Comprehensive Plan																						
	• 2009 Plan Update - General	Brill	.3 FTE																				
	• 2009 Plan Update - Concurrency	PW - Godfrey																					
	• Private Amendment Requests (???)	Soloff	????																				
	• 2010-2011 GMA/Comp Plan	Swan																					
2	Neighborhood Plans		2.0 FTE																				
	• Lakeview Plan	Soloff																					
	• Central Houghton Plan	Ruggeri																					
	• Bridle Trails & South Rose Hill																						
	• Everest																						
	• Moss Bay																						
3	Downtown	McMahan	.3 FTE																				
4	Code Amendments																						
	• Misc. Code Amend (Fast Track)	Cox																					
5	Housing		1.2 FTE																				
	• Affordable Housing Regs	Collins/Nelson																					
	• TOD @ Park & Ride	Collins																					
	• Affordable Housing Strategies	Nelson/ARCH																					
6	Community Character																						
	• Small Lot Regulations																						
7	Natural Resources/Stewardship		1.8 FTE																				
	• Shoreline Master Program	Swan/Clauson																					
	• Critical Area Regs																						
	• Tree & Landscaping Revisions	Powers/Regala																					
	• LID Regs	Gaus/Barnes																					
	• Green Building Program	Barnes/Jensen																					
	• Green Team/Env. Stewardship	Stewart/Schroder																					
8	Database Management	Goble	.2 FTE																				
9	Regional Coordination	Shields	.1 FTE																				
10	Annexation																						
	• Bridleview Annexation	Brill	.2 FTE																				
	• Potential Annexation	Shields/Cox	????																				
	Planning Commission Tasks																						
	Other Tasks																						



2009-2011 PLANNING WORK PROGRAM

Summary of Tasks

Planning & Community Development

February, 2009

2009 – 2011 PLANNING WORK PROGRAM

Summary of Tasks

POLICIES, PLANS & REGULATIONS

Task 1: Comprehensive Plan Update (.3 FTE)

Comprehensive Plan

In 2007 we initiated a number of amendments to the Comprehensive Plan including minor housekeeping amendments, new goals and policies on environmental stewardship (climate change, sustainability and LID) and an updated Capital Facilities Plan. The amendments were adopted in December 2008.

In 2009, the City has some additional city-initiated amendments to propose although almost all are fairly minor. Attached is a memo outlining the amendments to be considered in 2009 (Attachment 3A). In 2010, the City will need to begin its required 7-year major review and updated of the Comprehensive Plan pursuant to the Growth Management Act to plan that includes new household and employment targets. The state requires the plan to be updated by the end of 2011.

The City is currently engaged in a process to allocate new housing and employment targets for 2031 to all the cities and King County through the countywide planning process. As part of the 2010-2011 plan update Kirkland will need to determine how and where to accommodate the targets in the land use plan. Preliminary target allocation will be presented to the City Council this spring with adoption by the Growth Management Planning Council later in the year.

Public Works has indicated an interest on the part of the Transportation Commission to once again undertake an effort to address multi-modal concurrency in 2009 although the approach and timing have not been determined. This may result in additional amendments to the Comprehensive Plan.

Private Amendment Requests

2009 is also the year when private amendment requests are once again considered (every two years). In 2007-08 the Planning Commission and City Council processed several private amendment requests which required a substantial time commitment from the staff and the Commission.

We received one private amendment request prior to the December 1 cutoff date for applications. The request is from the property owners of the Bridle Trails shopping center (Totem Bowl Investment & the Joshua Green Corporation) to allow for a mixed use “urban village concept similar to Juanita Village.” The property is in the Bridle Trails Neighborhood.

We also have a carry-over private amendment request from the Plaza at Yarrow Bay. The proposal is to change the Comprehensive Plan and Zoning Code to allow a wider range of commercial uses (hotel, restaurant, bank). This was submitted as part of the 2007 PAR review process. At that time the Commission recommended it be deferred to the Lakeview Neighborhood Plan update.

The City Council generally agreed but also indicated that if the neighborhood plan did not move forward as planned they could re-consider the timing of this PAR. The threshold review for the private amendment requests will likely come before the Commission and Council in March and April.

Task 2: Neighborhood Plans (2.0 FTE)

The City Council adopted the Market and Norkirk Plans in 2006 after three years of work. The follow-up zoning and design regulations were adopted in mid 2007. The next neighborhood plans on the schedule are the Lakeview and Central Houghton Neighborhoods. Due to work on the private amendment requests, we were unable to initiate any effort on the neighborhood plans in 2007 or 2008. If these are priority, the work program anticipates that we can begin the neighborhood plans in the latter part of 2009 with an estimated completion by the end of 2010 depending on the level of effort and scope of the issues to be addressed.

Task 3: Downtown (.3 FTE)

The City has two downtown projects being concluded in first quarter 2009 that could generate 2009-2010 tasks.

CBD zoning amendments

As the City Council works through the issues and solutions, they have developed a “parking lot” of issues that may merit further consideration but are not part of the work scope identified by this project. Examples include CBD 2 zoning issues of height, public access and view corridors; parking requirements; retail use standards, etc.

It should also be noted that the Parking Advisory Board has previously requested a work program task to study CBD parking standards.

Downtown retail strategy

Staff anticipates that the Downtown Advisory Committee (DAC) and consultant Eric Hovee will deliver the study and recommendations to the City Council in March. Direction from Council will be needed to determine if any projects or programs should be pursued in the work program. Depending on which or if project/program recommendations move forward, leading the effort could be one group or a combination of Planning Commission, Parking Advisory Board, staff, DAC, KDA, or Chamber.

Task 4: Code Amendments

2009 Miscellaneous Fast Track Zoning Code Amendments

The City has a bundle of fast track amendments that are currently being processed through the Houghton Community Council and City Council (Process IVA). These are typically minor amendments that are not substantive policy or code issues (i.e. amendments to promote clarity, eliminate redundancy or correct inconsistencies).

Future Miscellaneous Code Amendments

We continue to maintain an extensive list of potential amendments and, as new issues arise, we are constantly adding to and updating the list. In the second half of 2010, we will want to consider another round of amendments.

Task 5: Housing (1.2 FTE)

Affordable Housing

Affordable housing continues to be a priority for the City. Last year the City Council created a Council subcommittee on housing. In 2004, the City adopted a package of incentives including density bonuses, tax exemptions and fee waivers, however to date the voluntary incentives have not been used. The work program reflects efforts in 2009 to review the incentives as well as the areas within the city that have no affordable housing regulations. As part of the review, the approach would also consider options for creating mandatory affordable housing requirements.

This task will include the study of three areas where amendments to the Zoning Code may provide increased opportunities for affordable housing. They include:

- a. Chapter 112: This chapter of the Zoning Code allows density bonuses and other regulatory flexibility for multifamily projects that voluntarily include affordable housing units. The regulations only apply in zones that currently have a density limit. This task would explore the opportunities to make mandatory affordable housing regulations in these zones in exchange for additional density. It would also explore the expansion of mandatory requirements to other zones that do not currently have density limits.
- b. TL 10 Subareas: Three subareas (TL 10B, TL 10C and TL 10D) limit where “stand-alone” housing may be located. The Comprehensive Plan included these subareas among those identified as Housing Incentive Areas. Housing was later limited when the zoning regulations were adopted due to concerns from the City Council that an incentive for housing might limit the market for office and high technology uses. This task would study the expansion of the area where “stand-alone” housing is allowed in these areas.
- c. TL 4 and TL 8: The TL 4A, TL 4B and TL 4C subareas allow housing as part of a mixed commercial and residential development, while the TL 8 zone allows housing as a stand-alone permitted use. The height limit in these areas is 45 feet, with no incentive for additional height in exchange for affordable housing. This task will include the study of increased building height as an incentive for affordable housing in these zones.

Transit Oriented Development (TOD) at Park and Ride Facilities

In December 2008, the City Council adopted amendments to the Comprehensive Plan that support “transit oriented development” including affordable housing at the South Kirkland Park and Ride facility. On January 26th, the Houghton Community Council approved the amendments but expressed strong interest in ensuring that their concerns and issues are addressed to their

satisfaction with the zoning and design regulations. Bellevue deferred action on both the Comprehensive Plan and Zoning Code amendments. Bellevue is not sure at this point when they will initiate this task. Staff will be working with them in a cooperative effort to complete this in 2009.

Affordable Housing Strategies

There are a number of other on-going staff efforts on housing including working with ARCH (A Regional Coalition for Housing) on the Housing Trust Fund, preservation of affordable housing, funding programs, and education.

Task 6: Community Character

In 2007 small lot and historic preservation regulations were adopted for the Market and Norkirk neighborhoods. In exchange for retaining smaller or historic homes, lot sizes can be reduced subject to stringent criteria. The Commission has suggested that we may want to consider expanding the program to retain smaller lots with size-restricted homes to other neighborhoods. This task will initially consist of analyzing the lot sizes, patterns and characteristics to determine if this could apply in other areas of the city. This could be a special project or incorporated as part of individual neighborhood plan updates.

Task 7: Natural Resources/Environmental Stewardship (1.8 FTE)

Shoreline Master Program (SMP)

State law requires Kirkland to revise our Shoreline Master Program to achieve consistency with new shoreline rules adopted by the Washington State Department of Ecology (DOE). During 2006, an inventory and analysis of Kirkland's Lake Washington shoreline was prepared by consultants. We also conducted two panel discussions and a shoreline tour. Coordination with DOE will occur throughout the project. Proposed amendments to shoreline goals, policies, regulations, and programs are being reviewed by the public, Planning Commission, and Houghton Community Council. Staff anticipates completing the SMP with City Council adoption by mid-year. However, following adoption the SMP will be transmitted to the State for their approval. Given the track record of other cities, it is likely that the State will provide comments and recommendations to the City and the City will need to modify the SMP to meet their requirements. This could take several months and may result in additional Commission and Council action in the latter part of 2009 or in 2010.

Critical Area Regulations

The City will need to amend its Critical Area Regulations by 2011. Based on experiences in other jurisdictions and comments from the Department of Ecology, our regulations will need to be revised particularly to address buffer widths and our classification system.

Tree and Landscaping Regulations

In 2006, new tree protection regulations went into effect with the adoption of a completely revised Chapter 95 of the Zoning Code. An update to the City's tree regulations was scheduled for 2008

but due to staffing changes and workload, we were unable to undertake this task. In August, 2008 staff provided a report to the City Council on the status of the regulations and requested direction on the proposed amendments. The Council directed staff to pursue minor amendments and moderate changes in policy direction rather than implementing new policy directions or fundamentally changing the standards and requirements. The City now has a full time Urban Forester and staff will begin the work on the updated regulations. It is anticipated that this project will take six to nine months to complete.

Low Impact Development (LID)

Efforts to adopt new standards to promote low impact development techniques have been deferred due to staffing resources. The state Pollution Control Hearings Board issued a ruling in 2007 that requires certain sized cities (including Kirkland) to adopt stormwater rules to incorporate low impact development into their regulations and standards. The timing for this is flexible. However, it has been Kirkland's intent to move forward when feasible. Staff is available in 2009 to undertake this task in conjunction with the Public Works Department.

Green Building Program

In late 2007 the Council approved a green building program. The first phase entailed providing priority processing for certified "green" single family homes that have to meet either a Built Green or LEED standard (Leadership in Energy and Environmental Design). To date, five homes have been reviewed through this process. In the fall of 2008, staff provided a report to the Council and received direction to continue the program and to expand it to include multi-family and commercial buildings.

Natural Resource Management Plan and Environmental Stewardship

In 2003 the City adopted a Natural Resources Management Plan. The City has in place a "Green Team" consisting of representatives from several City departments that meet on a regular basis. Over the past year, the team has been coordinating its efforts on implementation actions (education, funding, and programs). We have also broadened our role to address greenhouse emissions in response to the US Mayors Climate Protection Agreement, of which the City is participating. A major effort for 2009 involves creating a climate action plan for the City Council to review and adopt.

In 2009, our staff team will be focusing on a variety of environmental stewardship efforts including sustainable communities, green buildings, green businesses and community outreach. In January, we held a "community conversation" on environmental stewardship and sustainability. A second "conversation" on the climate action plan will be held on February 24, 2009.

Task 8: Database Management (.2 FTE)

Database management consists of a number of sub-tasks such as our Community Profile, land use inventory, capacity analysis, housing data, etc. that are used for a variety of purposes including neighborhood plans and the Comprehensive Plan. In addition we are required to provide data on

buildable lands and benchmarks to King County. The upcoming 2010 decennial census will require some staff work over the next couple of years.

Task 9: Regional Coordination (.1 FTE)

This task involves participating on a variety of countywide and regional forums including the Puget Sound Regional Council, the King County Growth Management Planning Council, the Suburban Cities Association and Sound Transit.

Task 10: Annexation (.2 FTE)

Bridle View Annexation

The proposed Bridle View/Snyder’s Corner Annexation is located in unincorporated King County in the southeast area of the city’s boundaries. With a total of 56 acres, it consists primarily of 54 residential lots in the Bridle View Subdivision, and the four acre Snyder’s Corner open space owned by the City of Kirkland. It has a population of approximately 135 people. When annexed, it will be zoned RSX 35, the most comparable zoning, and will be considered part of the Bridle Trails Neighborhood.

The Bridle View subdivision is located east of 132nd Ave. NE between NE 70th and 80th Streets. It is located in a small unincorporated pocket of land that has long been designated as part of Redmond’s potential annexation area (PAA). For several years the cities of Kirkland and Redmond have been approached by Bridle View residents stating their preference to annex to Kirkland. The Kirkland City Council has been open to this, but did not want to push Redmond to relinquish the area. Finally, in 2008 Redmond agreed to adjust the potential annexation boundary to move the Bridle Trails subdivision from Redmond’s to Kirkland’s PAA. The adjustment required an amendment to the Countywide Planning Policies, which was approved late last year.

Annexation petitions were recently submitted by property owners and the annexation is now in process. Approval by the King County Boundary Review Board will be required before a final annexation ordinance is submitted to the City Council. It is likely that completion of the annexation will occur prior to the end of 2009.

Potential Annexation Area

In 2007 and 2008, the City Council went through a detailed process to evaluate the potential of annexing the City’s potential annexation area (PAA) located north of the current City limits. The current PAA encompasses the unincorporated neighborhoods of Finn Hill, north Juanita and Kingsgate, containing a population of nearly 35,000. In mid 2008, the Council voted not to proceed with annexation due to financial uncertainties of providing the City’s levels of service to the annexed area. The vote was split 4-3. Prior to the vote, the Planning Department had prepared a proposed zoning plan. We held several community meetings on zoning issues, but a final public hearing on the proposed zoning was not held.

The decision of the Council to not proceed with annexation was criticized by the County Executive and others, and the City of Bothell began a study to consider the feasibility of Bothell annexing the area. In late 2008, the Kirkland Council asked to revisit their decision in early 2009. The Finance Department is now in the process of updating fiscal assumptions and models and will bring the results back to the City Council in March. If the Council decides to proceed with annexation, the Planning Department will need to complete the work on zoning as well as assist in other work to prepare for an annexation election.



CITY OF KIRKLAND
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MEMORANDUM

Date: February 3, 2009
To: Planning Commission
From: Joan Lieberman-Brill, AICP, Senior Planner
Subject: List of Potential 2009 City Initiated Comprehensive Plan Amendments (ZON09-00001)

The following are the proposed City Initiated amendments for the 2009 cycle of Kirkland Comprehensive Plan amendments:

1. Update the Capital Facilities and Transportation Elements to incorporate the 2009-2014 Capital Facilities Plan.
2. Add a list of projects and improvements to implement adopted neighborhood plans to the Implementation Strategies Element
3. Include status and plans for the closure of the Houghton Transfer Station
4. Change the land use and zoning maps from Residential to Park/Open Space to implement purchase of the 1.49 acre Razumovish property at Forbes Lake for park use.
5. Revise Table NRH -1: North Rose Hill Street Connection Plan Description, to address policy revisions proposed by Public Works.
6. Subject to annexation approval, change the land use map for Snyder's Corner from Residential to Park/Open Space to implement the Bridle View annexation. Revise the Bridle Trails Neighborhood Plan to reflect this annexation.
7. Incorporate the boundaries of the Totem Lake Urban Center.

The following list of proposed city initiated revisions is being held until the major seven year GMA Update in 2011:

1. Review Vision 2040, and revised Countywide Planning Policies for inclusion into our Plan
2. Revise all functional maps and neighborhood maps to bring them into consistency with one another (i.e. standardize naming conventions,

include land within 300 feet of a neighborhood to show connectivity to adjacent neighborhoods, standardize urban design legend, etc.).

3. Provide a new public lands map including parks, schools hospital districts, watersheds, fire stations, and other public facilities and services, to better illustrate interrelationships between non-motorized connections, streets, and where deficits exist for various LOS's, for example.

				2008												2009				2010			
TASK		PROJECT MANAGER	2008 STAFF	J	F	M	A	M	J	J	A	S	O	N	D	1st	2nd	3rd	4th	1st	2nd	3rd	4th
SPECIAL TASKS																							
8	Downtown	McMahan	.4 FTE																				
9	Impact Fees	Swan																					
10	Database Management	Goble	.2 FTE																				
11	Regional Plans	Shields	.1 FTE																				
12	Annexation	Shields/Swan	1.0 FTE																				
	• Potential Annexation Area																						
	• Bridleview Annexation																						

COMPREHENSIVE PLAN & NEIGHBORHOOD PLAN UPDATE SCHEDULE

February 2009

Note: Schedule Subject to Change

Lakeview & Central Houghton	2009-2010
Comprehensive Plan Update	2010-2011
Bridle Trails and South Rose Hill	2012-2013
Everest and Moss Bay	2014-2015
North & South Juanita	2016-2017
Totem Lake	2018
Comprehensive Plan Update	2019-2020

Neighborhood Plan Schedule 2-3-09