



## MEMORANDUM

**Date:** October 16, 2009

**To:** Houghton Community Council

**From:** Eric R. Shields, AICP, Planning Director  
Paul Stewart, AICP, Deputy Director  
Janice Soloff, AICP, Senior Planner  
Angela Ruggeri, AICP, Senior Planner

**Subject:** **LAKEVIEW AND CENTRAL HOUGHTON NEIGHBORHOOD PLAN UPDATE  
FILES ZON07-00032 and ZON09-00016**

### STAFF RECOMMENDATION

Staff has now been to both the Planning Commission (PC) and the Houghton Community Council (HCC) to discuss the upcoming Lakeview and Central Houghton neighborhood plan updates. After hearing from both groups, the following approach to the planning process has been developed.

- There will be a separate public participation process for each neighborhood after the combined introductory open house which is scheduled for October 29.
- An advisory group will be formed for each neighborhood. These groups will explore the issues for each neighborhood and make recommendations to the HCC.
- The HCC will take the lead in the neighborhood plan process and will make recommendations to the PC on the proposed updates.
- For each neighborhood, a joint public hearing between the PC and HCC will be held at the end of the process so that both the groups will get a chance to hear all public comment. Each group will then deliberate separately.
- The PC and the HCC will make a recommendation to the City Council. The City Council will then forward its decision on the amendments to the HCC for final approval.

Staff is planning an open house to kick off the neighborhood planning process on Thursday night, October 29 from 7:00 to 9:00 at Northwest University (see attached map for location). We hope to have the advisory group representatives from the PC and the HCC there. We will be introducing the process and getting some initial ideas for topics of interest and the vision statements from those attending. We also hope to recruit citizens interested in being a part of the advisory groups.

The Planning Commission representatives to the advisory groups are Byron Katsuyama for the Central Houghton Neighborhood group and Jay Arnold for the Lakeview Neighborhood group.

**The HCC will need to determine who their representatives for each of the advisory groups will be at the October 26 meeting so that these representatives can participate in the October 29 open house.**

Staff will also be holding two KAN Neighborhood U sessions to discuss neighborhood plans in general including what the expectations are from both the neighborhoods' and the City's perspectives. We are hoping that interested Central Houghton and Lakeview Neighborhood residents will attend these sessions.

Once the advisory groups are formed they will hold a series of meetings to discuss key issues and form draft policies to be written by staff. These advisory group meetings will act as study sessions for the plan amendments. In other words, the advisory group meetings will be used to receive public comment and give staff direction on plan amendments. When they are complete, the recommendations from the advisory groups will be brought back to the HCC and PC for review.

It will be made clear to the advisory groups that their role will be to make recommendations to the HCC and PC, but that the PC and HCC will make the final recommendation to the City Council.

#### ATTACHMENTS

1. Northwest University map for open house

Cc: Project Files:  
ZON07-00032  
ZON09-00016

23

- 1 Davis Administrative/Enrollment
- 2A Gray Residence Hall
- 2B Beatty Residence Hall
- 3 Northwest Dining Hall
- 4A Crowder Residence Hall
- 4B Guy Residence Hall
- 4C Perks Residence Hall
- 5 Greeley Center
- 6 Duplex Faculty/Staff Housing
- 7 F.I.R.s Apartments
- 8 Student Housing East
- 9 Hurst Library
- 10 Ness Building
- 10A Bronson Hall
- 10B Rice Hall
- 10C Williams Hall
- 10D Fee Hall
- 11 Pecota Student Center
- 12 Millard Hall
- 13 Northwest Pavilion
- 14 Amundsen Music Center
- 14 Butterfield Chapel
- 16 Maintenance Building
- 17 11220 Building
- 18 Health and Sciences Center
- 23 6710 Building

City of Kirkland Open House  
 Lakeview and Houghton  
 Neighborhood Plans  
 Building #18 Rooms 231 and 233

**Northwest UNIVERSITY**

5520 108th Ave N.E.  
 Kirkland, WA 98033  
 425.822.8266

108th AVE NE

MAIN ENTRANCE

ENROLLMENT

108th LN NE

NE 58th WAY

NE 58th WAY

110th LN NE

111th WAY NE

111th LN NE

110th WAY NE

HEALTH AND SCIENCES CENTER

NE 55th LN

NE 55th LN

NE 53rd ST

110th WAY NE

111th WAY NE

111th LN NE

113th PL NE

114th AVE NE