



CITY OF KIRKLAND

Planning and Community Development Department
123 Fifth Avenue, Kirkland, WA 98033
425-587-3225 - www.kirklandwa.gov

CITY OF KIRKLAND NOTICE OF APPLICATION AND OPTIONAL SEPA NOTICE BENDICH BOATHOUSE, CASE NO. SHR12-00001

PROPOSAL: Jeff Phillips, the applicant, is requesting a Process I Substantial Development permit to add three overhead glass sectional doors to openings on existing boathouse. The Washington State Department of Ecology has final approval of shoreline permits. The application was received by the City on March 29, 2012 and was deemed complete on May 8, 2012.

LOCATION: 6045 NE 135th Street, located within the SE quarter of Section 23 of Township 26 N., Range 4 E.W.M., in Kirkland, King County Washington.

REVIEW PROCESS: The decision on this application will be made by the Planning Director. Prior to the decision, there is an opportunity for the public to submit written comments, as described below. The Director will also receive a report from the Planning Department staff making a recommendation on the application. The decision will be based on whether the application complies with Kirkland's Shoreline Master Program and other applicable codes.

Environmental Review: The City of Kirkland has reviewed the proposal for probable adverse environmental impacts and expects to issue a determination of non-significance (DNS) for this project. The optional DNS process in WAC 197-11-355 and KMC 24.02.170 is being used. This process integrates the comment period for the Notice of Application and SEPA. **This may be the only opportunity to comment on the environmental impacts of the proposal.**

Agencies, tribes and the public are encouraged to review and comment on the proposed project and its probable environmental impacts. Comments must be submitted by June 18, 2012 to Assistant Planner, Christian Geitz.

In the event that mitigation measures are proposed after the close of the integrated comment period, notice shall be given as required in KMC 24.02.160. the DNS or MDNS will not be issued until the comment period is over. A copy of the DNS or MDNS for the proposal stating the time period for filing an appeal may be obtained upon request.

PUBLIC COMMENT: Comments may be provided in writing only. **To be considered, written comments must be received prior to 5 p.m. on June 18, 2012.** Send written comments to project planner, Christian Geitz, 123 5th Ave., Kirkland, WA. 98033 or e-mail to cgeitz@kirklandwa.gov. **Please indicate your name, mailing address, e-mail address and refer to permit number SHR12-00001.** A copy of the Director's decision will be mailed to those providing written comments before the comment deadline. Others may obtain copies from the Planning Department.

APPEALS: *The Planning Director's decision may be appealed to the State Shoreline Hearings Board only by the applicant or those who submitted written comments by the comment deadline.* Additional information about how to appeal will appear in the staff report and Planning Director's decision.

FOR MORE INFORMATION: For more information about this application, please contact project planner, Christian Geitz, City of Kirkland Planning Department at 425.587.3246 or cgeitz@kirklandwa.gov. Application materials are contained in the official file available in the Planning Department, 123 5th Ave., Kirkland, 8 a.m.– 5 p.m. Mon.–Fri. Existing environmental documents that evaluate the proposal include: SEPA Checklist

Publishing Date: May 17, 2012

Notice approved by: _____
Project Planner

OPTIONAL DNS PROCESS

Use the Optional DNS process when you have completed the environmental review at the time you issue the Notice of Application. In other words, the City expects to issue a straight DNS or already knows the mitigation measures needed and lists them. Otherwise use the standard SEPA process.

If mitigations are proposed after the close of the comment period, provide a 2nd comment period & notice.



Send NOA & checklist to:
 Agen w/ juris
 DOE
 Affected agencies
 Anyone requesting

Send DNS (no checklist) to:
 Same as before

For more info:
 KMC 24.02.170
 Green Book p. 83
 WAC 197-11-355

Post & Publish

Publish

- Review application for completeness
- Add notes to Environmental Checklist
- If mitig measures are identified, prepare Memo MDNS.doc
- Review SEPA with Planning Supervisor
- If mitigating measures are identified, send letter to applicant SEPA Mit Meas

- Prepare DNS form for Responsible Official's signature
- Route the SEPA materials to the Responsible Official
- Prepare the letter to applicant Ltr Env Det
- Complete SEPA Instruct Sheet and give to Off Tech

Fill out Step 2 NOA & Opt. DNS & give to Off Tech