



## REQUIREMENTS FOR TEMPORARY OFF-SITE SIGNS

**A. When may Temporary Off-site Signs be displayed?**

Off-site Signs may be displayed only temporarily. They may be erected immediately prior to the event being advertised and must be removed immediately after the event has ended.

**B. How big may Temporary Off-site Signs be?**

The maximum size of the signs is six (6) square feet per sign face, including any attachments.

**C. Where may Temporary Off-site Signs be displayed?**

The signs may be placed:

1. On private property with the property owner's permission;
2. On unpaved, non-landscaped, and/or unimproved public right-of-way areas where they will not impede or obstruct vehicular and/or pedestrian traffic, and/or create traffic obscuring hazards; and
3. On landscaped strips between sidewalks and paved roads which are not adjacent to parks or other public property.

Temporary Off-site Signs may **NOT** be placed:

1. In such a manner as to obstruct sight distance for vehicles;
2. In the median strips of roads, traffic circles or in public landscaped areas, such as the lawn and planter areas adjacent to the City entryway signs;
3. On sidewalk or paved roadway surfaces;
4. In public parks;
5. In fire lanes or within three feet of a fire hydrant; and
6. Attached to utility poles, street furniture, utility vaults or street trees.

**D. How many Temporary Off-site Signs are allowed?**

A maximum of one (1) Temporary Off-site Sign will be permitted per block (NOT per block face) per property advertised.

**E. Are permits or fees required?**

No permit or fee is required for the placement of Temporary Off-site Sign in public rights-of-way, but the manner and location of placement must comply with these requirements.

**What happens if a Temporary Off-site Sign violates these rules?**

Any sign found in violation of any of the requirements may be removed by the City. The party responsible for the sign will be asked to sign a copy of these rules for the sign to be returned. If the sign is found in violation again, it will be discarded.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

\_\_\_\_\_  
 Signature of Person Responsible for the temporary off-site sign \_\_\_\_\_  
Date

\_\_\_\_\_  
 Business or Property Name and Address that the temporary off-site sign is advertising

\_\_\_\_\_  
 E-mail address of business or property name that the temporary off-site sign is advertising

***If you have any additional questions, please contact the Planning Department at 425-587-3225.***