



# TREE REMOVAL NOTIFICATION

Case No. \_\_\_\_\_

**Before filling out this form please review the **TREE REMOVAL INFORMATION GUIDE** or contact the Planning Department at 425.587.3225.**

<b>Contact &amp; Property Information</b>		
Property Owner:	Phone:	email:
Site Address:		
Mailing Address (if different)		
Contact Name:	Phone:	email:
<p>I certify (or declare) under penalty of perjury under the laws of the State of Washington that the information answered on this form is true and complete to the best of my knowledge. I understand that the City of Kirkland is relying on this information to make its decision. Trees removed illegally may result in the City pursuing monetary penalties and/or restoration under KZC 95.55.</p>		
<p><b>Owner Signature</b> _____          (acknowledging and supporting request)</p>		

**Proposed removal of Significant Trees** (trunk diameter is  $\geq 6$  inches, measured 4½ ft from the ground)

Tree #1	_____ inches trunk diameter (dbh)	Common Name or Genus/species:
Tree #2	_____ inches trunk diameter (dbh)	Common Name or Genus/species:
Tree #3	_____ inches trunk diameter (dbh)	Common Name or Genus/species:
<b>NOTE: Removal Notification for more than 2 trees must include photographs that clearly show the tree is dead or in severe decline.</b>		
Tree #4	_____ inches trunk diameter (dbh)	Common Name or Genus/species:
<b>NOTE: Removal Notification for more than 2 trees must include photographs that clearly show the tree is dead or in severe decline.</b>		

<p><b>Include Site Plan</b> (use back of form or attach a screen shot, survey, drawing, etc.)  <b>NOTE:</b> The site plan must identify the approximate location of all significant trees on the property. Include location and species of trees to be removed and retained. This form will not be processed without a completed site plan.</p>
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**CITY OF KIRKLAND**  
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT  
123 FIFTH AVENUE, KIRKLAND, WA 98033  
425.587.3225 - [www.kirklandwa.gov](http://www.kirklandwa.gov)

## Site Plan

Number of significant trees remaining on property after proposed removals: \_\_\_\_\_

--This Section for Staff Use Only--

Reviewed for compliance with KZC Chapter 95 by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Staff Initials: \_\_\_\_\_ \*Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Application for any development permit or activity prior to the expiration date shall override this tree removal notification.

Conditions/Comments: \_\_\_\_\_

\_\_\_\_\_

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