

CITY OF KIRKLAND

PARKS and COMMUNITY SERVICES DEPARTMENT

PEE WEE SOCCER

COACHES HANDBOOK



Fall Season: September – October

Spring Season: April - June

I. GENERAL POLICY

1. The Parks and Community Services Department is pleased to provide Pee Wee Soccer leagues as a wholesome recreational activity. The game officials and the coordinator are the representatives of the Recreation Division and are responsible for the fulfillment of league policies. Your support as a member of the Pee Wee Soccer league is greatly appreciated.

The Recreation Division will make decisions on any points not specifically covered in the rules; or to revise any rule that is impractical or, if the intent of the rule is being misused.

II. COACHING INFORMATION

1. City-approved volunteers are used as pee wee soccer coaches.
2. Each team will have **one or two** designated coaches
3. Each coach must successfully pass a background check.
4. Only individuals who have successfully passed a background check may help at practices and games.
5. Smoking Policy:
 - There will be no smoking at any Park facilities, including parking lot areas.
 - If a coach is seen smoking he/she will be suspended for two games, and second offensive will result in the coach giving up their team.
6. Alcohol and Drug Procedure:
 - If a coach comes to a game intoxicated or impaired he/she will be removed from the field and forced to give up his/her team.

There will be no drinking in our parks, including the parking lot after games.

III. COACH/PLAYER CODE OF CONDUCT

Note: The term PLAYER as one word in the below shall apply to all team personnel, such as coaches, scorekeepers, sponsors, etc.

1. NO COACH/PLAYER SHALL: At any time lay a hand upon, push, shove, strike, or threaten to strike an official.
PENALTY: Officials are required to immediately suspend the player from further play and report such player to the League Coordinator. Such player shall remain suspended until their case has been considered by the coordinator.

2. NO COACH/PLAYER SHALL: Refuse to abide by the official's decisions.
PENALTY: Officials are required to immediately suspend the player from further play and report such player to the League Coordinator. Such player shall remain suspended until their case has been considered by the coordinator.

3. NO COACH/PLAYER SHALL: Be guilty of objectionable demonstrations by throwing of equipment or any other forceful action.
PENALTY: The degree of infractions of this tenet of good sportsmanship shall be in the official's judgment, draw a minimum penalty of a warning or a maximum penalty of removal from the game. Officials are required to immediately suspend any player from further play, who throws equipment in as unsportsmanlike manner.

4. NO COACH/ PLAYER SHALL: Be guilty of expressing personal or verbal abuse upon any official for any real or imaginary wrong decision or judgment.
PENALTY: Officials are required to immediately suspend the player from further play and report such player to the League Coordinator. Such player shall remain suspended until their case has been considered by the coordinator.

5. NO COACH/PLAYER SHALL: Discuss with any official in any manner, the decision reached by the official except the manager or captain.
PENALTY: The degree of infractions of this tenet of good sportsmanship shall be in the official's judgment, draw a minimum penalty of a warning or a maximum penalty of removal from the game.

6. NO COACH/PLAYER SHALL: Be guilty of using unnecessary rough tactics in the play of the game against the body and person of any opposing player.
PENALTY: Officials are required to immediately suspend the player from further play.

7. NO COACH/PLAYER SHALL: Be guilty of physical attack as an aggressor, upon any player official or spectator.
PENALTY: Officials are required to immediately suspend the player from further play and report such player to the League Coordinator. Such player shall remain suspended until their case has been considered by the coordinator.

8. NO COACH/PLAYER SHALL: Use profane, obscene, or vulgar language in any manner, or at any time.
PENALTY: The degree of infractions of this tenet of good sportsmanship shall be in the official's judgment, draw a minimum penalty of a warning or a maximum penalty of removal from the game.

9. NO COACH/PLAYER SHALL: Appear on the field of play at any time in an intoxicated condition.

PENALTY: Officials are required to immediately suspend the player from further play and report such player to the League Coordinator. Such player shall remain suspended until their case has been considered by the coordinator.

10. NO COACH/PLAYER SHALL: Be guilty of gambling upon any play or the outcome of the game with anyone.
11. NO COACH/PLAYER SHALL: Smoke while at the game or practice site.
PENALTY: Officials are required to warn players guilty of infraction of this rule, and failure of such players to comply will result in the removal from the league.
12. NO COACH/PLAYER SHALL: Permit anyone, other than teammates to remain in the player's area during the game.
PENALTY: Officials are required to warn players guilty of infraction of this rule, and failure of such players to comply will result in the removal from the league.
13. NO COACH/PLAYER SHALL: Mingle with or fraternize with the spectators during the course of the game, and must remain on the player's bench or on the field of play.
PENALTY: Officials are required to warn players guilty of infraction of this rule. Failure on the part of a team member to enforce this rule will result in the team being reported to the League Coordinator for further action.

IV. LEAGUE INFORMATION

1. **Ages** – The Pee Wee Soccer League is offered for youth 3 - 6 years of age. Division One: 3 and 4 year olds. Division Two: 5 and 6 years of age. Participants must meet age eligibility requirements.
2. **Location** – Emerson High School Field (Houghton) or 132nd Square Park (Kingsgate)
3. **Format** – Teams will meet for seven weeks, playing every Saturday.
4. **Forfeit Regulations** – Since this league is consider a non-competitive league, coaches may agree on whether to play or not, pending the on-site lead's approval.
5. **Verification of Eligibility** –Team players are subject to random checks. In the event of question about age eligibility, proof of age/grade must be provided by the coaches.
6. **Coach Ejection** – The minimum penalty for ejected players/coaches is suspension from the game ejected and the following game. The League Coordinator will decide if further suspension is warranted

V. AGE REQUIREMENTS

1. Age – The participant’s birth date is the primary criteria for determining the age for competition.

VII. PEE WEE SOCCER GENERAL RULES

Section A – Playing Field and Equipment

1. Games will be played outdoors at one of the City’s fields/parks
2. Soccer Ball: All divisions will use a size 3 soccer ball

Section B – General Rules and Modifications

1. General soccer rules will govern the Pee Wee Soccer League.
2. Each game will consist of two twelve or sixteen minute halves, depending on the division. The clock will be stopped every four to five minutes for substitutions.
3. There will be four or five players from each team on the field at one time, **with no goalie. Coaches may not teach their players to “babysit” the goal.**
4. Each player must play either 6 minutes per half (division one) or 8 minutes per half (division two).
5. **The ball is live unless the referee’s whistle is heard.**
6. Throw-ins are allowed in division two only (5/6 age group). Division one will use kick-ins to restart play.
7. The referee or coach will choose which players to take the all of the dead balls (kick-in, free kick, goal kicks, corner kicks...etc).

Contact Information:

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