

Picnic Shelter Rentals

Frequently Asked Questions

Q - How far in advance do I need to submit my application to rent a picnic shelter?

A - Applications are processed on a first come, first serve basis. Once you have a date selected the sooner you submit your application, (with full payment) by email, fax or in person at the Parks Maintenance Center, (1129 8th St) the more likely you will secure your rental.

Q - Do I need to purchase insurance for my rental function?

A - Most family picnics don't require insurance. However, if there is a high risk activity planned (i.e. bouncy house) you may need insurance coverage – see our rental Facility Guide for all the options.

Q- If it rains can I get a refund on my rental?

A - No, unfortunately cancellation due to rain does not warrant a refund. Rental cancellation policy 0-29 days notice-no refund 30-89 days notice - 50% refund less a \$25 cancellation fee 90+ days notice - 100% less a \$25 cancellation fee

Q -Can I bring a BBQ grill to the park for my picnic?

A - Yes and no:

- Everest Park has one charcoal grill– gas barbeque grills are allowed but not provided
- Rose Hill Meadows – gas barbeque grills are allowed but not provided
- Woodlands Park – gas barbeque grills are allowed but not provided

(Juanita Beach is currently undergoing a remodel and there are no shelter rentals available)

Q- Is there power or water available to use at the shelters?

A – No, not at this time.

Q- How many people will the shelter hold? A - Seating for 30 - 5 tables that can accommodate 6 adults each

Q - Can we bring extra tables and chairs to the shelter? A - Yes, you can!

Q - May we serve alcohol at the picnic shelter? A - Currently there are NO picnic shelter locations that allow alcohol.

Q- Can I hire a caterer for my event? A - Yes, the City of Kirkland allows renters to bring in caterers for their events. If they stay on-site to perform final preparations and serve the food they are required to have insurance. (see the insurance and liability section of the rental guide)

Q- Who can I contact for more information?

A - Cathy Anderson at 425-587-3349 or canderso@kirklandwa.gov