



KIRKLAND PARK BOARD

Date: January 13, 2010

Time: 7:00 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** *5 minutes*
December Park Board Meeting Minutes
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**
No Items
6. **PRESENTATIONS**
No Items
7. **COMMUNICATIONS** *10 minutes*
 - a. Correspondence
 - b. Staff Reports
-January report
 - c. Committee Reports
 - d. Comments from the Chair
8. **UNFINISHED BUSINESS** *15 minutes*
 - a. Park Board Work Plan
Topic: Review proposed 2010 Park Board work plan
Action: Adopt 2010 Park Board work plan
9. **NEW BUSINESS**
 - a. Playground Equipment Replacement *15 minutes*
Topic: Report on playground equipment replacement program
Action: Discussion only
 - b. Recreation 2009 End of Year Brief *15 minutes*
Topic: Report on Recreation Division's 2009 operation
Action: Discussion only

10. MEETING EVALUATION

5 minutes

11. ADJOURNMENT

Next meeting: February 10, 2010, 7:00 p.m., Council Chambers

Estimated Meeting Completion: 8:10 p.m.

PARK BOARD MINUTES – December 9, 2009

1. CALL TO ORDER

The December 9, 2009 Park Board regular meeting was called to order at 6:59 p.m. by Chair Colleen Cullen.

2. ROLL CALL

Members present: Chair Colleen Cullen, Vice Chair Robert Kamuda, Jennifer Davies, Sue Keller, Maggie Lehr, and Adam White.

Shelley Kloba arrived at 7:02 p.m.

John Smiley arrived at 7:36 p.m.

Staff present: Michael Cogle, Jennifer Schroder.

3. APPROVAL OF MINUTES

Ms. Davies motioned to approve the November Park Board minutes. Ms. Keller seconded. Motion carried (6-0).

4. ITEMS FROM THE AUDIENCE

Jean Guth, 716 2nd Street, Kirkland – spoke regarding Kirkland Dog Off-leash Group (KDOG).

5. REVIEW OF ACTION ITEMS

No items.

6. PRESENTATIONS

No items.

7. COMMUNICATIONS

a. Correspondence

No items.

b. Staff Reports

Mr. Cogle reported on the Shoreline Master Program, Juanita Beach construction bid opening, grant award at Juanita Beach from King County Flood Control District, proposed 2010 joint meeting with City Council for April 6th, Burlington Northern Santa Fe rail corridor.

Ms. Schroder reported on City Council's upcoming vote on whether to approve Annexation, St. Edward pool closure.

c. Committee Reports

Mr. Kamuda attended a Houghton Community Council meeting and the Highlands Neighborhood Association meeting with City Council.

Ms. Davies reported on the Norkirk Neighborhood Association meeting.

Mr. White attended "Neighborhood U."

Ms. Kloba attended the Active Living Task Force meeting.

d. Comments from the Chair

Ms. Cullen reported on the South Rose Hill/Bridle Trails Neighborhood regarding the proposed labyrinth at Rose Hill Meadows.

8. UNFINISHED BUSINESS

a. Park Naming Policy

Ms. Schroder presented the Board with proposed updates to the Park Naming Policy.

Grammatical corrections to the policy were noted.

Ms. Davies moved to approve the policy as corrected. Mr. White seconded. Motion carried (7-0).

9. NEW BUSINESS

a. Adoption of Park Name

Ms. Schroder presented the Board with the citizen request to formally adopt the name of Cotton Hill Park.

Mr. Kamuda moved that the Board recommend to City Council that the park site at NE 100th Street and 110th Avenue NE be officially named "Cotton Hill Park." Ms. Lehr seconded. Motion carried (7-0).

b. Park Board Work Plan

Mr. Cogle presented the Board with the 2009 Park Board Work Plan and began the discussion for proposed 2010 Work Plan items.

c. Elections

The Board discussed the responsibilities of the positions of Chair and Vice Chair.

Ms. Cullen requested nominations from the Board for the position of 2010 Park Board Chair.

Ms. Keller and Mr. Kamuda were nominated and accepted their nominations. Ms. Keller received 1 vote, Mr. Kamuda received 5 votes; the nominees abstained from voting. Mr. Kamuda was elected Chair.

Ms. Cullen requested nominations from the Board for the position of 2010 Park Board Vice Chair.

Ms. Keller and Ms. Davies were nominated. Ms. Keller accepted the nomination; Ms. Davies declined the nomination. Ms. Keller received 7 votes, the nominee abstained from voting. Ms. Keller was elected Vice Chair.

10. MEETING EVALUATION

No items.

11. ADJOURNMENT

Ms. Davies moved to adjourn. Mr. Kamuda seconded. Motion carried (8-0).

Meeting adjourned at 7:58 p.m.

Jennifer Schroder, Director
Parks and Community Services

Colleen Cullen, Chair
Park Board



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

To: Park Board
From: Jennifer Schroder, Director
Date: January 8, 2010
Subject: January Update

DIRECTOR'S REPORT

- The Park Board should be aware that, due to staff's 2010 furlough schedule, City Council may consider rescheduling its September 7th meeting, possibly conflicting with the Park Board's September 8th meeting. Upon notification of Council's change, staff will present the Board with scheduling options for its September meeting.

PARK PLANNING DIVISION

Juanita Beach Park

- The Council awarded a construction contract to DMSL Construction on January 5th. Please see attached report.

Everest 'A' Field Grandstands

- Construction continues with completion targeted for early March.

Budget

- The Park Planning Coordinator position and the Juanita Bay Park volunteer ranger program were eliminated from the 2010 budget. We are currently working with the East Lake Washington Audubon Society (ELWAS) to possibly assume responsibility for the ranger program.

COMMUNITY SERVICES DIVISION

Business Services

- Drama, insurance, sailing, violin rentals and repairs are just some of the programs to be advertised in the upcoming spring/summer combined brochure. Advertising in the brochure continues to grow and prove to be a viable resource for Kirkland businesses. McLeod Insurance reported that they acquired new clients thanks to an ad they placed last fall.
- The Marina Dock is always evolving in new services offered. Currently we are installing power under the dock to provide another electrical pedestal on the tour dock. A Request for Proposal (RFP) will soon be posted seeking tour boat operators interested in leasing space on the south side of the tour dock. In addition to power to the tour dock, we will be installing power on the south side of the main transient dock for boaters. This has been requested time and time again from boaters over the years. Installing power should generate enough revenue to cover costs within the first season.
- The cancellation of the Polar Bear Plunge caused some response and action from within the community. Already, Kirkland Kiwanis has confirmed they'll be doing the Easter Egg Hunt in April; Kirkland Fire and Kiwanis would like to talk about the 2011 Polar Bear Plunge and there are several members of the community working on a summer concert series.

Recreation

- Recreation staff is busy planning for 2010 spring and summer classes and programs. Brochure production is now in progress and will be delivered to homes in mid-March.
- Below is a snapshot of this year's revenues compared to last year's. At year end we were up \$109,000 for the complete year. A note of caution is that a true comparison would be to compare 2009 to 2010 with the same business practices of registration dates. There was significant drop (\$25,592) in December, 2009 revenue compared to 2008, which is most likely due to the new business practice of combination of the fall and winter brochure. Registration that normally occurred in December for winter programs began earlier this year, but we hope to see a significant jump in early January as everyone's schedule returns to normal.

	JAN	FEB	MAR	APR	MAY	JUNE
2008	\$64,536	\$24,486	\$213,178	\$157,034	\$121,755	\$125,701
2009	\$65,329	\$17,453	\$288,139	\$155,543	\$132,646	\$127,759
variance	\$793	(\$7,033)	\$74,961	(\$1,490)	\$10,891	\$2,059

	JULY	AUG	SEP	OCT	NOV	DEC	YTD
2008	\$55,672	\$79,297	\$84,379	\$36,906	\$18,504	\$66,984	\$1,048,434
2009	\$60,335	\$95,732	\$103,065	\$43,382	\$26,854	\$41,392	\$1,157,631
variance	\$4,663	\$16,435	\$18,686	\$6,475	\$8,349	(\$25,592)	\$109,197

North Kirkland Community Center

- Look out dancing with the stars, there's a whole new generation on its way, and they're training at NKCC. To date, there are 97 registered participants in the winter preschool and youth dance programs!
- Planning is already underway for spring/summer 2010. Many new programs will be offered at McAuliffe Park this year including adult gardening classes, cooking for elementary ages, vegetarian cooking classes for teens, and new camps including Bendy Kids, Art Science and a Mom's Camp. In addition to the new programs in the works for McAuliffe, NKCC will be offering beginning hula classes for children, youth piano instruction, golf conditioning, reflexology and Lego Camps.
- In order to better service the public during an emergency, NKCC has been wired for cable connection and will also be installing a new oven range in the next couple of weeks.

Sports and Aquatics

- Winter Adult Volleyball and Dodgeball leagues will start up again the week of January 11th. All four volleyball divisions are full with a total of 38 teams competing on Monday, Tuesday or Wednesday nights. We are still accepting registrations for our Wednesday night Dodgeball league which currently has seven teams committed.
- With the Move It! fitness program, the dedication of knowledgeable, passionate staff and the commitment of our sponsor, Lakeshore Clinic, our community's 2010 fitness goals are attainable. The new quarterly Move It! fitness classes began January 4th at NKCC.
- We have 470 third through sixth grade girls and boys participating in our 2010 Youth Basketball program which consists of 46 teams. All coaches, practice times, equipment needs and officials are ready to go. Our first games are scheduled at Kamiakin and Kirkland Junior_Highs on Saturday, January 9th. Stop by to witness the joy of team sports where positive experiences come first.

Peter Kirk Community Center

- At the December 14th Peter Kirk Advisory Board meeting, the members leaving the board were honored and the five new members were introduced to the remaining board and welcomed.
- The 9th Annual Holly-Day Brunch on December 5th, sponsored by the Kirkland Youth Council, is always a favorite event.
- The *Holiday D' Lights* special event on December 11th kicked off the holiday season with fun entertainment and a catered meal sponsored by Aegis of Kirkland.
- The new HVAC system at PKCC has been installed. Everyone is excited to have heat in the winter and cool in the summer.

Youth Services

- On December 5th the KYC members hosted their annual Holly Day Brunch at PKCC. Over 35 seniors attended the festivities. KYC members decorated PKCC, prepared and served brunch, spent time visiting with the seniors and provided musical entertainment. A great time was had by all.
- An optional service project was the 12K's of Christmas. A group of KYC members assisted with the 12K's run on December 20th. In addition, several members committed to taking on the task of bag stuffing as well. These bags are given to the runners the day of the race. The KYC stuffed 2,000 bags with informational materials as well as merchandise from local businesses.

Human Services

- The Eastside Human Services Forum hosted their annual fall meeting on December 3rd at the Conference Center on the Microsoft campus from 3pm to 5pm. The theme was "Living, Breathing, and Catalyzing Social Entrepreneurship" which was presented in a keynote by Scott Oki. Four small group discussion groups followed the keynote:
 - Social Entrepreneurship: How can it apply locally?
 - Forecasting Health and Human Services
 - Sustainable Nonprofits
 - Addressing Disparities: True Social Sustainability

Notes from the discussion groups can be found on the Eastside Human Services Forum website: www.eastsideforum.org.

- The King County annual One Night Count will be held on the Eastside on January 29th. A Kirkland team will cover the downtown and Totem Lake areas.

PARK MAINTENANCE DIVISION

Athletic Fields

- Applications for 2010 athletic field use are streaming in. A field allocation meeting will be held mid-January. Field assignments will be completed by mid-February. Athletic field use will begin approximately the 1st of March.

Volunteers

- Christ Church Academy's third and fourth grade students wowed us over with their volunteer efforts on a cold November 23rd at McAuliffe. We thank Ms. Heric and her students for their fantastic work. Thank you Christ Church!
- Eastside Prep students, led by student Kris Welch, volunteered November 29th and December 6th – two cold and wet days – to do trail maintenance at Cotton Hill. Their group fixed water damage to the gravel stairs and helped with turnpike maintenance. City volunteer extraordinaire, Stu Clarke, led the group along with Parks staff. Thank you to Kris, the other five Eastside Prep students, and Mr. Clarke. They did a great job!!

Notes from the Field

- Lots of dock work is taking place to start the new year. Our most popular docks, Houghton Beach, Marsh, Dave Brink, Waverly Beach, and the Marina, are all at that age where we lose quite a few deck boards to deterioration each year.
- Implementation of the budget impacts to 2010 are in effect. Portable toilets from Juanita Bay, Juanita Beach, Waverly Beach, Marsh, Houghton Beach, Tot Lot, Terrace, Spinney Homestead and Woodlands Parks have been taken away. Additionally, 50 garbage cans from all 17 Neighborhood Parks have been removed.
- Though we have lost a few members to the Parks team recently, we are excited to announce a new member. Support Lead Scott Sevigny and his wife Jennifer recently gave birth to a baby girl, Lacey Sevigny.

GREEN KIRKLAND PARTNERSHIP

- We're excited to announce that we've started a native plant nursery! This will help provide plants for Green Kirkland restoration sites. Marilee Henry, already trained by the Washington Native Plant Society as a Native Plant Steward and nursery volunteer, offered to start a nursery in Kirkland. It was an offer not to be refused! Thanks to Parks Maintenance, we located a suitable area at McAuliffe Park and a load of potting soil was delivered. We're using pots recycled from planting events, and equipment borrowed from the McAuliffe Pea Patch (e.g. wheelbarrow). Marilee is undergoing training by the Parks Education & Outreach Specialist to enable her to recruit and manage plant nursery volunteers. So far Marilee has potted more than 170 small red cedar trees donated from the Native Plant Society, and she's started potting native seeds that were collected locally.
- We are currently working to complete our Green Kirkland data collection for 2009 and produce an annual report.
- December was a relatively quiet month with no large events; however, we've been working hard on grant reporting and planning. The planting of a Sitka spruce tree by the Juanita Bay Park Rangers in honor of Teresa Sollitto was held December 1st in the Native Plant Stewards' restoration area south of the eastern boardwalk at Juanita Bay Park.
- In November, our main event was Arbor Day at Cotton Hill Park on November 14th. A total of 67 volunteers, including 29 youth, planted 442 native plants and removed 200 square feet of invasive plants. The Mayor planted a Sitka spruce tree in honor of Arbor Day. The event was a successful partnership between Highlands Neighborhood, EarthCorps, UW Restoration Ecology Network students, Cascade Land Conservancy, and Kirkland's Wildlife Habitat Team. We also acknowledge Kirkland's Planning and Public Works Departments for providing plants and equipment. It was great to receive donations of additional plants from the Washington Native Plant Society and the Highlands Neighborhood. The event was a perfect example of the collaboration and teamwork that makes up the Green Kirkland Partnership.
- Other events in November included a butterfly garden planting November 7th at Carillon Woods by the Houghton Parks Volunteers with plants funded by the Kirkland Wildlife Habitat Team, and invasive plant removal November 13th at Cotton Hill Park by a group from Hyatt Regency Hotel, Bellevue.
- Event totals for the 4th quarter were 345 volunteers clocking up 1,171 hours over 13 events at six different parks (Cotton Hill, Carillon Woods, Juanita Bay, Juanita Beach, Brookhaven, and Kiwanis).
- On-going/Non-event Volunteer Activities:
In the 4th quarter of 2009 a total of 21 on-going volunteers clocked up 485 hours of service. These volunteers included Green Kirkland Stewards, Native Plant Stewards (aka Juanita Bay Rollers), UW Restoration Ecology Network students, and administration/database helpers.

- Upcoming Events for volunteers from the general public:
 - January 18th Martin Luther King Day of Service at Cotton Hill Park, 10 am to 3 pm. The event is organized by Green Kirkland Steward Karen Story and the UW REN students. Karen and the students will be working with the Highlands Neighborhood and other volunteers to remove invasive plant species. You are warmly invited to join them!



CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Jennifer Schroder, CPRP, Director of Parks and Community Services
Michael Cogle, Park Planning Manager

Date: December 20, 2009

Subject: Juanita Beach Park Phase 1 Redevelopment: Award of Construction Bid to DMSL Construction, Inc.

RECOMMENDATION:

That the City Council award a construction contract to DMSL Construction, Inc. in the amount of \$1,180,390.57 for Phase 1 renovation of Juanita Beach Park.

BACKGROUND DISCUSSION:

Funding for the Juanita Beach Park Phase 1 Redevelopment is derived from multiple sources as follows:

\$1,200,000	City of Kirkland CIP Funding
\$ 500,000	2002 Kirkland Park Bond Funds
\$1,000,000	State of Washington Grants (matching funds)
<u>\$ 100,000</u>	King County Flood Control District
\$2,800,000	Total Funding Available

Competitive construction bids were opened for the Juanita Beach Park Phase 1 Renovation Project on December 1, 2009. A total of 13 bids were received (see Attachment 1). In addition to a Base Bid, contractors were asked to provide bids on five additive-alternate items:

Base Bid: Park Construction. Items included in the bidders' base bid include all work related to demolition of existing shelters and creek bridge, construction of a concrete waterfront promenade, parking lot reconfiguration and associated rain gardens, surface drainage and water quality improvements, habitat restoration of Juanita Creek including side channel creation, removal of hazard trees, significant new plantings, lawn renovation, new site furniture, new bridge, new irrigation, new paths, and a public art sculpture. All work for this phase of the Juanita Beach Park project will occur on the beach (south) side of Juanita Drive and the proposed improvements are consistent with the approved 2005 park master plan.

Additive Alternate #1: Parking Lot Lighting. This item is for providing parking lot light fixtures and associated wiring/conduit.

Additive Alternate #2: Vertical Wave Baffle Removal. This item is for removing vertical wave baffles on the west side of the existing walking over-water walking pier so as to improve water circulation (and water quality) within the wading beach area.

Additive Alternate #3: Seal Coat and Striping of Portion of Existing Parking Lot. This item is for applying a seal coat and restriping of an approximately 22,000 sq. ft. portion of the existing parking lot (western portion of existing lot that will remain during this phase).

Additive Alternate #4: Upgrade new park pathways. This item would upgrade new pathways from compacted gravel to asphalt.

Additive Alternate #5: Provide additional benches. This item would provide 5 additional park benches (with associated concrete pads) beyond those benches specified in the Base Bid.

Bid Award Recommendation

The City has received excellent bids for this project. After careful review of the bids received, staff makes the following recommendation for bid award:

Award a construction contract to DMSL Construction, Inc., Arlington, WA

DMSL Construction, Inc. has met the requirements of the City's bidder responsibility criteria. Their public work has included projects for the City of Olympia, City of Mount Vernon, and Washington State Parks. In addition, DMSL successfully completed demolition of structures at Rose Hill Meadows for the City in 2008.

Contract Award

Staff recommends the following contract award to DMSL Construction:

\$960,753.00	Base Bid
\$165,213.33	Additive Alternate #1 – Parking Lot Lighting
\$ 47,304.00	Additive Alternate #4 – Upgrade new park pathways to asphalt
<u>\$ 7,120.24</u>	Additive Alternate #5 – Additional park benches

\$1,180,390.57 Total Contract Award (plus applicable sales tax)

Staff recommends that Additive Alternates #2 and #3 not be awarded as part of this contract. Alt #2 (Removal of vertical baffles) can be completed at a later date. The associated work is under separate permit and our grant funding cannot be applied to this work. Alt #3 (Seal Coat/Striping of Parking Lot) is also not associated with grant funds and can also be completed at a later date.

Subject to receiving final permits, construction is slated to begin in early February and will take 8 - 10 months to complete. Construction is likely to significantly restrict public access to the beach side of the park this summer.

Attachments:

- 1 – Bid Tabulation Sheet
- 2 – Project Budget Chart
- 3 – Phase 1 Work Graphic
- 4 – Park Master Plan Graphic

Attachment 1
Bid Tab - Juanita Beach Phase I

JUANITA BEACH PARK PHASE 1 BIDS
1-Dec-09

								Base Bid Plus Add Alt #1, #4, #5
<u>Contractor</u>	<u>Base Bid</u>	<u>#1 Park Lighting</u>	<u>#2 Buffer Removal***</u>	<u>#3 Seal Coat/Striping***</u>	<u>#4 Asphalt Pathways</u>	<u>#5 Additional Benches</u>	<u>Total All Items</u>	<u>As Recommended</u>
<i>Engineer's Estimate</i>	\$2,000,000.00	\$105,000.00	\$48,000.00	\$52,000.00	\$17,000.00	\$13,000.00	\$2,235,000.00	\$2,135,000.00
1 DMSL Construction	\$960,753.00	\$165,213.33	\$119,683.50	\$49,418.45	\$47,304.00	\$7,120.24	\$1,349,492.52	\$1,180,390.57
2 L.W. Sundstrom	\$1,334,323.20	\$64,703.55	\$52,948.73	\$6,210.84	\$32,959.50	\$7,309.13	\$1,498,454.95	\$1,439,295.38
3 Wyser Construction	\$1,518,994.85	\$87,600.00	\$60,225.00	\$7,829.25	\$36,135.00	\$13,550.63	\$1,724,334.73	\$1,656,280.48
4 Mid-Mountain Contractors	\$1,535,190.00	\$68,985.00	\$65,700.00	\$6,570.00	\$28,470.00	\$9,855.00	\$1,714,770.00	\$1,642,500.00
5 Precision Earth Works	\$1,673,598.00	\$88,038.00	\$56,940.00	\$7,665.00	\$65,700.00	\$21,243.00	\$1,913,184.00	\$1,848,579.00
6 A-1 Landscaping	\$1,738,860.00	\$78,840.00	\$60,225.00	\$19,710.00	\$63,510.00	\$10,731.00	\$1,971,876.00	\$1,891,941.00
7 Construct Co.	\$1,750,510.80	\$76,102.50	\$52,560.00	\$6,022.50	\$21,452.00	\$4,599.00	\$1,911,246.80	\$1,852,664.30
8 Construction International	\$1,752,000.00	\$65,700.00	\$43,800.00	\$6,022.50	\$10,950.00	\$9,855.00	\$1,888,327.50	\$1,838,505.00
9 Paul Brothers	\$1,785,850.00	\$80,312.80	\$55,467.23	\$6,898.50	\$31,755.00	\$17,520.00	\$1,977,803.53	\$1,915,437.80
10 Ohno Construction	\$1,813,081.00	\$80,417.00	\$22,323.00	\$6,710.00	\$7,542.00	\$11,647.00	\$1,941,720.00	\$1,912,687.00
11 Aero Construction	\$1,866,556.00	\$72,270.00	\$72,051.00	\$6,022.50	\$60,459.33	\$12,045.00	\$2,089,403.83	\$2,011,330.33
12 Thompson Brothers	\$1,971,000.00	\$83,220.00	\$41,610.00	\$6,570.00	\$33,945.00	\$10,512.00	\$2,146,857.00	\$2,098,677.00
13 Pelco Construction	\$2,173,575.00	\$77,526.00	\$52,122.00	\$6,428.00	\$4,818.00	\$8,026.00	\$2,322,495.00	\$2,263,945.00
Average:	\$1,682,637.83	\$83,763.71	\$58,127.34	\$10,929.04	\$34,230.76	\$11,077.92	\$1,880,766.60	\$1,811,710.22

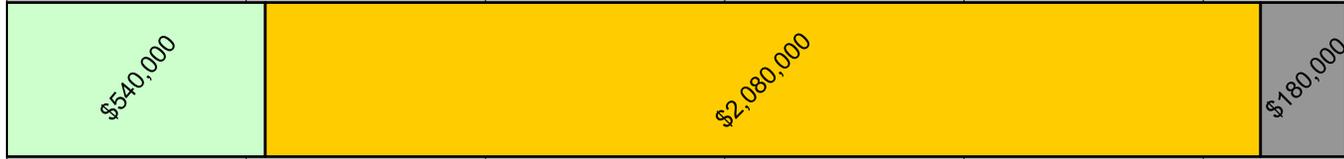
(all prices exclude sales tax)

*** These additive items NOT recommended for inclusion in construction contract award.

Attachment 2 - Juanita Beach Redevelopment Phase 1 Project

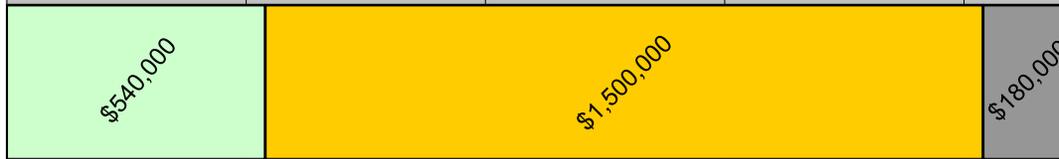
PROJECT BUDGET REPORT

ORIGINAL BUDGET



\$2,800,000

AWARD CONTRACT
(This memo)



\$2,220,000

ACCEPT WORK

Upon Project Completion

To Be Determined

- DESIGN / ENGINEERING / PROJECT MANAGEMENT
- CONSTRUCTION-RELATED COSTS
- CONSTRUCTION CONTINGENCY

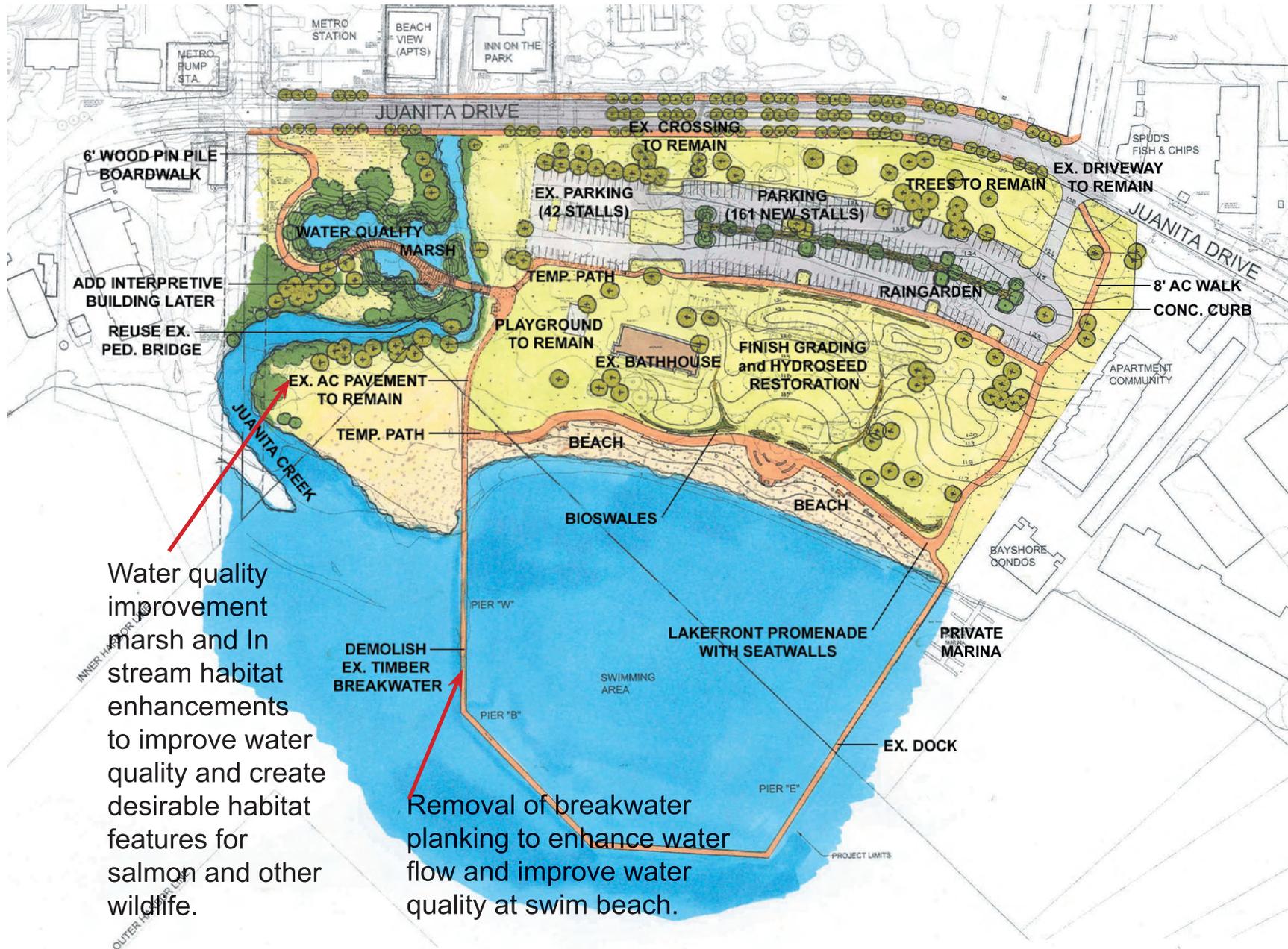
\$- \$500,000 \$1,000,000 \$1,500,000 \$2,000,000 \$2,500,000 \$3,000,000

ESTIMATED COST

Attachment: Phasing Plan

IAC ALEA 06-1923

City of Kirkland Parks and Community Services
Juanita Beach Park Redevelopment Phase 1-A





MASTER PLAN

JUANITA BEACH PARK MASTER PLAN
 CITY OF KIRKLAND PARKS AND COMMUNITY SERVICES

J.A. BRENNAN ASSOCIATES, PLLC
 In Association with
 J.T. ATKINS & COMPANY P.C.
 MAKERS ARCHITECTURE AND URBAN DESIGN
 TETRATECH
 DOUGLASS CONSULTING
 LANDAU ASSOCIATES



CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.ci.kirkland.wa.us

To: Park Board

From: Michael Cogle, Park Planning Manager

Date: January 8, 2010

Subject: 2010 Park Board Work Plan

RECOMMENDATION:

That the Board adopt by motion the 2010 Work Plan.

BACKGROUND DISCUSSION:

Attached for your review is a final draft of the Board's work plan for 2010. Staff will be prepared to review the identified work objectives and answer any questions.

Attachment

DRAFT Park Board 2010 Work Plan

Goal 1: Develop or redevelop existing parklands and public recreation facilities.		
Objective	Description	Timing
<u>Objective 1.1:</u> Implement Juanita Beach Master Plan	Construct Phase 1 improvements to park (CIP funded)	Throughout 2010
<u>Objective 1.2:</u> Expand community garden/pea patch program	Provide additional opportunities for community gardening/pea patches within the park system (unfunded)	Throughout 2010
<u>Objective 1.3:</u> Develop renovation plan for Waverly Beach Park	Complete an assessment and prioritized recommendations (with cost estimates) for improvements to Waverly Beach Park (CIP funded)	July - December
<u>Objective 1.4:</u> Develop a pilot off-leash dog area in Kirkland	Find a suitable location, secure sufficient volunteer stewardship commitment and donated funds for a pilot OLA (unfunded)	Throughout 2010
<u>Objective 1.5:</u> Secure State grant funding to complete planned improvements to Forbes Lake Park Trail System	Make application for up to \$500,000 of State Recreation and Conservation Office (RCO) funding for Forbes Lake Park	April - September
<u>Objective 1.6:</u> Update the City's Comprehensive Park, Recreation, and Open Space Plan (PROS PLAN)	Update to six-year planning document	Complete by March
<u>Objective 1.7:</u> Update the Parks' Capital Improvement Program (CIP) for 2011 - 2016	Update to six-year budget planning document	Complete by September
Goal 2: Maintain or increase maintenance and operational levels of service for parks and for recreation facilities.		
Objective	Description	Timing
<u>Objective 2.1:</u> Implement the Green Kirkland 20-Year Plan	Implement restoration plans including volunteer stewardship components (CIP funded). Seek and secure stable funding for Green Kirkland program beyond 2010	Throughout 2010
<u>Objective 2.2:</u> Repair/replace deteriorating park amenities	Complete replacement of playgrounds at Peter Kirk Park and Houghton Beach Park (CIP funded)	Throughout 2010
<u>Objective 2.3:</u> Minimize negative impacts to park system and park/recreation users due to budgetary reductions	Provide advice and guidance to staff as requested regarding potential community impacts related to proposed and/or implemented budgetary reductions and seek community-based solutions (including adopt-a-park opportunities)	Throughout 2010

DRAFT Park Board 2010 Work Plan

<u>Objective 2.4:</u> Peter Kirk Pool Capital Improvements	Implement upgrades to meet new code requirements and improve pool operations (CIP funded)	February - June
<u>Objective 2.5:</u> Develop new operational plan for Kirkland Teen Union Building (K-TUB)	Determine new operational plan including possible new community operational partner(s) for the teen center	January - July
<u>Objective 2.6:</u> Complete tasks necessary for provision of parks and recreation services to the Pending Annexation Area in 2011	Continue preparations for assumption of County-owned parks and open spaces and provision of services to the PAA	Throughout 2010
Goal 3: Develop more revenue-generating opportunities, alternative revenue sources, and private partnerships within the park system.		
Objective	Description	Timing
<u>Objective 3.1:</u> Develop and implement Marina Park business plan	Maximize opportunities for revenue-generating activities at Marina Park, such as recreation concessions and events	Throughout 2010
<u>Objective 3.2:</u> Planning for possible future park bond and maintenance levy	Subject to Council direction, continue to explore strategic issues related to the planning and timing of a possible park bond and maintenance levy. Make recommendations to City Council as requested	Throughout 2010
<u>Objective 3.3:</u> Encourage appropriate use of park facilities for community events	Review and make recommendations on policy issues related to special events in parks	Throughout 2010
Goal 4: Develop partnership opportunities with the Lake Washington School District.		
Objective	Description	Timing
<u>Objective 4.1:</u> Implement new Joint Use Agreement with LWSD	Implement new agreement to ensure reciprocal use of public facilities in a manner which maximizes opportunities and equitably meets the broad needs of the community. Track and assess impacts of the new agreement	Throughout 2010
Goal 5: Develop more indoor recreation space.		
Objective	Description	Timing
<u>Objective 5.1:</u> Indoor Recreation Center	Actively seek potential community partners and conduct site analysis as sites are identified (CIP funded)	Throughout 2010

DRAFT Park Board 2010 Work Plan

Goal 6: Acquire open spaces, unusual and unique sites, and neighborhood park land in areas of the City where recreation opportunities are deficient.		
Objective	Description	Timing
<u>Objective 6.1:</u> Acquire suitable land for community park land and/or open space	Be responsive to acquisition opportunities as they arise (CIP funded)	Throughout 2010



CITY OF KIRKLAND
Department of Parks & Community Services
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MEMORANDUM

To: Park Board

From: Jennifer Schroder, Director
Jason Filan, Parks Operations Manager

Date: January 8, 2010

Subject: Peter Kirk Park Playground Replacement

RECOMMENDATION:

That the Board provide feedback to staff regarding the scheduled playground equipment replacement at Peter Kirk Park.

BACKGROUND DISCUSSION:

Built in 1998, the Peter Kirk Park playground is one of the most popular play areas in the City.

The playground equipment at Peter Kirk has been identified for replacement in 2010 with \$75,000 which has been allocated in this year's Capital Improvement Program (CIP).





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MEMORANDUM

To: Park Board

From: Jennifer Schroder, Director
Linda Murphy, Recreation Manager

Date: January 7, 2010

Subject: Recreation 2009 End of Year Brief

RECOMMENDATION:

That the Board receive a presentation on the Recreation division's operation in 2009.

BACKGROUND DISCUSSION:

The following are highlights of the division's 2009 operation which will be discussed:

- Introduction of Betsy Maxwell, Peter Kirk Community Center Recreation Coordinator
- Status of 2009 revenue strategy implementation
- Operation and impact of newly implemented City/School Partnership Agreement
- Quality of life impacts

Staff welcome the Board's comments and questions regarding the Recreation division.