



KIRKLAND PARK BOARD

Date: October 12, 2011

Time: 7:00 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL** *5 minutes*
3. **APPROVAL OF MINUTES** *5 minutes*
September Park Board Meeting Minutes
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**
No items
6. **PRESENTATIONS**
No items
7. **COMMUNICATIONS** *15 minutes*
 - a. Correspondence
 - b. Staff Reports
-October update
 - c. Committee Reports
 - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
 - a. Park Funding Exploratory Committee Update *60 minutes*
Topic: Receive update on Park Funding Exploratory Committee
Action: Discussion only
9. **NEW BUSINESS**
No items
10. **MEETING EVALUATION** *5 minutes*
11. **ADJOURNMENT**
Next meeting: November 9, 2011, 7:00 p.m., Council Chambers.

Estimated Meeting Completion: 8:15 p.m.

PARK BOARD MINUTES – September 14, 2011

1. CALL TO ORDER

The September 14, 2011 Park Board regular meeting was called to order at 7:01 p.m. by Chair Robert Kamuda.

2. ROLL CALL

Members present: Chair Robert Kamuda, Vice Chair Sue Keller, Sue Contreras, Jennifer Davies, Shawn Fenn, Amy Johnson, Shelley Kloba, Ted Marx, Barbara Ramey and Adam White.

Staff present: Michael Cogle, Jason Filan and Jennifer Schroder.

3. APPROVAL OF MINUTES

Ms. Keller moved to approve the June minutes. Mr. White seconded. Motion carried (10-0).

4. ITEMS FROM THE AUDIENCE

Tracy Doering , Terri Fletcher and Amy Introligator spoke in support of the request to name the new Off-leash Area "Jasper's Park."

5. REVIEW OF ACTION ITEMS

No items.

6. PRESENTATIONS

a. Kirkland American Little League

John Rudolph provided the Board an update on the state of little league softball and baseball in Kirkland and requested the Board consider allowing a league-provided, seasonal batting cage at Everest Park.

7. COMMUNICATIONS

a. Correspondence

No items.

b. Staff Reports

Ms. Schroder and Mr. Cogle answered questions on revenue shortfall.

c. Committee Reports

Ms. Johnson commented on turf fields at high schools.

Ms. Contreras thanked Ms. Ramey and Mr. Marx for their contributions of parks-related articles; asked about soliciting park volunteers; reported on Kudos Kirkland's work; and asked about the state of Kirkland Teen Union Building.

Mr. Marx reported on the progress of creation of a neighborhood association on Finn Hill, and announced upcoming DennyFest.

Ms. Kloba will attend the upcoming Lakeview Neighborhood meeting, and reported on the Connect Kirkland event held partly on the Eastside Rail Corridor and on the reopening of Juanita Beach.

Mr. White is glad to be back and reported on working with Mr. Marx on Finn Hill, and requested volunteers for a playground building event at Sandburg Elementary.

Mr. Fenn reported on use of the re-opened Juanita Beach Park.

Ms. Davies reported on Juanita Beach Park.

Ms. Ramey reported on the Juanita Neighborhood Association board meetings, spoke about a proposal for volunteer work at Edith Moulton Park, and attended the first Park Funding Exploratory Committee meeting.

Ms. Keller reported on volunteering at Cotton Hill Park.

d. Comments from the Chair

Mr. Kamuda spoke about the Park Funding Exploratory Committee meeting.

8. UNFINISHED BUSINESS

a. Off-Leash Area

Ms. Schroder introduced Amy Introligator of Kirkland Dog Off-leash Group (KDOG) who presented proposed rules for the off-leash area. The Board provided feedback on the proposed rules.

Ms. Schroder presented a naming request for the off-leash area currently under construction.

Ms. Ramey moved to recommend the naming of the off-leash facility at Heronfield Wetlands, "Jasper's Dog Park." Ms. Davies seconded. There was additional discussion. Motion carried (10-0).

b. Update on Park Projects and Other Items of Interest

Mr. Cogle, Mr. Filan and Ms. Schroder provided the Board with a briefing on the following items:

- Juanita Beach Park Improvements
- Park Funding Exploratory Committee
- Tobacco in Parks
- Supplemental 2011 Funding for Park Maintenance and Operations
- 2012 Budgetary Issues
- 132nd Square Community Gathering Place Project
- Rose Hill Meadows Park Labyrinth Project and Sidewalk Improvements
- Eastside Rail Corridor
- Totem Lake Park

- Code of Conduct for City Council, Boards and Commissions

9. NEW BUSINESS

a. Private Access Easement at Kiwanis Park

Ms. Schroder presented a requested private access easement at Kiwanis Park.

Mr. White moved that the Board recommend that City Council grant the private access and utility easement at Kiwanis Park. Ms. Contreras seconded. Motion carried (9-0, Mr. Kamuda was absent from vote).

10. EXECUTIVE SESSION

No items.

11. MEETING EVALUATION

Announcement: Boards and Commissions Dinner to be held September 22nd at Peter Kirk Community Center.

12. ADJOURNMENT

Ms. Kloba moved to adjourn. Mr Fenn seconded. Motion carried (9-0, Mr. Kamuda was absent from vote).

Meeting adjourned at 9:19 p.m.

Jennifer Schroder, Director
Parks and Community Services

Robert Kamuda, Chair
Park Board


CITY OF KIRKLAND

Department of Parks & Community Services

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To: Park Board
From: Jennifer Schroder, Director
Date: October 7, 2011
Subject: October Staff Update

RECREATION DIVISION
Recreation

- Recreation Manager Linda Murphy is participating in Puget Sound Energy's Sammamish – Juanita 115 kV Transmission Line Stakeholder Advisory Group. The stakeholders will collaborate with PSE to suggest a preferred route for four miles of the 115 kilovolt transmission line from the Sammamish substation to or near the Juanita substation. The group will be meeting six or seven times over the next few months and will present its recommendation late January, 2012.
- Fall and winter registration has been going very well; we have over 3,000 enrollments.
- Below is a revenue comparison of January through September of 2010 and 2011:

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	YTD
2010	\$57,789	\$32,799	\$287,680	\$149,024	\$109,217	\$122,896	\$60,703	\$97,337	\$79,317	\$996,761
2011	\$52,919	\$25,892	\$267,949	\$145,562	\$113,264	\$124,302	\$51,856	\$102,572	\$81,800	\$966,116
variance	(\$4,870)	(\$6,907)	(\$19,731)	(\$3,461)	\$4,047	\$1,405	(\$8,847)	\$5,234	\$2,483	(\$30,645)

North Kirkland Community Center

- NKCC is soliciting volunteers to help out at the Eighth Annual Pee Wee Monster Bash on Friday, October 28th. Two hundred costumed preschoolers and their parents are expected to attend the event which includes numerous "carnival" type booths in addition to an arts and crafts area, a story and song area, and a monster maze.
- A big thank you goes out the Kirkland Rotary for their donation of \$500 to offset the cost of a new oven at McAuliffe Park Kitchen. With the help of Sid Grift from Seattle Home Appliance, a beautiful new double oven has been ordered with a cost savings of \$1,500! Thank you again to these two organizations for their help.
- 44 participants are currently enrolled in the popular Move Over, Mozart piano classes for children ages 3 to 12. We were happy accommodate this program and its participants after Woodinville Community Center's closure.
- During the first week of September, finishing touches on NKCC took place in preparation for fall classes. These touches provided by the Facilities and Parks Department included interior wall and trim painting, a new mural to the drama room, hardwood floor refinishing, upholstery cleaning, and parking lot restriping.

Aquatics & Youth Sports

- The Kirkland Kids' Triathlon, on September 18th, continued to be popular with around 200 participants ages 3-12. Participants competed in swim, bike, and run at Houghton Beach. The Kids' Triathlon is a great way for kids to be active and experience a less competitive race setting.
- Youth Basketball registration and planning is now in full swing. 300 boys and girls in 3rd through 6th grades are currently registered. Practices begin in November and games begin in January.

- Over 30 community members have volunteered to coach youth basketball teams during the 2011-12 season. Volunteer coaches organize and lead practices two days a week beginning mid-November.
- Pee Wee Basketball registration is now open. Practices begin in January and children ages 3-5 will learn and practice basketball-related skills such as dribbling, passing and teamwork.
- Basketball Referee and Pee Wee Basketball Coach positions are now open for applicants to apply. 15 employees will be hired for the basketball season to referee youth basketball games on Saturdays and Pee Wee Basketball Coaches will lead the Pee Wee Basketball Program.

Sports and Fitness

- We opened our adult volleyball season the second week of September with a total of 36 teams. They are now in their 4th week of play and things are running smoothly. The dodgeball league began October 5th and will run for nine weeks, finishing their season on December 14th. We had five teams register this fall. Last fall we did not have enough participation to operate the league therefore this is a significant increase in participation.
- Despite a solid registration in our five divisions of adult volleyball, we are experiencing some challenges with the decrease in our allotted gymnasium time at BEST High School. We are facing a complete cut to our Tuesday gymnasium time slot as well as smaller reductions on our regular Monday night reservation. This decreases the number of volleyball teams we can accommodate in the program by four teams, that's 32 adults not able to participate each season.
- The fall softball league that began in late August will play its final games the week of October 10th. We had a total of 14 teams participate which is consistent with last year's numbers.
- The Move It! fitness program continues to bring in big numbers. There are currently 214 people registered for the program, up from 209 last fall. With the addition of a new instructor and class, in addition to the retention of our veteran fitness instructors, the Move It! program is solid, consistent and continues to be successful.

Peter Kirk Community Center

- Peter Kirk Community Center's Kirkland Stepper's program ended on September 27th with our annual "Finish Line Celebration." Fairwinds Redmond sponsored a delicious lunch for our participants; we had over 75 seniors join us for the celebration.
- Recruitment for the Peter Kirk Advisory Board is underway. We have four vacant seats to fill.
- Our fall classes have begun and we are pleased with the participant numbers in our on-going classes. Several of our upcoming van trips are sold out with extensive wait lists and we are considering adding a second to trip to some destinations, including the Leavenworth Oktoberfest.

COMMUNITY SERVICES DIVISION

Youth Services

- Kirkland Youth Council is back on its regular meeting schedule of the second and fourth Mondays of every month.
- The Leadership group is currently conducting interviews for new members. 26 candidates will be interviewed over a period of two days. First meeting with new members will be October 10th.
- KYC is looking into attending a team-building ropes course on October 22nd.

Human Services

- Kirkland is currently part of several Eastside cities participating in the Eastside Month of Concern food drive. Our first store front drive was held on September 24th where 3,115 pounds of food and \$760 were collected. The second drive will be October 8th.

Business Services

- In July, 1995, the Park Board adopted a Department Policy regarding Concessions in Parks. This policy allowed recreational concessions to take place in parks. In January, 2006, the Business Services Division was created to dedicate existing resources to centralize the management of all concessions and rentals; develop and implement business partnerships and seek out new revenue opportunities within the

department to include not only food concessions, but all business activities in parks, such as kayaking, boot camps and other recreational opportunities provided by outside vendors.

- Concessions in Kirkland parks began humbly but is finally making an impact:

2006	2007	2008	2009	2010	2011*
\$4,782	\$6,145	\$8,796	\$7,126	\$7,111	\$26,850

* Collected through September 30, 2011.

- October Events

- October 1st and 2nd, Northwest Bookfest at Peter Kirk Park hosted over fifty author panels, hundreds of authors, writing and publishing workshops, family programs and more.
- October 2nd, Pace Race: Sunday morning, runners, joggers, walkers and strollers gathered at Marina Park for the 2011 Pace Race. Now known as *SET the PACE* for Prostate Cancer, PCEC hosts a series of events around the nation with a mission of increasing awareness of prostate cancer and to educate men and their families on early treatment options and other men's health.
- October 7th, last Juanita Friday Market. Another successful year at the market. Many thanks go out to Tina, Danielle and Cynthia for making it happen as well as John Frost from the Gardens at Juanita Bay retirement community for providing sound equipment and fun entertainment. The market operates from mid-May to the first Friday of October and provides fresh produce and a unique community gathering place for the Juanita community.
- October 15th, SHOES 5k, Operation Philippines walk along the Kirkland waterfront. SHOES (Sending Hope Overseas to Every Sole) is a non-profit organization established to aid those trapped in poverty in a tangible way -- by sending them shoes. Sending shoes may not be able to free every person from life in the slums, but it can remove the obstacle from attending school, finding a job, and living a longer, healthier life.

MAINTENANCE DIVISION

Notes from the Field

- October brought some much needed rain and the completion of a few park projects.

- Neighbors of South Rose Hill partnered with City staff and Myra Smith of Laughing Flower Labyrinth to build the park system's first labyrinth. The labyrinth is located just south of the parking area at Rose Hill Meadows. (photo right)
- Staff worked with Blackwater Marine to remove the baffle system around the pier at Juanita Beach this past week. 20 tons of wood was removed and 6,700 lbs. (\$686.75 dollars worth) of metal was recycled. In synergy with Blackwater Marine's barge we were able to install three signs along the buoy line at Juanita Bay Park bearing the warning: "Wildlife Area Keep Out."



- Kirkland Dog Off-leash Group (KDOG) continues to make progress on the off-leash area Heronfield Wetlands. More volunteer efforts are scheduled for this month.

- The new picnic shelter at 132nd Square Park was an opportunity to partner with the residents of the new neighborhoods. Pomegranate Center was wonderful to work with. A volunteer event this weekend should put the finishing touches on the project.

Athletic Fields

- Lee Johnson Field is officially closed for the season as of October 12th. The last games of the season are currently scheduled for October 11th. After a rainy, rainy spring, we had a great year!
- Soccer and football will continue at Crestwoods, Juanita Beach, Spinney, Terrace and Highlands through the month of October and even at some sites through November.
- Kirkland American Little League games continue at Everest through October 30th. Practices are held Tuesdays through Thursdays, games are on Sundays.
- The annual End-of-the-Year Athletic Field Users meeting is scheduled for November 1st. All 2011 league customers are invited to attend.
- New applications for 2012 should start trickling in soon. The deadlines for applications for 2012 field use are December 1st (for usage March 1st through July 31st) and May 1, 2012 (for August 1st through November 30th).

Volunteers

- Eagle Scout Maxwell Schrempp and 11 other troop members worked over a two-day period at Waverly Beach Park improving a switchback area. They did a great job! We thank Max and local Scout Troop #572!

GREEN KIRKLAND PARTNERSHIP

- The program is greatly benefitting from the high-quality, part-time administrative support provided by June Fletcher.
- We're pleased to report that Cotton Hill Park has again been selected by UW for a group of Restoration Ecology Network students to work with volunteer steward Karen Story and the Highlands Neighborhood. This will be the neighborhood's fourth consecutive year working with UW students!
- Friends of Kiwanis Park continue to hold monthly work parties with on-going support from the Courtyard by Marriott hotel and Kiwanis Sunrisers Club.
- Nona Ganz and her volunteer group continue to lead regular Thursday afternoon park parties at Juanita Bay Park
- During the summer months until mid September, Karen Story led Wednesday morning work parties at Cotton Hill Park. She'll resume these weekly maintenance activities in November after an October break.
- The Washington Native Plant Society steward groups of 2009 and 2010 continue to host work parties at their sites in Juanita Bay Park.
- Our EarthCorps Partnership event August 13th attracted 19 volunteers who enthusiastically tackled invasive blackberry and bindweed.
- We thank Park Maintenance for working with 69 Northwest University students August 27th at Carillon Woods. They did a great job of weeding out invasive plants.
- Please spread the word to businesses, schools, and service organizations that we are holding a planting event Friday, October 28th, 10:00 am – 2:00 pm at Carillon Woods. This event can accommodate a good turnout and we're hoping to recruit volunteers who can participate on a weekday. Planting is fun!
- The following table summarizes Green Kirkland events and other activities conducted by volunteers in August.

Volunteers

Date	Park/Work	Group Name	Youth	Adult	Total	Hours	Dollar Equivalent ¹
8/13	Cotton Hill Park	EarthCorps Partnership	7	12	19	51	\$1,102.62
8/17	Cotton Hill Park	Highlands Neighborhood		3	3	5	108.10
8/18	Juanita Bay Park	Juanita Bay Park volunteers		4	4	8	172.96
8/18	Kiwanis Park	Courtyard by Marriott with Park Steward		7	7	22	475.64
8/19	McAuliffe Nursery	Nursery Steward	1	3	4	8.5	183.77
8/20	Kiwanis Park	Friends of Kiwanis Park	4	4	8	22	475.64
8/24	Cotton Hill Park	Highlands Neighborhood		4	4	5	108.10
8/25	Juanita Bay Park	Juanita Bay Park Volunteers		5	5	10	216.20
8/27	Juanita Bay park	WNPS Juanita Bay Rollers	1	6	7	27	583.74
8/27	Carillon Woods Park	Park Maintenance with NW University		69	69	207	4,475.34
Ongoing	Administration			7	7	34.35	742.65
Ongoing	Field Work			20	20	107.5	2,324.15
						507.35	\$10,968.91

¹ Dollar Equivalent = Hours x 21.62

- Upcoming activities and events for volunteers from the general public:
 - An informal group meets most Thursday afternoons, noon-2:00 pm, weather dependent, at Juanita Bay Park. Contact volunteer steward *Nona Ganz*, nonaganz@frontier.com
 - Starting November 3rd, an informal group will meet most Wednesday mornings, 10:00-11:00 am, at Cotton Hill Park (group is currently on hold). Contact volunteer steward *Karen Story*, karen@tinyisland.com
 - Saturday, October 8th, Juanita Beach Park, 9:00 am-noon, Kirkland Public Works. Contact *Betsy Adams*, 425-587-3858, badams@kirklandwa.gov
 - Saturday October 15th, Kiwanis Park, 9:00 am-noon, EarthCorps partnership. Sign up online at www.earthcorps.org/volunteer.php. Contact Chris LaPointe chris@earthcorps.org
 - Saturday, October 22nd, Juanita Bay Park, 9:00 am-noon, Native Plant Stewards. Contact *volunteer stewards* at JBRollers@gmail.com
 - Friday, October 28th, Carillon Woods, 10:00 am-2:00 pm, EarthCorps partnership. Sign up online at www.earthcorps.org/volunteer.php. Contact *Chris LaPointe* chris@earthcorps.org
 - Saturday, November 5th, Juanita Beach Park, 9:00 am-noon, Kirkland Public Works. Contact *Betsy Adams*, 425-587-3858, badams@kirklandwa.gov
 - Saturday, November 12th, Arbor Day, Juanita Bay Park, work party 9:00 am-noon. Noon: Arbor Day ceremony. EarthCorps partnership and Native Plant Stewards. Sign up online at www.earthcorps.org/volunteer.php. Contact Chris LaPointe chris@earthcorps.org



CITY OF KIRKLAND
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MEMORANDUM

To: Park Board

From: Jennifer Schroder, Director of Parks and Community Services

Date: October 6, 2011

Subject: Park Funding Exploratory Committee Update

RECOMMENDATION:

None - Information Only.

BACKGROUND DISCUSSION:

The Park Funding Exploratory Committee (PFEC) is a City Council-appointed group of citizens asked to consider and make recommendations regarding funding to help meet the capital, maintenance, and operational needs of the City's park, open space and recreation system. The Committee is comprised of nearly 50 citizens representing a broad array of key community stakeholders and is chaired by City Councilmember Amy Walen. The Park Board is represented on the Committee by Bob Kamuda and Barbara Ramey.

The Committee had its initial meeting and orientation in September, and is scheduled to hold its second meeting on October 11th.

At the Board's October 12th meeting, staff would like an opportunity to update the Board on the following items:

- Progress of Committee work to-date;
- Upcoming public survey and outreach activities;
- Anticipated timeline for completing Phase 1 of the Committee's work including presenting preliminary conclusions and recommendations to the Council for consideration.