



# KIRKLAND PARK BOARD REGULAR MEETING

Date: May 11, 2016

Time: 7:00 p.m.

Place: Peter Kirk Room, City Hall

*The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - a. March Park Board Meeting Minutes *5 minutes*
  - b. April Park Board Meeting Minutes
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**  
Recreation Division Financial Summary *5 minutes*
6. **PRESENTATIONS**  
Kirkland Parks Foundation *15 minutes*
7. **COMMUNICATIONS** *15 minutes*
  - a. Correspondence
  - b. Staff Reports – May update
  - c. Committee Reports
  - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
  - a. Juanita Beach Bathhouse Replacement Project *45 minutes*  
Topic: Consider siting options for new bathhouse  
Action: Provide guidance on siting

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- b. 132<sup>nd</sup> Square Playfield Improvement Project *15 minutes*  
Topic: Updated on planning for park improvements  
Action: Discussion only
  
- 9. **NEW BUSINESS**
  - a. July Park Tour *10 minutes*  
Topic: Consider ideas for a Park Board tour in July  
Action: Discussion only
  
- 10. **GOOD OF THE ORDER** *5 minutes*
  
- 11. **ADJOURNMENT** *Estimated meeting completion: 9:00 p.m.*

Next meetings:  
June 8, 2016  
July 13, 2016

# **KIRKLAND PARK BOARD**

## **Minutes of Special Meeting**

### **March 9, 2016**

#### **1. CALL TO ORDER**

The March 9, 2016, Park Board Special Meeting was called to order at 7:00 p.m. by Chair Kevin Quille.

#### **2. ROLL CALL**

Members present: Chair Kevin Quille, Vice Chair Rosalie Wessels, Jason Chinchilla, Richard Chung, Sue Contreras, Kelli Curtis and Jim Popolow

Adam White was excused

Staff present: Michael Cogle and Jason Filan

Recording Secretary: Cheryl Harmon

#### **3. APPROVAL OF MINUTES**

The minutes of the February 10, 2016, meeting were reviewed. Ms. Wessels moved to approve the minutes as presented. Ms. Curtis seconded. Motion carried (7-0).

#### **4. ITEMS FROM THE AUDIENCE**

John Rudolph spoke regarding Kirkland American Little League and Taylor Field.

Daniel Cruz spoke regarding beach volleyball.

#### **5. REVIEW OF ACTION ITEMS**

No items

#### **6. PRESENTATIONS**

No items

#### **7. COMMUNICATIONS**

##### a. Correspondence

No items

b. Staff Reports

Mr. Cogle reported on the finalization and printing on the Parks, Recreation and Open Space (PROS) Plan, the recruitment process for the department director, the Juanita Beach Bathhouse replacement project and the Waverly Beach Renovation project.

Questions were asked regarding the Juanita Beach Volleyball camp, Park-to-Park Swim, and the recreation brochure.

c. Committee Reports

Ms. Curtis reported on the Central Houghton neighborhood meeting.

Mr. Chung visited Waverly Beach Park, the Forbes Creek Park playground and Tot Lot Park.

Ms. Contreras attended the South Rose Hill/Bridle Trails neighborhood meeting.

d. Comments from the Chair

Mr. Quille commented on Totem Lake Park and an open space parcel in the Kingsgate neighborhood.

**8. UNFINISHED BUSINESS**

No items

**9. NEW BUSINESS**

a. Lifecycle Replacement Plan for Park Structures

Mr. Filan presented a recently completed condition assessment of parks facilities. Questions about the facilities, the report and the funding required for facility repairs were answered by Mr. Filan and Mr. Cogle.

b. Integrating Public Art into Parks Capital Projects

Mr. Cogle shared the City Council policy requiring the inclusion of art in certain capital projects. Mr. Cogle requested that the Board select representatives to serve on an art selection committee for the integration of art into current and upcoming projects. Ms. Curtis and Ms. Wessels volunteered to represent the Board on this committee.

c. Topics for Meeting with City Council

Mr. Cogle suggested possible topics for the upcoming study session with the City Council. Board members prioritized the topics for the purpose of agenda setting.

## **10. EXECUTIVE SESSION**

An executive session was held to discuss a potential property acquisition.

## **11. GOOD OF THE ORDER**

Questions were asked regarding the City Hall renovation, Park Board interviews, dredging at Juanita Beach Park, cemetery and noise on the Cross Kirkland Corridor.

## **12. ADJOURNMENT**

Mr. Chinchilla moved to adjourn the meeting. Mr. Chung seconded. Motion carried (7-0).

The meeting was adjourned at 9:00 p.m.

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Michael Cogle, Interim Director  
Parks and Community Services

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Kevin Quille, Chair  
Park Board

# **KIRKLAND PARK BOARD**

## **Minutes of Regular Meeting**

### **April 13, 2016**

#### **1. CALL TO ORDER**

The April 13, 2016, Park Board Regular Meeting was called to order at 7:00 p.m. by Chair Kevin Quille.

#### **2. ROLL CALL**

Members present: Chair Kevin Quille, Vice Chair Rosalie Wessels, Jason Chinchilla, Richard Chung, Sue Contreras, Kelli Curtis, Jim Popolow and Adam White.

Staff present: Michael Cogle, Jason Filan and Linda Murphy

Recording Secretary: Cheryl Harmon

#### **3. APPROVAL OF MINUTES**

The minutes of the March 9, 2016, meeting were reviewed and errors were noted. The Board will review updated minutes at the May meeting.

#### **4. ITEMS FROM THE AUDIENCE**

Jean Guth spoke regarding the use of glyphosate/Roundup® in parks.

#### **5. REVIEW OF ACTION ITEMS**

No items

#### **6. PRESENTATIONS**

##### a. Critical Areas Ordinance Update

Mr. Cogle introduced Jeremy McMahan, Planning Supervisor, and Sarah Sandstrom, biologist for The Watershed Company. Mr. McMahan and Ms. Sundstrom presented information on the City's planned update to its Critical Areas Ordinance, answered questions and sought feedback.

#### **7. COMMUNICATIONS**

##### a. Correspondence

No items

b. Staff Reports

Mr. Cogle reported on an upcoming visit by new department director Lynn Zwaagstra, and announced that former director Jennifer Schroder will be receiving the Distinguished Service Award at WRPA.

Staff answered questions related to Totem Lake Park, Waverly Beach Park opening, registration software, recreation revenue, adult volleyball, Juanita Beach Park, Kirkland Urban and Peter Kirk Park, social media, playground replacement and outdoor fitness equipment.

c. Committee Reports

Mr. White reported on a Finn Hill Neighborhood Alliance meeting.

Ms. Contreras volunteered in the Green Kirkland Partnership native plant nursery.

Mr. Popolow reported on the Kirkland Youth Summit.

Mr. Chung thanked the recreation staff and commented on feeding of ducks at parks.

Ms. Curtis attended a Northwest University Master Plan open house.

Mr. Chinchilla reported on the Market Neighborhood meeting.

d. Comments from the Chair

Mr. Quille commented on the 520 Bridge Opening and a visit to Waverly Beach Park.

**8. UNFINISHED BUSINESS**

No items

**9. NEW BUSINESS**

a. Parks 2017-2022 Capital Improvement Program Update

Mr. Cogle presented the proposed 2017-2022 Parks Capital Improvement Program (CIP), including the projects to be added in years 2021 and 2022, and answered questions related to the projects and the proposed funding program.

Mr. Quille moved to approve the staff recommendation for the proposed Parks 2017-2022 CIP. Mr. White seconded. Motion carried (8-0).

**11. GOOD OF THE ORDER**

No items

**12. ADJOURNMENT**

Mr. White moved to adjourn the meeting. Ms. Curtis seconded. Motion carried (8-0).

The meeting was adjourned at 9:35 p.m.

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Michael Cogle, Interim Director  
Parks and Community Services

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Kevin Quille, Chair  
Park Board

DRAFT



**CITY OF KIRKLAND**  
 Department of Parks & Community Services  
 505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300  
 www.kirklandwa.gov

## MEMORANDUM

**To:** Park Board

**From:** Linda Murphy, Recreation Manager

**Date:** April 28, 2016

**Subject:** ACTION ITEM: Recreation Division Five Year Financial Summary

During the Park Board's April meeting some information was requested on historical revenue trends for the City's recreation division. The chart below provides a summary of annual revenue from 2011 through 2015.

### City of Kirkland Recreation Division Summary Financial History 2011 – 2015

	2011	2012	2013	2014	2015
<b>REVENUE</b>	\$1,058,194	\$1,141,587	\$1,203,090	\$1,353,105	\$1,474,749
<b>% INCREASE OVER PRIOR YEAR</b>	--	8%	6%	13%	9%
<b>TOTAL TRANSACTIONS</b>	16,031	18,559	19,211	17,960	18,325

Note that from 2011 to 2015 total program revenue increased by 39%.

As additional background about the Recreation Division we have prepared the attached organizational chart.

# Recreation Division Organization Chart

## Parks & Community Services Director

Lynn Zwaagstra

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## Recreation Manager

Linda Murphy

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North Kirkland Community Center Team			505 Parks office Customer Service	Peter Kirk Community Center Team		
Sports and Athletics Coordinator	Community Center Coordinator	Program Assistant	Recreation Systems Administrator (Division Program Assistant)	Community Center Coordinator	Aquatics & Youth Sports Coordinator	Program Assistant

<p><b>Sports and Athletics Recreation Coordinator</b> NeSha Thomas-Schadt Office Location: NKCC</p>	<p>Program Highlights:</p> <ul style="list-style-type: none"> <li>• Adult Sports League: Volleyball, Softball, Misc. trends ( Kickball, Dodgeball)</li> <li>• Adult Fitness Program: “Move It” Year Around Fitness Pass Group Instruction</li> <li>• Youth Sports Camps</li> <li>• Tennis Lessons &amp; Camps</li> <li>• Preschool Soccer Program</li> <li>• Beach Recreation Concessions (paddle board operations)</li> <li>• Many of these programs are Based in LWSD schools and City of Kirkland Parks</li> </ul>
<p><b>Community Center Recreation Coordinator</b> Tracy Harrison Office Location: NKCC</p>	<p>Program Highlights:</p> <ul style="list-style-type: none"> <li>• Variety of general recreations classes for Parent/child</li> <li>• General Rec classes for Preschool (Dance, Drama, Art, Enrichment &amp; more )</li> <li>• Youth Special Interest classes (music, language, other)</li> <li>• Adult Special Interest classes and workshops</li> <li>• Youth General and Specialty camps</li> <li>• NKCC Special Events ( Snowflake Ball , Monster Bash)</li> <li>• Indoor Playground</li> <li>• Private Rentals of NKCC</li> </ul>
<p><b>Recreation Programs Assistant</b> Lorayne Hendrickson Office Location: NKCC</p>	<p>Duty Highlights:</p> <ul style="list-style-type: none"> <li>• NKCC’s office operations includes in person &amp; phone-in Registrations</li> <li>• Customer Service Lead – directs and trains part-time and volunteers</li> <li>• Facility staffing of part-time employees</li> <li>• Assist Recreations Coordinators in Programs</li> <li>• Lead on facility rentals</li> <li>• Financial purchasing of supplies and equipment for Programs</li> </ul>

<p><b>Recreation Systems Administrator</b> (Division Program Assistant)  Mavis Karalius  Office Location: 505 Market/ City Hall</p>	<p>Responsibilities Highlights:</p> <ul style="list-style-type: none"> <li>• Department lead and trainer of Registration/Facility Booking software system</li> <li>• 505 Parks customer Service – Counter and Phone, Internet</li> <li>• Coordinates Recreation Brochure Productions</li> <li>• Assist Recreation Manager Projects</li> <li>• Assist Recreations Coordinator on programs</li> <li>• Financial tracking and reporting of Recreations Revenues</li> </ul>
<p><b>Community Center Recreation Coordinator</b>  Betsy Maxwell  Office Location: PKCC</p>	<p>Program Highlights:</p> <ul style="list-style-type: none"> <li>• General Senior programs ( Priority for daytime hours)</li> <li>• General Recreations programs (weeknights &amp; weekends)</li> <li>• Senior Fitness – Steppers, Enhanced Wellness, yoga, others</li> <li>• Lifetime learning</li> <li>• Special Events</li> <li>• Trips and Tours</li> <li>• Health Services: meals on wheels, oral and foot care, onsite lunch program &amp; more</li> <li>• Van Transportation</li> <li>• Drop in social coffee bar and Lobby</li> <li>• Summer Youth Day Camp</li> <li>• Private Facility rental</li> </ul>
<p><b>Aquatics &amp; Youth Sports Recreation Coordinator</b>  Kelsey Hayes  Office Location: PKCC</p>	<p>Program Highlights:</p> <ul style="list-style-type: none"> <li>• Preschool Basketball program</li> <li>• Fall/Winter City wide Youth Basketball League (13 LWSD Elementary)</li> <li>• Youth Special Interest camps (sailing)</li> <li>• Operations of Peter Kirk Pool</li> <li>• Water Safety Instruction Courses</li> <li>• Swim Lessons for all Ages</li> <li>• Public Open Swims</li> <li>• Aquatic Fitness Classes</li> <li>• Orca Youth Swim Team</li> <li>• Private Rental of Peter Kirk Pool</li> <li>• Kid Triathlon – Special Event</li> <li>• Operations of Lifeguard Services at three Beaches</li> <li>• Lifejacket Loaner Program at Beaches</li> </ul>
<p><b>Recreations Program Assistant</b>  Loni Rotter  Office Location: PKCC</p>	<p>Responsibilities Highlights</p> <ul style="list-style-type: none"> <li>• PKCC’s office operations includes in person &amp; phone-in Registrations</li> <li>• Customer Service Lead – directs and trains part-time and volunteers</li> <li>• Assist Recreations Coordinators in Programs</li> <li>• Lead on facility rentals</li> <li>• Direct staff and Instructors with needed details on their programs</li> <li>• Financial purchasing of supplies and equipment for Programs</li> </ul>

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

[www.kirklandwa.gov](http://www.kirklandwa.gov)

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**To:** Park Board

**From:** Michael Cogle, Interim Director

**Date:** May 6, 2016

**Subject:** Presentation: Kirkland Parks Foundation

**RECOMMENDATION:**

That the Park Board receive a presentation from the Kirkland Parks Foundation on their upcoming fundraising projects.

**BACKGROUND DISCUSSION:**

A representative from the Foundation will attend the Board's April meeting to share updates on the Foundation's current and future fundraising projects. Project ideas and feedback from the Board will be solicited.


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**To:** Park Board

**From:** Michael Cogle, Interim Director

**Date:** May 6, 2016

**Subject:** January Staff Update

**RECREATION DIVISION**

- This week a few members of the Recreation division staff attended the Washington Recreation and Parks Association's (WRPA) annual conference. This year's conference was hosted and held in Everett. There were many exciting topics and opportunities to network with colleagues in the field.
- In May, Seattle Tilth will host natural yard care classes. Tilth's Fundamentals of Organic Gardening fee-based class just sold out. There is lots of enthusiasm for learning at McAuliffe Park.
- Monthly snapshot of revenues

	JAN	FEB	MAR	APR	TOTAL
<b>2015</b>	\$79,882	\$47,660	\$406,953	\$135,182	\$669,677
<b>2016</b>	\$78,351	\$56,042	\$489,583	\$132,524	\$756,500
<b>variance</b>	<b>(\$1,530)</b>	<b>\$8,382</b>	<b>\$82,630</b>	<b>(\$2,658)</b>	<b>\$86,823</b>

**North Kirkland Community Center**

- As summer approaches, staff is busy recruiting for several camp positions. Part-time preschool camp positions still available at NKCC, and full-time camp positions available at Peter Kirk Camp. Postings have gone out to GovJobstoday.com, local papers, colleges, and school districts.
- Since registration started on March 15<sup>th</sup>, staff has been adding classes and increasing maximums to accommodate as many people as possible without compromising the accessibility and quality of the Center's offerings. To-date the waiting lists continue to grow with 2,688 participants still waiting to get into spring programs.

**Youth Basketball and Aquatics**

- American Red Cross (ARC) Lifeguard and Water Safety Instructor courses will be taught at the Peter Kirk Pool beginning May 22<sup>nd</sup> in preparation for becoming certified lifeguards and instructors. There are 12 students registered to become ARC-Certified Lifeguards and six students are taking the WSI course.
- Job applications for the 2016 Aquatics season were due on Thursday, May 5<sup>th</sup>. Currently 90 applicants have applied for work at the Peter Kirk Pool and City beaches this summer. Applicants will attend pre-candidate testing on Saturday, May 21<sup>st</sup>, demonstrating their lifeguarding and swim instructor skills. Positions will be offered to 65 candidates the week of May 23<sup>rd</sup>, with new hire orientation on Saturday, June 4<sup>th</sup>.
- The Peter Kirk Pool opens on a limited basis on Monday, June 6<sup>th</sup> with a variety of programs including learn-to-swim swimming lessons, Aquarobics, public swim and lap swim, Peter Kirk and Lakeview 3<sup>rd</sup> Grade Learn-to-Swim and a variety of pool rentals. Over 2,100 participation are currently registered to participate in aquatics programming this summer generating over \$183,000 in revenue.

### **Sports and Fitness**

- Spring softball will begin the week of May 1<sup>st</sup>. This year there are 11 teams competing within two divisions, Co-ed and Men's Intermediate. The downward trend in participation experienced over the last four years has begun to affect the area's softball associations as well. The umpire association that has historically officiated Kirkland's co-ed games, the Amateur Softball Association (ASA), informed the city that they could no longer officiate the city's games due to inadequate staffing. ASA has also experienced a decrease in interest in the sport, from a game official standpoint, and have had a significant drop in the number of officials available for hire. Thankfully their rival softball association, the United States Specialty Sports Association (USSSA), is able to also officiate the co-ed division, in addition to the men's divisions they already cover.
- Summer sports camps are filling up nicely. Two of the half day soccer camps are already full, in addition to two Stand-Up Paddleboard camps and several tennis camps. Others, although not at their maximum, are posting great numbers. Staff expects another solid summer season of sport, entertainment and adventure with the kids of Kirkland.
- Summer on the sand! The City's beach volleyball league, which will begin in mid-July, is starting to fill up. Four divisions, two women's and two co-ed, are being offered. So far, the co-ed divisions are garnering more interest than the women's, with only four spots left between the two divisions.
- The 12<sup>th</sup> season of Pee Wee Soccer started on April 23<sup>rd</sup> with 400 children and over 70 volunteer coaches participating on fields in the Houghton and Kingsgate areas. The program remains popular with Kirkland residents as well as parents in the surrounding areas. So much so that staff have already begun advertising for the fall season which opens after Labor Day.

### **Peter Kirk Community Center**

- The City's Annual Volunteer Recognition was held at PKCC this year on April 7<sup>th</sup>. The City Council and staff had the opportunity to honor and thank 170 of the over 4,000 volunteers that do so much throughout the year. During 2015, these volunteers contributed almost 27,000 volunteer hours to the City and made a huge impact in several areas, including serving over 5,300 senior lunches. This year's event included a catered dinner from Taco del Mar and an awards ceremony. The PKCC staff is always pleased to be part of this much loved event.
- The senior lunch program has seen a significant increase in participation. Catholic Community Services staff and PKCC volunteers have served 19% more meals than last year at this time. The program's new cook does a wonderful job and we continue to see new people participating in the lunch program. Lunches are served four days a week (Monday, Tuesday, Wednesday and Friday) and are a suggested donation of \$3 for people over the age of 60.

## **COMMUNITY SERVICES**

### **Special Events**

- The Special Event Team continues to meet the first Thursday of each month. In May, service team members will review permit applications for Make It Happen, Kirkland Summerfest, French Inspired Flea Market, Lake Washington Half, Junior Softball World Series, and the Corpus Christi Procession.
- Upcoming Events:
  - May 6<sup>th</sup>, Burgers & Books: Seattle-based Curator Pictures will be filming a video at Doris Cooper Houghton Beach Park. The final product will provide the viewer with a 360° virtual reality experience.

- May 8<sup>th</sup>, Mother’s Day Half Marathon: More than 1,700 athletes are expected to participate in the 2016 Mother’s Day Half Marathon event benefitting the Hope Heart Institute. The event will be held at Juanita Beach Park and includes a half marathon run/walk, 5K run/walk, kids dash and mimosa garden.



Mother's Day Half Marathon

- May 29<sup>th</sup>, Corpus Christi Procession: The annual Corpus Christi Procession, led by the Holy Family Catholic Church, will take place along South Rose Hill Neighborhood sidewalks on Sunday, May 29<sup>th</sup>. Approximately 200 people plan to walk in the expressive event.
- May 30<sup>th</sup>, 7 Hills of Kirkland: Attain Housing will hold its annual 7 Hills of Kirkland fundraising bicycle ride on Memorial Day. Marina Park will see 1,500 riders pass through during the event which runs from 7am to 5:30pm.



Memorial Day Tradition: 7 Hills of Kirkland

**Juanita Friday Market**

- The City is excited to welcome aboard two additional \$300 level, Friend of the Market Gold Sponsors. Kirkland-based Specialty Eyecare Group and Clear Realty Group are invited to the Market at Juanita Beach up to three times during the season. Staff appreciate their support and efforts to strengthen neighborhood ties through this community market!

**MAINTENANCE DIVISION**

**Notes from the Field**

- At this year’s WRPA conference, Kirkland Parks’ Arborist Ryan Fowler represented Kirkland by giving a talk on urban tree planting and care. Additionally, Groundsperson Sara McKay has been co-chairing the WRPA Parks Resources Network for 2015-2016 in tandem with former long-time Parks staff member Scott Purdy, now a maintenance Supervisor for the City of Bothell Parks.

- Van Aalst Park is receiving an update this spring. Thanks to the 30+ wonderful volunteers from a local church and the City’s Capital Improvement Program and 2012 Parks Levy funding sources, the site is getting a new play structure and combination basketball/pickle ball court. Volunteers and staff came to the park on a weekend to help facilitate the volunteer event which has received lots of good feedback and appreciation from the Neighborhood families of the Norkirk Neighborhood!



Volunteers at Van Aalst Park and the new basketball/pickle ball court

- The Harbormaster program officially gets under way this month. With the quick ramp up of warm temperatures, the Marina and 2<sup>nd</sup> Avenue docks are already seeing a good number of visitors. David Avila returns for his fourth season and new staff member Will Foster begin his 1<sup>st</sup> year of service as Harbormaster.
- Annual preparation for pool season has begun. This time of year, decks gets scrubbed, benches get stained, floors get buffed and sealed, and the process of cleaning and filtering the water is underway.

### GREEN KIRKLAND PARTNERSHIP

- The Green Kirkland Partnership hosted 15 volunteer events in April. Two events were led by staff, two by contractors, and the remaining 11 events were led by Green Kirkland Stewards.
- On April 17<sup>th</sup>, eight current and prospective Green Kirkland Stewards gathered at McAuliffe Park to attend a Noxious Weed Training. The training was done by Sasha Shaw, Communications Specialist for the King County Noxious Weed Program.
- The Green Kirkland Partnership was notified by Royal Bank of Canada that its grant application was funded for \$5,000. This Blue Water Grant was submitted in partnership with the Kirkland Parks Foundation and will be used to fund volunteer events and professional restoration activities at O.O. Denny Park.
- The following table summarizes GKP events and other activities conducted by volunteers in March 2016. It includes volunteer information from ongoing volunteering and events led by Stewards, staff, and contractors.

Event Type	Number of Events	Number of Volunteers	Volunteer Hours	Dollar Equivalent <sup>1</sup>
March Steward Led Events	8	118	326.5	\$8991.81
March Contractor Led Events	1	50	200	\$5,508.00
March Staff Led Events	1	15	60	\$1,652.40
March Ongoing Volunteering	NA	27	315.4	\$8,851.36
All March Volunteering	10	211	907.9	\$25,003.57
<b>Groups Engaged:</b> High school students, EarthCorps, Environmental and Adventure School, Alibaba, Seattle Prep Students, Garden Gate HOA				

1 Dollar Equivalent = Hours x \$27.54

### Event Highlight

- On April 23<sup>rd</sup>, 131 volunteers gathered at O.O. Denny Park to celebrate Earth Day by clearing invasive ivy from the forest. The volunteers included corporate groups, a birthday party, elementary and high school aged students, and individuals. The areas that were cleared on the 23<sup>rd</sup> will be planted on October 15<sup>th</sup> during the City's Arbor Day volunteer event.

### Community Highlight

- On April 30<sup>th</sup>, 132 Comcast employees and their family members spent the day volunteering at Watershed Park. This event was part of Comcast Cares Day and volunteers spent 4½ hours removing blackberry roots and covering cleared areas with mulch. This is the first Comcast Cares event that Green Kirkland has hosted.

### **What's Coming up**

- Upcoming Events:
  - Monday, May 2, 9, 16, 23, and 30, 10am-noon at O.O. Denny Park. RSVP at [greenkirkland@kirklandwa.gov](mailto:greenkirkland@kirklandwa.gov)
  - Wednesdays, May 4, 11, 18, and 25 at 9:30am-11:30am at Cotton Hill. RSVP at [greenkirkland@kirklandwa.gov](mailto:greenkirkland@kirklandwa.gov)
  - Fridays, May 6, 13, 20 and 27 at 10am-noon at Juanita Bay Park. RSVP at [greenkirkland@kirklandwa.gov](mailto:greenkirkland@kirklandwa.gov)
  - Saturday, May 7, 10am-2pm at Carillon Woods. Register at [www.earthcorps.org/volunteer.php](http://www.earthcorps.org/volunteer.php)
  - Wednesday, May 11, 3pm-5pm at Crestwoods Park. Register at [www.greenkirkland.org](http://www.greenkirkland.org)
  - Saturday, May 14, 10am-noon at Josten Park. Register at [www.greenkirkland.org](http://www.greenkirkland.org)
  - Saturday, May 14, 9am-noon at Kiwanis Park. Register at [www.greenkirkland.org](http://www.greenkirkland.org)
  - Saturday, May 21, 10am-2pm at Everest Park. Register at [www.earthcorps.org/volunteer.php](http://www.earthcorps.org/volunteer.php)
  - Saturday, May 28, 10am-1pm at Juanita Bay Park. Register at [www.greenkirkland.org](http://www.greenkirkland.org)
  
- Photos of recent volunteer events can be viewed at [www.facebook.com/GreenKirkPartnership](http://www.facebook.com/GreenKirkPartnership)

**CITY OF KIRKLAND****Department of Parks & Community Services**

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**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** May 6, 2016

**Subject:** Juanita Beach Park Bathhouse Replacement Project

**RECOMMENDATION:**

That the Park Board review siting options for the Juanita Beach Park Bathhouse Replacement Project and provide guidance to the staff and consultant team.

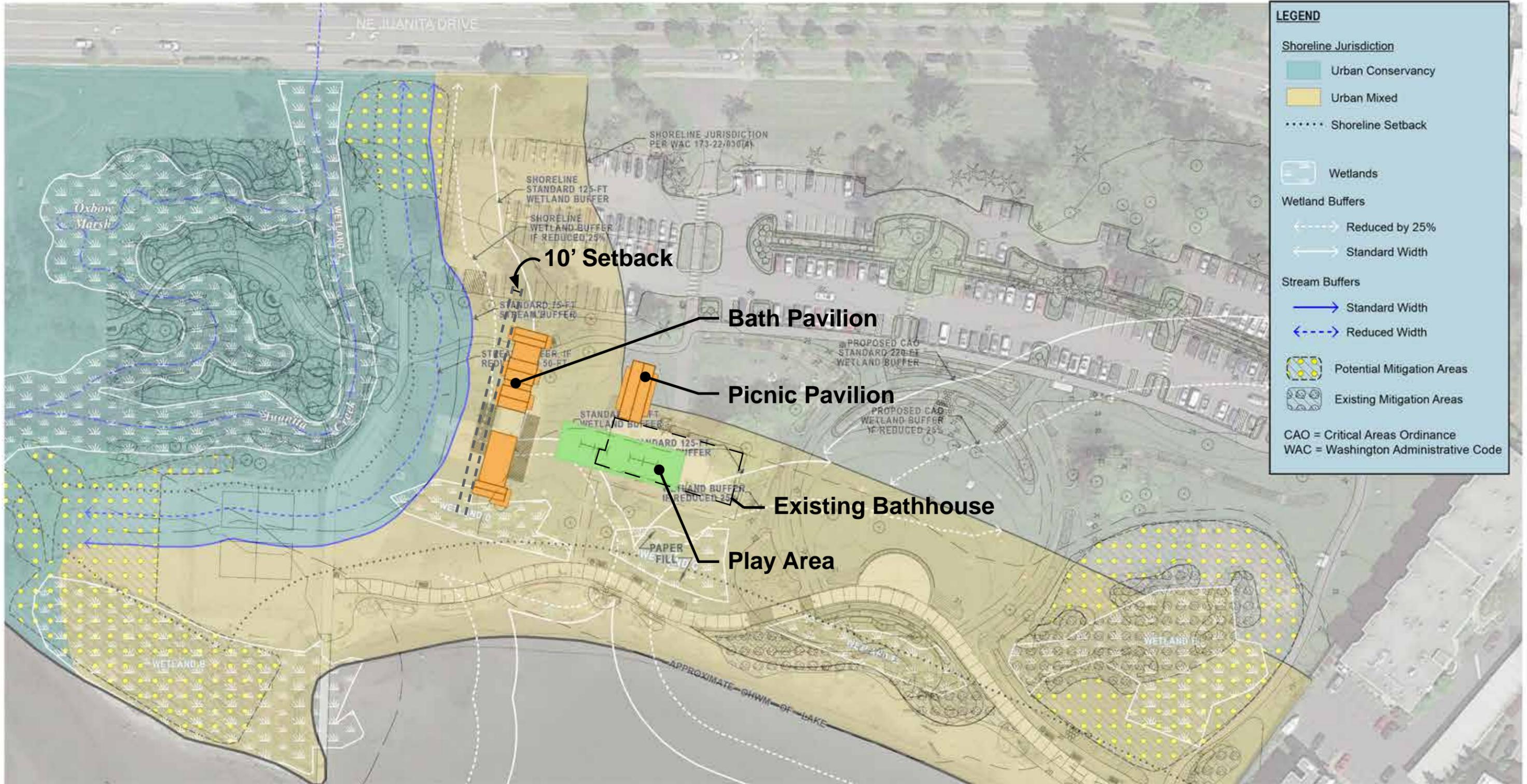
**BACKGROUND DISCUSSION:**

The Department of Parks and Community Services has been working with the design team led by Patano Studio Architecture (Patano) on a plan to replace the bathhouse at Juanita Beach Park, as identified in the park's approved Master Plan. Recent environmental analysis has identified additional wetland areas in the park that are affecting the siting of the new building.

In response, Patano has provided three options for the City to consider. **Attachment 1** provides a site plan for each option as well as a matrix which provides comparative pros and cons of the options based on a number of criteria.

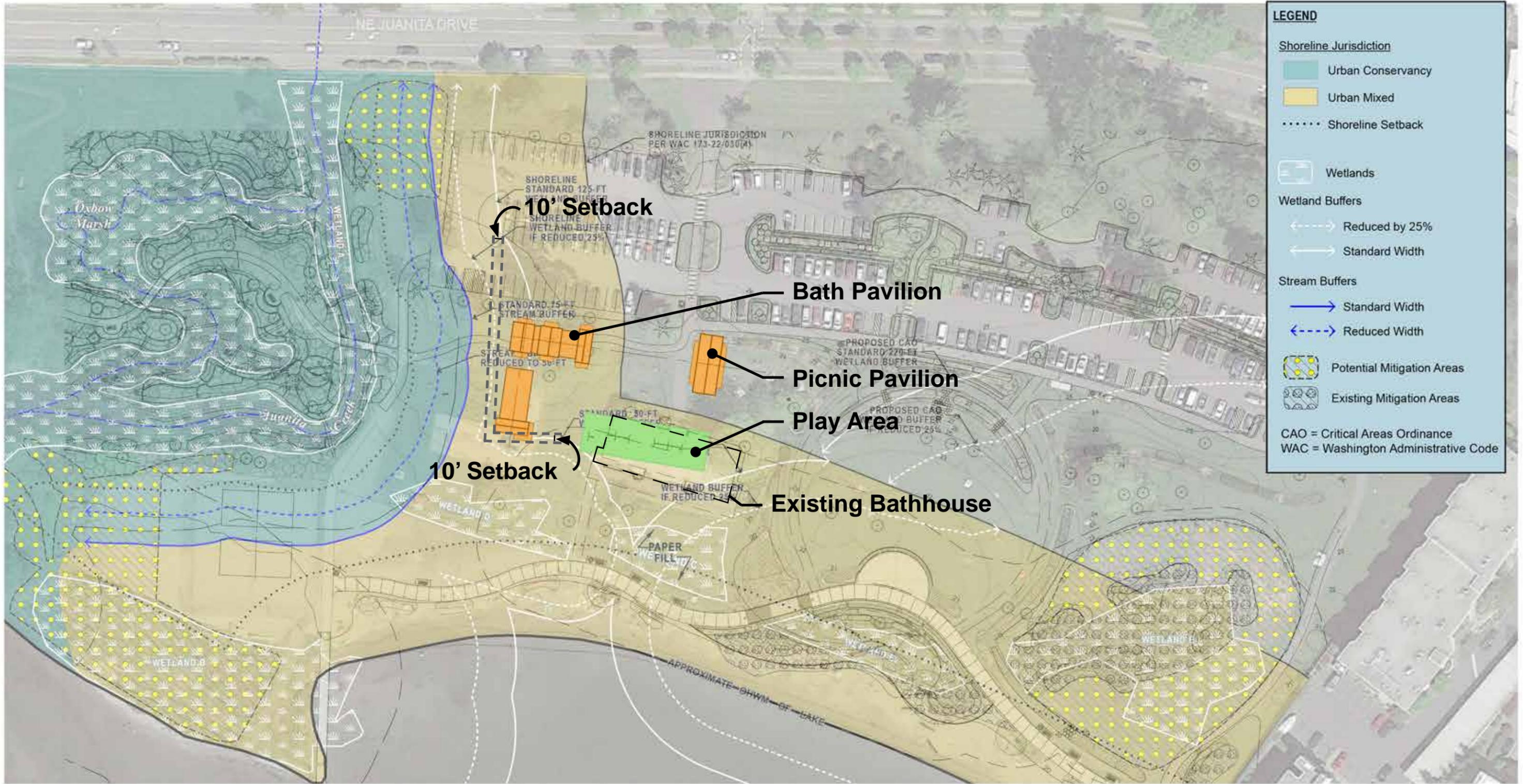
Staff and the design team will present the options to the Board at the scheduled May meeting.

Attachment



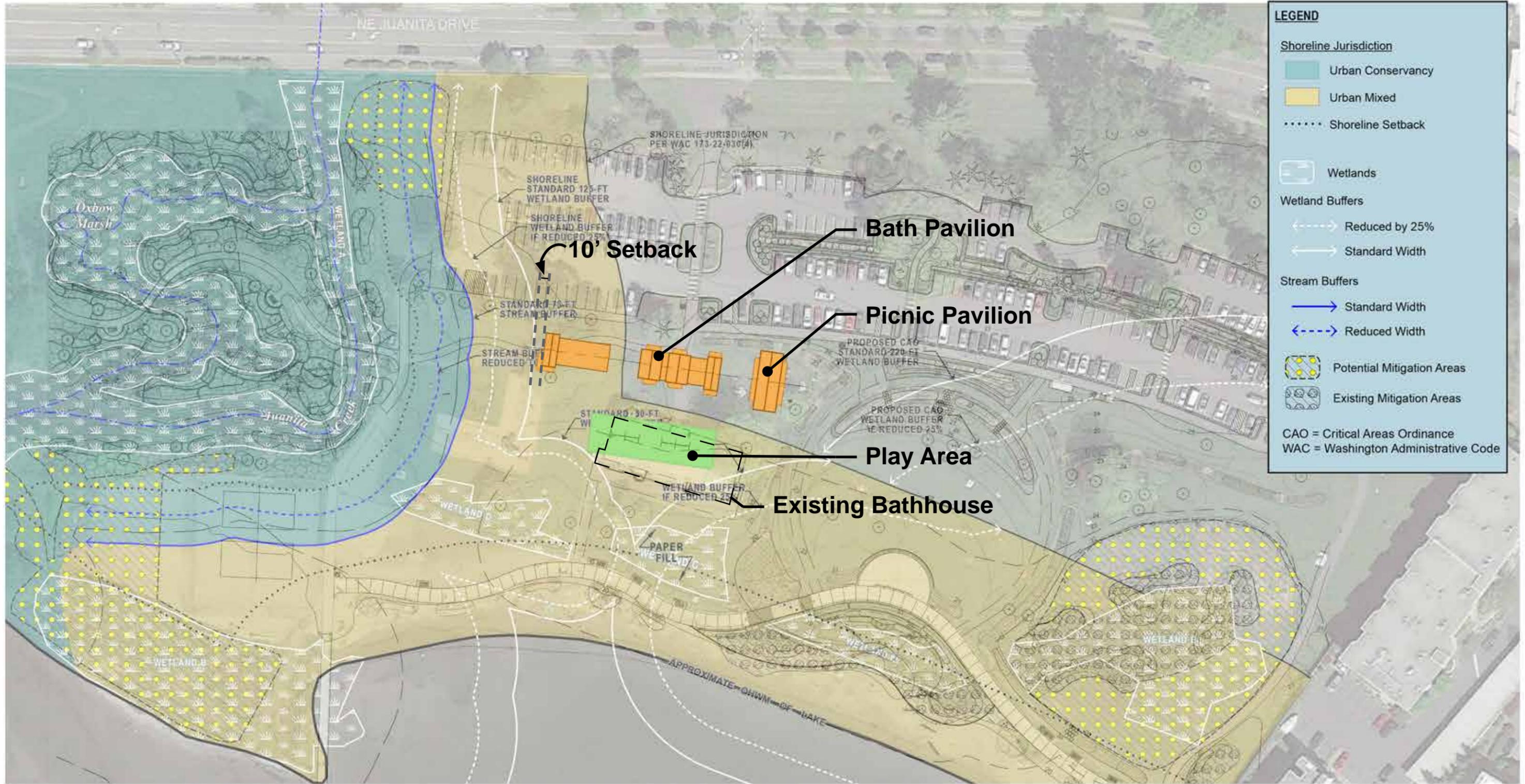
**OPTION 1- JUANITA BEACH PARK BATHHOUSE REPLACEMENT PROJECT**

KIRKLAND, WASHINGTON | MAY 11, 2016



**OPTION 2- JUANITA BEACH PARK BATHHOUSE REPLACEMENT PROJECT**

KIRKLAND, WASHINGTON | MAY 11, 2016



**OPTION 3- JUANITA BEACH PARK BATHHOUSE REPLACEMENT PROJECT**

KIRKLAND, WASHINGTON | MAY 11, 2016

## Comparison of Bathhouse Siting Alternatives

Variable	Option 1. Maximum Master Plan Implementation	Option 2. Balance	Option 3. Minimum Critical Areas Alteration
Consistency with Master Plan			
Degree of Critical Areas Alteration			
Permit Complexity and Cost <sup>a</sup>			
Mitigation Required <sup>b</sup>			
Schedule <sup>c</sup>			
Area of Usable Public Open Space			
Safety-Proximity <sup>d</sup>			
Constructability Issues <sup>e</sup>			

### Legend

- Most benefit to project, least amount of complexity
- Moderate benefit/complexity to project
- Least benefit to project

<sup>a</sup> Option 1 has the greatest permit complexity and permit-associated cost increase because of the state and federal agency jurisdiction over wetland fill, and the requirement for a City Shoreline Variance. Options 2 and 3 have progressively lower cost and complexity with avoidance of wetland fill and minimal to no buffer modification.

<sup>b</sup> Option 1 will require the most extensive mitigation because of the state and federal agency requirements for compensation of wetland fill. Off-site mitigation elsewhere in the City's park system could be explored, potentially at Juanita Bay Park, as the availability of on-site mitigation opportunities may not be adequate or could interfere with park use. Option 2 would only require minimal mitigation for any buffer impacts, which could easily be accommodated on-site.

<sup>c</sup> Permitting of Option 1 could take as long as 12-18 months.

<sup>d</sup> Proximity of the new facilities to the water provide important safety support to the life guard and Fire Department. Proximity of the kayak and other water-oriented recreation concessions to the water supports safety and ease of access.

<sup>e</sup> Option 1 may trigger some modest additional geotechnical reconnaissance and requirements related to constructing a building on wetland soils.

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

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**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** May 6, 2016

**Subject:** 132<sup>nd</sup> Square Park Playfields Improvements Project Update

**RECOMMENDATION:**

That the Park Board receive an update on planning for the 132<sup>nd</sup> Square Park Playfields Improvement Project.

**BACKGROUND DISCUSSION:**

In November 2015 the Park Board received a presentation on a proposed joint project between the Department of Parks and Community Services and the Department of Public Works at 132<sup>nd</sup> Square Park in the Kingsgate neighborhood. The project would combine Parks' funded playfield improvements project with Public Works' plans for a major stormwater retrofit project to serve the Totem Lake basin. The 132<sup>nd</sup> Square Park Retrofit Facility would provide water quality treatment, flow control and infiltration for approximately 48.5 acres of single-family residential and right-of-way area in the northeast corner of the Totem Lake basin.

Public Works subsequently applied for a State Department of Ecology (DOE) grant and was given a contingent grant award of \$2.5 million. Unfortunately, due to a reduction in funds available to the grant program as a result of a decline in State revenues, the Legislature was not able to fund Kirkland's project. However, the Legislature included the following language in the budget:

*"Projects subject to the original re-appropriation in this section continue to be authorized. It is the intent of the Legislature that the funding reduction in the 2015-2017 biennium will be restored in future biennia."*

Based on this budget language, DOE will request restoration of the funding through the 2017-19 biennial capital budget process for all projects that were unable to be funded this year. This process will essentially delay the funding of the 132<sup>nd</sup> Square Retrofit Facility project until the next Legislative budget cycle.

As a result, the 132<sup>nd</sup> Square Playfields Improvement Project will be delayed until 2018.



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## MEMORANDUM

**To:** Park Board  
**From:** Michael Cogle, Deputy Director  
**Date:** May 6, 2016  
**Subject:** July Park Board Tour

### **RECOMMENDATION:**

That the Park Board discuss ideas for a tour in July.

### **BACKGROUND DISCUSSION:**

Traditionally the Park Board has chosen to utilize all or a portion of the July meeting (this year July 13) to tour parks, recreation facilities, and/or other areas of interest.

Initial ideas from staff for this year include:

- Tour of the newly-opened Sammamish Community and Aquatic Center
- Tour of upcoming CIP project sites to consider site opportunities and constraints:  
132<sup>nd</sup> Square Park, Terrace Park, Spinney Homestead Park

The staff requests that the Board discuss ideas for a tour this July. A final tour itinerary can be discussed by the Board at your June meeting.