



KIRKLAND PARK BOARD

Date: May 14, 2014

Time: 7:00 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
April Park Board Meeting Minutes *5 minutes*
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**
No items
6. **PRESENTATIONS**
Kirkland Downtown Association: Ice Rink *15 minutes*
7. **COMMUNICATIONS** *15 minutes*
 - a. Correspondence
 - b. Staff Reports
 - May update
 - c. Committee Reports
 - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
 - a. **Parks, Recreation and Open Space Plan Update** *60 minutes*
Topic: Provide input on draft of PROS Plan
Action: Discussion only
9. **NEW BUSINESS**
 - a. **Spirit of America 9/11 Memorial Sculpture** *30 minutes*
Topic: Consider City acquisition of sculpture
Action: Discussion only
 - b. **Recreation and Aquatic Center Project** *15 minutes*
Topic: Receive update on planning for Recreation and Aquatic Center
Action: Discussion only

10. MEETING EVALUATION

5 minutes

11. ADJOURNMENT

Estimated meeting completion: 9:00 p.m.

Next meetings:
May 14, 2014
June 11, 2014
July 9, 2014

KIRKLAND PARK BOARD

Minutes of Regular Meeting

April 9, 2014

1. CALL TO ORDER

The April Park Board special meeting was called to order at 7:00 p.m. by Chair Adam White.

2. ROLL CALL

Members present: Chair Adam White, Vice Chair Kevin Quille, Sue Contreras, Sue Keller Ted Marx and Rosalie Wessels.

Rick Ockerman and Jim Popolow were excused.

Staff present: Michael Cogle and Linda Murphy.

Recording Secretary: Cheryl Harmon

Mr. White welcomed Ms. Wessels to her first meeting.

3. APPROVAL OF MINUTES

Mr. Quille moved to approve the March minutes as presented. Mr. Keller seconded. Motion carried (6-0).

4. ITEMS FROM THE AUDIENCE

No items.

5. REVIEW OF ACTION ITEMS

No items.

6. PRESENTATIONS

Parks Maintenance Supervisor Tim Werner shared an update of the improvements at North Juanita Open Space over the last year. Mr. Werner introduced Jocelyn Sauze, Elizabeth Prowse and Laura Prowse, area Girl Scouts, who shared the results of a neighborhood survey regarding potential playground equipment at the site.

7. COMMUNICATIONS

a. Correspondence

Mr. Cogle discussed a letter received from Kingsgate Five HOA.

b. Staff Reports

Ms. Murphy answered questions about recreation registration and related revenues.

Mr. Cogle answered a question about Waverly Beach Park.

Comments were made about pea-patch, little league and the parking lot at Juanita Beach Park.

c. Committee Reports

Mr. Quille did not have anything to report.

Ms. Wessels attended the Evergreen Hill neighborhood meeting.

Ms. Keller reported on the Highlands neighborhood meeting becoming "virtual."

Ms. Contreras reported on the Youth Summit, Juanita Bay Park historical sign dedication, and an Everest neighborhood meeting.

Mr. Marx attended the sign dedication at Juanita Bay Park.

d. Comments from the Chair

Mr. White commented on a meeting he and Mr. Quille had with a group interested in starting a Kirkland Parks Foundation.

8. UNFINISHED BUSINESS

a. Edith Moulton Park Master Plan

Mr. Cogle shared that the draft design program was presented to City Council and reintroduced Curtis LaPierre of Otak, Inc., who shared preliminary schematic design alternatives and sought feedback from Board members on the provided feedback on elements of the preliminary schematics.

b. Juanita High School Pool Replacement

Mr. Cogle requested Board members share impressions of the April 1st City Council Study Session and shared an update of the next steps in the planning process.

9. NEW BUSINESS

a. Shoreline Structures Report

Mr. Cogle introduced Parks Maintenance Supervisor Jeff Rotter who presented a summary of the Shoreline Structures Report completed by Associated Earth Sciences, Inc.

Mr. Rotter and Mr. Cogle also shared the phased plan for implementing recommended dock and shoreline repairs.

10. MEETING EVALUATION

"Longer than our packet would suggest."

11. ADJOURNMENT

Ms. Keller moved to adjourn. Mr. Quille seconded. Motion carried (6-0).

Meeting was adjourned at 9:28 p.m.

Michael Cogle, Deputy Director
Parks and Community Services

Adam White, Chair
Park Board

DRAFT



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Park Board
From: Jennifer Schroder, Director
Date: May 7, 2014
Subject: Kirkland Downtown Association: Ice Rink Proposal

RECOMMENDATION

That the Park Board receives a presentation from the Kirkland Downtown Association (KDA) on a proposal for an ice rink.

BACKGROUND DISCUSSION

In response to the City of Kirkland's request for input on the 2035 Economic Development agenda the KDA gathered suggestions from the Kirkland business community, the Chamber's Public Policy Committee, Chamber Board Members and the Economic Development Committee.

One of the ideas proposed was to put an ice-skating rink in Peter Kirk Park. Attached is a letter from Bruce Wynn, Executive Director of the Kirkland Chamber and KDA and the, to the City Council describing the proposal.

Attachments:



April 9, 2014

Kirkland City Council
Kirkland City Hall
123 Fifth Avenue
Kirkland, WA 98033

Dear Kirkland City Councilmembers,

In response to the City of Kirkland's request for input on the 2035 Economic Development agenda we gathered suggestions from the Chamber business community, the Chamber's Public Policy Committee, Chamber Board Members and the Economic Development Committee. We direct the following recommendation to the City's Parks, Recreation and Open Space (PROS) Plan.

Many of the comments we gathered focused on underutilized Peter Kirk Park. This beautiful swath of land in the heart of Kirkland sits empty 7-8 months out of the year. The swimming pool is closed, Lee Johnson Field is occupied only during baseball season, and the tennis court is rarely used during the winter months.

We gathered many suggestions of large scale changes to the park such as building the future Parkplace Center where the field is now to enhance retail downtown and residential opportunities. Some refer to Peter Kirk Park as the "Great Wall of China" that severs the retail connections from downtown to Parkplace. By making this switch, downtown Kirkland will flourish with access to additional places to shop, work and live. We understand that this will be an extreme change to the landscape of the city, and will require extensive community outreach and comprehensive plan revisions.

Other suggestions have been to dig down below the ball field and put in additional parking. This is also a large scale endeavor and will take years to come to fruition.

We have another idea that can be implemented within a year. **During the months when the park is empty, we recommend that an ice skating rink be set-up on the ball field.** An ice rink will also provide a venue for winter sports such as hockey and ice curling. Although the ice skating rink with real ice is preferred, rinks in other cities have used plastic and synthetic panels which reduce maintenance costs.

An ice skating rink will draw residents, tourists and visitors from throughout King County. Troy Longwith, general manager of The Heathman and Kirkland Chamber board member, is confident that his proximity to the ice rink will help increase hotel occupancy and enhance tourism. The dark winter months would fill Peter Kirk Park with children and parents skating, students playing hockey, and adults competing in curling matches. Ticket sales will generate more revenue for the City of Kirkland, and support the priorities of LTAC.

Nearby businesses will also benefit. Before and after using the ice rink visitors will go out to eat and shop throughout downtown and on Central Ave – a street that needs more visitors. The dark months of the northwest winter would be filled with laughter and fun.

We encourage the Parks and Planning Department to pursue this opportunity further. The Greater Kirkland Chamber of Commerce will seek a business sponsor so that this is a public private partnership with the City. We are available to speak on behalf of this opportunity to build something special in an underutilized park in the heart of our business community.

Sincerely,

Bruce Wynn
Executive Director
Greater Kirkland Chamber of Commerce and Kirkland Downtown Association



OH WIND, INC.
P.O. Box 133006
The Woodlands, TX 77393
office (936) 273-3887
fax (866) 834-4133
icerinkevents@yahoo.com
www.IceRinkEvents.com

I write to introduce you to our company, the leading national supplier and operator of seasonal, temporary ice skating rinks. A major part of our business is the seasonal installation of outdoor ice rinks for the winter months in America's Downtowns. I feel that the City of Des Moines, Washington may be a perfect fit for a seasonal ice skating rink.

Properly signed and included in your winter promotional materials, the costs to build, install, and operate the ice rink venue can be paid for by ticket sales, skate rentals, sponsorship, and facility special event rentals. We would install and operate, if you desire, the entire facility and event, totally turnkey.

Seasonal rink venues are unique, dramatic regional landmarks, with lots of WOW!-factor. An effective traffic builder, and a wonderful amenity for your residents. A centerpiece of your winter season, bringing life and energy to Downtown's with a certain nostalgia and romance of outdoor skating.

This type of venue works ANYWHERE. We build rinks on concrete, on grass, on tennis courts, on playgrounds, on top of pop-jet fountains, and in reflection pools or ponds. In any shape, any size! The rink's footprint refrigeration can be permanently-placed within a concrete base, or it can be a totally-portable system installed each year—using totally modular components.

Idea: A holiday or seasonal ice skating experience in your Downtown, celebrating the memories of ice skating with the family for the holidays or creating new ones. Recreational skating, figure skating exhibitions... a fire pit, smores, roasted chestnuts, hot cocoa, gingerbread cappuccino, and German gluwain could become a new family tradition for your guests making your Downtown a holiday destination year after year.

See who we are at www.icerinkevents.com

Thank you for this opportunity to share our company and this unique experience with you.



OH WIND, INC.
P.O. Box 133006
The Woodlands, TX 77393
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EQUIPMENT & PROFESSIONAL SERVICES **PRELIMINARY QUOTATION**

CUSTOMER:

Organization: City of Des Moines
Address: Bruce Whyy
City State Zip: Kirkland, Washington

GENERAL REQUIREMENTS:

Equipment, turnkey installation/removal, and professional support services of a 60'x85' (5100 square feet, capacity 150-skaters) outdoor, holiday-season ice rink venue for 8 weeks in Kirkland, Washington.

Execution of Contract	June 1, 2014
Electrical Power Source Complete:	November 1, 2014
Site Preparation:	TBA
Rink Installation Window:	TBA
Rink Installation Complete:	TBA
Open to the Public:	TBA
Removal Window:	TBA

EQUIPMENT & WORK TO BE PROVIDED BY THE SUPPLIER:

1. Professional Project Manager Assigned to the Event(advance coordination with Client, other primary vendors, timeline planning, coordination of installation, coordination of removal);
2. Pre-Event Design Services (including general overview layout of the Event Site, product specification information for each equipment item above, MSDS-specifications for all chemicals, other materials for Owner use for permits)

PROFESSIONAL SERVICES QUOTE

Holiday-Season Ice Skating Venue

Page 2 of 3

EQUIPMENT & WORK TO BE PROVIDED BY THE SUPPLIER:

(continued)

3. Pre-Event and On-Going Professional Support Services (including general guidance in the areas of liability-prevention, operational signing, programming, sponsorship benefits, day-to-day operating procedures, staffing, public safety)
4. 60'x85' ICEMAT-2 Rink Piping Grid System
5. 200-Ton Air-Cooled Refrigeration System/Pumps/Hoses/Expansion Tank
6. Glycol Coolant Charge; Storage Containers; Transfer Pump
7. Insulation and Vapor Barriers, As Required
8. Modular Railing System—White Poly Facing For Logo/Graphic Placement
9. Ice Rink Maintenance Equipment; Mechanical Resurfacing Machine INCLUDED
10. Rental Ice Skates(250-pr.INCLUDED), Sharpened, Ready-To-Skate
11. Rubber Floor Covering for Skate Change Area (1200-square feet)
12. All Professional Supervision and General Labor for Set-Up and Strike
13. Travel Expenses/Per Diem Expenses for Out-of-Town Professionals INCLUDED
14. Material Handling Equipment for Set-Up and Strike
15. All Tools, Equipment, and Supplies for Set-Up/Strike
16. Wood-Frame Covering Over Rink Header
17. Green Turf Carpet to Trim-Out/Finish Rink Perimeter/Edge
18. Refrigeration Technician On-Call 24-Hours During Entire Term
19. All Transportation and Freight from/to Factory/Storage INCLUDED
20. Liability-Limitation Package INCLUDED (including industry-standard text for liability waivers, yellow-jackets for skate monitors, text for various signing, text for P.A. safety announcements)
21. General Training for Rink/Event Manager Regarding Rink Operation
22. Commercial General Liability Insurance Coverage; Worker's Compensation Insurance Coverage; Automobile Liability Insurance Coverage, With Client As Additional-Insured Party, As Required INCLUDED

Total Cost: \$94,500.00

Payment Terms: 10% deposit due at the execution of the contract;
40% due September 15, 2014;
50% due upon completion of the installation, prior to public use.

CUSTOMER RESPONSIBILITIES:

1. 3-phase, 480-volt, 400-amp (minimum; 600-amps preferred) continuous power supply to the refrigeration; Owner's electrician to connect Owner's side of service, on a timely basis; electricity consumption. Chiller placement.
2. A level site required for footprint of ice rink area; created by installation of temporary sandbox by landscaping crew.
3. A clear-span tent cover (optional), with close-able sides; size 60'x98'up to 66'x125' ; ambient lighting.
4. Continuous water supply available immediately adjacent to the rink area.

CUSTOMER RESPONSIBILITIES:
(continued)

5. Two double hotel rooms (approx. 22-room nights) in close proximity to the jobsite for Supplier's out-of-town professionals during the installation and removal phases, and any other time the Supplier is requested to be on the jobsite.
6. Use of a all-terrain forklift, with long-forks, during the installation and removal phases. Crane if required for chiller placement.
7. General security presence, 24-hours.
8. Coordination of all permits and licenses required for installation and operation of the equipment and venue; all communication with local authorities.
9. Kiosk or service counter for the ticket sale and skate rental operation.
10. Skate change deck area beside the rink ("L" on two sides of the rink suggested) with any other pedestrian access walkways into the rink area.
11. Sound/P.A. system for music entertainment and safety announcements.
12. All day-to-day management and operating staff, in uniform.
13. All signing and graphics, including operational signing and other signing for liability-prevention.
14. Covered or weather-protected storage of the basic ice rink equipment (except trailer-mounted refrigeration system) following the event through, at maximum, November 1, 2015).

We would be available to coordinate some or all of the "Client Responsibilities" shown above, at the most modest additional fee possible. We are also able to provide daily ice maintenance services or an on-site technician during the entire event, if you prefer; although with the level of talent on your staff, these services are likely not necessary.

As said before, consider this is a "first draft" quote, as I presently understand the site and your idea. With a general decision to proceed with this concept, I would visit the site to review all of the logistics, determine exactly who-does-what, and discuss the basic points of a contract.

Let me know any question or clarification.

Respectfully submitted,

Dave Pritchard

Ice Rink Proposal – examples



Ice Rink Proposal – examples




CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

To: Park Board
From: Jennifer Schroder, CPRP, Director
Date: May 9, 2014
Subject: May Staff Update

PLANNING AND DEVELOPMENT

- Cross Kirkland Corridor: A draft of the CKC Master Plan will be presented to the City Council on May 20th. Bidding for the interim trail construction is currently underway, with start of construction expected in late June/early July.
- Edith Moulton Park Master Plan: The April 30th public workshop was well-attended. Thanks to Board chair Adam White and Board member Rosalie Wessels for attending and assisting during the event. A meeting summary report will be presented to the Board in June.
- Community Futures Day: The community event held at City Hall on April 26th provided staff with an opportunity to share information with citizens on the PROS Plan and the Recreation & Aquatic Center projects. Over 125 citizens attended.
- City Council Retreat: The Council is scheduled to hold a retreat on May 30th with a major focus on the City's upcoming budget process

RECREATION DIVISION

- A comparison of revenue for the first four months of the year is shown below:

	JAN	FEB	MAR	APR	TOTAL
2013	\$48,715	\$35,086	\$293,350	\$145,766	\$522,918
2014	\$46,858	\$37,019	\$357,149	\$150,639	\$591,665
variance	(\$1,857)	\$1,932	\$63,799	\$4,873	\$68,746

North Kirkland Community Center

- The hiring has been completed for summer camp positions. In all, a total of 14 staff have been brought onboard to oversee Preschool Giggles and Grins, Theatre, Junior and Peter Kirk camps. The experience, passion, dedication and diversity the 2014 camp staff possesses allows a glimpse into the future of a successful summer filled with memories for our young campers.
- Camp training will take place June 19th at Peter Kirk Community Center. In addition to new employee orientation provided by HR and detailed camp training provided by Recreation Coordinators, this year's training will include a webinar provided by Jodi Rudick, owner of ADvisors Marketing Group and author of hundreds of articles and five books. For the past 10 years, Jodi has dedicated her career to elevating the public's perception of parks and recreation. In addition to creating the successful "Benefits are Endless" campaign, she has spoken to park and recreation audiences in 43 states and has sat on the City of Oceanside, California's Parks and Recreation Commission for the past six years. This summer Jodi will share with staff what a critical part they play in our agency's success, how to create lifelong relationships with customers (from babies to

50+) and community members, how to retain customers, and also how staff can market programs.

Youth Basketball/Aquatics

- Spring and summer aquatic program registration continues with over 1,800 participants registered for programs such as Learn-to-Swim swimming lessons, Aquarobics, dive club and Orca swim team, generating over \$140,000 in revenue.
- Over 100 applications have been received for aquatics seasonal employment. On May 17th, applicants will participate in pre-candidate testing, where candidates will demonstrate lifeguarding and instructing skills as part of the interview and screening process. Selected candidates will teach Learn-to-Swim swimming lessons, coach swim team and dive club, cashier, and lifeguard at Peter Kirk Pool, Houghton, Juanita and Waverly beaches. Peter Kirk Pool opens June 2nd to the general public and lifeguards will begin guarding the beaches July 1st.
- American Red Cross Lifeguard and Water Safety Instructor courses will be taught at the Peter Kirk Pool beginning May 19th. Course participants will learn a variety of skills and become certified as lifeguards or swim instructors.

Sports and Fitness

- Summer tennis staff recruitment is in full swing. We are recruiting a minimum of nine tennis experts to lead various tennis lessons and camp programs for the summer. Interviews were held the week of May 5th. Staff hopes to choose finalists within the next week and have all staff on board by the end of May.
- The Move It! fitness program is showing steady attendance with 185 registrants, up slightly from last spring. Staff is currently recruiting for a new Zumba teacher for the Monday night class with the hope of having someone on board by the end of May. In addition, this summer staff will be adding a new class, Zumba Step, to the lineup.

Peter Kirk Community Center

- Currently Kirkland recently taped a segment about the Meals on Wheels program operated out of PKCC to be shown on a future episode. City Councilmember Shelley Kloba generously took time out of her schedule to shadow the volunteer drivers, talk to the recipients and learn more about how this program benefits homebound Kirkland residents.
- Komputer Enthusiasts of Greater Seattle (KEGS) has generously offered to update the portable PKCC computer lab with Windows 8.1. KEGS will be donating the license and installation time for this new operating system on five laptops.
- PKCC staff had the opportunity to tour the newly re-built AG Bell Elementary School, Rose Hill Middle School and Lake Washington High School to get a better understanding of how these new schools benefit the community and how education has changed in recent years.
- Bethany Church has extended its rental contract at PKCC to every Sunday through the end of the year.
- The City's annual volunteer recognition event was held at PKCC on April 10th. Staff was pleased to be part of this much-loved event.

MAINTENANCE DIVISION

Athletic Fields

- Despite all the record-breaking rain, the crew is doing an amazing job getting in most games. Staff's hard work is very much appreciated.
- This month is filled with mostly regular season games and practices – with the exception of a Kirkland Baseball Commission Memorial Day weekend tournament from Friday through Monday at Lee Johnson.

- Northwest University has completed its season at the Everest ball fields.

Vendors In The Park

- With the warmer weather comes the opportunity for seasonal services within Kirkland's parks. A handful of vendors are now up and running, and others will be open any day.
 - Juanita Beach Park
 - Northwest Paddle Surfers – offering paddleboards to rent and packaged treats and refreshments (open)
 - HP's Smokehouse Barbeque – offering a barbeque menu from Stanley's food truck (open)
 - Marina Park
 - Top Dog Vending – offering hot dogs (opening soon)
 - Houghton Beach Park
 - Chillz – offering packaged and hot foods (open)
 - Peter Kirk Park
 - Kirkland Baseball Commission operating the concession stand at Lee Johnson Field (open during most games)
 - Everest Park
 - Kirkland American Little League operating the concession stand at Everest (open during games)
 - Mobile
 - Chillz Mobile Frozen Confections ice cream truck (potentially serving all parks except Juanita Beach and Marina parks)

Notes from the Field

- Staff welcomes new groundspersons Ian Frost and Robert Martinson to the team. Ian will be caring for places like Peter Kirk and Everest parks, while Rob's focus will be on waterfront parks.
- Congratulations to Field Arborist Ryan Fowler, who completed recent training and certification in wildlife protection. This valuable knowledge enhances the department's ability to serve the environment and community.
- Special thanks to the Public Works department this month for help in grading, leveling and compacting the gravel parking lot at Juanita Beach. Parks and Public Works staff were able to team up and complete the work with little disturbance to park patrons.
- A letter was received from the Norkirk Neighborhood supporting improvements to the aging sport court at Van Aalst Park. Staff will be working with the neighbors to make the improvements this summer.
- Staff has been receiving a fair amount of inquiry into the sport of pickle ball. This month staff will try a pilot program by adding pickle ball lines to the tennis court at Everest Park. The court at Everest is one of the least utilized locations and offers amenities like parking, restrooms and easy access.
- Juanita Beach Park will be hosting a special Canine Source Tracking Event on May 12th. Sponsored by the City of Kirkland, King County, and Environmental Services the event is an innovative way to identify human bacteria in Juanita Creek. Bacteria sniffing dogs Molly & Crush will utilize their expertise to locate the specific source(s) of fecal coliform bacteria in Juanita Creek which has long been elusive. Failing septic systems, illicit storm water connections, and sewage leaks are all possible culprits. The dogs are a cost-effective, efficient way to hopefully help identify these challenges. All in the effort to help protect our community's wildlife areas and swimming beaches.

COMMUNITY SERVICES

Special Events

- May 11th – The Mother's Day Half Marathon & 5K take over Juanita Beach Park and city streets as 2,000 runners and walkers gather to celebrate mom's everywhere! www.promotionevents.com
- May 17th – Over 1,500 people will gather at Marina Park to join in the NAMI (National Alliance on Mental Illness) Washington Walk in support of people affected by mental illness. www.namiwalks.org
- May 26th – The annual 7 Hills of Kirkland event is growing! Organizers expect 1,800 bicycles to fill the streets this year in a joint effort to end homelessness. <http://www.7hillsofKirkland.org/>

GREEN KIRKLAND PARTNERSHIP

- On April 5th, three GKP-Stewards-in-training meet at the North Juanita Open Space for their first of three new steward training. Steward trainees learning Best Management Practices for removing invasive plants and how to communicate those with volunteers. The trainees stayed for the volunteer event that proceeded the training to practice their new skills
- On April 5th, 21 volunteers gathered at the North Juanita Open Space to continue their struggle against invasive blackberry plants. Volunteers spent the morning hunting for and digging out Himalayan blackberry sprouts.
- On April 5th, Sharon Rodman and volunteer Paul Rodman tabled the Green Kirkland Partnership outreach booth at the Viva Volunteers! Fair. This was a great opportunity to talk with local residents about Green Kirkland's volunteer opportunities.
- At the City's Volunteer Appreciation event April 10th, four awards to Green Kirkland volunteers were presented. Congratulations to two Green Kirkland Stewards: June Fletcher who was honored for "Behind the Scenes" at Juanita Bay Park, and Kathy Schuler honored for "Above and Beyond the Call of Duty" at Juanita Heights Parks. Both June and Kathy have made a huge impact as they encourage their local communities to invest time and energy into the restoration of Kirkland's natural areas. The other two Green Kirkland award recipients were teacher Rinneke Dierken, recognized for her leadership in involving Environmental and Adventure School students in restoration activities; and Haley Jobs for her excellent work in helping the Green Kirkland program, both in the office and in the field.
- On April 12th, 10 volunteers gathered to do maintenance weeding in Kiwanis Park. This event was led by Green Kirkland Stewards and supported by Green Kirkland Staff.
- On April 15th, Sharon Rodman and Katie Cava presented an updated on Green Kirkland accomplishments in 2013 to Kirkland City Council.
- On April 17th, Sharon Rodman presented a program update to the Kiwanis Sunrisers Club. This service group continues to lead and sponsor work parties at Kiwanis Park, thus modeling a successful park restoration partnership.
- On April 19th, at an event co-lead by Green Kirkland Steward-Judi and UW-Restoration Ecology Network students, 58 volunteers spend the afternoon removing invasive plants and spreading mulch. Despite heavy rain the majority of volunteers stayed the whole 4 hours and were rewarded with hotdogs!
- On April 22nd (Earth Day), Green Kirkland Stewards, Joy and Wes, hosted a Green Kirkland Outreach booth at UW-Bothell. This is a great opportunity for Stewards to do outreach with materials provided by and support from Green Kirkland staff.
- On April 26th, 141 volunteers celebrated Earth Day at Juanita Bay Park by volunteering to grub out invasive blackberry and spread mulch. This event was hosted in Partnership with EarthCorps and



Paul Rodman at Viva Volunteers! Fair

included outreach booth from Neighborhood Greenways. Volunteer group included Gay for Good, Kirkland Youth Council, Starbucks, Lake Washington High School, Girl Scouts and the International Community School. Food and coffee were donated by Costco and Starbucks respectively.

- On April 28th, Cheryl Kolbeck started as the Green Kirkland Partnership Office Volunteer. She will be assisting in the office with data entry and event promotion.
- On April 30th, 27 volunteers from Sleep Country USA spent 2 hours removing invasive blackberries from and mulch cleared areas in Juanita Bay Park. This was part of Sleep Country's Annual Day of Service and volunteers were highly praised by the event lead (Green Kirkland Steward Nona) for their hard work and positive energy.
- The following table summarizes Green Kirkland Partnership events and other activities conducted by volunteers in March. It includes event volunteers and ongoing volunteers (ongoing field and administrative work).



Sleep Country USA Group at Juanita Bay Park

Date	Park/Work	Group Name	Number of Volunteers			Hours	Dollar Equivalent ¹
			Adult	Youth	Total		
3/6	Juanita Bay Park	GK Stewards, UW-Bothell and Environmental Adventure School	13	20	33	116	\$2,632.04
3/7	Crestwoods Park	GK Stewards and Environmental Adventure School	5	24	29	87	\$1,974.03
3/8	Crestwoods Park	EarthCorps, UW-REN, Verizon, Microsoft and Lake Washington Honors Society and Key Club	43	14	57	228	\$5,173.32
3/7	Juanita Heights Park	GK Steward and Environmental Adventure School	3	65	68	65	\$1,474.85
3/10	Juanita Heights Park	GK Steward and Environmental Adventure School	3	42	45	105	\$2,382.45
3/12	Crestwoods Park	GK Stewards and volunteers	7	26	33	19	\$431.11
3/22	Juanita Bay Park	JB Rollers and Lake Washington High School Key Club	9	14	23	69.5	\$1,576.96
3/15	Juanita Beach Park	GK Steward and US Navy	18	6	24	49	\$1,111.81
3/23	Watershed Park	GK Steward and Eastlake Community Church	10	9	19	40.5	\$918.95

3/27	Juanita Heights Park	GK Steward Juanita High School students	2	7	9	39.5	\$896.26
3/29	Juanita Heights Park	GK Steward and Lake Washington High School Key Club	5	9	14	28	\$635.32
March Ongoing	Administrative		4	0	4	82.25	\$1,865.12
March Ongoing	Field Work		12	0	12	68.25	\$1,548.59
Total			134	236	370	997	\$22,620.81

¹ Dollar Equivalent = Hours x \$22.69

- Upcoming volunteer events open to the general public:
 - Wednesdays, May 7th, May 14th, May 21st and May 28th at Carillon Woods, 9am-10am. Contact Lisa McConnell kirby994@frontier.com
 - Wednesdays, May 7th, May 14th, May 21st and May 28th at Cotton Hill Park, 9:30am-11:30am. Contact Karen Story, karen@nwnative.us
 - Thursdays, May 8th, 15th, 22nd, and 29th at Juanita Bay Park, 10am-12pm. Contact Nona Ganz, nonaganz@frontier.com
 - Wednesday, May 14th, 3pm-5pm at Crestwoods Park. Register at www.greenkirkland.org
 - Saturday, May 17th, 10am-2pm at Kiwanis Park. Register at www.earthcorps.org/volunteer_php
 - Sunday, May 18th, 1pm-3pm at Watershed Park. Register at www.greenkirkland.org
 - Saturday, May 24th at Juanita Bay Park, 10am-1pm. Register at www.greenkirkland.org
- Photos of recent volunteer events can be viewed at www.facebook.com/GreenKirkPartnership

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

MEMORANDUM

To: Park Board

From: Michael Cogle, Deputy Director

Date: May 8, 2014

Subject: PROS Plan Update

Recommendation

That the Park Board review Draft #2 of the 2014 Kirkland Parks, Recreation, and Open Space Plan (PROS Plan).

Background

The City's consultant team – led by Conservation Technix – has completed the attached second draft of the PROS Plan update for staff and Board review.

Staff will present the major recommendations of the plan to the Board at your May meeting.

The following are next steps for the PROS Plan process:

May 22	Planning Commission Review
June 3	City Council Study Session
June 11	Park Board (if necessary, based on City Council feedback)
July 1	City Council Approval via Resolution

Attachment



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Park Board
From: Jennifer Schroder, Director
Date: May 6, 2014
Subject: The Spirit of America 9/11 Memorial Sculpture

Recommendation

That the Park Board receives a presentation from Ellen Miller-Wolf, Economic Development Manager, on a proposal for the City to purchase a bronze sculpture called "The Spirit of America Memorial" and, for the Park Board to consider recommending a location within a park.

Background

The Spirit of America Memorial Sculpture is an interactive and educational tribute, honoring both the victims and those who risked their lives during the September 11, 2001 tragedy.

Jim Demetro, sculptor secured artifacts at the Pentagon and former World Trade Center Twin Towers on behalf of the Spirit of America foundation. He and his daughter finished creating the memorial in time for the ten year anniversary on 9/11/11.

The sculpture is part of the Spirit of America Foundations collection. The Foundation hopes the memorial will bring comfort to the countless people who lost loved ones in the Sept. 11 terrorist attacks. The Spirit of America Foundation, a nonprofit corporation devoted to establishing, promoting and developing works that commemorate the efforts made by American men and women to support their fellow citizens in the aftermath of the Sept. 11 terrorist attacks and advancing works that sustain Americans' spirit. The Foundation is accepting proposals to purchase the sculpture.

Maureen Baskin, a resident of Kirkland, has asked that the City of Kirkland consider the acquisition of the Spirit of America 9/11 Memorial sculpture, the bronze sculpture includes four figures representing the heroes of 9/11, together with remnants of the Pentagon and World Trade Center. The process for consideration of the sculpture requires that the Kirkland Cultural Arts Commission (KCAC) evaluate it against the Guidelines for Public Art acquisition and make a recommendation to the Parks Board, whose review pertains to the siting of the sculpture. Both KCAC and Parks Board recommendations will then be referred to the City Council who will take action on the sculpture. If the decision is to approve, City Council will direct staff to work with the applicant on the preparation of a proposal to the Spirit of America Foundation, and to allocate \$6,000 plus the cost of installing the sculpture for its purchase. Plans call for Parks Board action on May 14, 2014 and City Council action on May 20, 2014.

Proposal Selection Requirements and timeline

The Spirit of America Foundations will accept proposals to acquire the memorial sculpture received by June 15, 2014, and announcing the winning city in July 2014.

Proposals need to consider and address the following:

- The location must be free and accessible to everyone at least 75% of the time.
- It should be where people passing through or visiting your city would be drawn to it (i.e. not small parks or areas off the beaten path.)
- How do you plan to make people aware that the memorial is in your city?
- What draws people to your city? Fairs, Festivals, parades, special events, etc. What are the lengths of the events, one day, one weekend, a week? How many events in a year and what is the approximate overall total attendance for these events?
- The city must be willing to donate the land that the memorial would be placed on.
- The location and platform must be one that is compliant with the Americans Disability Act (ADA).
- Security should be considered due to the artifacts from the World Trade Center and the Pentagon that are part of the memorial.



Park Site Recommendation

Based on the Spirit of America Foundations criteria, staff recommends a location with in the west side of Juanita Beach Park. The location is highly visible, host to special events, can meet ADA requirements for associability. For added security, there is access to electricity to light the sculpture at night.

The location is along Juanita Drive and near the crosswalk; the red circle marks the location on the map bellow.



Park Board Recommendation

The Park Board is to review the proposal and make a recommendation whether to locate the sculpture at Juanita Beach Park and/or consider other park sites.

Attachments: Memo from Ellen
Proposal Requirements
Bill of Sale



CITY OF KIRKLAND
City Manager's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.kirklandwa.gov

MEMORANDUM

To: Park Board, Police and Fire Department Representatives

From: Ellen Miller-Wolfe, Economic Development Manager
Philly Hoshko, Special Projects Coordinator

Date: April 17, 2014

Subject: Spirit of America 9/11 Memorial Sculpture

RECOMMENDATION:

That the Park Board and any other affected departments consider City acquisition of the Spirit of America 9/11 Memorial sculpture commemorating the heroes of 9/11.

BACKGROUND DISCUSSION:

At its April 16, 2014 meeting, the Kirkland Cultural Arts Commission (KCAC) reviewed the sculpture in accordance with the Guidelines for Public Art, and by a 7-2-1 vote recommended City acquisition of the sculpture.

Maureen Baskin, a resident of Kirkland, has asked that the City of Kirkland consider the acquisition of the Spirit of America 9/11 Memorial sculpture, a bronze sculpture that includes four figures representing the heroes of 9/11, together with remnants of the Pentagon and World Trade Center. The process for consideration of the sculpture requires that the KCAC evaluate it against the Guidelines for Public Art acquisition and make a recommendation to the Parks Board, whose review pertains to the siting of the sculpture. Both KCAC and Parks Board recommendations will then be referred to the City Council who will take action on the sculpture. If the decision is to approve, City Council will direct staff to work with the applicant on the preparation of a proposal to the Spirit of America Foundation, and to allocate \$6,000 plus the cost of installing the sculpture for its purchase. Plans call for Parks Board action on May 14, 2014 and City Council action on May 20, 2014.

At its April 17, 2014 meeting the Cultural Arts Commission heard from the applicant Maureen Baskin. A Spirit of America Foundation commissioned the sculpture and has recouped all but \$6,000 of the costs. Ms. Baskin showed photographs of the sculpture and two artifacts, one from the Trade Center and the other from the Pentagon, and also one potential site on a berm in Heritage Park. She stated the cost to the City would be \$6,000 plus costs of installation. Cities will compete for the sculpture and one site in Washington State will be selected. She answered questions and the Commission discussed the piece.

Commission members reviewed the sculpture in accordance with Public Art Guidelines. Several commissioners questioned whether Kirkland was the right setting even though all agreed about the significance of the event. There was a question about setting a precedent with this sculpture as it commemorates an event far away from Kirkland.

A commissioner noted that people have various ideas about the event. There may be different social, political and religious responses to 9/11, and the sculpture could be polarizing. Another commissioner asked whether the sculpture would unite the community or ignite anger; either way, the commissioner noted that this is what art is meant to do.

There was discussion about the potential siting of the sculpture. The applicant prosed to site the sculpture in Heritage Park on the Southeast knoll and demonstrated that although viewable from several locations, a requirement of the grant, it did not obstruct views of the water. An existing tree already obstructs the water view at the proposed location. Staff read from the park master plan which discusses art that is "natural, well integrated, and keeping with the Northwest character." Although the proponent did not have other location ideas to present she would not be opposed to other location suggestions if they were in accordance to the proposal requirements.

Commissioners noted that it was an opportunity to acquire art at little or no cost. The art, some suggested could be a draw.

Another member commented that this would be one of many bronze sculptures and asked whether it would be just another statue and not get the attention it deserves.

Christine moved to recommend the submittal of a proposal to acquire the Spirit of America sculpture for Kirkland. Gaerda seconded. In favor, 7 (Dawn, Erin, Marianna, Christine, Linda, Gaerda, Carol); Opposed 2 (Ryan, Melissa); 1 Abstention (Gabe).

Attachments: Spirit of America Proposal, Bill of Sale, images

Spirit of America 9/11 Memorial basic requirements for proposal

Any city can present a proposal to us for the memorial to be placed **permanently** in that city.

The location must be free and accessible to everyone at least 75% of the time. It should be where people passing through or visiting your city would be drawn to it (i.e. not small parks or areas off the beaten path.) How do you plan to make people aware that the memorial is in your city? What draws people to your city? Fairs, Festivals, parades, special events, etc. What are the lengths of the events, one day, one weekend, a week? How many events in a year and what is the approximate overall total attendance for these events?

The city must be willing to donate the land that the memorial would be placed on.

Your location and platform must be one that is compliant with the Americans Disability Act.

You should consider the security of the selected site due to the artifacts from the World Trade Center and the Pentagon that are part of the memorial.

You can design any platform or base that you desire to enhance the memorial. Elaborate vs. simple? That will be your choice. We do not expect it to be left on the trailer that it is currently mounted on for travel and display purposes. If you have contractors, design specialists, builders or businesses that may want to donate time and materials or are going to help you prepare your site plan and if you choose to identify them, please do so. We want to hear about any positive aspects about your proposal that would make your cities proposal more attractive.

What is your plan to raise the funds necessary to accomplish the building of your base? What is the time estimated to complete the base and the installation of the memorial? We are a 501 3 c nonprofit organization. We will keep the foundation in place if your city wants to use it for fund raising. This would help you in not having to establish a new nonprofit organization.

Tell us how you plan to maintain the memorial in the coming years.

Attached is a bill of sale from the Sculptor Jim Demetro on the funds still owed him for the sculptures. The foundation currently has \$3689.09 in our bank account. We would use this money to help satisfy the remaining debt. We will continue to solicit donations and use raffles to raise funds in hopes of making the memorial debt free. If the debt to Mr. Demetro is not paid in full, your city would be responsible for any remaining debt and would have to be willing to pay the remaining debt as part of your proposal.

We do not want you to spend a lot of money on this proposal. The board and I are very comfortable with type written letters, power points, DVD videos, e mails, photographs of proposed location and hand drawn maps. Save your money to use when we select your city for the permanent location of the Washington State 9/11 Memorial.

Your proposal should be ready by June 15th, 2014. We anticipate announcing the winning city in July.

Please see the second page for specific data about the memorial.

If you have additional questions please contact me by e-mail.

Thank You

Dave Lewis
Executive Director
Spirit of America Foundation
dgldouble@gmail.com

Memorial Data

The circumference of the memorial with a person completing the circle of unity will be 25 feet around.

The firefighter is 6'4" tall.

The military man is 6'2".

The female office worker is 5'7".

The flight attendant is 5'6".

All four are bronze cast. They weigh together a little over 1,000 pounds.

The steel from the 60th floor of the north or south tower of the World Trade Center weighs over 1200 pounds. It is 58" long, 40" wide and 15" deep.

The lime stone from the fifth floor top corner of the pentagon weighs 460 pounds. It is 42" long, 21" wide and 12" deep. It is from the same side of the Pentagon that the plane crashed into.

The statues are held together by a bolt at the wrist. The bolt must be removed and then the joined hands will slide out of the arms. In this way each statue can be handled separately, removed from the trailer and then rejoined on your site of selection.

Hope fully this will help with your planning process.

JIM DEMETRO

Sculptor

21727 N.E. Allworth Road
Battle Ground, WA 98604

Tel: (360) 687-4187

BILL OF SALE

Date: Wednesday, October 30, 2013

INVOICE NO: 1819066238

Sold To: Spirit of America Foundation
4820 Yelm Hwy SE PMB 311 STE B
Lacy, WA 98503

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>EDITION</u>	<u>SALE PRICE</u>
00065	Spirit of America Monument		35,652.14

0.00

SUB-TOTAL: 35,652.14

TAX: 0.00

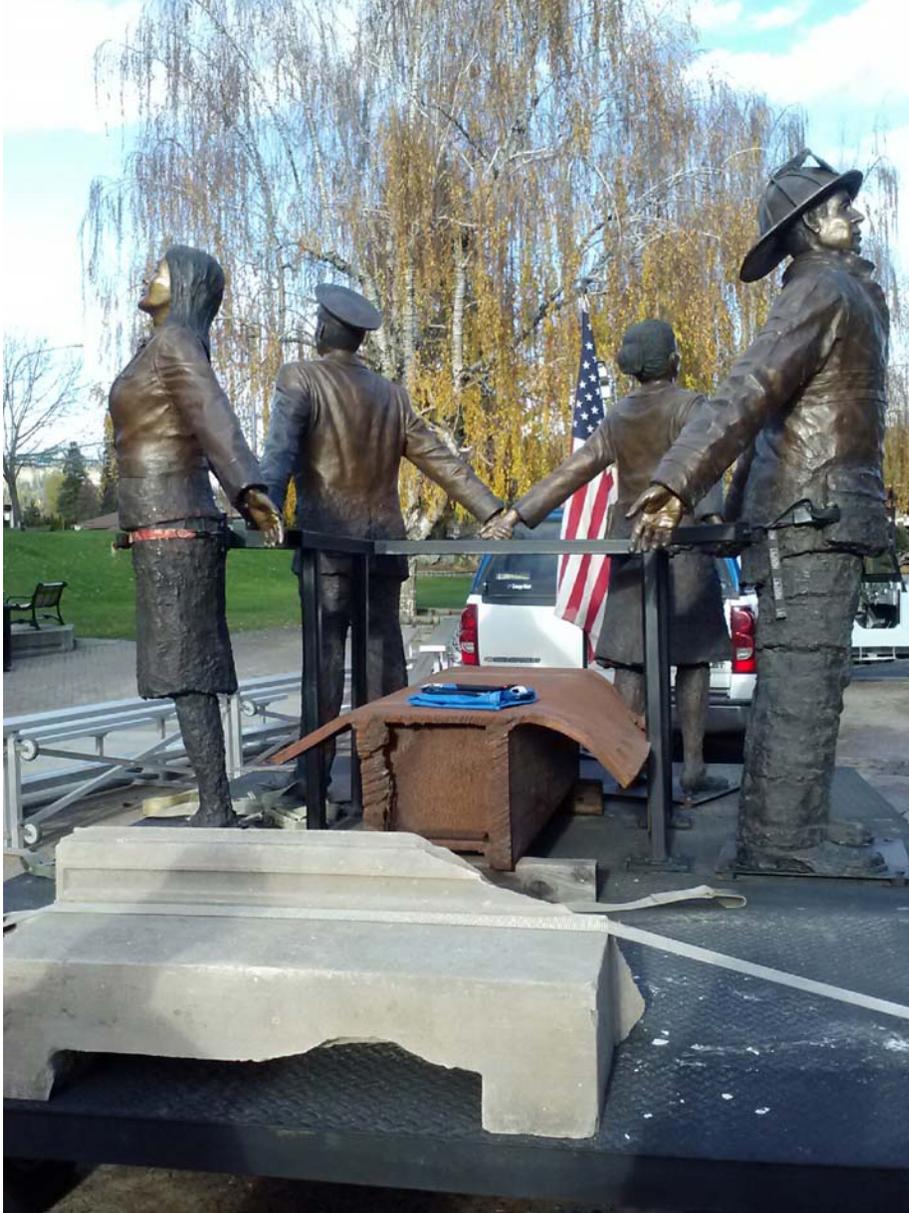
TOTAL: \$35,652.14

<u>PAYMENTS</u>	<u>DATE</u>	<u>CHECK NO</u>	<u>AMOUNT</u>
Paid by Spirit of America	8/25/2011	1003	9,560.00
Paid by Spirit of America	9/10/2011	1004	4,680.30
Sale Payment	10/7/2011	1006	10,000.00
Sale Payment	10/30/2013	1012	1,608.62

TOTAL: \$25,848.92

BALANCE: \$9,803.22

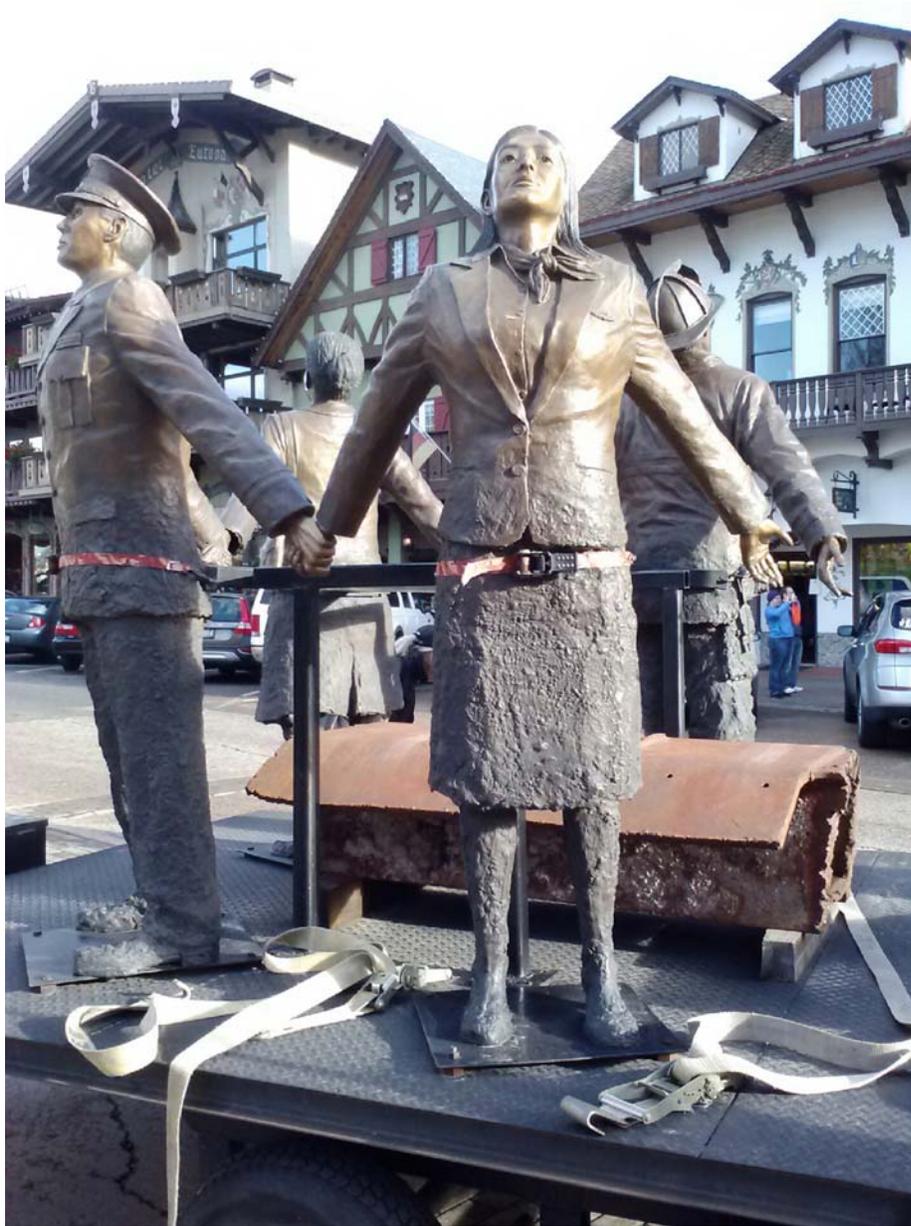
Spirit of America sculpture - images



Spirit of America sculpture - images



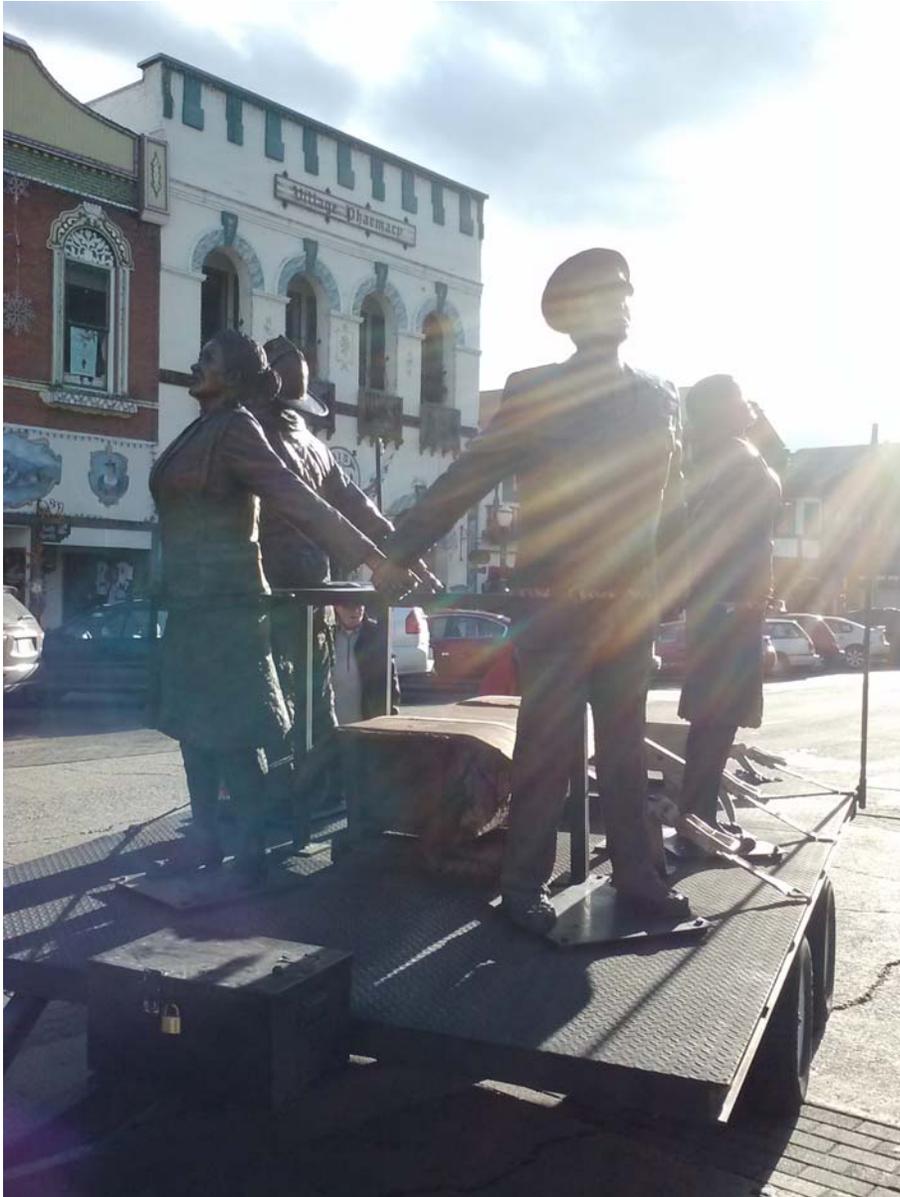
Spirit of America sculpture - images



Spirit of America sculpture - images



Spirit of America sculpture - images



Spirit of America sculpture - images





CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Park Board
From: Jennifer Schroder, Director
Date: May 8, 2014
Subject: Recreation and Aquatic Center Project Update

Recommendation

That the Park Board receives an update on planning for the Recreation and Aquatic Center Project.

Background

At its May 6, 2014 meeting, the Kirkland City Council authorized the Park Board and staff to conduct additional analyses of both Juanita Beach Park and North Kirkland Community Center and Park as possible sites for a new community recreation and aquatic facility. Council also encouraged the City Manager to continue discussions of locating the proposed facility at Totem Lake Mall area with the Totem Lake Developers.

Staff will review next steps including public involvement and time line at the Park Board's meeting on May 14th.

Attachment:

Resolution R-5050

RESOLUTION R-5050

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING ADDITIONAL ANALYSIS OF SITES AND USES TO BE CONSIDERED FOR A POTENTIAL FACILITY TO PROVIDE FOR THE RECREATION AND AQUATIC NEEDS OF RESIDENTS AND AUTHORIZING THE PARKS AND COMMUNITY SERVICES DEPARTMENT TO SOLICIT ADDITIONAL RESIDENT INPUT.

WHEREAS, since 2001 the City of Kirkland's Comprehensive Park, Recreation, and Open Space (PROS) Plan has identified the need for more multi-use recreation space in the community; and

WHEREAS, the 2007 Kirkland Indoor Recreation Feasibility Study described a prototype multi-use recreation center which would respond to community needs and interests and which included an aquatics facility component; and

WHEREAS, aquatic facilities have been an essential part of the Kirkland community and culture for over 45 years, beginning with construction of Peter Kirk Pool in 1968, followed in 1971 with the construction of the Juanita Aquatic Center at Juanita High School; and

WHEREAS, according to the standards of the National Recreation and Parks Association, the current Kirkland public aquatic facilities do not meet local needs; and

WHEREAS, Kirkland lacks recreation and aquatic facilities to more broadly serve its general population, especially in comparison with national statistics and trends; and

WHEREAS, the Lake Washington School District has determined that the Juanita Aquatic Center has reached the end of its useful life and has furthermore decided that the Aquatic Center will not be retained at the time of Juanita High School's modernization or replacement; and

WHEREAS, the Juanita Aquatic Center is the sole public indoor, year-round aquatic facility in the Kirkland community which provides a variety of critical recreational, educational, competitive, and health and wellness activities for residents of all ages; and

WHEREAS, the City is committed to partnering with interested public and private organizations to explore options for meeting the general recreation needs of Kirkland residents and for replacing the Juanita Aquatic Center; and

WHEREAS, the Parks and Community Services Department has completed a preliminary evaluation of potential sites and on April 1, 2014, presented its findings and conclusions to the City Council; and

WHEREAS, the City Council believes a new public recreation and aquatic facility must serve all members of the public from children to seniors and must provide programming, including instruction, recreation and competition opportunities as well as wellness, fitness and rehabilitation options; and

WHEREAS, the City Council wishes to better understand the recreation and aquatic facility siting options, interests, and level of support by residents;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

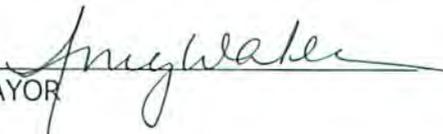
Section 1. The Parks and Community Services Department is authorized to:

1. Conduct further investigation and analysis of Juanita Beach Park and the North Kirkland Community Center as locations for a community recreation and aquatic facility.
2. Conduct technical analyses for both sites to include an environmental assessment and completion of traffic studies, building massing studies, and cost estimating.
3. Conduct outreach with the community and potential project partners on possible facility components as well as siting preferences.
4. Provide a report to the City Council with recommendations from the Park Board by July 15, 2014, or as soon as possible thereafter.
5. Upgrade the boiler at Peter Kirk Pool to allow year-round heated use as an interim facility should a new recreation and aquatics center not be constructed and opened prior to closure of the Juanita Aquatics Center.

Section 2. The City Manager is authorized and directed to implement steps necessary to achieve these tasks.

Passed by majority vote of the Kirkland City Council in open meeting this 6th day of May, 2014.

Signed in authentication thereof this 6th day of May, 2014.


MAYOR

Attest:


City Clerk