



KIRKLAND PARK BOARD

Date: June 11, 2014

Time: 7:00 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
May Park Board Meeting Minutes *5 minutes*
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**
No items
6. **PRESENTATIONS** *20 minutes*
King County: Big Finn Hill Park
7. **COMMUNICATIONS** *15 minutes*
 - a. Correspondence
 - b. Staff Reports
 - June update
 - c. Committee Reports
 - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
 - a. Edith Moulton Park Master Plan *30 minutes*
Topic: Provide input on preliminary preferred concept for Master Plan
Action: Discussion only
 - b. Parks, Recreation and Open Space Plan Update *10 minutes*
Topic: Receive update on City Council presentation of draft Plan
Action: Discussion only
 - c. 2013-2014 Park Board Work Plan Update *10 minutes*
Topic: Receive update on status of 2013-2014 Work Plan
Action: Discussion only

9. **NEW BUSINESS**

No items

10. **GOOD OF THE ORDER**

5 minutes

11. **ADJOURNMENT**

Estimated meeting completion: 8:40 p.m.

KIRKLAND PARK BOARD

Minutes of Regular Meeting

May 14, 2014

1. CALL TO ORDER

The May Park Board special meeting was called to order at 7:01 p.m. by Chair Adam White.

Mr. White requested to change the "Meeting Evaluation" agenda item to the "Good of the Order."

2. ROLL CALL

Members present: Chair Adam White, Vice Chair Kevin Quille, Sue Contreras, Rick Ockerman, Jim Popolow and Rosalie Wessels.

Sue Keller and Ted Marx were excused.

Staff present: Michael Cogle, Jason Filan and Jennifer Schroder.

Recording Secretary: Cheryl Harmon

3. APPROVAL OF MINUTES

A correction to the April minutes was noted. Ms. Contreras moved to approve the April minutes as amended. Ms. Wessels seconded. Motion carried (6-0).

4. ITEMS FROM THE AUDIENCE

Judi Kuntz spoke regarding an ice rink in downtown Kirkland.

Colin Cambridge spoke regarding an ice rink in downtown Kirkland.

5. REVIEW OF ACTION ITEMS

No items.

6. PRESENTATIONS

Bruce Wynn, Executive Director of Greater Kirkland Chamber of Commerce and Kirkland Downtown Association, presented a proposal to locate a seasonal ice rink in downtown Kirkland.

7. COMMUNICATIONS

a. Correspondence

No items.

b. Staff Reports

Mr. Cogle shared an updated draft of the 2013 Park Levy Accountability Report.

Mr. Filan answered a question about pickle ball courts.

Comments were made about recreation revenue and concessionaires in the parks.

c. Committee Reports

Ms. Contreras reported on a repair at Everest Park and the volunteer appreciate

Mr. Popolow commented on the Kirkland Youth Summit.

Ms. Wessels attended the Edith Moulton Park Open House.

d. Comments from the Chair

Mr. White commented on the Edith Moulton Park Open House.

8. UNFINISHED BUSINESS

a. Parks, Recreation, and Open Space Plan

Mr. Cogle presented a draft of the updated Parks, Recreation, and Open Space (PROS) Plan. Board members asked questions and provided feedback.

Mr. Cogle shared the next steps in the process of adopting the Plan.

Mr. Ockerman moved to recommend that City Council adopt the PROS Plan as submitted to the Park Board with the amendments noted during the presentation and technical editing that may be necessary. Mr. Quille seconded. Additional discussion was held. Motion carried (6-0).

9. NEW BUSINESS

a. Spirit of America 9/11 Memorial Sculpture

Ms. Schroder introduced Ellen Miller-Wolfe, Economic Development Manager, and Maureen Baskin, Kirkland resident, who presented an opportunity for the City to acquire the Spirit of America 9/11 Memorial Sculpture. The Board was asked to consider a site should the City acquire the sculpture.

Mr. Ockerman moved to recommend Juanita Beach Park as the preferred site for the location of the sculpture. Ms. Contreras seconded. Additional discussion was held. Motion carried (6-0).

b. Aquatic and Recreation Center Project

Ms. Schroder briefed the Board on recent City Council direction related to the project to build an aquatic and recreation center and on the next steps in the process of studying development of an aquatic and recreation center as well as potential operation of year-round operation of Peter Kirk Park.

10. GOOD OF THE ORDER

Additional items discussed include: repair of "Michael's Clock" at Peter Kirk Park, Cemetery expansion, Forbes Lake boardwalk, a drainage issue Juanita Beach Park and asphalt near the playground, downtown ice rink, sand at Juanita Beach, and alternative sports activities for teens.

11. ADJOURNMENT

Ms. Contreras moved to adjourn. Mr. Quille seconded. Motion carried (6-0).

Meeting was adjourned at 9:20 p.m.

Jennifer Schroder, Deputy Director
Parks and Community Services

Adam White, Chair
Park Board


CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

To: Park Board
From: Jennifer Schroder, CPRP, Director
Date: June 6, 2014
Subject: June Staff Update

RECREATION DIVISION

- July is National Parks and Recreation Month. Next month, staff will display many items in the lobby display case at City Hall highlighting many of our Experience it! opportunities. Staff will also prepare a proclamation for City Council to declare July as Parks and Recreation Month in Kirkland. The proclamation will be presented to the Park Board Chair at the July 1st City Council Meeting.
- A comparison of revenue for the first five months continues to show an increase:

	JAN	FEB	MAR	APR	MAY	TOTAL
2013	\$48,715	\$35,086	\$293,350	\$145,766	\$117,807	\$640,726
2014	\$46,858	\$37,019	\$357,149	\$150,639	\$112,939	\$714,604
variance	(\$1,857)	\$1,932	\$63,799	\$4,873	\$5,132	\$73,878

North Kirkland Community Center

- Community Center staff is in the process of putting together program information for the fall and winter recreation brochure. Because the brochures are printed biannually, they require planning nine months in advance.
- On May 31st, Kirkland parks staff participated in an open house with gymnastics partner, La Luna Gymnastics Academy, at their Totem Lake location. The open house provided an opportunity for future program participants to become familiar with the location of the gym, meet owner Arzu Karaali, and hear about her amazing experience as an Olympic choreographer. In addition, participants could watch rhythmic gymnastics demonstrations, and participate in rhythmic gymnastics activities with advanced students. Approximately 50 families attended the open house which piqued interest and registrations in gymnastics summer camps and classes offered in partnership with Kirkland Parks.

Aquatics/ Youth Basketball

- The Peter Kirk Pool opened June 2nd on a limited schedule providing the opportunity for the public to enjoy early morning lap swim, evening swimming lessons, evening and weekend public swims and Aquarobics. 78 aquatic staff have been hired to lifeguard at Peter Kirk Pool and at Houghton, Waverly and Juanita beaches as well as teach swimming lessons and coach swim team. The Peter Kirk Pool will begin full operations on June 16th and beach lifeguards will begin staffing the beaches on July 1st.
- During the week of June 9th, Peter Kirk and Lakeview Elementary 3rd graders will participate in the annual Learn to Swim Program at Peter Kirk Pool. This program provides a great opportunity for 3rd graders at both elementary schools to receive a week of swimming instructions and water safety lessons.

- Aquarobics, deep water fitness, has shown great popularity with 20 participants registered. This class meets twice a week and participants enjoy the benefits of exercising in the Peter Kirk Pool with the goal of gaining a leaner, stronger body all while having fun!
- Orca Swim Team continues to be a popular summer program for youth ages 6-18, with 113 past Orcas registered for the team. Tryouts for new Orcas is June 7th at the Peter Kirk Pool. Once passing minimum skill requirements, interested participants will be registered for the team, filling the remaining spaces. The main objective of the league is to provide a safe, recreational and competitive experience for all swimmers!
- Thanks to two volunteer youth basketball coaches and to Microsoft for matching their volunteer hours with a \$1,360 matching gift, which has been added to the recreation scholarship fund! Donations to the scholarship fund help provide access to recreation programming for Kirkland's lower income families.

Sports and Fitness

- Ten summer tennis staff have been hired to operate the four locations of tennis camps and lessons this year. We have several returning staff who have earned leadership roles at their locations. Tennis camps will be held at Lake Washington High School tennis courts, Peter Kirk tennis courts, Juanita High School tennis courts and, the newest location, Juanita Beach tennis courts. There will be two full-day camps, one half-day camp and hour-long tennis lessons. Over the next few weeks staff will be completing their pre-season prep which includes creating the curriculum, ordering equipment and attending a United States Tennis Instructors (USTA) workshop for 10-under tennis instruction.
- The pee wee soccer league is wrapping up on June 14th. Over 320 children participated this spring and several parents are already inquiring about fall soccer. Over 50 coaches volunteered their time to coach a team this season allowing the program to build community while saving on staff expenses. Many of the volunteers work for companies that participate in a matching gifts program which positively impacts our recreation scholarship fund.
- The summer beach volleyball league is slated to start the week of July 7th at Juanita Beach. There are currently 17 teams registered with the co-ed lower division at capacity. Staff is hoping to attract a few more teams before the deadline so that all four divisions being offered can be operated.

Peter Kirk Community Center

- PKCC kicked off its 11th year of the Kirkland Steppers on June 3rd. This program encourages an active lifestyle as well as a health and wellness goal for adults age 50+ in Kirkland. Fairwinds Redmond and Evergreen Health are the major sponsors for this program. Because of these sponsorships, each participant receives a t-shirt that identifies them as a Kirkland Stepper and several other giveaways throughout the 16-week program. Each week, a local business sponsors the Tuesday walks by offering discounts and freebies along the walking route. This program will run through the end of September.
- Peter Kirk Day camp is filling up fast. At the end of May, there were over 125 more registrations than last year for the same time period. Several weeks are full and have extensive waiting lists.
- In May, the Washington Association of Senior Centers elected the PKCC Recreation Coordinator, Betsy Maxwell, to be secretary of their executive board.

MAINTENANCE DIVISION

Athletic Fields

- Kirkland National and Kirkland American Little Leagues softball City Championship will be played Sunday, June 8th at Everest and Kirkland National and Kirkland American Little Leagues baseball City Championships will be played Saturday, June 14th at Lee Johnson.

- Kirkland Baseball Commission End of the Year Tournament is scheduled at Lee Johnson for June 19th through June 22nd; the Merchants are taking their turn hosting the Fire Cracker Tournament June 28th through July 3rd; and Kirkland Baseball is hosting another tournament July 4th through July 6th.
- At Everest, Kirkland American Little League continues with their Tournaments of Champions. After their regular season warps up, they move into hosting four softball tournaments, a 9/10 tournament, a 10/11 tournament, a Majors tournament and, in early July, a Junior tournament.
- At Juanita Beach and at 132nd Square, Kirkland National Little League continues with their playoffs.
- At Crestwoods, the high school girls are done with their season, the senior men's softball league continues, Kirkland American Little League regular and playoff games are happening, and the Parks Department Recreation Softball league continues as well.
- At City/School sites, practices continue.
- Daycamps are scheduled throughout the summer at various locations – City fields and District sites alike.
- Field allocations for the second season, the August 1st through November season, are underway and should be complete soon.

Donations

- The City and Parks Department are grateful for two recent donations:
 - Judy Lewis and family donated a table at Waverly Beach Park in honor of Judy's husband, Randy Lewis.
 - Richard Hamm and family donated a bench at Heritage Park in honor of Richard's wife, Marjorie A. Giordano Hamm.

Notes from the Field

- This past month staff partnered with the Kudos Kirkland group to make the Cemetery a special place for visitors on Memorial Day. All 407 crosses were freshly painted and placed with a new American flag for each veteran. Nice compliments from visitors about the appearance and efforts to make the Cemetery look so beautiful.



Memorial Day preparations completed at Kirkland Cemetery

- With the wonderful stretch of weather, patronage has been great in the city's parks, especially along the waterfront. Staff has counted as many as 50 people waiting to play volleyball at the new courts at Juanita Beach.
- This past month, staff energized all the irrigation systems along the waterfront parks. The ability to use the natural lake water has really been a wonderful service to the health of the landscapes.
- This past fall, staff installed a dedicated water line to the Marina fountain and are pleased to be able to provide reliable operations of the waterworks this year for special events and nice days.
- Special thanks to staff for all their efforts. This time of year we have people starting their work day at 4:30 am and others finishing theirs at 11:30 pm. The operation is seven days a week in the summertime, with lots of staff working weekends.

COMMUNITY SERVICES

Special Events

- Wednesdays, beginning June 4th – The Kirkland Wednesday Market returns to Marina Park for another season of fresh fruits, vegetables, flowers and other hand-crafted goods. The market is open each week from 2-7pm through September 24th. www.kirklandmarket.org
- June 14th – The inaugural Eastside Salsa Marina is the only outdoor salsa event on the Eastside! Watch professional performances or join in a free Zumba or Intro to Salsa class. There will be a dance floor laid over the concrete so bring your dancing shoes and join in the fun 5-10pm at the Marina Park Pavilion. www.lavidastudio.com
- June 22nd – Bark for Life returns to Edith Moulton Park 10am – 2pm. The event features a non-competitive walk event for dogs and their owners to raise funds and awareness for the American Cancer Society's fight against cancer. Bring out your best canine friend and join in for a fun-filled day of demonstrations, contests, and games!
- June 22nd – Around 500 church members are expected to participate in Holy Family Catholic Church's Corpus Christi Procession. The procession will take place in the South Rose Hill neighborhood noon-1pm.

GREEN KIRKLAND PARTNERSHIP

- On May 2nd, 37 students from the Puget Sound Adventist Academy volunteered at Juanita Bay Park to remove blackberry rootballs, mulch cleared area, and place large woody debris in mulched areas. Volunteers worked very hard and enjoyed the sunshine.
- On May 3rd, three Stewards-in-Training met at the North Juanita Open Space for their second of three trainings. During the morning they learned about how to lead volunteer events and deliver tool safety talks.
- On May 3rd (following the steward training), 46 volunteers filled the North Juanita Open Space to lend a hand removing the sprouting blackberries and mulching cleared areas. The two Stewards-in-training who stayed to help lead the event were invaluable and volunteers were able to remove blackberry sprouts from the entire planted area of the Open Space.
- On May 4th, 13 members from the Hetz-Ner Tamil Congregation volunteered at Cotton Hill Park to remove blackberries in the areas adjacent to the Cross Kirkland Corridor. Many thank to Steward Karen Story for leading this event.
- On May 6th, Karen Story hosted a group of 14 students and two teachers from Eastside Prep at Cotton Hill Park. Students and their chaperones worked hard removing invasive plants from the park.
- On May 17th, EarthCorps and Friends of Kiwanis Park hosted 82 volunteers at Kiwanis Park. Volunteers spread throughout the park and removed invasive plants from the Kiwanis forest. Having so many volunteers work in such a small park made a great impact on the forest's health.
- On May 18th, Watershed Park hosted 39 volunteers led by GK Stewards Joy and Tia. Volunteers removed invasive regrowth in the area that was planted during Arbor Day 2013.
- On May 21st GKP staff attended the King County Noxious Weed Training. This was a good opportunity to learn about the latest noxious weed classification and removal techniques. Special presentation were made on pests (insects) and their usefulness in controlling certain kinds of invasive plants, the predicted impact of climate change on invasive plants, and invasive plants treatment in wet areas.
- On May 21st GK Stewards, Joy and Wes, hosted an Outreach booth at the Bellevue College Peer-to-Peer Fair.



Volunteers placing woody debris at Juanita Bay Park

- On May 22nd, GK Steward, Nona, hosted 16 volunteers from Ford of Kirkland. Volunteers continued the work of grubbing blackberries and mulching in the southwestern portion of Juanita Bay Park. Ford of Kirkland has been a consistent partner of GKP and has had a regular volunteer presence at Juanita Bay Park for several years.
- On May 28th, GKP staff member, Katie, attended the Urban Forestry Symposium at the University of Washington. The focus was Urban Forestry and Climate Change and the Symposium represented a valuable opportunity to gain knowledge from speakers and to network with other municipalities and professionals in the urban forestry field.
- On May 31st, GKP Staff hosted 14 volunteers from AMLI, a residential management company, at Everest Park. Volunteers cleared invasive plants growing around existing natives. This is GKP's first time partnering with AMLI.
- The following table summarizes Green Kirkland Partnership events and other activities conducted by volunteers in April. It includes event volunteers and ongoing volunteers (ongoing field and administrative work).

Date	Park/Work	Group Name	Number of Volunteers			Hours	Dollar Equivalent ¹
			Adult	Youth	Total		
4/5	North Juanita Open Space		12	10	22	69	\$1,565.61
4/5	New Steward Training		3	0	3	3	\$68.07
4/12	Kiwanis Park	Friends of Kiwanis Park, Lake Washington High School Honors Society and Key Club	7	3	10	30	\$680.70
4/16	Crestwoods Park	GK Stewards and volunteers	2	3	5	10	\$226.90
4/19	Crestwoods Park	GK Stewards, UW-REN Students, UW ESRM Students, AMEC	51	7	58	232	\$5,264.08
4/26	Juanita Bay Park	Girls Scouts, Starbucks, Gay for Good, LWHS Key Club, International Community School, Kirkland Youth Council	85	56	141	564	\$12,797.16
4/28	Watershed Park	Eastside Prep ongoing student volunteering	2	36	38	76	\$1,724.44
4/30	Juanita Bay Park	Sleep Country USA	22	5	27	54	\$1,225.26
April Ongoing		Administrative	9	0	9	77.5	\$1758.48
April Ongoing		Field Work	15	0	15	88.25	\$2,002.40
Total							\$27,313.10

¹ Dollar Equivalent = Hours x \$22.69

- Upcoming volunteer events open to the general public:
 - Wednesdays, June 4th, 11th, 18th and 25th at Carillon Woods, 9am-10am. Contact Lisa McConnell kirby994@frontier.com
 - Wednesdays, June 4th, 11th, 18th and 25th at Cotton Hill Park, 9:30am-11:30am. Contact Karen Story, mkaren@nwnative.us

- Thursdays, June 5th, 12th, 19th and 26th at Juanita Bay Park, 10am-12pm. Contact Nona Ganz, nonaganz@frontier.com
- Wednesday, June 4th and June 11th, 3pm-5pm at Crestwoods Park. Register at www.greenkirkland.org
- Saturday, June 14th, 9am-12pm at Kiwanis Park. Register at www.greenkirkland.org
- Sunday, June 22nd, 1pm-3pm at Watershed Park. Register at www.greenkirkland.org
- Saturday, June 28th at Juanita Bay Park, 10am-1pm. Register at www.greenkirkland.org
- Saturday, June 28th at Juanita Heights Park, 9am-11am. Register at www.greenkirkland.org
- Photos of recent volunteer events can be viewed at www.facebook.com/GreenKirkPartnership

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

MEMORANDUM

To: Park Board

From: Michael Cogle, Deputy Director

Date: June 6, 2014

Subject: Edith Moulton Park Master Planning: Preliminary Preferred Concept

Recommendation

That the Park Board review and provide input on a preliminary preferred concept for the Edith Moulton Park Master Plan.

Background

The design team from Otak, Inc. is preparing a preferred concept for Edith Moulton Park, in response to the Park Design Program adopted by the City Council on April 15th and public feedback received from the public workshop on April 30th.

The preliminary preferred concept is being finalized and will be presented to the Board by lead designer Curtis LaPierre at your June meeting.

Attached for your information are the displays presented at the April 30th workshop.

Attachment



site elements

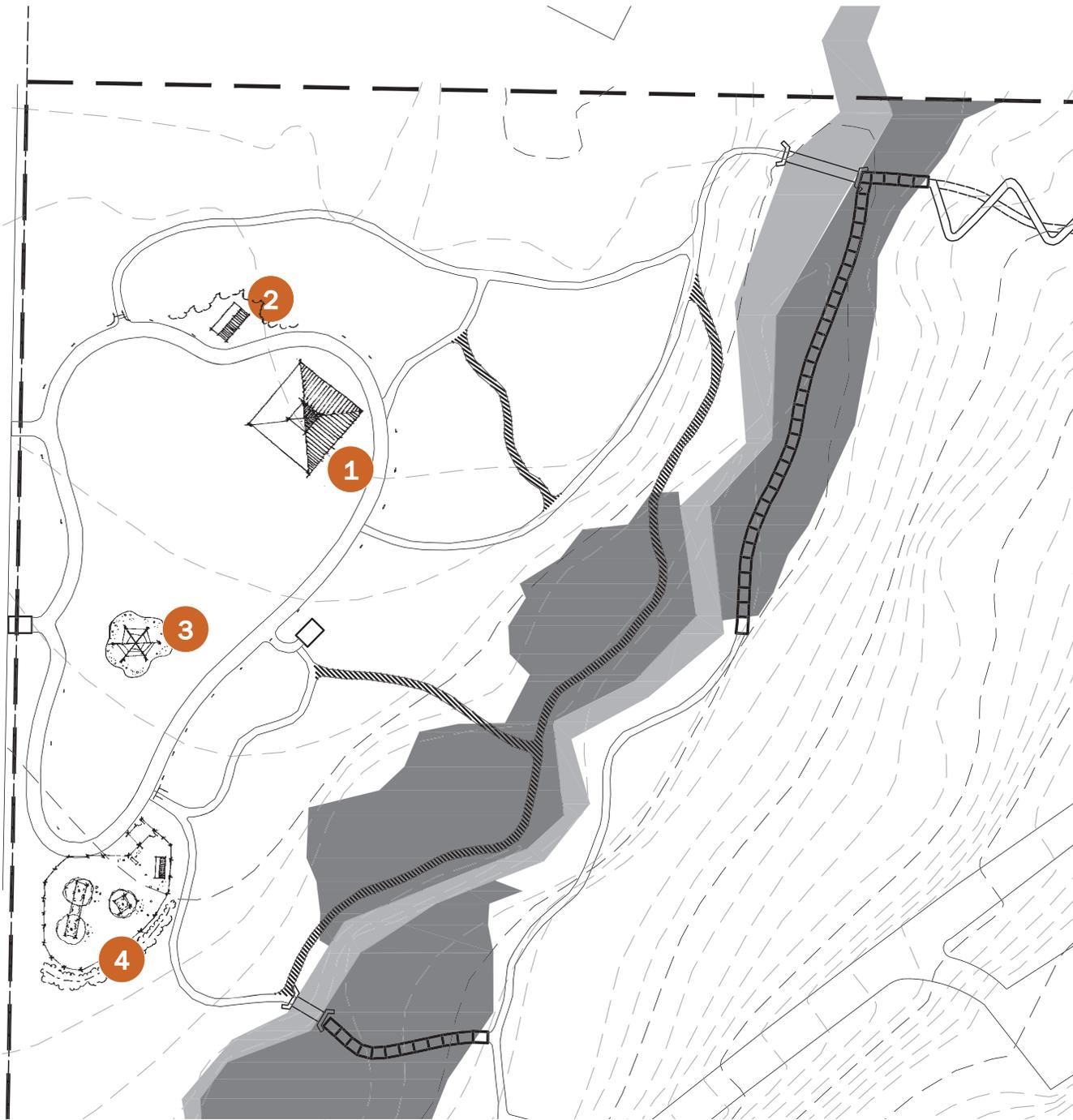
- Board 6**
 - 1 Accessible Loop Trail with Creek Crossings
 - 2 Potential Second Accessible Loop Trail
- Board 4**
 - 3 Off-leash Dog Area
- Board 2**
 - 4 Alternate Off-leash Dog Area
 - 5 Open-air Lodge / Restroom Location
 - 6 Alternate Location for Open-air Lodge / Restroom
 - 7 Play Structure
 - 8 Parking Improvements
- Board 5**
 - 9 P-Patch / Community Orchard
- Board 8**
 - 10 Restore Disturbed Area (Multiple Locations)
 - 11 Stream and Wetland Habitat Enhancements (Multiple Locations)
 - 12 Forest Management (All Locations)
 - 13 Historical and Ecological Interpretation (Multiple Locations)



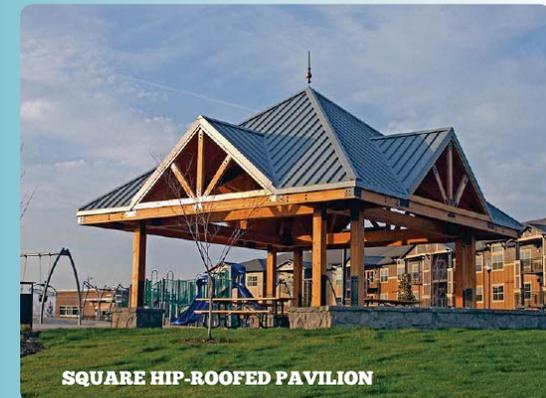
schematic design overview



108th Avenue NE



PLAY STRUCTURE

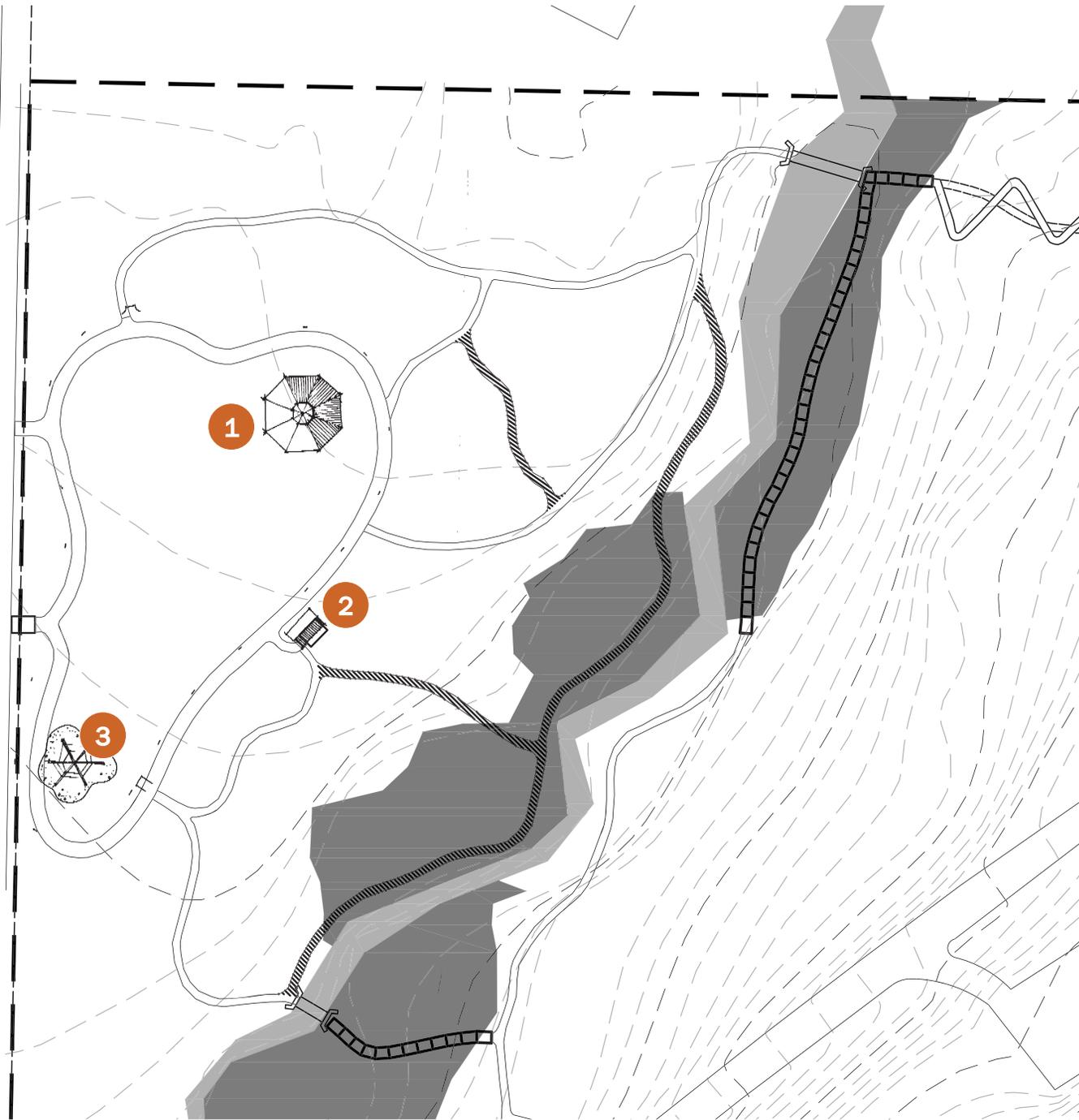


SQUARE HIP-ROOFED PAVILION

lawn alternative 1

- 1** Square Hip-Roofed Pavilion (Approx. 1,600 sq. ft.)
- 2** Double User Restroom
- 3** Climbing Structure
- 4** Small (4,200 sq. ft.) Dog Off-leash Area

108th Avenue NE



OCTAGONAL PAVILION

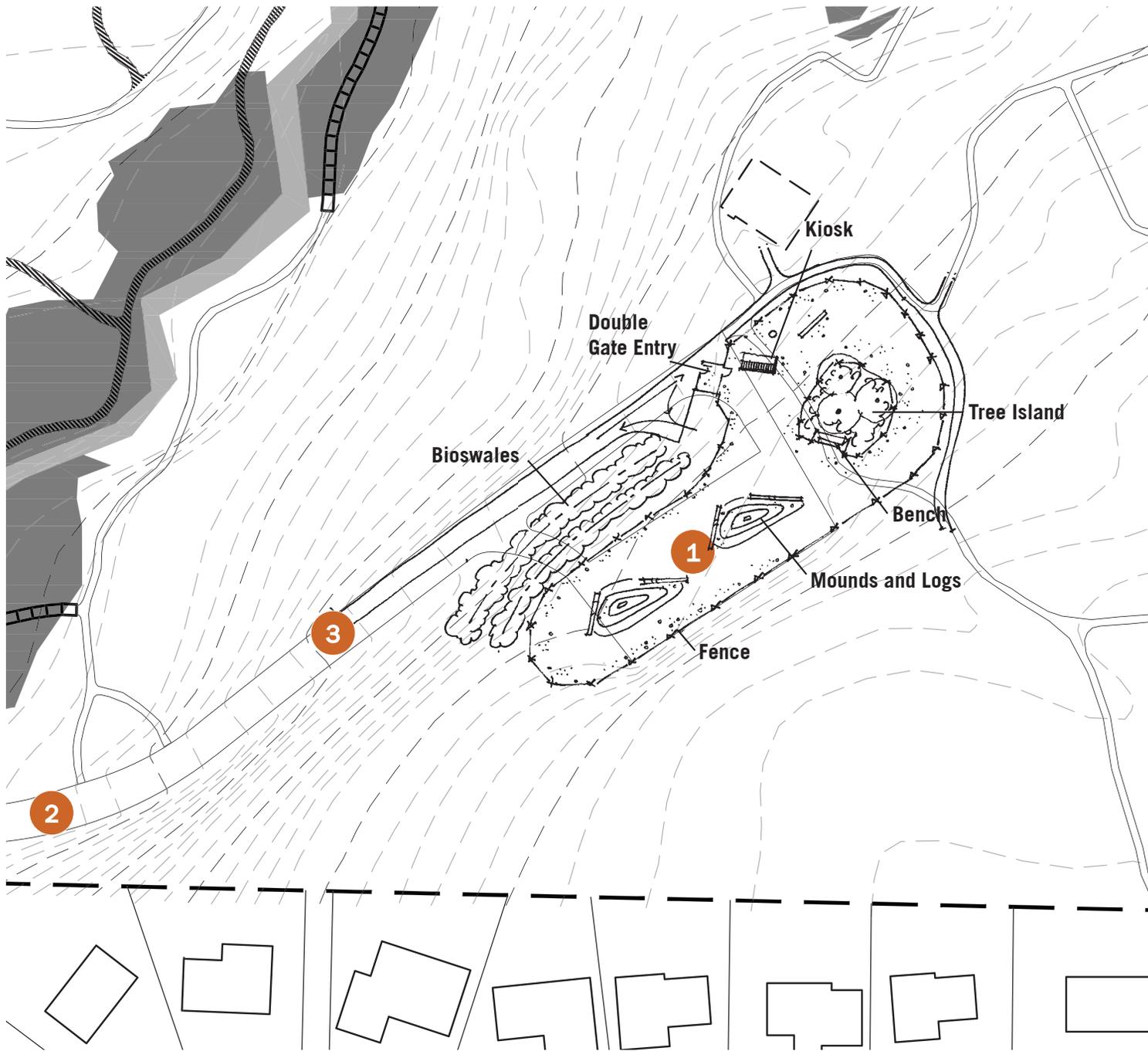


SINGLE USER RESTROOM

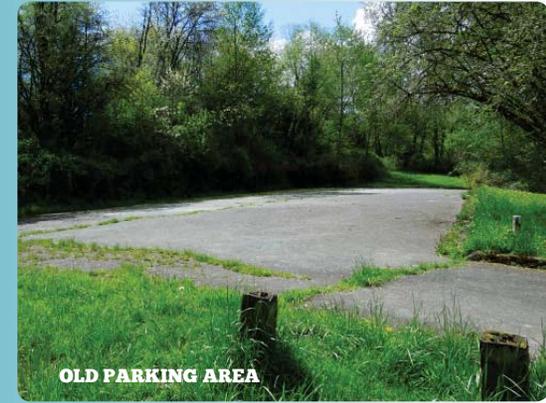
lawn alternative 2

- 1** Octagonal Pavilion (Approx. 1,400 sq. ft.)
- 2** Single-User Restroom in Place of Existing Picnic Structure
- 3** Climbing Structure

No Off-Leash Dog Area



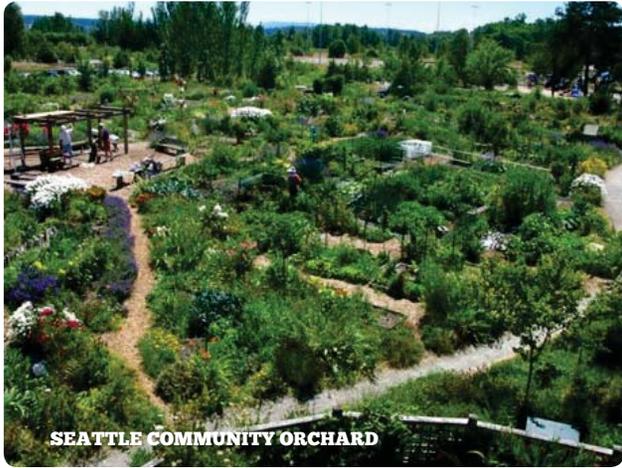
15,000 SF OFF-LEASH AREA



OLD PARKING AREA

homesite alternative 1

- 1 15,000 SF Dog Off-Leash area
- 2 Locking Vehicle Gate
- 3 Restored Maintenance Vehicle Access Drive



SEATTLE COMMUNITY ORCHARD



RAISED GARDEN BEDS

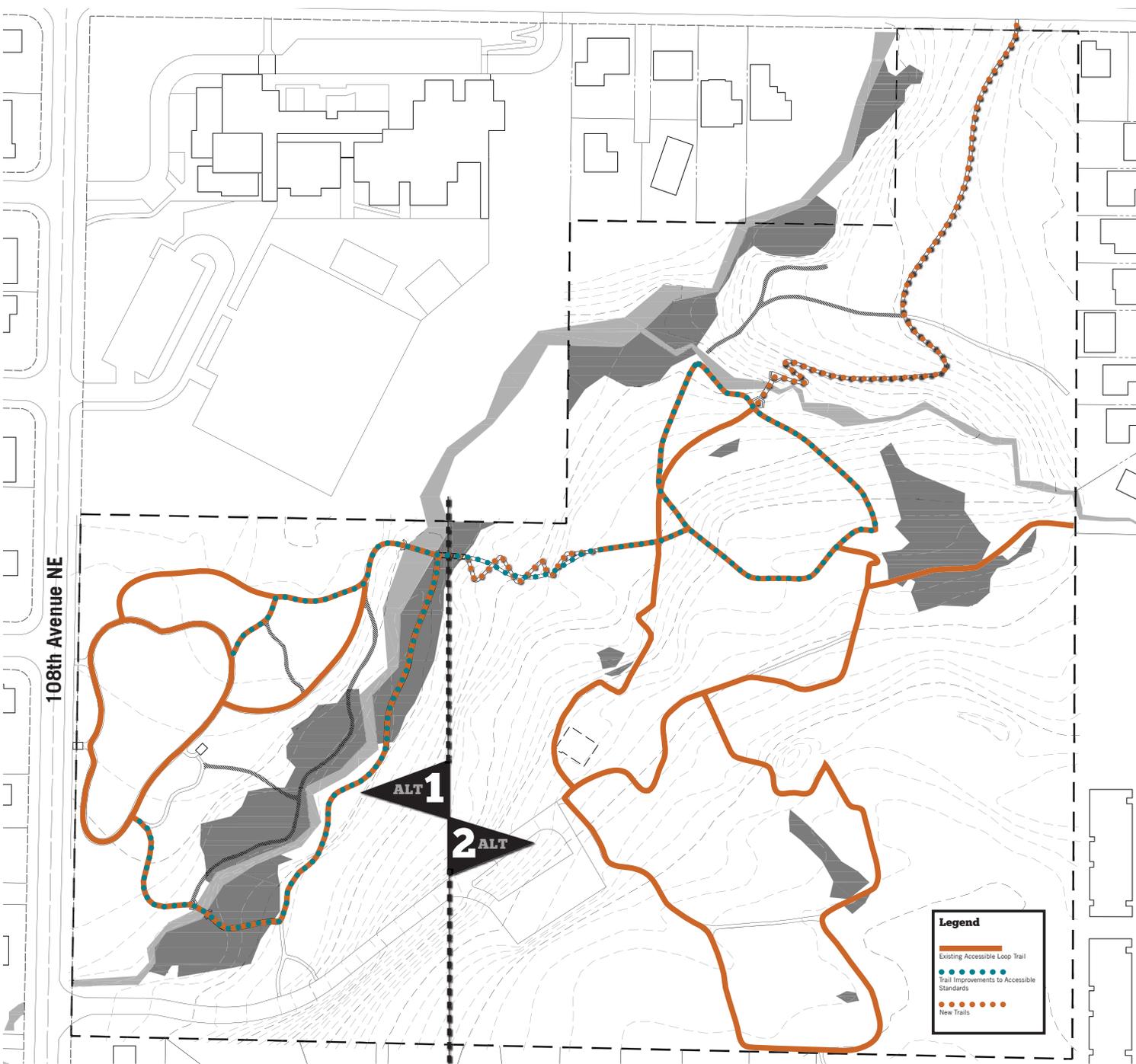


BLUEBERRIES

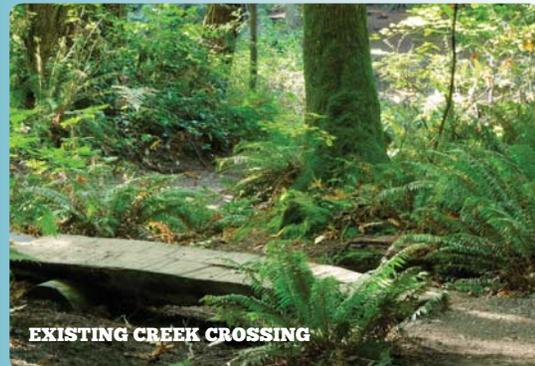


homesite alternative 2

- 1 Raised Garden Beds
- 2 Community Orchard
- 3 Maintenance Vehicle Access Drive
- 4 Nut Trees
- 5 Berries
- 6 Moulton Home Site (Interpretive)
- 7 Kiosk



EXISTING TRAIL



EXISTING CREEK CROSSING

trail alternative 1

- 1 Two Bridges
- 2 700' Boardwalk
- 3 850' Trail Improved to Accessible Standards

trail alternative 2

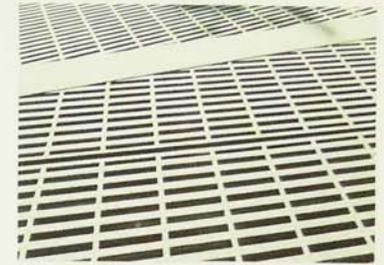
- 1 1600 LF Accessible Loop (Improve Existing Trail)
- 2 120' Boardwalk in New Trail Alignment



Composite (Recycled Plastic)



Concrete Plank



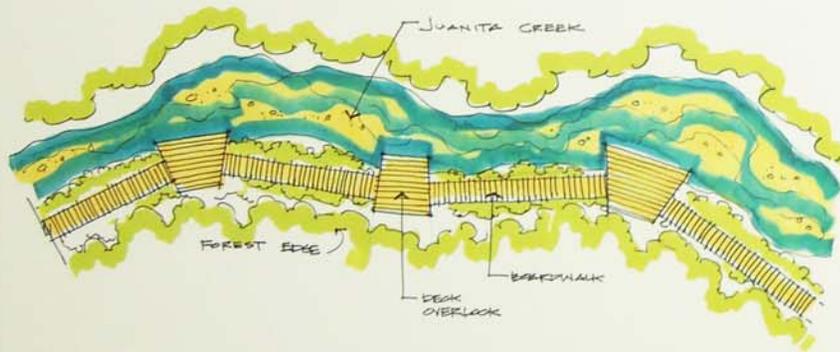
Aluminum ADA Compliant



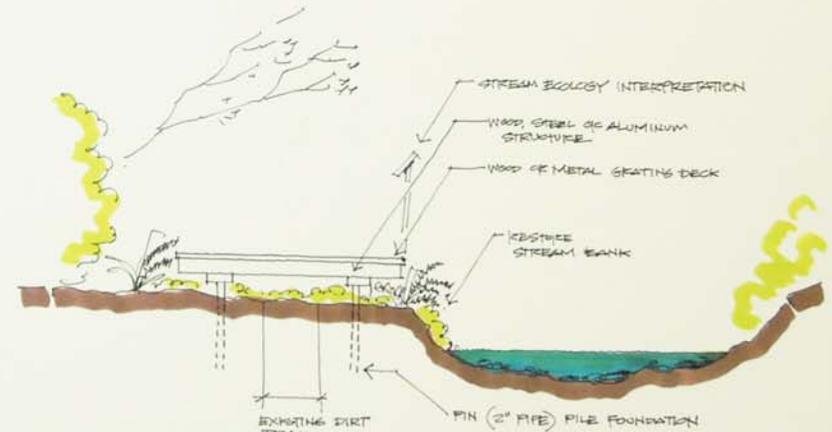
IPE Decking



Aluminum Decking



BOARDWALK / DECK PLAN



BOARDWALK X-SECTION

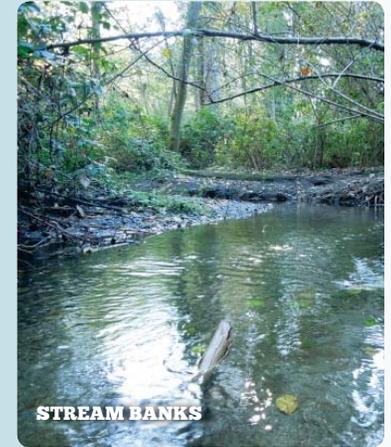
restoration of disturbed areas

- Removal of English Ivy, Blackberries, and Other Invasive Species
- Replanting with Native Plant Species
- Soil Erosion Control



stream and wetland habitat enhancements

- Replanting Degraded Stream Banks
- Decommissioning Trails too Close to the Stream
- Replacing Dirt Trails with Raised Boardwalks in Sensitive Areas
- Installing Stream Crossings



forest management

- Planting Young Shade-Tolerant Conifers
- “Snag” Non-Native Tree Species When Appropriate
- Increase Species Diversity



historical and ecological interpretation

- Life of Early Puget Sound Redion Pioneers
- What Was It Like Being Edith Moulton Growing Up On the Property?
- Forest Ecology of the Puget Sound Lowlands
- Stream Ecology and Salmon in Juanita Creek



**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

MEMORANDUM

To: Park Board

From: Michael Cogle, Deputy Director

Date: June 4, 2014

Subject: PROS Plan Update

Recommendation

That the Park Board receives an update on the results of the June 3rd presentation to City Council of the 2014 Draft Kirkland Parks, Recreation, and Open Space Plan (PROS Plan).

Background

Staff presented the draft PROS Plan to the City Council on June 3rd. Park Board members Adam White and Sue Keller attended the meeting and represented the Board.

The draft Plan was generally well received by Council. Staff will provide the Board with a brief update on outstanding items to be completed prior to Council final adoption, which is scheduled for August 5th.



CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

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To: Park Board

From: Michael Cogle, Deputy Director

Date: June 6, 2014

Subject: 2013-2014 Park Board Work Plan Update

RECOMMENDATION:

That the Board receives an update on status of the 2013-2014 Work Plan.

BACKGROUND DISCUSSION:

Attached is an updated work plan for review by the Board. Staff will be prepared to discuss the status of identified work objectives.

Goal 5 (Indoor Recreation Space) will dominate much of the Board's work plan over the coming months. Please note the proposed schedule of upcoming Board and City Council meetings related to the Recreation & Aquatic Center (RAC) Project:

Park Board	June 25 th (Special Meeting)	RAC Project Briefing
City Council	July 15 th (Study Session)	RAC Project Briefing
Park Board	*July 16 th (Special Meeting)	RAC Project Public Meeting
Park Board	August 13 th (Regular Meeting)	RAC Project Briefing
Park Board	September 10 th (Regular Meeting)	RAC Project: Finalize Recommendations
City Council	September 16 th (Study Session)	RAC Project: Present Recommendations

* Staff requests that Park Board regular meeting on July 9th be cancelled.

The Board has also expressed interest in considering possible revisions to off-leash regulations in Kirkland parks. Staff recommends that this topic be considered as an addition to the Work Plan and scheduled for this fall.

Attachment

Kirkland Park Board 2013 – 2014 Work Plan [updated June 2014]

Goal 1: Develop or redevelop existing parklands and public recreation facilities.		
Objective	Description	Timing
<u>Objective 1.1:</u> Update the City's Comprehensive Park, Recreation, and Open Space Plan (PROS PLAN)	Update long-range planning document to include public involvement process, surveys, technical analysis, and consideration of LOS.	Scheduled for Council adoption August 6
<u>Objective 1.2:</u> Develop a master plan for Totem Lake Park	Engage public in developing a Design Program and Preferred Schematic Design to guide future redevelopment of park.	COMPLETED
<u>Objective 1.3:</u> Complete a master plan and construct interim trail improvements for the Cross Kirkland Corridor [LEVY]	Participate in Public Works Dept.-led community planning effort towards completing a Corridor master plan and constructing an interim trail.	Master Plan scheduled for Council adoption July 1; Interim trail construction to begin in July
<u>Objective 1.4:</u> Develop renovation plan for docks and shorelines in City parks and construct improvements [LEVY]	Complete an assessment and prioritized recommendations (with cost estimates) for renovation/improvements of docks and shorelines and construct improvements.	Assessment Complete; Grant application to be submitted by July 1
<u>Objective 1.5:</u> Develop renovation plan for Waverly Beach Park and construct improvements [LEVY]	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of Waverly Beach Park and construct improvements.	Renovation plan complete; grant application has been submitted; design and permitting in process
<u>Objective 1.6:</u> Develop a park master plan for Edith Moulton Park [LEVY]	Engage public in developing a Design Program and Preferred Schematic Design to guide future redevelopment of park.	Completion anticipated for Fall 2014
<u>Objective 1.7:</u> Implement Forbes Lake Park Master Plan	Construct Phase I trail and parking improvements to park.	In permitting
<u>Objective 1.8:</u> Assess public improvements to North Juanita Open Space	Complete a process for determining possible improvements to North Juanita Open Space and implement accordingly.	Site restoration and site improvements in progress
<u>Objective 1.9:</u> Develop renovation plan for Spinney Homestead Park and construct improvements	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of Spinney Homestead Park and construct improvements.	Project to begin in Fall 2014

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<u>Objective 1.10:</u> Develop renovation plan for Terrace Park and construct improvements	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of Terrace Park and construct improvements.	Project to begin in Fall 2014
<u>Objective 1.11:</u> Develop renovation plan for playfields at 132 ND Square Park	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of playfields at 132 nd Square Park.	Project to begin in Fall 2014
<u>Objective 1.12:</u> Plan for replacement of Everest Park Restroom/Storage Building	Develop schematic design for replacement of Everest Park Restroom/Storage Building.	Project to begin in Fall 2014
<u>Objective 1.13:</u> New lighting for Lee Johnson Field	Replace existing lighting system with new efficient system.	COMPLETED
<u>Objective 1.14:</u> Update Six-Year Capital Improvement Program	Provide recommendations to staff and City Manager on the Parks 2015-2020 CIP	COMPLETED
<u>Objective 1.15:</u> Expand community garden/pea patch program	Provide additional opportunities for community gardening/pea patches in public spaces	Ongoing / Exploring possible partnership with Seattle Tilth
<u>Objective 1.16:</u> Facility improvements at Heritage Hall	Complete facility improvements to historic facility, including flooring, entry columns, and furnishings	In process; to be completed by end of 2014

Goal 2: Maintain or increase maintenance and operational levels of service for parks and for recreation facilities.

Objective	Description	Timing
<u>Objective 2.1:</u> Implement the Green Kirkland 20-Year Plan [LEVY]	Implement restoration plans including volunteer stewardship component.	Ongoing
<u>Objective 2.2:</u> Implement increased level of service for maintaining Kirkland's park and open space system [LEVY]	Implement, monitor, and report on increased maintenance tasks as funded by the 2012 Park Levy.	Ongoing
<u>Objective 2.3:</u> Implement new lifeguarding program at Juanita Beach Park [LEVY]	Implement summer lifeguard program at park.	Ongoing
<u>Objective 2.4:</u> Complete transition of maintenance and operational responsibilities for O. O. Denny Park [LEVY]	Assume responsibilities for park from Finn Hill Park and Recreation District	Ongoing

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<u>Objective 2.5:</u> Support legislative agenda of the City of Kirkland and the Washington Park and Recreation Association	Provide active support via correspondence, phone calls, visits to Olympia, and participation in events which support the City and WRPA's legislative platforms	Ongoing
Goal 3: Develop more revenue-generating opportunities, alternative revenue sources, and private partnerships within the park system.		
Objective	Description	Timing
<u>Objective 3.1:</u> Ensure transition of responsibilities for business services throughout Dept.	Redirect responsibilities for select revenue-generating activities within Parks and seek alternative private partnerships as appropriate.	Ongoing
Goal 4: Develop partnership opportunities with the Lake Washington School District.		
Objective	Description	Timing
<u>Objective 4.1:</u> Monitor Joint Use Agreement with LWSD	Monitor agreement with school district to ensure reciprocal use of public facilities in a manner which maximizes opportunities and equitably meets the broad needs of the community.	Ongoing
Goal 5: Develop more indoor recreation space.		
Objective	Description	Timing
<u>Objective 5.1:</u> Indoor Recreation Space	Re-assess overall project goals related to development of new indoor recreation space and consider implications for potential future closure of swimming pool at Juanita High School.	Ongoing
Goal 6: Acquire open spaces, unusual and unique sites, and neighborhood park land in areas of the City where recreation opportunities are deficient.		
Objective	Description	Timing
<u>Objective 6.1:</u> Acquire suitable land for neighborhood park land [LEVY]	Update neighborhood park gap analysis, prioritize acquisition, and secure property as funding allows.	Ongoing