



KIRKLAND PARK BOARD SPECIAL MEETING

Date: July 14, 2010

Time: 6:15 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL** *5 minutes*
3. **APPROVAL OF MINUTES** *5 minutes*
June Park Board Meeting Minutes
4. **UNFINISHED BUSINESS**
 - a. **Parks, Recreation and Open Space (PROS) Plan Update** *20 minutes*
Topic: Review of PROS Plan Update
Action: Approve proposed update to PROS Plan
 - b. **July Park Board Tour** *105 minutes*
Topic: Tour various park sites
Itinerary: Depart from City Hall, 6:45 p.m.
Juanita Beach Park – tour of current park construction
Forbes Lake Park – to discuss future park development
Rose Hill Meadows – tour of recently completed improvements
Everest Park & Grandstands – tour of new structures
Return to City Hall, 8:30 p.m.
5. **MEETING EVALUATION** *5 minutes*
6. **ADJOURNMENT**
Next meeting: September 8, 2010, 7:00 p.m., Council Chambers

Estimated Meeting Completion: 8:35 p.m.

PARK BOARD MINUTES – June 9, 2010

1. CALL TO ORDER

The June 9, 2010 Park Board regular meeting was called to order at 7:00 p.m. by Chair Robert Kamuda.

2. ROLL CALL

Members present: Chair Robert Kamuda, Jennifer Davies, Shawn Fenn, Shelley Kloba, Maggie Lehr, Ted Marx, Barbara Ramey and Adam White.

Vice Chair Sue Keller and John Smiley were excused.

Staff present: Michael Cogle and Jennifer Schroder.

3. APPROVAL OF MINUTES

Ms. Davies moved to approve the May minutes as presented. Ms. Lehr seconded. Motion carried (8-0).

4. ITEMS FROM THE AUDIENCE

No items.

5. REVIEW OF ACTION ITEMS

The Board reviewed the current assignments to the City's Neighborhood Associations and selected new assignments to the Central Houghton, Juanita and Totem Lake neighborhoods. Additionally, Annexation Area assignments to the Denny Creek Neighborhood Alliance and the Finn Hill Park District were made.

6. PRESENTATIONS

Mr. Cogle introduced Mark Arnold of LMN Architects and Chris Snyder of Hewitt Architects, agents for Touchstone Development who presented proposed updates to the Kirkland Park Place redevelopment. The Board provided the architects with feedback on integrating design elements of the project with Peter Kirk Park and further suggested improvements to the park as part of the redevelopment project.

7. COMMUNICATIONS

a. Correspondence

Ms. Schroder informed the Board of a petition that was submitted by the residents of Lake Avenue West concerning future development of Heritage Park and Lake Avenue West Street End Park.

b. Staff Reports

Ms. Schroder reported on Recreation revenues and the opening of Peter Kirk Pool for the season. She also answered questions related to volunteer hours.

c. Committee Reports

Mr. White attended the Market Neighborhood meeting in May and reported on unwanted activity occurring at Heritage Park.

Ms. Davies went to the Norkirk Neighborhood meeting scheduled in June, however no meeting took place.

Ms. Ramey commented on the Juanita Neighborhood meeting.

Ms. Kloba reported on the Lakeview Advisory Committee meeting.

Mr. Marx reported on Denny Creek Neighborhood Alliance and also commented on the 20-Year Forest Restoration Plan and Eastside Audubon.

Mr. Kamuda reported on the North Rose Hill Neighborhood Association meeting.

d. Comments from the Chair

Mr. Kamuda encouraged Board members to consider volunteering at upcoming volunteer events in parks.

8. UNFINISHED BUSINESS

a. July Park Board Tour

Mr. Cogle presented a draft itinerary for the park tour for the Board's July Special Meeting. The Board agreed to the proposed itinerary and also stated a preference to each provide their own meal for the evening.

9. NEW BUSINESS

a. City Council Performance Measures

Ms. Schroder asked the Park Board for feedback regarding the City Council's Goals and Performance Measures. The Board did not have any changes or further input.

b. Municipal Park District

Ms. Schroder provided an overview of the structure of a Municipal Park District and discussed how this model might work for Kirkland.

10. MEETING EVALUATION

"It went long." "Very informative." Board members commented on the Park Place redevelopment project.

11. ADJOURNMENT

Mr. White moved to adjourn. Ms. Davies seconded. Motion carried (7-0).

Meeting adjourned at 9:21 p.m.

Jennifer Schroder, Director
Parks and Community Services

Robert Kamuda, Chair
Park Board

DRAFT



CITY OF KIRKLAND
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To: Park Board
From: Jennifer Schroder, Director
Date: July 9, 2010
Subject: July Update

DIRECTOR'S REPORT

- Kirkland Dog Off-leash Group (KDOG) is actively pursuing sponsors and individual donations to fund the Wetland Delineation of the proposed off leash area next to the Heronfield Wetland. The cost for the survey work is approximately \$4,600. Their main fundraising event, Go Dog, Go! will be held at Crestwoods Park on July 24th, 10:00 a.m. – 3:00 p.m.
- The internal 2011-2012 Biennium Budget kickoff was held June 30th. At this time there will be no request to restore cuts made in the last biennium unless we are able to identify a funding source. Staff will brief the Park Board on the department's budget process at the September 8th Park Board Meeting.

COMMUNITY SERVICES DIVISION

Business Services

- If it was raining in June, it was safe to say it was a market day. This hasn't stopped folks from frequenting the Friday Market at Juanita Beach. Our vendors put up with the rain and have informed us that sales are good and people continue to come. Not to say a little sunshine wouldn't make things better, but all in all the market is just a great place to be.
- We now have two Dockmasters on duty on the docks this summer. We'd like to introduce Julia Cain, a graduate of Central Washington University, to our team. Julia has been working in our recreation division since January of this year working with the dodgeball league and other recreation programs.
- Concessions are open in Kirkland Parks. This year we have contracts with eight different vendors selling food and beverages in our parks. Vendors include Agua Verde at Houghton Beach, Juanita Village Mart at Marsh Park, Fair Foods (Hot Dogs) at Marina Park, and Oak Hills selling Hawaiian-style Shave Ice at Waverly Park.
- July Events:
 - Celebrate Kirkland, July 4th – Parade, Picnic and Fireworks show.
 - Kirkland Uncorked, July 16th-18th – Wine, Dine and Design on the Waterfront as Kirkland Uncorked celebrates the finest Washington wine and food, paired with exquisite Northwest art on the picturesque shores of Lake Washington.
 - Kirkland Classic Car Show, July 18th – The Legends Car Club welcomes all Hot Rods, Customs, Classics, Vintage, Muscle Cars, Trucks and Motorcycles. There are fun awards, raffles and trophies awarded in 21 classes.
 - Go Dog, Go!, July 24th – Presented by Kirkland Dog Off-Leash Group (KDOG), the City of Kirkland and Kirkland Downtown Association. Event proceeds will help provide dog waste bags in Kirkland City Parks & will help fund a future dog park.

Recreation

- Below is a snapshot of 2010 to date revenues compared to last year's. Not as favorable as we experience in 2009. We will continue to monitor and hope for a more positive shift as we saw in June.

	JAN	FEB	MAR	APR	MAY	JUNE	YTD
2009	\$65,329	\$17,453	\$288,139	\$155,543	\$132,645	\$127,759	\$786,868
2010	\$57,788	\$32,799	\$287,680	\$149,024	\$109,217	\$122,896	\$759,406
variance	(\$7,541)	\$15,346	(\$459)	(\$6,519)	(\$23,428)	(\$4,862)	(\$27,462)

North Kirkland Community Center

- The following camps have reached their full capacity: Can Do Kidz, Drama Super Heroes and Storybook, Jr. Camp, Cheer Camp, Science Art, and LEGO Camps. Additional weeks of specialty camps may be added as the demand grows.
- Jr. Camp and Peter Kirk Camps have been busy these past two weeks: they were visited by our local Fire Department during Super Heroes week, have taken a trip to the Children's Garden at Seattle Tilth, learned about music through a visit from Imagine Children's Museum, played at the Waverly and Houghton beaches, attended the first concert of the season at Marina Park, and finally had visits from baby kangaroo, Heidi, of the Outback Kangaroo Farm and some scaly friends from the Reptile Girl for Planet Earth Week.
- Youth classes such as Piano Expressions, Art of Etiquette, Creating in the Kitchen, Musical Theater, Super Sitters, Hip Hop and Ballet/Tap have seen an increase in numbers for summer with 83 enrolled.

Aquatics

- Peter Kirk Pool began full operation on June 20th.
- Orca Swim Team practice started June 21st with 164 swimmers registered.
- All six sessions of our learn-to-swim program are full with many participants registered in each level.
- Peter Kirk Pool Aqua Leader Program started June 21st with 20 volunteers registered in the program this summer. We are excited to train the Aqua Leader Volunteers in Lifeguarding and Water Safety Instructor skills. After completion of the course Aqua Leaders have the opportunity to interview for summer volunteer positions as Junior Lifeguards or Swim Instructor Aids.
- Aquatics staff have Houghton and Waverly Beaches on July 1st. These beaches will be guarded through September 6th.

Sports and Fitness

- The Move It! Fitness program is beginning its 3rd week of the new session with 125 participants, which is an increase from last summer. One of our most popular classes, Fitter and Firmer, had a maximum capacity of 40 people participate one day this week!
- Our summer tennis lessons are going great headed by our returning instructor, David Dingler. Kids (and adults) have been having tons of fun learning the fundamentals of the sport while increasing their fitness level. Our next series of two-week sessions that begin on July 6th only have a few spots left.
- Our Skyhawks "Mini-Hawk" camp for ages 4 to 7 years is boasting impressive numbers with a total of 66 little campers registered. The week-long camp is a multi-sport camp combining soccer, basketball, baseball and more. We will be hosting an additional week of this camp at the end of July.
- Kidz Love Soccer has 91 students registered at this time for classes and camps for the summer! This is a great program introducing the fun sport of soccer to children.

- At this time we have 336 students enrolled in our fabulous tennis camps! We still are taking registrations so this number will grow. This camp includes professional tennis lessons, picnic in the park and an afternoon swim for those who attend all day.

Peter Kirk Community Center

- The Kirkland Stepper's program kicked off their 7th season on June 8th with 81 adults aged 50+ participating. Fairwinds of Redmond provided a delicious breakfast as well as sponsoring our new participant t-shirts.
- The PKCC advisory Board sponsored a teen feed at the KTUB on June 18th. They served hamburgers and fries to approximately 55 teens.
- 14 representatives from the PKCC Advisory Board, the Kirkland Senior Council and the Kirkland Steppers participated in the 4th of July parade.
- The Kirkland Senior Council hosted a regional meeting with six other cities to begin exploring a joint legislative advocacy agenda for next year.

Youth Services

- The Youth Council completed their year successfully. They selected new Leadership group which will have a planning retreat on July 12th.
- Youth Council and their families had their Annual Spring Celebration on June 13th
- Teen Traffic Court was held on June 1st. The Youth Council is starting discussions about adding the annexation area to the court.
- Youth Council hosted a successful annual Bluefish festival on June 12th.
- The Bellevue YMCA took over operations of the KTUB on July 1st. They are still working on staff and program transitions, but it should not interrupt services.
- Thanks to a great partnership with Friends of Youth, and the Obama stimulus funds for youth employment, we will be providing a learning opportunity in our parks for up to 20 at-risk youth this summer for six weeks. They will be working with our Parks Maintenance Division to implement some of the goals of the Green Kirkland program.

PARK MAINTENANCE DIVISION

Athletic Fields

- Lee Johnson – The Firecracker Tournament July 1st – 4th, hosted by Kirkland Baseball Commission (KBC) went very well, despite the dull weather. July is unofficially “tournament month” at Lee Johnson. Several tournaments are on the books, including KBC's Colt Tournament July 7th – 11th, KBC's 13 Year Old Regional Tournament July 14th – 18th, KBC's 14 Year Old Regional Tournament July 21st – 25th, and the month ends with the Merchants Invitational Tournament, July 27th – 31st. Keep your fingers crossed that the sunny weather stretches through the month!
- Crestwoods Park – The Senior Softball League and Kirkland Parks Softball Leagues will continue to play at Crestwoods through the month of July. Kirkland American Little League on Field 4 (the little league field) has trickled down to just All Star practice use. The soccer field, Field 3 at Crestwoods, is home field to several day camps throughout the summer, as is Crestwoods' neighboring field, Kirkland Junior High. There are lots of fun happenings all hours of the day at Crestwoods!
- Juanita Beach – Kirkland National Little League has wrapped up their regular season and now uses Juanita Beach fields for the occasional All Star practice. In August, the outfields and open space will turn over to soccer use.
- Everest – The regular Kirkland American Little League season has come to a close. Everest continues to be used by KALL for All Star practices and will also be used for an upcoming KALL tournament - July 10th – 20th when they will host a Boys' Majors Tournament.

Volunteers

- Eagle Scout Kris Welch and 15 other hard working Boy Scouts and their chaperones worked 75 hours total on June 5th restoring the stairs at Forbes Creek. Thank you to Kris!! He worked on this project for quite some time, coordinating beforehand and on-site, and did a fantastic job. A side note: the materials for this project were purchased through the neighborhood grant program for Highlands Neighborhood. It was a great combined effort!
- On June 4th, Ms. Kirsten Boone and 16 students and adult chaperones from the Environmental and Adventure School (EAS), worked with Groundsperson Oscar Chavez at Brookhaven Park. Almost 60 volunteer hours were donated by this hard working group who did general park and trail maintenance. They did a great job. Thank you Ms. Boone and your students!!
- Ms. Heric and her classes from Christ Church Academy performed their last day of community service for the 2009-10 school year on June 14th at North Rose Hill/Woodlands Park. Leadperson Tracy Fish met the kids after their fun lunch at the Woodlands picnic shelter for a couple hours of hard work removing weeds. The kids did a great job! We always thank Christ Church Academy for their valuable and fun visits and look forward to their return in September!
- We are pleased to announce Windermere Real Estate returned to Kirkland Parks once again to fulfill their community service project needs for their national Windermere Community Service Day on June 18th. 33 adults put in five hours each at Waverly Beach Park (with the assistance of Groundsperson Ryan Brown). Projects included general park clean-up (including within the beach area), painting of a railing, and staining of recently restored picnic tables. They did a great job and we're grateful for their help!! Thank you to Windermere!
- On June 24th, youth volunteer Anthony Reyes, adult assistant to Anthony, Ray Skinner, and Groundsperson Marcus Webb, led 81 youth volunteers (from several local wards of the Church of Jesus Christ of Latter-Day Saints) at the Kirkland Cemetery. Each volunteer put in 4.5 hours cleaning headstones and other cement surroundings (i.e. garbage cans and signs). They did a fantastic job!! It was a pleasure to have the kids. Thank you to each and every one!
- Les Utley of the Heathman Hotel and six other volunteers worked side by side with Senior Groundsperson Carol Dean at Heritage Park on June 25th. For seven hours each, Heathman volunteers worked hard removing invasive plants and trimming back plant material along the gravel path. Thank you to Les and his fellow volunteers!!

Donations

- Several donations came to a close during the month of June, including:
 - Paul Birkeland donated a bench for Lake Avenue West Park in honor of his wife, Joyce Birkeland
 - In honor of her dad, Bill Fogleman, Pam Heselgrave donated a large picnic table at Everest Park, near Field A
 - Sue and Santos Contreras, along with 22 other donors, donated a bench in honor of Chuck Morgan. The bench is located on the northeast corner of Marsh Park.

GREEN KIRKLAND PARTNERSHIP

- The table below provides information on Green Kirkland volunteer events and other restoration-associated activities held in May. A total of 11 restoration events were held, which is a record number! To accommodate all these events we now sometimes have two or three events on the same day. For example, on May 22nd, three events occurred on the

same day; two at Juanita Bay Park (forest and wetland buffer restoration projects supervised by different Stewards) and one at Everest Park (creek restoration).

- We appreciate all the support from Parks Maintenance crew members at Green Kirkland events. They've helped to provide tools and materials, including mulch, and they removed piles of invasive plants pulled out. We seem to have a never-ending demand for wood chip mulch at our restoration sites!
- Friends of Kiwanis Park continue to hold monthly work parties with ongoing support from the Kiwanis Sunrisers Club. In addition, Friends of Kiwanis Park have started hosting monthly work parties for employees of Kirkland's Courtyard by Marriott hotel. Green Kirkland Steward Carol Lee Power reports that the hotel employees are great forest restoration workers.
- A new group of enthusiastic volunteers from the I-CERV Islamic organization worked well at Kiwanis Park May 8th and they are interested to participate in future restoration events. The group provided lunches for event organizers and other park volunteers on May 8th.
- Kirkland's Wildlife Habitat Team worked with Houghton Parks Volunteers to weed their butterfly garden at Carillon Woods May 15th and also to install more native plants to support various stages of butterfly lifecycles. This work tied in with the EarthCorps Partnership event on the same day at Carillon Woods when volunteers weeded and mulched.
- Juanita Bay Park Native Plant Stewards continue to host monthly restoration events.
- Database volunteer June Fletcher put in 80 hours of work to update Green Kirkland volunteer information in the City's Volgistics database. This is a tremendous effort! June's effort is included in the ongoing administration hours that are summarized in the table below. This table includes work tasks/categories and hours for a variety of individual and group on-going volunteers who work in addition to publicized restoration events. They include field volunteers led by Green Kirkland Stewards and administrative volunteers.

Green Kirkland Volunteer Activity May 2010

Volunteers

Date	Park/Work	Group Name	Youth	Adult	Total	Hours	Dollar Equivalent ¹
5/1	Juanita Beach Park	Kirkland Public Works & EarthCorps	10	8	18	72	1524.96
5/7	Carillon Woods	EarthCorps with Eastside Prep. School	55	8	63	251	5316.18
5/7	Kiwanis Park	Green Kirkland Steward with Courtyard by Marriott	0	7	7	21	444.78
5/8	Kiwanis Park	Friends of Kiwanis Park with I-CERV	9	38	47	144.25	3055.21
5/8	Cotton Hill Park	Green Kirkland Steward with Highlands Neighborhood	0	9	9	19	402.42
5/15	Carillon Woods	EarthCorps Partnership	4	17	21	57.5	1217.85
5/22	Juanita Bay Park	WNPS Juanita Bay Rollers	5	15	20	55	1164.9
5/22	Everest Park	Kirkland Public Works & EarthCorps	3	30	33	132	2795.76

5/22	Juanita Bay Park	Green Kirkland Steward with International Community School	31	2	31	93	1969.74	
5/25	Cotton Hill Park	Green Kirkland Steward with Kirkland Junior High	120	6	126	74.5	1577.91	
5/30	Cotton Hill Park	Green Kirkland Steward with Highlands Neighborhood	0	7	7	21	444.78	
Ongoing	Administration		0	18	18	258.75	5480.32	
Ongoing	Field Work		0	26	26	<u>169.25</u>	<u>3584.71</u>	
							<u>1368.25</u>	<u>\$28,979.52</u>

¹ Dollar Equivalent = Hours x 21.18

- Upcoming Events in the next few weeks for volunteers from the general public:

Date	Park	Time	Group
Saturday June 26 th	Juanita Bay Park 2201 Market St., Kirkland	9 to noon	Native Plant Stewards
Saturday July 10 th	Kiwanis Park 1405 10th St W, Kirkland	9 to noon	Friends of Kiwanis Park
Saturday July 24 th	Juanita Bay Park 2201 Market St., Kirkland	9 to noon	Native Plant Stewards
Saturday August 14 th	Kiwanis Park 1405 10th St W, Kirkland	9 to noon	Friends of Kiwanis Park
Saturday August 14 th	Cotton Hill Park 110th Ave NE & NE 98th St., Kirkland	9 to noon	EarthCorps Partnership
Saturday August 28 th	Juanita Bay Park 2201 Market St., Kirkland	9 to noon	Native Plant Stewards
Saturday September 11 th	Kiwanis Park 1405 10th St W, Kirkland	9 to noon	Friends of Kiwanis Park
Friday September 24 th (Day of Caring)	Carillon Woods 5429 106th Avenue NE, Kirkland	9:30am to 2pm	EarthCorps Partnership

Please Note: weekly work with Juanita Bay Park Volunteers. In addition to events listed above, an informal group meets most Thursday afternoons from Noon to 2 pm, weather dependent, at Juanita Bay Park.