



KIRKLAND PARK BOARD SPECIAL MEETING

Date: January 14, 2016

Time: 7:15 p.m.

Place: Peter Kirk Room, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
December Park Board Meeting Minutes *5 minutes*
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**
6. **PRESENTATIONS**
7. **COMMUNICATIONS** *15 minutes*
 - a. Correspondence
 - b. Staff Reports – December update
 - c. Committee Reports
 - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
 - a. **Juanita Beach Bathhouse Replacement Project** *45 minutes*
Topic: Receive update on project
Action: Discussion only
 - b. **2015-2016 Work Plan** *20 minutes*
Topic: Receive update on Work Plan
Action: Discussion only
 - c. **Cross Kirkland Corridor/Sound Transit 3** *10 minutes*
Topic: Follow-up discussion following December presentation
Action: Discussion only

9. **NEW BUSINESS**

10. **GOOD OF THE ORDER**

5 minutes

11. **ADJOURNMENT**

Estimated meeting completion: 9:00 p.m.

Next meetings:
February 10, 2016
March 9, 2016

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KIRKLAND PARK BOARD

Minutes of Special Meeting

December 9, 2015

1. CALL TO ORDER

The December 9, 2015, Park Board Special Meeting was called to order at 6:00 p.m. by Chair Adam White.

2. ROLL CALL

Members present: Chair Adam White, Richard Chung, Sue Contreras, Kelli Curtis, Jim Popolow and Rosalie Wessels.

Jason Chinchilla arrived at 6:08 p.m.

Vice Chair Kevin Quille arrived at 6:27 p.m.

Staff present: Michael Cogle, Linda Murphy and Jennifer Schroder

Recording Secretary: Cheryl Harmon

3. PRESENTATIONS

Kathy Brown, Director of Public Works, gave a presentation on the Cross Kirkland Corridor and Sound Transit 3.

The Board discussed the presentation and interest in their project preferences.

4. APPROVAL OF MINUTES

The minutes of the November 18th meeting were reviewed and a correction was noted. Ms. Wessels moved to approve the minutes as amended. Ms. Contreras seconded. Motion carried (8-0).

5. ITEMS FROM THE AUDIENCE

No items

6. REVIEW OF ACTION ITEMS

No items

7. COMMUNICATIONS

a. Correspondence

No items

b. Staff Reports

Questions were asked regarding recreation revenues, youth basketball, recreation programming, and comments were made about the November windstorm response.

c. Committee Reports

Mr. Quille reported on the Christmas Ships bonfire at Doris Cooper Houghton Beach Park.

Ms. Contreras reported on the Sound Transit 3 Open House attended in November.

d. Comments from the Chair

Mr. White reported on the upcoming meeting with the Mayor regarding the Aquatics, Recreation and Community Center and on thank you letters from the Park Board.

Mr. White informed the Board that this is Ms. Schroder's last Park Board meeting.

8. UNFINISHED BUSINESS

a. Juanita Beach Bathhouse Design

Mr. Cogle introduced Christopher Patano and Erik Barr of Patano Studio Architecture who shared site considerations and presented design options for the replacement of the Juanita Beach Bathhouse.

Board members provided feedback on the design options.

9. NEW BUSINESS

a. Kirkland Park Foundation Memorandum of Understanding

Ms. Schroder provided a Memorandum of Understanding (MOU) between the City and the Kirkland Parks Foundation (KPF) and introduced Sally Otten, Executive Director of KPF. Ms. Otten gave a presentation on KPF's accomplishments over the last year.

Board members discussed the work of the KPF.

Mr. Chinchilla moved to recommend that City Council accept the MOU. Mr. Quille seconded. Motion carried (8-0).

b. Naming Family Play Area on the Cross Kirkland Corridor

Kari Page, Neighborhood Services Outreach Coordinator and Cross Kirkland Corridor Coordinator for the City Manager's Office, presented the proposed name of Feriton Spur for the newly developed family play area located on the CKC.

Mr. Quille moved to recommend to City Council to acceptance of the name Feriton Spur. Ms. Wessels seconded. Motion carried (8-0).

c. Election of Chair and Vice Chair

Mr. White requested nominations for the position of Park Board Chair. Ms. Contreras nominated Mr. Quille for the position of Chair. Mr. Chinchilla seconded. Mr. Quille was elected (8-0).

Mr. White requested nominations for the position of Park Board Vice Chair. Ms. Curtis nominated Ms. Wessels. Mr. Chinchilla seconded. Ms. Wessels was elected (8-0).

10. GOOD OF THE ORDER

An update was requested regarding the Kirkland Urban redevelopment and park easement.

Announcements were made that the January meeting will be held on Thursday, January 14th at 6pm, and that Mr. Cogle will be serving as Interim Director until Ms. Schroder's replacement is hired.

11. ADJOURNMENT

Ms. Curtis moved to adjourn the meeting. Mr. Chinchilla seconded. Motion carried (8-0).

The meeting was adjourned at 9:11 p.m.

Jennifer Schroder, Director
Parks and Community Services

Adam White, Chair
Park Board



CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

To: Park Board

From: Jennifer Schroder, CPRP, Director

Date: January 8, 2016

Subject: January Staff Update

RECREATION DIVISION

- The final 2015 registration numbers were very impressive with the Recreation Division exceeding its revenue target by almost \$250,000; over \$105,000 more than last year.
- Recreation staff has started the spring and summer brochure process. There will be many recreation camps, lessons, programs and classes open for registration on March 15th.
- The semi-annual brochure also provides our community partners with an opportunity to share information with Kirkland residents. Below are examples of advertising from two partners: Seattle Tilth and Kirkland Parks Foundation.

Get involved this spring at McAuliffe Park!

- Classes on organic gardening and permaculture
- Community learning garden volunteer opportunities
- Master Recycler Composter training
- Workshops on natural yard care, drip irrigation and composting

Register for CLASSES and sign up to VOLUNTEER!
Go to seattletilth.org or call (206) 633-0451.

LEARN. GROW. EAT. **seattle tilth**

Urban Farming
Organic Gardening
Composting
Resource Conservation
Adults

In 2015, we accomplished a lot!...

...Here's our first project in 2016!

Help fund a pet-friendly drinking fountain on our waterfront.

Visit www.kirklandparksfoundation.org to:

- see more projects
- suggest a new project

Kirkland Parks FOUNDATION

info@kirklandparksfoundation.org • (425) 298-4046

Learning garden at McAuliffe Park FUNDLED

Waverly Beach Picnic Shelter FUNDLED

Plants for Green Kirkland Day FUNDLED

Sand at Marina Park FUNDLED

North Kirkland Community Center

- It was another sell-out year for the annual Snowflake Ball held at the North Kirkland Community Center on December 11th. By early November the event was sold out and by event time there were 15 on the waiting list. Once again Gaylen Sauve of GSC Music and Sound provided the music for the evening, and Jose Lopez the photography. There was dancing, cookie decorating, and a ribbon bracelet craft for all, in addition to light refreshments.
- There were 18 children who had the opportunity to “experience” LEGO® Winter Break Camp at the North Kirkland Community Center on December 28th – 30th. The multi-purpose room was equipped with over 100,000 LEGO® pieces which the children used to design bridges and mazes, in addition to motorized boats, cars, and gondolas!

Youth Basketball and Aquatics

- Youth basketball games begin the weekend of January 9th at Kamiakin and Kirkland Middle Schools. Each of the 49 teams will play eight games on Saturdays and continue to practice twice a week at local elementary schools through mid-March.
- Youth basketball referees have been hired to officiate at the Saturday games. Referees attended training on December 19th where teams volunteered to play in practice games providing the opportunity for the refs to get hands-on experience prior to the season.
- The City of Kirkland and Northwest University Basketball have continued a partnership this basketball season, with the City of Kirkland youth basketball teams participating in mini games during the NU Men’s and Women’s Basketball half-times. This is a way to bring more community members out to NU games as well as give the City’s teams the opportunity to be part of the “half-time performance”. The kids, parents and spectators all love it.

Sports and Fitness

- The Winter Volleyball Leagues begin the week of January 4th. Presently there are four divisions that are full, with the only openings in the Coed C division.
- Spring Volleyball registration got off to a great start on January 4th with Women’s Upper Division and Coed Lower Division filling in the first few moments of online registration.
- Registration for spring Pee Wee Soccer, one of the most popular sports for 3 to 6 year olds, will commence on February 1st. It fills so quickly and is such a large program – 400 children registered last fall – this registration opens in advance of the spring/summer brochure.

Peter Kirk Community Center

- The Peter Kirk Community Center was once again the recipient of a very generous \$10,000 donation from the Suskin Charitable Foundation. The donation will be used to purchase needed equipment and supplies for senior programs at the center, including new chairs for the auditorium and classrooms. It will also help fund the scholarship program for seniors in need of financial assistance.
- The PKCC Advisory Board welcomed two new members during their December meeting; the new members will officially begin their terms in January.

MAINTENANCE DIVISION

Notes from the Field

- The space at the Marina Park Commercial Tour Dock was opened for competition in late 2015. The City advertised a Request for Proposals (RFP) for use of the City’s 132’ of dock space. Companies were interviewed and ranked based on several criteria including past practice, financial package, safety record and added value to the community. Staff is pleased to announce that Argosy Cruise Lines was awarded the three-year contract.
- The cedar home at Juanita Heights Park has been completely recycled as of January 5th. Over the past few months the structure was meticulously taken apart piece by piece with the intention to

rebuild in 2016. The project was a great example of a green and cost-saving approach to demolition. Over 2016, the affected area will be filled with native soils, amended with arbor chips and compost, and planted with native plant species by Green Kirkland Partnership volunteers.

- The results are in for the playground replacement projects at Van Aalst and Forbes Creek parks. 329 votes were received from the students at Peter Kirk Elementary. Huge “thank you” to the PTSA and administrative staff at Peter Kirk Elementary for allowing staff the ability to set-up the options and garner the votes during a recent recess. The young community members were excited about the new opportunities coming to these two parks near to them.
- The Ballfield Allocations meeting is scheduled for the evening of January 21st. This is always a fun evening with all of the athletic user groups receiving their allotted field times and locations.
- With cold and clear nights and lots of moisture in the air, it’s creating plenty of opportunities for staff each morning to spread ice melt at the various public buildings under Parks’ purview during inclement weather events.

GREEN KIRKLAND PARTNERSHIP

- The Green Kirkland Partnership (GKP) is excited to announce completion of the 20-Year Forest and Natural Areas Restoration Plan. City Council approved the Plan at its November 17th meeting. Printed copies will be made available to the Park Board at its January meeting. The Plan took two years to develop and was funded by a grant from King Conservation District. The City contracted with Forterra to develop the Plan, which lays out the descriptions, implementation methods, and resources it will likely take to restore 487 acres of natural parkland by 2035.
- The following table summarizes GKP events and other activities conducted by volunteers in November, 2015. It includes volunteer information from events led by Stewards, staff, and contractors; and ongoing volunteering.

Event Type	Number of Events	Number of Volunteers	Volunteer Hours	Dollar Equivalent ¹
November Steward Led Events	10	108	263.5	\$7,256.79
November Contractor Led Events	1	82	328	\$9,033.12
November Staff Led Events	0	0	0	\$0
November Ongoing Volunteering	NA	22	146	\$4,020.84
All November Volunteering	11	212	737	\$20,310.75

Groups Engaged: Lake Washington High School Key Club and National Honors Society, Western Tube Pneumatic, Puget Sound Energy, Rose Hill Middle School, ICS Green Team, Kiwanis Club, Microsoft, Girl Scouts, Seattle Tilth, UW-Bothell, Cascadia College.

¹ Dollar Equivalent = Hours x \$27.54

Event Highlight

- On Saturday, December 12th, 34 high school students and 7 adults from YMCA Earth Service Corps volunteers at Crestwoods Park. These students and their chaperones worked extremely hard for 4 rainy hours and warmed up with Ivar’s chowder supplied by the YMCA.

What’s Coming up

- Upcoming Events
 - **MLK Jr. Day** on Monday, January 18th,
 - o 10am-1pm at Everest Park
 - o 10am-1pm at Watershed Park
 - o 10am-1pm at O.O. Denny Park

January 8, 2016

Page 4

- 10am-1pm at McAuliffe Park
 - For more info and to register, visit www.greenkirkland.org
- Monday, January 4, 11, 18 and 25, 10am-noon at O.O. Denny Park. RSVP at greenkirkland@kirklandwa.gov.
- Wednesdays, January 6, 13, 20, and 27 at 9:30am-11:30am at Cotton Hill. RSVP at gkirkland@kirklandwa.gov
- Fridays, January 1, 15, 22 and 29 at 10am-noon at Juanita Bay Park. RSVP at greenkirkland@kirklandwa.gov
- Saturday, January 23, 10am-1pm at Juanita Bay Park register at www.greenkirkland.org
- Photos of recent volunteer events can be viewed at www.facebook.com/GreenKirkPartnership

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

To: Park Board

From: Michael Cogle, Deputy Director

Date: January 8, 2016

Subject: Juanita Beach Park Bathhouse Replacement Project

RECOMMENDATION:

That the Park Board receive a staff update on the Juanita Beach Park Bathhouse Replacement Project.

BACKGROUND DISCUSSION:

The Department of Parks and Community Services is working with the design team led by Patano Studio Architecture on a plan to replace the bathhouse at Juanita Beach Park, consistent with the park's approved Master Plan. Preliminary concept ideas were presented to the Park Board for review and comment on December 9th.

Over the past few weeks the design team has been working on developing the building design and investigating the Park Board's desire to maximize the capability of a community picnic pavilion. In addition, the design team has met with the City's Planning, Building, and Public Works departments to ascertain permitting considerations for the project.

Staff will provide the Board with an update on these and other issues on January 14th. A preferred design will be presented to the Park Board in February.



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To: Park Board

From: Michael Cogle, Deputy Director

Date: January 8, 2016

Subject: 2015-2016 Park Board Work Plan

RECOMMENDATION:

That the Board review the status of the adopted 2015-2016 Work Plan.

BACKGROUND DISCUSSION:

Attached is a copy of the Park Board and staff's adopted 2015-2016 Work Plan. Staff will guide the Board through a review and discussion of the work plan with an eye towards how the work plan will shape the Park Board's activities throughout 2016.

Attachment

**Adopted Kirkland Park Board 2015 – 2016 Work Plan
Status January 2016**

1. THRIVE – Active Places and Programs for All Ages		
Objective	Description	Status
1.1: Work with the community and project partners to secure funding for a new Aquatic, Recreation, and Community (ARC) Center	Conduct community outreach and provide technical analysis and policy guidance to City Council on the facility components, siting, and funding options for a new community recreation facility.	November 2015 ballot measure was not approved by voters; Next steps to be determined by Council
1.2: Complete phase 1 renovations to Waverly Beach Park	Complete improvements including shoreline renovation, lawn restoration, new pathways, and playground replacement.	Construction underway; Completion June 2016
1.3: Complete Edith Moulton Park Master Plan and construct Phase 1 improvements	Complete long-range master plan and implement first phase of improvements.	Completed master plan. Construction start in 4 th quarter of 2016
1.4: Complete improvements to Juanita Beach Park including new bathhouse and group picnic shelter	Project includes bathhouse replacement, new group picnic shelter, and relocation of existing playground.	Design underway. Construction start in 4 th quarter of 2016
1.5: Complete improvements to Spinney Homestead Park	Consult with neighborhood on desired improvements; develop and implement renovation plan.	Initiate design process in 3 rd quarter of 2016
1.6: Complete improvements to Terrace Park	Consult with neighborhood on desired improvements and seek to integrate park with CKC as shown in CKC Master Plan; develop and implement renovation plan.	Initiate design process in 3 rd quarter of 2016
1.7: Complete improvements to Forbes Lake Park	Complete improvements including accessible pathway, parking lot, wetland enhancements, and street improvements.	Permitting in progress. ROW improvements to be completed in 4 th quarter of 2016
1.8: Complete improvements to O.O. Denny Park	Complete FHPRD-funded improvements including irrigation system and picnic shelter.	Complete irrigation system improvements in 4 th quarter of 2016; begin picnic shelter design permitting in 4 th quarter of 2016

**Adopted Kirkland Park Board 2015 – 2016 Work Plan
Status January 2016**

Objective	Description	Status
1.9: Implement Totem Lake Park Master Plan	Seek ownership transfer from KCD and secure funding for Phase 1 implementation.	Phase 1 design in progress; Submit State grant application in 2 nd quarter of 2016; Negotiations with KCD are ongoing
1.10: Expand opportunities for off-leash dog activity in City parks	Assess and make recommendations on allowing limited off-leash hours at certain parks. Implement as directed by City Council.	Initiate public engagement process in 2 nd quarter of 2016
1.11: Complete renovations to Marina Park dock and boat launch	Complete structural improvements and new decking for dock and renovate boat launch to improve access and functionality.	2015/2016
1.12: Complete design of replacement restroom/storage building at Everest Park	Develop schematic design for replacement of Everest Park Restroom/Storage Building.	Project deferred until 2017
1.13: Complete ADA Transition Plan in compliance with Americans with Disabilities Act	Complete assessment and develop strategies to ensure access to facilities, programs, and information.	City-wide plan to be completed by 4 th quarter of 2016
1.14: Renovate/replace playgrounds at select sites.	Complete playground upgrades at Forbes Creek Park (2015) and Van Aalst Park (2016) as funded in the CIP.	Construction to occur in 1 st and 2 nd quarters of 2016
1.15: Replace boiler at Peter Kirk Pool	Replace boiler to improve user comfort, increase energy efficiency, and reduce maintenance.	Completed

**Adopted Kirkland Park Board 2015 – 2016 Work Plan
Status January 2016**

2. <u>SPORT – Athletic Fields and Facilities for a Wide Variety of Sports</u>		
Objective	Description	Status
2.1: Complete playfield improvements to 132 nd Square Park	Renovate playfields to improve playability and safety for participants and reduce maintenance and operational costs.	Project to be coordinated with City stormwater utility project; Project status report in 2 nd quarter of 2016
2.2: Facilitate playfield improvements at Lakeview Elementary School	Conversion of existing playfield to synthetic turf in partnership with Google/SRM, LWSD, and Kirkland Lacrosse.	Completed
3. <u>CONNECT – Trails and Greenways Linking People and Places</u>		
Objective	Description	Timing
3.1: Develop trail signage standards and improve route and wayfinding signage for trails and associated facilities	Work in conjunction with Public Works on a City-wide plan for trail signage and wayfinding for trails and designated pedestrian/bicycling routes.	Ongoing
3.2: Conduct preliminary assessment of a shoreline trail connecting Juanita Bay Park and Juanita Beach Park	Provide a staff report detailing policy implications and technical considerations for creating a shoreline connection between the parks.	Complete staff report and Park Board briefing in 3 rd quarter of 2016
4. <u>NURTURE – Environmental Stewardship for a Green Future</u>		
Objective	Description	Timing
4.1: Complete update to Green Kirkland Partnership Forest and Natural Areas Restoration Plan	Work with community and identified stakeholders to update the 20-year plan.	Completed
4.2: Implement agreement with Seattle Tilth to initiate urban agriculture and productive landscape activities at McAuliffe Park and other public spaces	Work with Seattle Tilth and other community partners in implementing activities as identified in McAuliffe Park master plan and PROS Plan.	Partnership at McAuliffe underway;

**Adopted Kirkland Park Board 2015 – 2016 Work Plan
Status January 2016**

5. SUSTAIN – Institutional Capacity to Realize the Vision		
Objective	Description	Timing
5.1: Update the Parks' Capital Improvement Plan	Develop recommendations for Parks and Community Services capital project funding for the 2016-2021 CIP.	Completed
5.2: Complete lifecycle replacement plan for buildings and structures in parks	Commission assessment and replacement plan for park structures including restrooms and picnic shelters and implement budgetary strategy for lifecycle replacement.	Plan completed. Presentation to Park board in 2 nd quarter of 2016
5.3: Update Park Impact Fee Methodology and Fee Schedule	Update park impact fees assessed to new development in a manner that provides maximum flexibility in how impact fees can be used to address the impact of new growth on the community's park and recreation system.	Completed

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www.kirklandwa.gov

To: Park Board

From: Michael Cogle, Deputy Director

Date: January 8, 2016

Subject: Cross Kirkland Corridor/Sound Transit 3

RECOMMENDATION:

That the Board review the comments compiled by Park Board Chair Kevin Quille.

BACKGROUND DISCUSSION:

At its meeting on December 9, 2015, the Park Board received a presentation by Public Works Director Kathy Brown regarding the Sound Transit 3 project proposals impacting Kirkland and potentially the Cross Kirkland Corridor. The Board discussed the project proposals and those comments were compiled by Park Board Chair Kevin Quille.

Mr. Quille's compilation of comments is attached for the Board to provide additional feedback to this document.

Attachment

CKC/Transportation Comments

Comments provided by the Park Board

Summary

- At the December 9, 2015 Park Board meeting, there was sentiment amongst the board to communicate/express opinions about building transportation on the CKC.
- The following comments were captured by some members of the Park Board.

Collective Comments from Park Board Members

- Buses should run on I-405, look to build multiple level P&R structures (Sue Contreras)
- We are already waiting 5-10 years to implement the transportation plan, why not wait for a better solution (Jason Chinchilla)
- Transportation makes commuting in Kirkland easier, Light rail seems to be a beneficial mode. “This process is slow, let’s look to speed it up” (Rosalie Wessells)
- The CKC should be treated like our other open spaces, if you build on it, it is gone forever. (Kelli Curtis)
- Just because it is the easiest location (CKC) does not mean it is the best place for a transportation line, need to explore I-405 alternatives more deeply (Kevin Quille)