



# KIRKLAND PARK BOARD REGULAR MEETING

Date: January 11, 2017

Time: 7:00 p.m.

Place: Council Chambers, City Hall

*The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL** *5 minutes*
3. **TOUR & BRIEFING** *25 minutes*  
City Hall Offices and Customer Service Hub
4. **APPROVAL OF MINUTES** *5 minutes*
5. **ITEMS FROM THE AUDIENCE** *5 minutes*
6. **REVIEW OF ACTION ITEMS**  
No items
7. **PRESENTATIONS**  
No items
8. **COMMUNICATIONS** *20 minutes*
  - a. Correspondence
  - b. Staff Reports – December update
  - c. Committee Reports
  - d. Comments from the Chair
9. **UNFINISHED BUSINESS** *15 minutes*
  - a. Naming of Kingsgate Open Space  
Action: Make recommendation to Council

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b. Draft 2017-2018 Work Plan *15 minutes*  
Action: Adopt Work Plan

c. Juanita Beach Bathhouse Replacement Project *25 minutes*  
Action: Discussion Only

**10. NEW BUSINESS**

No items

**10. GOOD OF THE ORDER**

*5 minutes*

**11. ADJOURNMENT**

*Estimated meeting completion: 9:00 p.m.*

Next meetings:

February 8, 2017

March 8, 2017

# **KIRKLAND PARK BOARD**

## **Minutes of Regular Meeting**

### **December 14, 2016**

#### **1. CALL TO ORDER**

The December 14, 2016, Park Board Regular Meeting was called to order at 7:00 p.m. by Chair Kevin Quille.

#### **2. ROLL CALL**

Members present: Chair Kevin Quille, Vice Chair Rosalie Wessels, Kobey Chew, Jason Chinchilla, Richard Chung, Sue Contreras, Kelli Curtis and Adam White.

Staff present: Michael Cogle, Jason Filan, Linda Murphy and Lynn Zwaagstra

Recording Secretary: Cheryl Harmon

#### **3. APPROVAL OF MINUTES**

The minutes of the November meetings were reviewed. A correction was requested. Mr. White moved to approve the minutes as amended. Ms. Wessels seconded. Motion carried (8-0).

#### **4. ITEMS FROM THE AUDIENCE**

Dana Nunnelly spoke regarding McAuliffe Park and Kirkland Parks Foundation.

Sally Otten spoke regarding the Kirkland Community Foundation.

#### **5. PRESENTATIONS**

No items

#### **6. REVIEW OF ACTION ITEMS**

No items

#### **7. COMMUNICATIONS**

##### a. Correspondence

Correspondence was received from Doug Rough and Pat Jensen.

##### b. Staff Reports

Staff responded to questions and comments related to the monthly staff update.

c. Committee Reports

Ms. Contreras reported on Green Kirkland Day and the November 15<sup>th</sup> City Council Meeting.

Mr. White reported on new playground equipment at Big Finn Hill Park.

Ms. Curtis reported on Green Kirkland Day at Juanita Bay Park and a Central Houghton Neighborhood meeting.

d. Comments from the Chair

Mr. Quille commented on Green Kirkland Day and the Kirkland Parks Foundation.

**8. UNFINISHED BUSINESS**

No items

**9. NEW BUSINESS**

a. 2017-2018 Park Board Work Plan

Mr. Cogle presented a draft 2017-2018 Park Board Work Plan and received feedback on the work plan items.

b. Election of Chair and Vice Chair

Mr. Quille requested nominations for the position of Park Board Chair. Mr. White nominated Mr. Quille for the position of Chair. Ms. Curtis seconded. Mr. Quille was elected (8-0).

Mr. Quille requested nominations for the position of Park Board Vice Chair. Ms. Contreras nominated Ms. Wessels for the position of Vice Chair. Mr. Chinchilla seconded. Ms. Wessels was elected (8-0).

**10. GOOD OF THE ORDER**

Ms. Zwaagstra announced the upcoming move of the Parks administrative offices to City Hall.

Further discussion was held regarding the naming of the Kingsgate open space parcel, McAuliffe Park, the Athletic Field Fee Structure update, King County aquatics, and Kirkland Youth Council.

**11. ADJOURNMENT**

Mr. White moved to adjourn. Mr. Chew seconded. Motion carried (8-0).

The meeting was adjourned at 8:58 p.m.

# **Parks and Community Services**

## **Department Report – December, 2016**

### **Administration, Planning and CIP Projects**

Updates:

- Finalize contractor pricing for Marina Dock and Boat Launch improvements. Work to begin in January.
- Finalizing stormwater design for Edith Moulton Park development.
- Preparing supplemental budget request for wetland mitigation work associated with new Juanita Beach Bathhouse.
- Coordinating property appraisals for parcels located near Juanita Heights Park.
- Initiated lease renewal process with State DNR for dock at Settler's Landing.

### **Parks Maintenance and Operations**

Updates:

- Over the holidays the Marina pier sustained damage in two separate incidents resulting in the closure of portions of the pier. These damaged areas will be incorporated into the capital improvement project planned to be completed before the busy summer season.
- Park sign renovations continue. This month staff are renovating Peter Kirk, Van Aalst, and Everest park entry signs.
- New LED lighting was installed throughout all lighting fixtures at the Cemetery providing brighter light on the entry, fountain, driveway, and flagpole.
- In January, the department will again partner with local Boy Scout troops. The Scouts move around the Eastside collecting Christmas trees which are brought to McAuliffe Park, ground into arbor chips and used as mulch throughout the park system.

### **Recreation**

Updates:

- REC1 software implementation status:
  - Automation of ball fields
    - Facilities are built and configured in the system
    - Allocation meeting January 19th
    - January 20th staff will start using the REC 1 system to reserve and book field use
  - Picnic Shelters
    - All shelters are built and configured in the system
    - Testing receipts, waivers, permits
    - Go LIVE February 1st for customers to book the shelters online on their own
  - Recreation Programs
    - Staff loaded 1,229 programs
    - Go live for spring/summer registration in March
    - Using REC 1 brochure export report to submit program details to Graphic Designer to create Spring & Summer Brochure
  - Heritage Hall/Pavilion/Community Centers rental space
    - In process of building waivers, prompts
    - Go live in March
  - Tour Dock
    - Meeting December 27th with Cathy Anderson to learn process
    - Meet with Megan at Rec 1, 1st week of January Shawna will to learn how to build tour dock in Rec 1
  - Financial Operations

- Reporting and tracking transactions still in process with assistances from Finance, Information Technologies
- Lourdes Mansanarez, a Facility Program Attendant at Peter Kirk Community Center for many years, has been hired as the Customer Service Hub Program Assistant
- The winter season of volleyball will operate January through March. About 80% of the teams are past participants, with 20% new to the league. Registration for the spring season, which will operate from April through June, will open on January 4<sup>th</sup>. The divisions are expected to fill quickly.
- All 2017 youth sport spring and summer camp contractors have been secured. The 2017 spring and summer camp lineup will include sports such as skateboarding, paddle boarding, and badminton in addition to traditional sport offerings like soccer, tennis and basketball.
- The Peter Kirk Community Center was the recipient of a generous \$10,000 donation from the Margie Suskin Charitable Trust Foundation.
- Youth basketball games begin the weekend of January 7<sup>th</sup> at Kamiakin and Kirkland Middle Schools. Each of the 48 teams will play games on Saturdays and continue to practice twice a week at local elementary schools within the Lake Washington School District through mid-March.
- Youth basketball referees have been hired to officiate at the Saturday games. Referees participated in a training on December 17<sup>th</sup>, where teams volunteer to play in practice games providing the opportunity for the refs to get hands-on experience.
- The EvergreenHealth Board of Commissioners has once again approved Levy allocations to fund the Kirkland Stepper's and EnhanceWellness programs at PKCC for 2017. The Enhance Wellness program is a partnership with EvergreenHealth, the Northshore Senior Center and the City of Kirkland that includes access for participants to a Social Worker every Monday and a Registered Nurse every Friday at the Peter Kirk Community Center.
- The staff prepared a festive lunch as the Dicken's Carolers performed for a full house at PKCC's annual Holiday D'lights luncheon.
- Staff welcomes the Youth Services Coordinator to PKCC, this position will now have office space at the Community Center.

### **Youth Services**

Updates:

- Kirkland Youth Council activities for December: Teen Traffic Court, Holly Day Brunch at PKCC (community service activity), City Manager meeting, Superintendent meeting, and 12ks of Christmas Run (community service activity).

### **Human Services**

Updates:

- Eastside Race and Leadership Coalition (ERLC): Discussed history of group and set the course for 2017. Met with 5 Police Chiefs (Bellevue, Issaquah, Kirkland, Redmond and Sammamish): Discussed the Eastside climate since the presidential election. Concerns related to harassment of immigrants and people of color as well as fears experienced by immigrants. Some people have stopped using services such as food banks for fear of being deported. Concern as well that more local governments have not proactively communicated for these communities. Exceptions—City of Bellevue Mayor and Police Chief and Kirkland Police Chief. The Police Chiefs committed to releasing a communication from all KC Police Chiefs.
- Count Us In: Attended meetings related to Count Us In (formerly known as One Night Count). The event will be held during the early morning hours of January 27<sup>th</sup> and involves a survey of people experiencing homelessness in King County.
- Eastside Homelessness Advisory Committee: Met to discuss changes to the Count Us In survey process and reviewed the Housing Development Consortium Legislative Agenda.

- Encampment Discussion: Met with representatives of churches that have hosted tent encampments & Camp Unity Eastside board members to explore opportunities for cities to adopt common ordinances regarding the siting of tent encampments.
- All Home HMIS Steering Committee: HMIS stands for Homeless Management Information System. Leslie Miller is the suburban jurisdiction rep. Met to review a guide written for agencies to help them improve their data quality and in the process ensure that our Continuum of Care has excellent data to present to the federal government.
- Eastside Human Services Forum: Kirkland hosted the Forum's annual meeting at PKCC. Main focus of the meeting was to hear the results of an extensive national study of how the public understands the human services sector and how to most effectively talk about human services. The recommendation is to move away from using terms such as at-risk, vulnerable and safety net and instead to talk about helping people reach their full potential in order to be able to contribute to the community.
- North/East County Funders Group: Met to review All Home plan to study current homelessness prevention efforts and plan an expanded program.
- Eastside Race and Leadership Coalition: MLK Jr celebration committee—ERLC is planning a portion of the MLK Jr celebration at the Crossroads Mall.
- Human Services Contract Management: 17 cities use an online software system for our shared contracts and reporting. The system we have been using will no longer be supported after June. Switching to a new platform is going to be a major lift. A software demonstration with a company based in Portland is scheduled for the first week of January.
- King County Housing Repair Program: Met with the County's program coordinator to discuss the housing repair projects completed in Kirkland this year. Discussed the possibility of using Kirkland's CDBG capital dollars to increase the number of housing repair projects in neighborhoods with higher numbers of low/moderate income households.
- Permanent Shelter Project: Met with the Executive Director of Attain Housing and two member of their Board of Directors. Discussed the history of the permanent shelter project, how they might participate, as well as the history of transitional housing in the County. Also the Permanent Shelter work group met to review preliminary site and building plans for a potential shelter at the Salt House church site.
- Eastside Pathways Racial Equity Meeting: Met to adopt a mission and vision statement. Also discussed how to proceed with providing self-assessments to the leadership of partner agencies as well as preparing for the anti-racism training that will be offered locally in June.
- Human Services Commission: As part of research towards Kirkland's formation of a Commission, met with Issaquah staff to discuss how their commission operates. Also discussed our application review processes and regional collaboration opportunities. Similar meetings are pending with Redmond, Bellevue, and Renton staff.

### **Green Kirkland Partnership**

#### Updates:

- GKP hosted 13 volunteer events at five parks in December 2016.
- On December 5<sup>th</sup>, a group of Green Kirkland Stewards and ongoing volunteers worked with an EarthCorps crew at O.O. Denny Park to plant over 300 plants because the earlier scheduled October and November volunteer planting events were canceled due to windy conditions.
- EarthCorps planted at Juanita Bay Park on December 8<sup>th</sup> and 9<sup>th</sup>. This work was funded by the Melody S. Robidoux Foundation.
- On December 16<sup>th</sup>, 74 students from the Open Window School in Bellevue conducted restoration activities at Juanita Bay Park.
- A Washington Conservation Corps crew conducted planting and invasive removal, at Juanita Heights, Kiwanis, and Watershed Parks during the last two weeks of December.



EarthCorps crew planting at snowy Juanita Bay Park December 9<sup>th</sup>.

Upcoming Items:

- For the seventh year in a row, the Melody S. Robidoux Foundation has agreed to fund six EarthCorps crew days at Juanita Bay Park to conduct restoration activities such as controlling invasive species and planting native plants in places that are difficult for volunteers to work. A check for over \$10,000 will be sent to GKP in February and the funds will be used to support volunteer activities.
- The 2017 volunteer event calendar is starting to fill up. In January, 16 volunteer events are scheduled at five parks.
- Green Kirkland Stewards at Cotton Hill, O.O. Denny, and Juanita Bay Parks will be continuing their ongoing weekly or monthly events in 2017.
- Two Martin Luther King Day Jr. Day of Service events are scheduled for Monday, January 16<sup>th</sup>: one at Crestwoods Park led by Green Kirkland Stewards, and the other at Everest Park led by the University of Washington-Restoration Ecology Network (UW-REN) 2016-2017 group of students.

**Interdepartmental/Interagency Committees**

Special Events Team (Sudie Elkayssi):

- The interdepartmental special events service team drafted a charter with roles and responsibilities.
- Revisions to the 2017 Special Event Permit Application were finalized.
- Final reports were presented for Lake Washington Half Marathon & 5k, Hopelink's annual Turkey Trot and Kirkland Winterfest.
- Representatives from Washington Autism Alliance and Advocacy presented plans for the annual WAAALK for Autism to be held at Marina Park.

## Parks and Community Services Monthly Tracking – December, 2016

### Monthly hours spent maintaining and improving parks and trails

Neighborhood parks	
Community parks	
Waterfront parks	
Natural areas/open space	
Park facilities	
Other sites	
Volunteer hours	
<b>Total Hours</b>	

### Marina use

	Number	Revenue
Boat slip rentals		
Boat launch cards sold		
Commercial dockings		

### Monthly facility rentals and use

	Hours used by City programs	Hours used by community
Heritage Hall		
PKCC Rooms (aggregate)	316	54
NKCC Rooms (aggregate)	241	25
School gymnasiums	305	N/A
Picnic shelters (# of bookings)	0	0
Ballfields - Kirkland		
Ballfields - LWSD		

### Seasonal program participation numbers

Fall season (mid-September – mid-December)	Total participants (quarter)	Total Program Hours
Preschool (3-6)	1,004	595
Parent and child	517	246
Youth & teen (6-19)	700	583
Adult (20-49)	620	1,143
Age 50+	243	2,332
<b>Total</b>	<b>3,084</b>	<b>4,899</b>

### Pool & beach use (to be reported in September)

Summer season (June 1 <sup>st</sup> – Labor Day)	Daily admissions /participants - Water	Daily admissions /participants - Land	Swim tests administered
Peter Kirk Pool	N/A		
Houghton Beach			
Waverly Beach			

Juanita Beach

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**Green Kirkland Partnership**

Reporting for  
November

Number of volunteer hours	839
Number of volunteer events	23
Acres of new restoration	1.6
Acres in restoration maintained	0.1
Total plants planted	1,422
Invasive trees removed	2
Contracted crew field hours	267

**Human Services (service organizations receiving grant dollars)**

Number of Kirkland residents served (Q1-Q3)	16,320
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**Youth Services**

Number of events	
Volunteer hours	
Traffic court cases heard	

**Cemetery**

Number of interments	
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**Special Events**

Number of events	3
Calendar days	3
Estimated event participants	7,800



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
123 5<sup>th</sup> Avenue, Kirkland, WA 98033 425.587.3300  
[www.kirklandwa.gov](http://www.kirklandwa.gov)

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**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** January 6, 2017

**Subject:** Proposal to Name Open Space in Kingsgate Neighborhood

**RECOMMENDATION:**

That the Park Board recommend to City Council that a public open space in the Kingsgate Neighborhood be officially named "Bud Homan Park."

**BACKGROUND DISCUSSION:**

Earlier this year Robert Wallner, a representative of the neighbors of a public open space in the "Queensgate" area of the Kingsgate Neighborhood, asked that the City consider naming the property after Bud Homan. Mr. Homan was known to have personally cared for the open space as a volunteer for several decades. Mr. Homan passed away earlier this year.

The public open space was transferred to the City from King County as part of the annexation of the Kingsgate Neighborhood. The property is 2.2 acres in size and located in the northernmost portion of Kirkland, just west of East Norway Hill Park. The property includes a small lawn area and a number of mature Douglas fir and other trees. The County allowed the open space to be informally named "East Norway Hill Community Park" and a wooden sign on the site identifies it as such. Officially, however, the park does not have a formal name.

More information about Mr. Homan, courtesy of the family and Mr. Wallner:

*Bud Homan was born October 5<sup>th</sup> 1929 in Fruitland, Idaho – 19 days shy of the Wall Street crash of 1929 that started the Great Depression. In 1951 he met the love of his life Elizabeth "Betty" L. Beckman in Kamiah, Idaho after she served him a strawberry soda, and he came back for another. They were married December 27, 1951. After graduating from the University of Idaho in 1952, he served his country in the United States Air Force. From here Bud and Betty settled in Bothell, WA in 1971 in the neighborhood called Queensgate. It's the park behind this house (currently referred to*

*as East Norway Hill) that Bud cared for from the day they moved in until the time of his death March 12<sup>th</sup> 2016. 45 years!*

*I grew up in the house right next door. My parents moved there in 1970 and became fast, lifelong friends with Bud and Betty. Bud was there with my Dad when I caught my first fish, and he gave me my first baseball mitt. Bud loved the Mariners and the Seahawks. The topic of much conversation growing up, and every time I visited my Mother, who still lives there in the same house next door (now Kirkland).*

*Bud was the first guy to start helping if we were trimming trees, replacing a garage door opener, digging, chopping, roofing, fixing, mending – you name it. We didn't always ask, but he was there with gloves on ready to go! His care of the park was a weekly chore that he shouldered without anyone asking and mowed all that grass with a push-mower! He was truly a great guy, who cared about and helped others despite having plenty to worry about himself – though he never complained about it. His widow, his children and grandchildren and his lifelong neighbors in the old neighborhood would all like Bud's memory honored with the re-naming of the park. It's the right thing to do.*

The Department of Parks and Community Services solicited public opinion on the proposed park naming during the last two months of 2016. Responses received via email (**Attachment A**) are all supportive of the proposal to name the property as "Bud Homan Park."

The City Council's adopted park naming policy (**Attachment B**) directs the Park Board to consider naming requests and to make a recommendation to the City Council. Staff recommends that the Board forward a recommendation to City Council proposing that the public open space officially be named Bud Homan Park.

Attachments

**PUBLIC COMMENTS: PROPOSAL TO NAME KINGSGATE OPEN SPACE**

From: Thomas Wallner  
Sent: Saturday, November 12, 2016 10:32 AM  
To: Park Board  
Subject:Kingsgate Open Space Naming Proposal--Bud Homan Park

Dear Kirkland Park Board,

I am writing in support of the community proposal to name a Kingsgate open space area after Bud Homan who personally maintained the park quietly and without fanfare for 45 years up to his recent death.

I lived next door to Mr. Homan for many years and personally observed him regularly mowing the grass, trimming trees, picking up discarded trash and generally keeping the area neat and clean for use by neighborhood residents. Without his diligent efforts the area would have devolved to a trashy, ugly neighborhood blight.

Please recognize Mr. Homan's many years of selfless public service by naming the park in his honor.

Thank you

Tom Wallner

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**From:** Sudhir Vijay  
**Sent:** Saturday, November 12, 2016 4:07 PM  
**To:** Park Board  
**Subject:** Bud homan park

Hi  
I am a resident of 15118 119th ave ne. Fully support naming the park as bud homan park

Reg Sudhir

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From: Jude Morine  
Sent: Sunday, November 13, 2016 4:04 PM  
To: Park Board  
Subject:Buds park

Please name the park after Bud Homan. Thank you

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**From:** Vicki Shanks  
**Sent:** Monday, November 14, 2016 11:33 AM  
**To:** Park Board  
**Subject:** Bud Homan Park

I'm in favor of renaming the park after Bud.

Thank you,

Vicki E Shanks  
15201 118th Ave NE  
Kirkland, Wa 98034

PS: We live in Queensgate NOT Kingsgate.

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**From:** Julian  
**Sent:** Monday, November 14, 2016 1:10 PM  
**To:** Park Board  
**Subject:** Regarding "BUD HOMAN PARK"

To whom it may concern:

We fully supporting renaming the property "BUD HOMSN PARK".  
Bud was a great neighbor!

Julian & Virginia Gheorghiu  
11660 NE 155<sup>th</sup>. St.  
Kirkland, WA 98034

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**From:** Catherine Wallner  
**Sent:** Monday, November 14, 2016 7:43 PM  
**To:** Park Board  
**Subject:** Bud Holman Memorial Park

Dear Board, I was a resident at 118214 NE 153rd Street from 1970 through 1980. My Mother, Betty Wallner still lives there and so I have been there many times since then to visit her. I remember Bud as our neighbor who took care of the "park". He was always out in the park either mowing, raking, picking up debris from storms or picking up garbage. He did this because no one else did. I'm not sure if the county or city was responsible but I know that it was a neglected space. He did this for over 45 years! Please name this park after a gentle man that deserves to be honored.

Sincerely, Catherine Wallner

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**From:** J Ahl  
**Sent:** Wednesday, November 16, 2016 3:50 PM  
**To:** Park Board  
**Subject:** Bud Homan Park

Hi It sounds like a slam dunk to me. Name the park after the man that took care of it for 45 years.. Also put up a plaque explaining what Bud did for the community..

Name the park "Bud Homan Park..

Janis Ahl

Kirkland resident

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**From:** Jim & Jolene Alexander  
**Sent:** Thursday, November 17, 2016 10:58 AM  
**To:** Michael Cogle <[MCogle@kirklandwa.gov](mailto:MCogle@kirklandwa.gov)>  
**Subject:** RE "Bud Homan Park"

Hi Michael,  
We just received the letter regarding renaming the East Norway Hill Community Park. Now this is an idea I can get behind.

Our neighborhood was the beneficiary of Bud's generosity. Prior to Bud taking on the maintenance of the park, it was nothing more than an unkempt piece of property. Broken down swing set, tall grass and not a very useable space. When he started maintaining the park it became a lovely serene addition to the neighborhood.

Renaming the park "Bud Homan Park" would be a wonderful sign of appreciation. It wasn't until recently that I actually found out who was maintaining the park. Although some may not find renaming the park to have validity or worthy of the expense, the Queensgate neighbors to the park and those using 119th AVE NE for their commute have been the beneficiaries of looking at or playing in the field under the beautiful firs.

Sincerely,  
Jolene Alexander

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**From:** Betty Wallner  
**Sent:** Saturday, November 19, 2016 2:11 PM  
**To:** Park Board  
**Subject:** Bud Homan park

Dear Park Board, Please rename east Norway hill Park to bud homan park. Bud was my neighbor for 45 years. during that time king county neglected the park, he was the only one clean yard waste and mow. Bud made it safe for my grandchildren to play. Thanks for considering the change!! Bettywallner

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**From:** Eric Brose  
**Sent:** Monday, November 21, 2016 9:46 PM  
**To:** Park Board  
**Subject:** Bud Homan Park

I am writing to say I am in favor of renaming East Norway Hill park to Bud Homan Park.

Thanks,  
Eric Brose

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From: Janine Whitaker  
Sent: Monday, November 21, 2016 9:58 PM  
To: Park Board  
Subject: Bud Homan Park

Absolutely, the park down the road from me should be renamed "Bud Homan Park."  
We have lived here since 1971 and over the years have watched Mr. Homan faithfully mow and keep up the park. When there used to be swings and children's play area, he kept that in shape too. I miss seeing him. His house, now for sale, always had a sky blue and white crocheted afghan on the couch and looked so pretty with his grey and white house.

Please rename the East Norway Hill Community Park to Park, the BUD HOMAN PARK!!!! It would be a real tribute to a very wonderful man and neighbor!

Sincerely,

Colleen R. Whitaker  
Janine G. Whitaker  
11741 NE 150th PL  
Kirkland, WA 98034

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**From:** Eric Kushman  
**Sent:** Wednesday, November 23, 2016 11:13 AM  
**To:** Park Board  
**Subject:** Bud Homan Park

I think this is a FANTASTIC idea to rename the park after someone who has played a large part in this community and in taking care of the space. I recently moved to this area so did not know him, but I have heard from neighbors that he was very kind and took care of others. That is important, and the type of person we would like to see people role-model.

Thanks,  
Eric  
11700 NE 155th St.

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**From:** dingojoey  
**Sent:** Wednesday, November 23, 2016 11:30 AM  
**To:** Park Board  
**Subject:** Bud Homan Park

To Park Board

I had the honor of having Bud Homan for a neighbor for many years. He was always the first to help out with any neighbor who needed a lawn mowed, trees clipped etc. He also for many many years took care of the green space behind his house which was on 153<sup>rd</sup>. I think it was called East Norway Hill park. The county never took care of it. Bud mowed, weed eaten, picked up garbage on his own dime. With no thanks or compensation. He is deceased now. But I think changing the name of the park to reflect his hard work would be appropriate. Thank You Karen Dillon

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**From:** Haris Mohammad  
**Sent:** Sunday, November 27, 2016 3:48 PM  
**To:** Park Board  
**Subject:** Kingsgate Open Space Naming Proposal

Hello,

I am a resident of Queensgate residing at 11905 153rd PL NE, Kirkland WA, 98034 and live right across from the park unofficially known as 'East Norway Hill'.

I knew Mr. Homan and am in favor of naming the park after him. I observed him take care of the park for many years.

Thanks,  
Haris Mohammad

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**From:** mattdillon  
**Sent:** Monday, November 28, 2016 7:50 AM  
**To:** Park Board  
**Subject:** East Norway Hill Park

Good morning,

Just a quick note on possibly renaming a local park in tribute to a park neighbor who maintained East Norway Hill Park for 45 years and never asked for anything in return. His name was Bud Holman and he recently passed away. He lived next to the park and he regularly mowed and picked up garbage and debris . I hope you will give it some consideration. Thank you, Matt Dillon

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**From:** Peter Ashmore <outlook\_084B0BEE1E86F0C0@outlook.com> on behalf of Peter Ashmore <pcash304@gmail.com>

**Sent:** Monday, December 05, 2016 10:00 PM  
**To:** Park Board  
**Subject:** Park Board

Dear Kirkland Park Board,

In response to the proposal for naming the Kingsgate Open Space, "Bud Homan Park," my mother, Della Friedly who resides at 11710 NE 155th St, Kirkland WA 98034 would like to give her support for this proposed name change.

Bud faithfully took care of the park for many years and this is a wonderful way to honor his life and commitment to the community.

Thank you,

Connie Friedly Ashmore for  
Della Friedly

Sent from Windows Mail

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**From:** Dana Homan <danahoman@ymail.com>  
**Sent:** Monday, December 05, 2016 4:14 PM  
**To:** Park Board  
**Subject:** Marion "Bud' Homan Park

I am writing in regards to my father in law Mr. Marion "Bud' Homan. We had received a copy of the flyer from our previous neighbor Betty Wallner. Imagine our surprise when we read this beautiful proposal. Bud loved this community, was active in his local church, always helped his neighbors and voluntarily mowed this park for 45 years alone.

On behalf of our whole family thank you for this wonderful recognition.

Sincerely,  
Dana Homan

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**From:** Kim Acacio  
**Sent:** Wednesday, December 07, 2016 9:16 AM  
**To:** Park Board  
**Subject:** Kingsgate Open Space Naming Proposal

I received the letter regarding the renaming of East Norway Hill Community Park. I feel that honoring Mr Homan by renaming, ""Bud Homan Park" is fantastic!

My home, for the last 17 years, backs to the pipeline and we have always enjoyed the area and appreciated the efforts of Mr Homan.

A side note .. this letter is titled "Kingsgate Open Space Naming Proposal". This area is actually Queensgate and may be confusing to some that are unfamiliar with the area who may be looking for this park. There is Queensgate, then High Woodlands, THEN Kingsgate as you move south through the neighborhood, or cross 1244th to the East. Queensgate is an interesting pocket as we are one of the only areas that are not in an HOA or have a pool - which has it's pro's and con's. Mr Homan, who was probably an original homeowner in the neighborhood, would probably appreciate the correct neighborhood reference.

Thank you !  
Kim Acacio  
Queensgate Lot 68

Attachment B

RESOLUTION R-4799

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ESTABLISHING POLICIES AND PROCEDURES FOR THE NAMING OF PUBLIC PARKS AND FACILITIES.

WHEREAS, the City Council adopted Resolution R-3215, establishing policies and procedures relating to the naming of public park property and facilities on August 19, 1985; and

WHEREAS, the Park and Recreation Board recommends updating the park naming policy to: (1) include procedures for naming a park or facility after a civic group or organization; (2) provide that a numeric designation will be used for new parks and facilities until a permanent name is selected; and (3) clarify that the naming of a park or facility should be considered permanent under ordinary circumstances; and

WHEREAS, the City Council wishes to set forth the policies and procedures for naming public parks and facilities by resolution;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. It is the general policy of the City of Kirkland to choose a name for a public park or facility based upon the relationship of the land or facility to one of several criteria:

1. Neighborhood or geographical identification (e.g. Houghton, Bridle Trails, Rose Hill, etc.);
2. A natural or geological feature (e.g. Forbes Creek);
3. Historical or cultural significance;
4. An individual (living or deceased) who has given outstanding civic service to the Kirkland park system, or has donated substantial funds or land to the Kirkland park system, or has been otherwise instrumental in the acquisition or development of critical park acreage (e.g. Marsh Park). Parks or facilities shall not ordinarily be named for a living person, unless that person has made a significant and outstanding contribution of land, money, or civic service. A waiting period of at least one year should expire before naming a park or facility under the policy of this subparagraph;

5. A civic group or corporation whose mission statement is compatible with City goals and objectives and that has made a significant contribution of land, money or civic service to the Kirkland park system;
6. The wishes or preference of residents of the neighborhood surrounding the public park or facility should in all cases be considered.

Section 2. In establishing or designating the name of a public park or facility, the final authority on name selection is the responsibility of the City Council. In making such selection the City Council will normally consider suggestions for names received from organizations, individuals or neighborhoods, and may request the Parks Department or the Park Board to solicit such suggestions. The City Council will not make its final selection until after it has received the recommendation of the Kirkland Park Board.

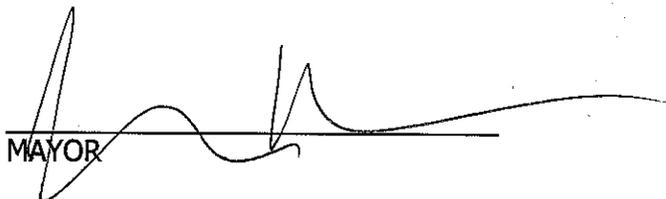
Section 3. Until a park or facility name is selected for a new park or facility, a numeric designation shall be used to identify the park or facility.

Section 4. Under ordinary circumstances, the naming of a park or facility should be considered permanent. Any proposal to change the name of a park or facility shall be subject to the procedures set forth in this Resolution.

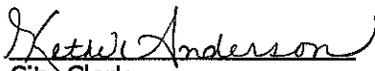
Section 5. Upon selection of a park or facility name by the City Council, the Parks Department shall identify the park or facility with appropriate signage specifying the established name.

Passed by majority vote of the Kirkland City Council in open meeting this 19th day of January, 2010.

Signed in authentication thereof this 19th day of January, 2010.

  
MAYOR

Attest:

  
City Clerk



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
123 5<sup>th</sup> Avenue, Kirkland, WA 98033 425.587.3300  
[www.kirklandwa.gov](http://www.kirklandwa.gov)

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**To:** Park Board

**From:** Lynn Zwaagstra, Director  
Michael Cogle, Deputy Director

**Date:** January 6, 2017

**Subject:** Proposed 2017-2018 Park Board Work Plan

**RECOMMENDATION:**

That the Board adopt its Work Plan for 2017 - 2018.

**BACKGROUND DISCUSSION:**

Attached is the proposed Park Board Work Plan for 2017-2018. The Work Plan has been formatted to coincide with the major chapters of the PROS Plan – Thrive, Sport, Connect, Nurture, and Sustain.

A draft work plan was reviewed by the Board at the December 2016 meeting. At that meeting the Board expressed interest in adding a review of the park master planning process and its applicability to McAuliffe Park.

Also attached as additional background for the Board is the Department of Parks and Community Services 2017-2018 Work Plan. The work plan identifies those major projects and tasks that the Department will be prioritizing during the next biennium.

Attachments

## Proposed Kirkland Park Board 2017 – 2018 Work Plan

<b><i>1. THRIVE – Active Places and Programs for All Ages</i></b>		
<b>Objective</b>	<b>Park Board Role</b>	<b>Timing</b>
<b>1.1:</b> Implement Totem Lake Park Master Plan	Provide guidance to staff and design team on design of Phase 1 improvements, including development of Yuppie Pawn Site.	2017 Q2 / Q3
<b>1.2:</b> Replace Juanita Beach Park Bathhouse Replacement and Add New Picnic Shelter	Provide guidance to staff and design team on placement and design of new bathhouse and shelter.	2017 Q1 / Q2
<b>1.3:</b> Renovate Terrace Park	Provide guidance to staff and design team on renovation plan for park.	2018 Q1 / Q2
<b>1.4:</b> Renovate Spinney Homestead Park	Provide guidance to staff and design team on renovation plan for park.	2018 Q1 / Q2
<b>1.5:</b> Expand opportunities for off-leash dog activity in City parks	Seek public input and provide guidance to staff and City Council on possible pilot project to permit limited off-leash hours at certain parks.	2018 Q1 / Q2
<b>1.6:</b> Purchase land for future neighborhood parks	Provide guidance to staff on priorities for acquisition.	Ongoing
<b><i>2. SPORT – Athletic Fields and Facilities for a Wide Variety of Sports</i></b>		
<b>Objective</b>	<b>Park Board Role</b>	<b>Timing</b>
<b>2.1:</b> Implement new City-School Playfield Partnership Projects	Provide guidance to staff on selection of school sites for playfield improvements.	2017 Q2 / Q3
<b>2.2:</b> Implement and assess new athletic field pricing structure	Provide guidance to staff on implementation and evaluation of new pricing structure.	2017 Q3 / Q4
<b><i>3. CONNECT – Trails and Greenways Linking People and Places</i></b>		
<b>Objective</b>	<b>Park Board Role</b>	<b>Timing</b>
<b>3.1:</b> Develop trail signage and wayfinding standards for trails and associated facilities	Provide guidance to staff on proposed standards.	2018 Q1 / Q2

**Proposed Kirkland Park Board 2017 – 2018 Work Plan**

3.2: Conduct preliminary analysis of a shoreline trail connecting Juanita Bay Park and Juanita Beach Park	Receive report from staff.	2017 Q3 / Q4
<b>4. <u>NURTURE – Environmental Stewardship for a Green Future</u></b>		
<b>Objective</b>	<b>Park Board Role</b>	<b>Timing</b>
<b>5. <u>SUSTAIN – Institutional Capacity to Realize the Vision</u></b>		
<b>Objective</b>	<b>Park Board Role</b>	<b>Timing</b>
5.1: Update the Parks' Capital Improvement Plan	Provide guidance to staff on proposed projects and funding for Parks the 2019-2024 CIP.	2018 Q1 / Q2
5.2: Complete cost of service study	Provide guidance to staff on proposed cost recovery policies.	2018 Q2 / Q3
5.3: Procure and manage food and recreation vendors in parks	Provide guidance to staff on proposed locations and vendor services.	2017 Q1 / Q2 2018 Q1 / Q2
5.4: Develop department measures of success	Provide guidance to staff on proposed success measurements.	2017 Q3 / Q4
5.5: Implement new program registration and facility booking system (Rec1)	Receive briefings on project implementation.	2017 Q1 / Q2
5.6: Implement new asset management and labor tracking system (Lucity)	Receive briefings on project implementation.	2017 Q2 / Q3
5.7: Implement new department customer services hub	Receive briefings on project implementation.	2017 Q1 / Q2
5.8: Review the master planning process and discuss applicability to McAuliffe Park	Receive a briefing on the master planning process for parks and provide recommendations to staff on applying this process to McAuliffe Park	2017 Q3 / Q4

**2017-2018**  
**MAJOR WORK PLAN ELEMENTS**  
**DEPARTMENT OF PARKS AND COMMUNITY SERVICES**

**1. Park Planning, Acquisition and Capital Projects**

- 1.1. Complete acquisition of Totem Lake Park
- 1.2. Complete acquisition of select properties at Juanita Heights Park
- 1.3. Acquire additional properties for neighborhood parks with funding from 2012 Park Levy
- 1.4. Complete improvements to Edith Moulton Park
- 1.5. Complete replacement of Juanita Beach Park Bathhouse and New Picnic Shelter
- 1.6. Complete design and permitting for improvements to Totem Lake Park
- 1.7. Complete improvements to Spinney Homestead Park
- 1.8. Complete improvements to Terrace Park
- 1.9. Complete improvements to Marina Park Dock and Boat Launch
- 1.10. Identify and implement further dock/shoreline improvement project(s)
- 1.11. Complete pier decking replacement at Doris Cooper Houghton Beach Park
- 1.12. Finalize and begin implementation of plan for new Parks Maintenance Center
- 1.13. Identify and implement City-LWSD Playfield Partnership Projects
- 1.14. Complete improvements to Forbes Lake Park
- 1.15. Complete playground improvements at Tot Lot Park
- 1.16. Complete Peter Kirk Pool Liner Replacement
- 1.17. Complete O.O. Denny Park irrigation system and picnic shelter projects
- 1.18. Complete Marina expansion and breakwater feasibility study
- 1.19. Pursue RCO Grant Funding through Youth Athletic Facilities Program
- 1.20. Pursue grant funding for land acquisition through Conservation Futures Tax Program

**2. Recreation and Customer Services**

- 2.1. Implement new Program Registration and Facility Booking Software System
- 2.2. Implement new centralized Customer Services Hub for the Department
- 2.3. Implement staffing re-organization for Recreation Services Division
- 2.4. Assume staff support responsibilities for Youth Council and Senior Council
- 2.5. Monitor, assess, and modify as necessary new pricing structure for athletic fields
- 2.6. Revise boat launch seasonal pass sales process

**3. Park Maintenance & Operations**

- 3.1. Implement new Asset Management and Labor Tracking Software System
- 3.2. Complete major maintenance projects funded from new Parks Facilities Sinking Fund
- 3.3. Seek community feedback and evaluate proposed Designated Off-Leash Area program
- 3.4. Implement new boat launch and moorage pay systems
- 3.5. Implement web cam for Marina Park
- 3.6. Assume maintenance responsibilities for Hazen Hill Park
- 3.7. Purchase new dump truck and “dingo”, train staff
- 3.8. Secure HPA Permit from WDFW for on-going maintenance of docks

- 3.9. Complete new Parks Division policies and procedures manual
- 3.10. Developing wayfinding and signage standards
- 3.11. Develop tree maintenance standard operating procedures
- 3.12. Develop trail management standard operating procedures
- 3.13. Develop natural parks standard operating procedures

**4. Special Events Permitting and Friday Farmers' Market**

- 4.1. Conduct survey of event organizers and implement improvements as identified
- 4.2. Evaluate possible relocation of Juanita Beach Park Farmers' Market within park

**5. Human Services**

- 5.1. Establish Human Services Commission
- 5.2. Develop Human Services Commission Orientation Manual and Work Plan
- 5.3. Assist CMO in implementation of Permanent Shelter for Women and Children

**6. Green Kirkland Partnership Program**

- 6.1. Develop sponsorships, revenue-generating programs and events to support GKP activities
- 6.2. Integrate GKP programs and events into the new Recreation Software
- 6.3. Update the GKP / City website to include new business practices associated with new technology

**7. Parks Administration**

- 7.1. Complete cost-of-service study to establish policy on program/facility fees and charges
- 7.2. Participate in regional discussions regarding facility partnerships and funding initiatives
- 7.3. Complete department realignment and position classifications study
- 7.4. Minimum wage increase plan and implementation

**8. Park Board**

- 8.1. Provide recommendations on implementation of Totem Lake Park Master Plan
- 8.2. Provide recommendations on design of new Juanita Beach Park Bathhouse and Shelter
- 8.3. Provide recommendations on renovation plans for Spinney Homestead and Terrace Parks
- 8.4. Provide recommendations on implementation of City-School District Playfield Partnership
- 8.5. Provide recommendations on implementation and evaluation of athletic field pricing structure
- 8.6. Provide recommendations on potential land acquisitions for future neighborhood parks
- 8.7. Seek public feedback and provide recommendations on Designated Off Leash Area proposal
- 8.8. Provide recommendations on cost-of-service study
- 8.9. Provide recommendations on park vendors program
- 8.10. Provide recommendations on Department's "Measures of Success"
- 8.11. Receive briefings on implementation of new asset management and labor tracking system
- 8.12. Receive briefings on implementation of new program registration and facility booking system
- 8.13. Receive briefings on implementation of new Department customer services hub
- 8.14. Provide recommendations on trail signage standards and wayfinding

- 8.15. Receive briefing on goal to create shoreline trail connecting Juanita Bay & Juanita Beach Parks
- 8.16. Provide recommendations on Parks 2019 – 2024 Six-Year Capital Improvement Program (CIP)
- 8.17. Receive briefing on the park master planning process and provide recommendations on applicability to McAuliffe Park



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**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** January 6, 2017

**Subject:** Juanita Beach Park Bathhouse Replacement Project

**RECOMMENDATION:**

That the Park Board receive an update on the Juanita Beach Park Bathhouse Replacement Project.

**BACKGROUND DISCUSSION:**

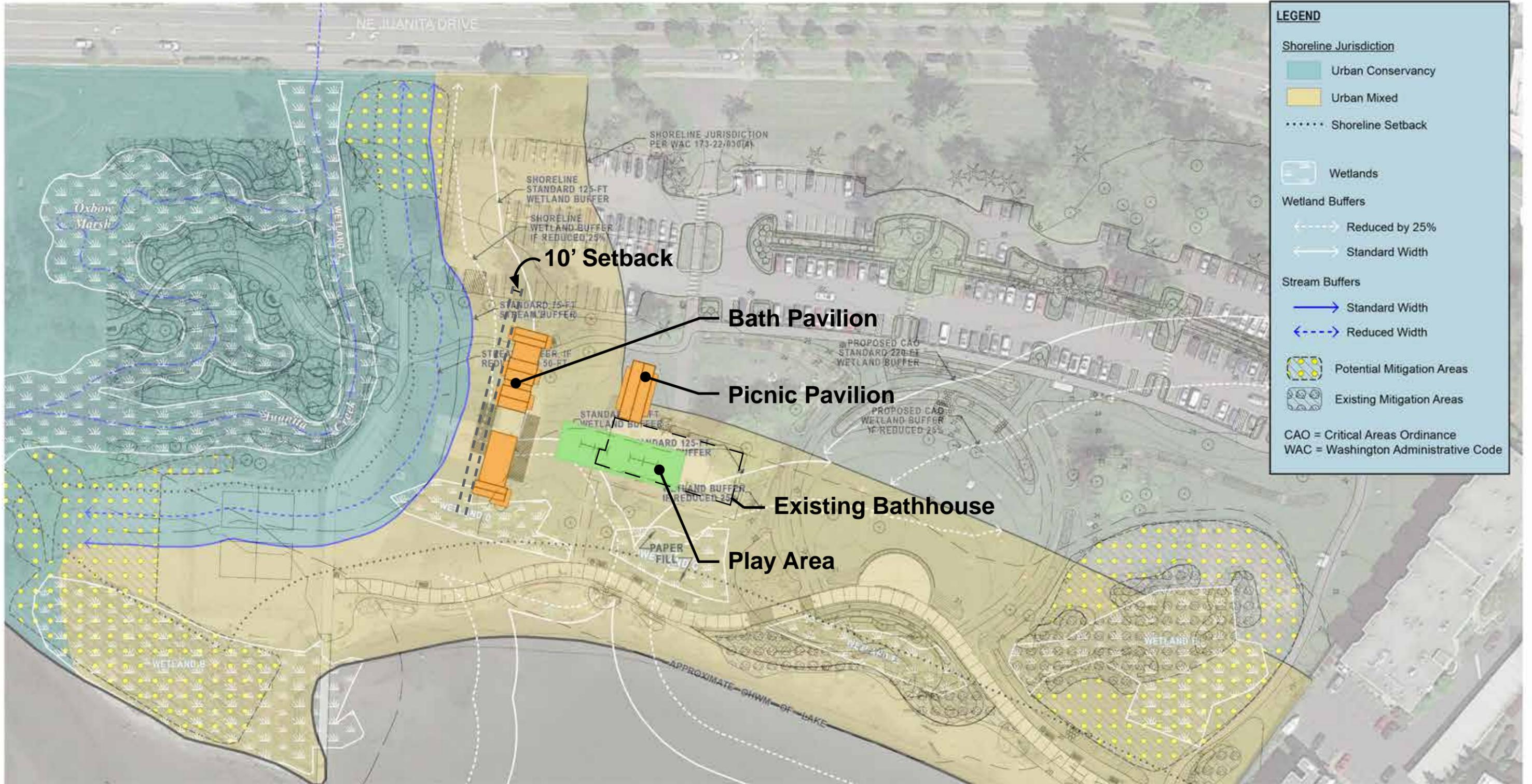
The Department of Parks and Community Services has been working with the design team led by Patano Studio Architecture (Patano) on a plan to replace the bathhouse at Juanita Beach Park, as identified in the park's approved Master Plan. The Bathhouse replacement is funded via the 2012 Park Levy in the amount of \$1.2 million.

At the Board's May 2016 meeting the Board expressed a preference for siting the bathhouse in the general location identified in the master plan. However, environmental analysis identified additional wetland areas in the park that are affecting the siting of the new building (**Attachment A**).

Over the past several months staff have been working with Patano and regulatory agencies to identify an appropriate mitigation plan. The proposed approach at this time will be to pursue off-site mitigation at nearby Juanita Bay Park. Costs for wetland mitigation were not originally identified in the project budget and would require supplemental funding. A funding request will be presented to the City Council in February.

Staff will provide additional information at the Board's upcoming meeting.

Attachment



**OPTION 1- JUANITA BEACH PARK BATHHOUSE REPLACEMENT PROJECT**

KIRKLAND, WASHINGTON | MAY 11, 2016