



# KIRKLAND PARK BOARD

Date: December 14, 2011

Time: 7:00 p.m.

Place: Council Chambers, City Hall

*The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** *5 minutes*  
November Park Board Meeting Minutes
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS** *5 minutes*  
Neighborhood Association Representatives
6. **PRESENTATIONS**  
No items
7. **COMMUNICATIONS** *15 minutes*
  - a. Correspondence
  - b. Staff Reports  
-December update
  - c. Committee Reports
  - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
  - a. Tobacco-free Parks Plan *30 minutes*  
Topic: Consider and provide feedback on tobacco policy  
Action: Discussion only
  - b. Eastside Rail Corridor *10 minutes*  
Topic: Receive update on Eastside Rail Corridor  
Action: Discussion only
  - c. Park Funding Exploratory Committee *15 minutes*  
Topic: Receive update on Park Funding Exploratory Committee  
Action: Discussion only

**9. NEW BUSINESS**

- a. 2012 Work Plan *15 minutes*  
Topic: Review accomplishments of 2011 and consider items for 2012  
Action: Discussion only
  
- b. Juanita Beach Picnic Shelter *10 minutes*  
Topic: Receive information on a potential picnic shelter at Juanita Beach  
Action: Discussion only
  
- c. Election of Chair and Vice Chair *5 minutes*  
Topic: Conduct an election to fill the 2012 Chair and Vice Chair positions  
Action: Vote on positions of Chair and Vice Chair

**10. MEETING EVALUATION**

*5 minutes*

**11. ADJOURNMENT**

*Estimated meeting completion: 9:00 p.m.*

Next meeting: January 11, 2012, 7:00 p.m., Council Chambers

# PARK BOARD MINUTES – November 9, 2011

## 1. CALL TO ORDER

The November 9, 2011 Park Board regular meeting was called to order at 7:00 p.m. by Chair Robert Kamuda.

## 2. ROLL CALL

Members present: Chair Robert Kamuda, Vice Chair Sue Keller, Sue Contreras, Jennifer Davies, Shawn Fenn, Amy Johnson, Ted Marx, Barbara Ramey and Adam White.

Shelley Kloba was excused.

Staff present: Michael Cogle, Linda Murphy and Jennifer Schroder.

## 3. APPROVAL OF MINUTES

Ms. Keller moved to approve the minutes as presented. Mr. White seconded. Motion carried (9-0).

## 4. ITEMS FROM THE AUDIENCE

Jean Guth provided an update to the Board regarding the construction of Jasper's Dog Park.

## 5. REVIEW OF ACTION ITEMS

Mr. Kamuda requested that Board members review the list of assignments for Board member representation to the neighborhood associations.

## 6. PRESENTATIONS

Captain Bill Hamilton spoke to the Board regarding proposed updates to Kirkland Municipal Code related to boating noise.

## 7. COMMUNICATIONS

### a. Correspondence

No items.

### b. Staff Reports

Ms. Schroder reported on improved revenue, North Kirkland Community Center's Monster Bash and Snowflake Ball events, Move It! fitness pass, dock work at Marina Park and an Arbor Day event at Juanita Bay Park.

Mr. Cogle answered a question on the Lakeview Neighborhood Plan update.

c. Committee Reports

Mr. Marx reported on the upcoming vote for the formation of the Finn Hill Neighborhood Alliance.

Ms. Contreras reported on Kudos, Kirkland! volunteer work at Juanita Bay Park and Juanita Neighborhood Association's addition of historical markers at Juanita Beach Park.

Ms. Ramey reported on the Open House event, Juanita neighborhood meeting with Council and the Pee Wee Basketball program.

Ms. Johnson reported on volunteer work she has participated in at Jasper's Dog Park.

Mr. Fenn attended one of the Parks open house events.

Ms. Davies attended one of the Parks open house events and assisted with the Pee Wee Monster Bash at North Kirkland Community Center.

Ms. Keller attended one of the Parks open house events and will attend an upcoming Highlands neighborhood meeting

d. Comments from the Chair

Mr. Kamuda attended both Parks open house events and commented on the feedback received. He also reported on the November Park Funding Exploratory Committee meeting.

**8. UNFINISHED BUSINESS**

a. Tobacco-free Parks Plan

Ms. Schroder introduced Regi Schubiger, Youth Services Coordinator and Caroline Hughes, Public Health Seattle-King County's Tobacco Prevention Program Coordinator.

Ms. Schubiger presented the results of the online public opinion survey regarding tobacco use in parks.

Ms. Hughes shared statistical information regarding tobacco use and reported on other agencies' experience with creating tobacco-free parks.

The Board had further discussion regarding tobacco-free parks.

**9. NEW BUSINESS**

a. Parks & Recreation Public Opinion Survey and Open House Results

Mr. Cogle presented the results of the two Parks open house events and the online parks and recreation public opinion survey conducted in October, 2011.

**10. MEETING EVALUATION**

"On topic"

"Very informative"

Announcement: An article on Kiwanis Park written by Carol Lee Power was recently published in Kirkland Patch.

**11. ADJOURNMENT**

Mr. White moved to adjourn. Ms. Keller seconded. Motion carried (9-0).

Meeting adjourned at 8:54 p.m.

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Jennifer Schroder, Director  
Parks and Community Services

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Robert Kamuda, Chair  
Park Board

DRAFT


**CITY OF KIRKLAND**
**Department of Parks & Community Services**
**505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300**
**www.ci.kirkland.wa.us**

**To:** Park Board

**From:** Jennifer Schroder, Director

**Date:** December 9, 2011

**Subject:** December Staff Update

**RECREATION DIVISION**
**Recreation**

- The Recreation Division is putting a lot of effort and energy into a marketing campaign promoting the City's Recreation Programs. A special push for winter class registration is now in progress. Even though we have combined the fall and winter programs into a single brochure, we have designed a special winter brochure *cover* and have been posting it on City websites and sending it out in many direct emails.
- We are marketing for winter, but are intently planning for spring and summer classes and programs. We are in brochure-production mode with our first submittal of copy due to our graphic designer on January 10<sup>th</sup>. Coordinators are creatively thinking and will have many new recreational opportunities for Kirkland citizens.
- Below is a revenue comparison of January through November of 2010 and 2011. Positive news, we continue to exceed the comparable revenues received last year at this time. That is four months in a row in the positive direction. For the year we are still behind by \$21,000 but we have been gaining these last few months and hope to pick up more ground in December, 2011.



	JAN	FEB	MAR	APR	MAY	JUNE
<b>2010</b>	\$57,789	\$32,799	\$287,680	\$149,024	\$109,217	\$122,896
<b>2011</b>	\$52,919	\$25,892	\$267,949	\$145,562	\$113,264	\$124,302
<b>variance</b>	<b>(\$4,870)</b>	<b>(\$6,907)</b>	<b>(\$19,731)</b>	<b>(\$3,461)</b>	<b>\$4,047</b>	<b>\$1,405</b>

	JULY	AUG	SEPT	OCT	NOV	YTD
<b>2010</b>	\$60,703	\$97,337	\$79,317	\$41,444	\$32,726	<b>\$1,070,932</b>
<b>2011</b>	\$51,856	\$102,572	\$81,800	\$48,230	\$35,355	<b>\$1,049,701</b>
<b>variance</b>	<b>(\$8,847)</b>	<b>\$5,234</b>	<b>\$2,483</b>	<b>\$6,786</b>	<b>\$2,629</b>	<b>(\$21,232)</b>

**North Kirkland Community Center**

- NKCC staff is already knee-deep in preparation for the spring/summer recreation guide. A bounty of new programs will include Rhythmic Gymnastics classes and camps, Fox in the Kitchen teen cooking classes, Bollywood Dance, and two new teen programs focusing on building self-esteem and a successful future, just to name a few.
- Thank you to local photographer Tony Snow of Cloud 9 Photography, who not only agreed to photograph the 2011 Monster Bash but will back on December 9<sup>th</sup> as the official photographer of the Snowflake Ball!
- The community center is sad to lose dance instructor, Eric Esteb, but thrilled at the opportunity presented to him. Eric has been cast in the 5<sup>th</sup> Avenue's productions of Oklahoma!, followed by Damn Yankees, so we guess we'll cut him some slack!

- The 2011 Snowflake Ball (father/daughter dance) scheduled for December 9<sup>th</sup> is officially sold out with 144 scheduled to attend!

### **Youth Sports & Aquatics**

- Youth Basketball (grades 3<sup>rd</sup> – 6<sup>th</sup>) registration is now closed with 425 players registered for the league, creating 43 teams, which is consistent with last season's registration.
- All 43 teams have coaches and have started practicing. Over 60 community members have volunteered to coach and assistant coach for the season. Teams started practicing the week of November 14<sup>th</sup>. Practices take place at local elementary and junior high schools.
- The hiring process for season's youth basketball staff has started. Eight referees will be hired to officiate games on Saturdays beginning in January. Referees will participate in a training event in December to learn how to referee youth basketball and the fundamentals of the program.
- Our Pee Wee Basketball (ages 3 – 6) registration continues to grow with over 40 kids registered for the season. Registration is open through mid-January and there is still room for interested participants to register. This program teaches fundamentals of basketball but more importantly, we hope to instill the appreciation of movement and the FUN of sport.
- Pee Wee Basketball coaches are in the processes of being hired. Six Pee Wee Basketball coaches will be hired to lead the program and teach the fundamentals of basketball.
- Aquatic and recreation planning has begun for spring and summer 2012. Many new recreation opportunities will be available to the community this summer including Shallow Water Aerobics, Open Water Swimming and Safety Course, Kids Triathlon Training Course, and Kids' Triathlon.

### **Sports and Fitness**

- The fall volleyball season is concluding this week. The winter season will begin after the first of the year and has a total of 34 teams registered thus far. During the fall season we became aware that the school district would be reducing our gym use time at BEST High School which would affect our volleyball program. We were able to resolve this by reaching out to the district through compromise. In a collaborative effort with the school district and BEST High School, the Recreation division was able to secure keys to their gymnasium which will allow us to continue to serve the volleyball community at current levels.
- The Kirkland dodge ball season has a few weeks left of competition. Although league participation has decreased, the teams that are participating are having a lot of fun! Over the next month, we will be heavily advertising our dodge ball league in order to generate more participation from the community.
- We are currently planning the sports and fitness offerings for the 2012 spring and summer seasons. We are working on securing a few new offerings for our summer camp season including a new basketball camp through Advantage Basketball, a lacrosse camp through Kirkland Lacrosse and a skateboarding camp through Skate Like a Girl. In addition we will be offering our spring pee wee soccer program (expanding to the Kingsgate neighborhood, in addition to our original location in Houghton), adult volleyball, dodge ball and a spring softball program that will start about three weeks later than normal.
- The Move It! fitness program has continued its success, attracting more than 230 participants! These solid season-to-season numbers should be attributed to the wonderful fitness staff that has become the face of the program. We hope the excitement carries over to the winter season which will start after the New Year. We currently have about 30 participants enrolled.

### **Peter Kirk Community Center**

- The Peter Kirk Advisory Board recruitment committee interviewed applicants in November and offered positions to four new members. The new members will be welcomed and the outgoing members will be honored at the December meeting.
- PKCC kicked off the holiday season with a fun event on November 18<sup>th</sup>, where 81 people attended "Turkey Treats," an old fashioned Thanksgiving celebration that was sponsored by Fairwinds of Redmond. The food was delicious and the entertainment was met with enthusiastic appreciation.

- PKCC's annual Holiday D'Lights celebration is scheduled for December 8<sup>th</sup>, and is so popular this year that the event sold out weeks ago! Staff decided to add additional tables and sold out again. We are now expecting about 110 participants. The meal will be sponsored by Aegis Kirkland again this year.

**COMMUNITY SERVICES DIVISION**

**Youth Services**

- Youth Council collected 1,642 lbs and \$205 during their food drive at Red Apple Market on November 5<sup>th</sup>.
- The 11<sup>th</sup> Annual Holly Day Brunch was held December 3<sup>rd</sup>. KYC members served over 60 patrons of PKCC breakfast and provided entertainment.
- November's Teen Traffic Court served three respondents and the December session, four.
- The Youth Council Leadership will be meeting with Superintendent Chip Kimball on December 8<sup>th</sup> and City Manager Kurt Triplett on December 15<sup>th</sup>.
- KYC continues to plan for the 2012 Youth Summit scheduled for March 29<sup>th</sup>.

**Human Services**

- A Thanksgiving Summit was held on November 16<sup>th</sup> at Holy Spirit Lutheran Church. Several Council Members, Park Board Members, and City Staff attended the event aimed at addressing hunger throughout the Lake Washington School District geographical area.
- Youth Services Coordinator Regi Schubiger continues working with Hopelink's Lake Washington Nourishing Network pilot project at Redmond High, while Human Services Coordinator Sharon Anderson works with the elementary pilot at John Muir Elementary.

**Business Services**

- Last month, proposals for use of the building at Juanita Beach were evaluated with the help of park maintenance staff and local business owner, Larry Marion of Spud Fish & Chips. After interviews and deliberation, the panel awarded Northwest Paddle Surfers (NWPS) the opportunity to operate business in the existing building at the park. NWPS plans to make some enhancements to the structure for better operation of stand up paddleboard (SUP) and kayak services and programs. These services include rentals, lessons, retail sales of SUP boards and related equipment, clinics, races, SUP yoga, kids' camps, group events (corporate functions and birthdays), as well as food and beverage concessions.
- It's time once again for the Kirkland Kiwanis Holiday Tree Sale! This is Kiwanis' largest annual event to raise money for needy children in the Kirkland community. The new location is in the gravel parking lot at Juanita Beach. Staff and Kiwanis have worked together to resolve issues such as electricity needs to make this happen.
- A Request for Proposals (RFP) was issued for use of the commercial tour dock. Proposals have been submitted. Staff is now evaluating and preparing to interview interested parties desiring to do business on the commercial dock at the Kirkland Marina. A three-year contract will be awarded by the middle of December.
- While the year is not quite over yet, most of the revenues have been submitted. Below are the year-end revenues for Business Services with comparables figures for the last three years.

Description	2009	2010	2011
Special Event Permit Fees	\$8,755	\$8,181	\$22,508
Special Event Services	\$9,004	\$12,192	\$10,803
Boat Launch Fees	\$36,078	\$31,433	\$29,162
Advertising	\$9,496	\$10,096	\$9,240
Registration Fees	\$2,246	\$1,755	\$1,970
Moorage	\$91,264	\$89,583	\$106,244
Juanita Market Stall Fee	\$26,776	\$21,167	\$22,433

Concessions - Food/Beverage	\$5,997	\$7,111	\$25,061
<b>Totals</b>	<b>\$189,616</b>	<b>\$181,518</b>	<b>\$227,421</b>

- December Events
  - December 9th – The Assistance League of the Eastside’s signature fund raiser, Celebrations Holiday Home Tour, is scheduled from 10 a.m. to 7 p.m. Celebrations is a self-guided tour of six Kirkland homes – one in Houghton and five located west of Market – beautifully decorated for the holidays. The Celebrations Holiday Home Tour has been the organization’s signature event for the past 16 years. While the tour has been in various Eastside cities throughout the years, including Bellevue and Redmond, this year marks the tour’s second year in Kirkland.
  - December 18<sup>th</sup>, Marina Park – The 9<sup>th</sup> annual 12K’s of Christmas Holiday Run. Participants will run or walk either the 12- or 5-kilometer distance, and then stay for the post-event celebration including a free kids dash for those 10 years old and under, free food, music, a holiday costume contest and the opportunity to join in the holiday celebration in downtown Kirkland.

**MAINTENANCE DIVISION**

**Notes from the Field**

- Carillon Woods received a new amenity this month in the form of a “dish rock.” The rock is designed to hold water during the summer months for the inhabitants of the Butterfly Garden.
- Progress continues at Jasper’s Dog Park at Heronfield Wetlands. Fencing is being completed, wood chips spread, donation benches installed, and signage is going up.
- Staff assisted Public Works with the downtown Kirkland Christmas tree installation this past month. If you are in the downtown area, take a look-see.
- Snow response was a bullet point on this week’s crew meeting. Parks Maintenance is responsible for keeping several public buildings safe. We dusted off the snow shovels, tuned up the snow blower, and have the pallet of de-icer ready to serve.



**Bonfires**

- Argosy Christmas Ships are afloat!! Kirkland bonfires are scheduled for the dates Argosy’s parade of ships stops at Kirkland docks. The bonfire nights and times are December 1<sup>st</sup>, 7:00 pm at Marina Park; December 3<sup>rd</sup>, 5:00 pm at Houghton Beach Park; December 17<sup>th</sup>, 3:50 pm at Marina Park; December 18<sup>th</sup>, 7:00 pm at Juanita Beach Park; and, December 23<sup>rd</sup>, 5:00 pm at Waverly Beach Park. Come one, come all!!

**Athletic Fields**

- All formal athletic field league use is complete for the year. Use will begin again approximately the end of February.
- League applications for first season use were received December 1<sup>st</sup>. Field allocations meeting for all current applicants will be held the evening of January 12<sup>th</sup>.

**Volunteers**

- High School Senior Rachel Hart and 11 of her Christ Church Academy classmates restored gravel on the stairs of Crestwoods on November 16<sup>th</sup>. They did a fantastic job on a very wet and cold day. We thank Rachel and her peers for their hard work!!

**Donations**

- Rochelle Hill and friends donated a table in honor of Donna Salonek Bloom at Waverly Beach Park.
- At Marsh Park a bench was donated in honor of Lisa Blau by husband Len Blau.

## GREEN KIRKLAND PARTNERSHIP

- We appreciate contributions by Public Works' staff, contractors, and volunteers to restoring stream banks in our parks. Public Works worked along Juanita Creek on October 8<sup>th</sup> with 61 volunteers, and at Everest Creek on October 14<sup>th</sup> with 26 volunteers from The Realtors Environmental Council. These events resulted in healthier streamside vegetation.
- October was the start of our fall planting season and we held two EarthCorps Partnership volunteer planting events: Kiwanis Park, October 15<sup>th</sup> with 80 volunteers; and Carillon Woods, October 28<sup>th</sup> with 37 volunteers, including Mayor McBride and a group from Northwest University led by their president.
- Many thanks are due to our McAuliffe Native Plant Nursery Steward Marilee Henry who leads volunteer efforts to grow, care for and provide plants for restoration sites.
- At Kiwanis Park, the monthly activities by Friends of Kiwanis Park and Courtyard by Marriott volunteers did a great job this year of clearing areas in preparation for planting. The volunteers are led by Green Kirkland Steward Carol Lee Power.
- Green Kirkland Steward Karen Story and her volunteer group continue to work on Wednesday mornings at Cotton Hill Park.
- Green Kirkland Steward Nona Ganz and her volunteer group continue to lead regular Thursday afternoon park parties at Juanita Bay Park.
- The Washington Native Plant Society steward groups of 2009 and 2010 continue to host restoration work parties at their sites in Juanita Bay Park:
  - On October 17<sup>th</sup>, the WNPS 2010 group hosted 16 volunteers from Puget Sound Adventist Academy.
  - On October 22<sup>nd</sup>, the WNPS 2009 group (Juanita Bay Rollers), worked with 30 volunteers.
- Green Kirkland Steward Nona Ganz hosted Ford of Kirkland managers at their first restoration event at Juanita Bay Park on October 27<sup>th</sup>. We look forward to annual events with Ford of Kirkland and we thank them for their financial donation toward restoration activities.
- Eastside Preparatory School held their first Watershed Park restoration event of the year October 29<sup>th</sup>, and one of their classes worked October 21<sup>st</sup> at Carillon Woods with Green Kirkland Steward Lisa McConnell.
- We thank Park Maintenance for working with a group of Adventists at Yarrow Bay Wetlands on October 17<sup>th</sup> to remove harmful English ivy.
- We acknowledge the important role by Park Maintenance for providing event support, including: mulch, tools and equipment, plant delivery, and invasive plant removal.
- The following table summarizes Green Kirkland Partnership events and other activities conducted by volunteers in October.

### Volunteers

Date	Park/Work	Group Name	Youth	Adult	Total	Hours	Dollar Equivalent <sup>1</sup>
10/8	Juanita Beach Park	Public Works	33	28	61	183	3,956.46
10/14	Everest Park	The Realtors Environmental Council (TREC) with Public Works	3	23	26	76.75	1,659.33
10/15	Kiwanis Park	EarthCorps Partnership with Green Kirkland Steward	55	25	80	222.5	4,810.45
10/17	Juanita Bay Park	Puget Sound Adventist Academy with	10	6	16	82	1,772.84

		WNPS 2010 Stewards					
10/17	Yarrow Bay Wetlands	Seventh Day Adventists with Park Maintenance	14	1	15	67.5	1,459.35
10/20	Kiwanis Park	Courtyard by Marriott with Green Kirkland Steward	0	7	7	21	454.02
10/21	Carillon Woods	Eastside Preparatory School with Green Kirkland Steward	32	5	37	186	4,021.32
10/22	Juanita Bay Park	WNPS 2009 Stewards	15	15	30	90	1,945.8
10/27	Juanita Bay Park	Ford of Kirkland with Green Kirkland Steward		18	18	20	454.02
10/28	Carillon Woods	EarthCorps Partnership with Green Kirkland Steward	2	21	23	71	1,535.02
10/29	Watershed park	Eastside Preparatory School	10	1	11	44	951.28
Ongoing	Administration			7	7	44.55	963.17
Ongoing	Field Work			20	20	110.05	2,379.28
						<b>1,218.35</b>	<b>\$26,362.34</b>

<sup>1</sup> Dollar Equivalent = Hours x \$21.62

- Upcoming restoration activities and events for volunteers from the general public:
  - Monday, January 16<sup>th</sup>, Martin Luther King Day of Service, Cotton Hill Park, 10:00 am to noon. Contact volunteer steward Karen Story, [karen@tinyisland.com](mailto:karen@tinyisland.com)
  - An informal group meets most Thursday afternoons noon-2:00 pm, weather dependent, at Juanita Bay Park. Contact volunteer steward Nona Ganz, [nonaganz@frontier.com](mailto:nonaganz@frontier.com)
  - An informal group meets most Wednesday mornings, 10:00 am to 11:00 am at Cotton Hill Park. Contact volunteer steward Karen Story, [karen@tinyisland.com](mailto:karen@tinyisland.com)



**CITY OF KIRKLAND**  
Department of Parks & Community Services  
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## MEMORANDUM

**To:** Park Board

**From:** Jennifer Schroder, CPRP, Parks & Community Services Director

**Date:** December 8, 2011

**Subject:** Tobacco Free Parks

### **RECOMMENDATION:**

For the Park Board to consider and provide feedback to staff on a voluntary compliance based tobacco-free department administrative policy in parks.

### **BACKGROUND DISCUSSION:**

The Centers for Disease Control and other public health agencies recommend tobacco-free policies for outdoor areas based on:

- A growing research base indicating that second hand smoke outdoors presents health risks to non-smokers
- Evidence indicating youth who see adults smoking are more likely to themselves smoke
- Environmental impact of cigarette litter in public places and
- Increasing public support for tobacco-free parks, beaches and other outdoor recreation areas

In 2010, King County Parks Division of the Department of Natural Resources and Parks received a Federal grant to facilitate the development of tobacco/smoke-free policies that would be a "tool kit" for municipalities throughout King County to assist in developing tobacco-free parks policies. The grant program is called "Communities Putting Prevention to Work" (CPPW) and also provides funding for development and implantation of a public education campaign to encourage tobacco-free living and compliance with tobacco-free parks.

### **Model Policies**

Policy examples provided in the Tobacco-Free Parks Policy Implementation Guide range from a adopting by ordinance a park rule that is enforceable in line with other park rules such as littering, alcohol use to an department administrative policy to encourage voluntary compliance.

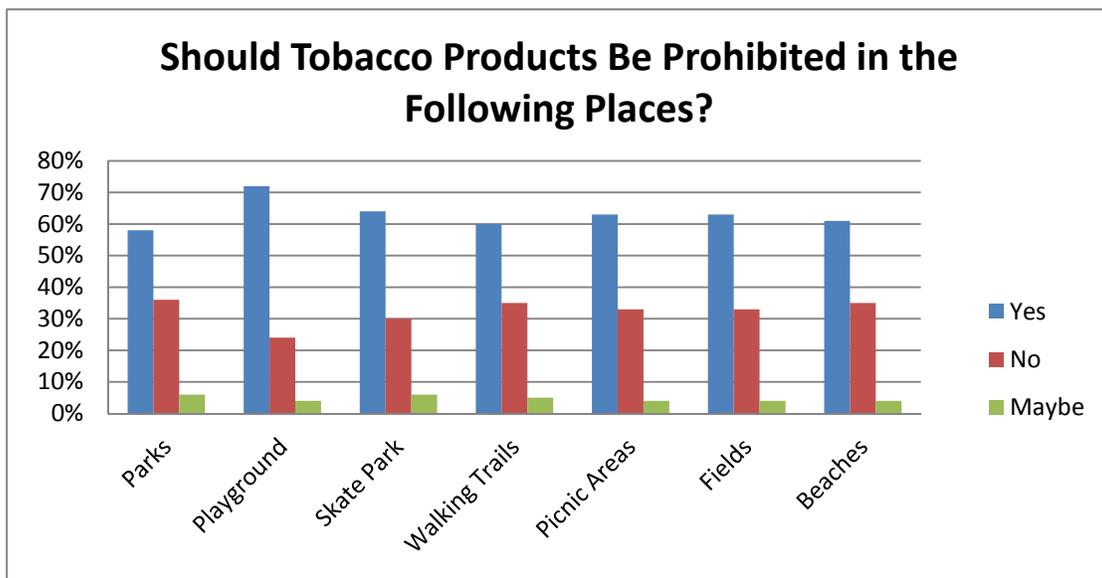
### **Kirkland's efforts to consider a Tobacco- Free Policy**

After presenting an overview of the CPPW grant project to the Park Board in March, staff met with Police Chief Eric Olson and the City Council's Public Safety Subcommittee to receive more

feedback on the project. One of the recommendations to come from these meetings was to conduct a survey to assess public opinions about a potential ban.

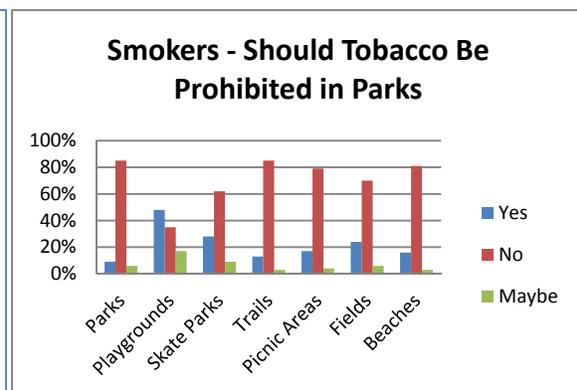
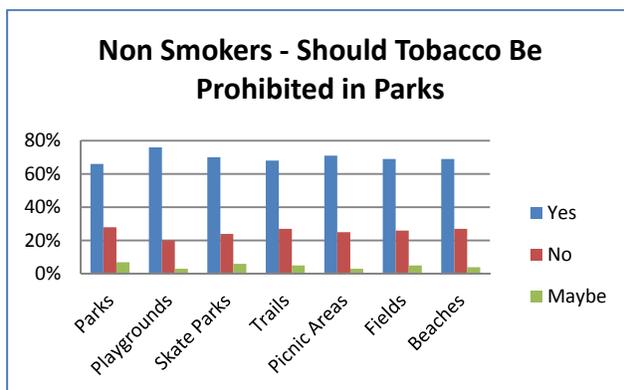
Members of the Kirkland Youth Council assisted in the development and administration of a survey and presented the results to the Park Board at its November meeting.

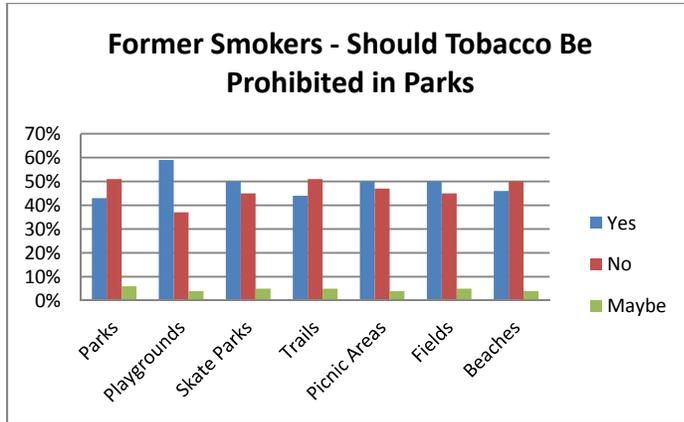
A total of 45 in-person park patrons and 762 on-line participants completed the survey during the month of October, 2011. The survey asked if tobacco should be prohibited in Parks, as well as within specific areas of a park. The majority of respondents approved of prohibiting tobacco use in various areas of parks with playground areas receiving the largest number of votes (71%).



Responses from each of these user groups (non-smoker, smoker and former smoker) were also looked at with regard to the potential ban. The only question that all three user groups had responded in favor of prohibiting tobacco was at playgrounds. The locations that the majority of non-smokers and former smokers responded in favor of prohibiting tobacco were at Playgrounds, Skate Parks, Picnic Areas and Outdoor Sports Fields.

The following tables summarize the responses by user group:





It is important to acknowledge that the survey is not statistically valid and only provides information of how individuals that choose to take the survey responded. In addition to the survey, over 20 written comments (for and against a tobacco policy) were submitted.

In November, the Board reviewed the survey results, public comments and received a presentation from Caroline Hughes from King County Health Department on the research, model policy information and implementation funding that is available through the CPPW grant.

### **Moving Forward**

Based on the Board's discussion last month and other than the option of an outright ban on use of tobacco products in parks, there are two options to consider: a) do nothing and monitor complaints and the amount of litter generated from cigarettes and re-evaluate next year; or b) implement a department operating policy that outlines the purpose and procedures to encourage voluntary compliance from using tobacco in parks. Attached is an example of a Tobacco-Free Parks department policy from the City of Burien. The policy states the purpose for the policy and actions the department will take to encourage voluntary compliance, including posting no smoking signs at playgrounds and athletic fields. Other examples in the policy include prohibiting use of tobacco in rental and concession agreements.

Att.

**CITY OF BURIEN PARKS AND RECREATION**

**POLICIES AND PROCEDURES**

<b>TITLE:</b> <b>Tobacco-Free Parks</b>		<b>POLICY MANUAL SECTION &amp; NO.</b> <b>Policy 3000.300.10</b>	
<b>APPROVED BY DIRECTOR</b> <i>Michael LaFramiere</i> <b>10/11/2011</b>	<b>REVISES OR SUPERSEDES</b> <b>NA</b>	<b>EFFECTIVE DATE:</b> <b>November 17, 2011</b>	

**A. Purpose:**

City parks and beaches are intended for the healthy enjoyment of all citizens, including children and youth.

Tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at City-owned or operated parks and facilities is detrimental to their health and can be offensive to those using such facilities.

**Findings:**

- Parks and beaches are essential, health-promoting environments that can provide low to no cost opportunities for play, physical activity, greater family and community connection, stress reduction, and access to improved nutrition.
- Tobacco use in parks and beaches sends a dangerous message to youth that using tobacco is consistent with a healthy environment. Studies have shown that children and youth exposed to smoking and tobacco use are more likely to use tobacco products when they get older. Parents, leaders, coaches, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make.
- The Surgeon General has concluded that there is no safe level of exposure to secondhand smoke. The negative health consequences associated with exposure to secondhand smoke include increased risk of blood clots, heart attack, asthma attacks, respiratory problems, and eye and nasal irritation. Indeed, the Environmental Protection Agency has classified secondhand smoke as a Group A humans carcinogen, a category which includes only the most potent cancer causing agents, like benzene, vinyl chloride, asbestos, and arsenic.
- Cigarettes and other tobacco products, once consumed in public places, are often discarded on the ground requiring additional maintenance expenses, diminishing the beauty of recreational facilities, and posing a risk to toddlers and/or animals due to ingestion. Cigarette butts also take up to 15 years to decompose.
- Discarded tobacco products also pose a risk of fire. Matches and cigarettes account for 12 percent and 9 percent of outdoor fires, respectively.
- King County residents want tobacco and smoke free parks and beaches. Polling has shown that the majority of residents (72%) support prohibiting smoking in outdoor public areas. More than 25 cities in 12 counties throughout Washington have adopted policies promoting tobacco-free public outdoor areas.
- In the Spring of 2010, representatives from the King County Parks Directors Network agreed to a region-wide collaboration with Public Health through the federally funded Communities Putting Prevention to Work Initiative that would establish tobacco-free parks in at least 22 cities throughout King County.
- In 2006 and again in 2011, representatives of the Parks, Recreation & Cultural Services Department Citizen Advisory Board reviewed and endorsed the goal of discouraging tobacco use in the city’s parks and an administrative policy outlining a voluntary compliance approach for Tobacco-Free Parks.

B. **References:**

- *Ordinance 475, Adopted February 2007.*
- *Burien Municipal Code, Chapter 7.20.100: "Adoption of rules and regulations by director".*

C. **Definitions:**

For purposes of this policy, the terms set forth below shall have the following meanings:

1. "*Tobacco product*" means any product containing tobacco in any form.
2. "*Unapproved nicotine delivery product*" means any product containing or delivering nicotine intended or expected for human consumption that has not been approved or otherwise certified for sale by the United States Food and Drug Administration as a tobacco use cessation product.
3. "*Parks and beaches*" means any property under the jurisdiction of the PaRCS Department.

D. **Policy:**

1. To help protect the health, safety and welfare of the citizens of our city, the use of tobacco or other unapproved nicotine delivery products is discouraged in all city parks and outdoor recreational facilities at all times.
2. Person should refrain from the use of any form of tobacco at or on any City-owned or operated outdoor park or facility, which includes, but is not limited to, any park, playground, athletic fields, skate park, aquatic areas, shelters, restrooms, trails and parking lot areas.
3. Enforcement of this policy shall be through voluntary compliance.
4. The compliance with this tobacco-free parks policy will be encouraged through signage, awareness and education.
5. The Department shall prominently post and maintain signage in all parks, trails and beaches indicating that city parks are "tobacco-free" and that tobacco use is discouraged.
6. The Department shall publicize the tobacco-free policy on its website and other promotional materials.
7. The Department shall amend its permits and rental agreements (governing the private use of park facilities such as playing fields and shelters) to reflect that compliance with the tobacco-free park policy is a condition of the permit or lease.
8. Youth athletic associations that utilize city-owned park and recreation facilities will be asked to commit to enforcing this policy during all scheduled events.

E. **Effective Date:**

This policy is effective as of November 17, 2011.



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
**505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300**  
**www.kirklandwa.gov**

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## **MEMORANDUM**

**To:** Park Board  
**From:** Michael Cogle, Deputy Director  
**Date:** December 9, 2011  
**Subject:** Eastside Rail Corridor Update

### **RECOMMENDATION:**

For the Park Board to receive an update on the Eastside Rail Corridor.

### **BACKGROUND DISCUSSION:**

At their meeting of December 12<sup>th</sup> the City Council is scheduled to consider approving a Purchase and Sale Agreement for acquiring a significant portion of the Eastside Rail Corridor within Kirkland from the Port of Seattle. Staff will be prepared to brief the Board at its upcoming meeting on the Council's actions and some potential next steps.



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## MEMORANDUM

**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** December 9, 2011

**Subject:** Park Funding Exploratory Committee Update

### **RECOMMENDATION:**

For the Park Board to receive an update on the Park Funding Exploratory Committee.

### **BACKGROUND DISCUSSION:**

The Park Funding Exploratory Committee (PFEC) is a City Council-appointed group of citizens asked to consider and make recommendations regarding funding to help meet the capital, maintenance, and operational needs of the City's park, open space and recreation system. The Committee is comprised of nearly 50 citizens representing a broad array of key community stakeholders and is chaired by City Councilmember Amy Walen. The Park Board is represented on the Committee by Bob Kamuda and Barbara Ramey.

At the Board's December 14<sup>th</sup> meeting, staff would like an opportunity to provide an update the on the following items:

- Progress of Committee work to-date;
- Review of potential project list (see attached);
- Anticipated timeline for completing Phase 1 of the Committee's work including presenting preliminary conclusions and recommendations to the Council for consideration.

Att.

## PFEC Project List #

**Category: PRESERVE – Renovating and maintaining the community’s existing park system.**

<i>Note: projects not listed in priority order</i>				COSTS				
#	Project Name	Project Description	Neighborhood	Capital Construction	Capital Acquisition	Maintenance & Operations One-time	Maintenance & Operations Ongoing	Notes
1	Waverly Beach Park Renovation	Renovation may include: dock repair, shoreline restoration, drainage, irrigation, parking, playground and pedestrian safety	Market	\$745,000				Funded in CIP (2012); Up to \$500K of amount may be repurposed for Eastside Rail Corridor acquisition
2	Spinney Homestead Park Renovation	Renovation may include: drainage, irrigation, play area enhancement fencing, playfield	Highlands	\$400,000				Funded in CIP (2012); Up to \$350K of amount may be repurposed for Eastside Rail Corridor acquisition
3	Terrace Park Renovation	Renovation may include: drainage, irrigation, play area, fencing, playfield	Lakeview	\$400,000				Funded in CIP (2014)
4	Reservoir Park Renovation	Renovation may include: drainage, irrigation, play area	Norkirk	\$500,000				
5	Mark Twain Park Renovation	Renovation may include: drainage, irrigation, play area, playfield, parking, fencing	North Rose Hill	\$750,000				
6	David E. Brink Park Shoreline Restoration	Bulkhead repair, shoreline restoration	Moss Bay					
7	Everest Park Restroom Replacement	Replace restroom/storage building in same location	Everest					
8	Peter Kirk Park Restroom Renovation	Interior renovation of restroom serving Lee Johnson Field and park	Moss Bay	\$250,000				
9	Marsh Park Restroom Renovation	Renovation may include new mechanical/ventilation systems, lighting, fixtures, painting, etc.	Lakeview					

## PFEC Project List #

<i>Note: projects not listed in priority order</i>			COSTS					
	Project	Project		Capital		Maintenance & Operations		
#	Name	Description	Neighborhood	Construction	Acquisition	One-time	Ongoing	Notes
10	Houghton Beach Restroom Renovation	Renovation of existing building to include new mechanical/ventilation systems, lighting, fixtures, painting, etc.	Lakeview					
11	Juanita Beach Park Bathhouse Replacement	Replacement of existing structure to provide restrooms, concessions, storage	South Juanita					
12	Marina Park Bulkhead Repair	Repair of concrete bulkhead	Moss Bay					
13	Green Kirkland Forest Restoration Program	Restoration of urban forested areas in parks per 20-year action plan	Various	\$50,000 annually				Funded in CIP (annual)
14	Playground Replacement Program	Replacement of playground equipment to ensure safety, accessibility, usability and attractiveness	Various	\$50,000 annually				Funded in CIP (annual)
15	O.O. Denny Park Maintenance and Operations	Assumption of maintenance and operations from Finn Hill Park District	Finn Hill				\$125,000	Preliminary M&O budget
16	Renovation of select parks in newly-annexed neighborhoods	Renovation of parks in newly-annexed neighborhoods (scope to be determined)	Various					Parks could include 132 <sup>nd</sup> Square, Kingsgate, Edith Moulton, Windsor Vista, and/or Juanita Heights
17	Dock Renovations	Repair and renovate docks at various parks. Structural assessments, replace decking, beams, lighting, etc.	Various	\$250,000				Parks include

## PFEC Project List #

**Category: ENHANCE – Redeveloping and improving the community's existing park system.**

<i>Note: projects not listed in priority order</i>			COSTS					
	Project	Project		Capital		Maintenance & Operations		
#	Name	Description	Neighborhood	Construction	Acquisition	One-time	Ongoing	Notes
18	Juanita Beach Park Redevelopment Phase 2	Improvements to north side of park selected from among parking, skate park, landscaping, playfields, restroom	South Juanita	\$561,000				Funded in CIP, intended to serve as matching funds for potential grants; improvements identified in 2005 park master plan
19	Snyder's Corner Park Site Development	Improvements to be determined based on community planning process	Bridle Trails	\$443,000			\$55,400	Funded in CIP (2014)
20	Heritage Park Redevelopment Phases 3 and 4	Improvements to include restroom, parking, street improvements, stairway to Lake Ave. W.	Market	\$2,500,000			\$50,000	Master plan completed in 2003
21	Ohde Avenue Park Development	Improvements include landscaping, pea patch program, play area, parking, irrigation, drainage, utilities	Everest	\$250,000			\$7,000	
22	McAuliffe Park Development	Improvements include renovation of structures for meeting/rental/concession space, parking, traffic/pedestrian circulation, landscaping, irrigation, site utilities	South Juanita	\$7,000,000			\$100,000	Master plan completed in 2005
23	Peter Kirk Park Lee Johnson Field Synthetic Turf and Lighting	Installation of synthetic turf and improved field lighting for year-round multi-purpose sports activities	Moss Bay	\$1,500,000				
24	Lake Avenue West Park Site Development	Shoreline restoration, landscaping, installation of benches, viewing features	Market	\$100,000			\$5,000	
25	Kiwanis Park Development	Shoreline restoration, trails, interpretive features, parking, landscaping, irrigation	Market	\$1,100,000				Master plan required

## PFEC Project List #

<i>Note: projects not listed in priority order</i>			COSTS					
	<b>Project</b>	<b>Project</b>		<b>Capital</b>		<b>Maintenance &amp; Operations</b>		
<b>#</b>	<b>Name</b>	<b>Description</b>	<b>Neighborhood</b>	<b>Construction</b>	<b>Acquisition</b>	<b>One-time</b>	<b>Ongoing</b>	<b>Notes</b>
26	Yarrow Bay Wetlands Development	Shoreline restoration, trails and boardwalks, interpretive features, parking	Lakeview	\$1,600,000				Master plan required
27	Heronfield Wetlands Development	Wetland restoration, trails and boardwalks, interpretive features, parking	South Juanita	\$1,600,000				Master plan required
28	Watershed Park Development	Parking, trails, interpretive features, landscaping, forest restoration	Central Houghton	\$1,100,000				Master plan required
29	Forbes Lake Park Development	New trails/boardwalks, interpretive features, wetland restoration, parking	North Rose Hill	\$1,800,000			\$25,000	Funded in CIP (\$950,000) for 1 <sup>st</sup> phase (2012); Up to \$200K of amount funded may be repurposed for Eastside Rail Corridor acquisition
30	Redevelopment of select parks in newly-annexed neighborhoods	Redevelopment of parks in newly-annexed neighborhoods (scope to be determined)	Various					Parks could include 132 <sup>nd</sup> Square, Kingsgate, Edith Moulton, Windsor Vista, and/or Juanita Heights

## PFEC Project List #

### ***Category: EXPAND – Meeting Level of Service commitments and pursuing important new opportunities***

<i>Note: projects not listed in priority order</i>			COSTS					
	Project	Project		Capital		Maintenance & Operations		
#	Name	Description	Neighborhood	Construction	Acquisition	One-time	Ongoing	Notes
31	Indoor multi-purpose community recreation center	Development of new multi-purpose recreation facility to include aquatics, gymnasium, fitness, classroom and meeting space	Unknown	\$42,000,000				Does not include land acquisition; net ongoing M&O costs to be determined based on facility operational model and revenue projections
32	Eastside Rail Corridor (Cross Kirkland Trail)	Acquisition and development of a portion of corridor for pedestrian/bikes	Various	\$420,000 - \$20,000,000	\$5,000,000			Includes segment between S. Kirkland Park/Ride and Totem Lake; Construction ranges from gravel trail to paved trail with transit way
33	Kirkland Cannery Building	Acquisition, preservation, and re-use of historic structure	Norkirk	\$2,400,000	\$750,000			Construction costs from 2006 study; acquisition cost estimated from KC Assessor appraisal
34	Totem Lake Park Development	Improvements to include trail/boardwalk, interpretive features, wetland restoration, flood control, habitat enhancements, parking	Totem Lake					Master plan process in 2012 proposed by Park Board
35	New Neighborhood Park: North Juanita (east of Juanita High School)	Acquisition and development of land for neighborhood park to meet ¼-mile LOS	North Juanita	\$500,000	\$2,000,000		\$50,000	Costs are estimated; no properties identified
36	New Neighborhood Park: North Juanita (north of Juanita Beach)	Acquisition and development of land for neighborhood park to meet ¼-mile LOS	North Juanita	\$500,000	\$2,000,000		\$50,000	Costs are estimated; no properties identified
37	New Neighborhood Park: Totem Lake neighborhood	Acquisition and development of land for neighborhood park to meet ¼-mile LOS	Totem Lake	\$500,000	\$2,000,000		\$50,000	Costs are estimated; no properties identified
38	New Neighborhood Park: North Rose Hill (north part of neighborhood)	Acquisition and development of land for neighborhood park to meet ¼-mile LOS	North Rose Hill	\$500,000	\$2,000,000		\$50,000	Costs are estimated; no properties identified

## PFEC Project List #

<i>Note: projects not listed in priority order</i>			COSTS					
	Project	Project		Capital		Maintenance & Operations		
#	Name	Description	Neighborhood	Construction	Acquisition	One-time	Ongoing	Notes
39	New Neighborhood Park: Market Neighborhood (north part of neighborhood)	Acquisition and development of land for neighborhood park to meet ¼-mile LOS	Market	\$500,000	\$2,000,000		\$50,000	Costs are estimated; no properties identified
40	New Neighborhood Parks: Newly-annexed neighborhoods	Acquisition and development of land for neighborhood parks to meet ¼-mile LOS in newly-annexed neighborhoods	Various					
41	McAuliffe Park Expansion	Acquisition of land to support parking and provide residential buffer from active uses	South Juanita					
42	Waterfront park land acquisition	Acquisition of waterfront on Lake Washington as opportunities arise	Various					
43	Bell Elementary School Playfield Improvements	Renovation and/or expansion of school playfields to improve safety and performance	South Juanita	\$200,000			\$50,000	
44	ICS School Playfield Improvements	Renovation and/or expansion of school playfields to improve safety and performance	Central Houghton	\$300,000			\$50,000	
45	Dog Off-Leash Areas	Development of new areas for dog off-leash activity	Various					

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**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** December 9, 2011

**Subject:** 2012 Park Board Work Plan

**RECOMMENDATION:**

That the Park Board review and comment upon an initial draft of the 2012 Work Plan.

**BACKGROUND DISCUSSION:**

Attached for the Board's review is a first draft of its work plan for 2012. Staff will be prepared to review the identified work objectives and answer any questions.

This is also an appropriate time to review progress on the Board's 2011 work plan. A status report is also attached. Accomplishments from the past year include:

- Completed construction of improvements at Juanita Beach Park
- Completed construction of new playgrounds at Houghton Beach and Peter Kirk Park
- Assumed responsibility for former County parks in newly annexed neighborhoods
- Assisted KDOG with preparing City-owned property south of Heronfield Wetlands for an off-leash area for dogs for early 2012 opening
- Initiated process leading to formation of Park Funding Exploratory Committee
- Provided Eastside Rail Corridor funding recommendation by repurposing CIP funds
- Provided recommendations to Council related to park issues in Totem Lake Action Plan
- Participated in process to update long-range plans for Lakeview and Central Houghton Neighborhoods

Attachments

## Kirkland Park Board 2011 Work Plan Status Report

<b>Goal 1: Develop or redevelop existing parklands and public recreation facilities.</b>		
<b>Objective</b>	<b>Description</b>	<b>Status</b>
<u>Objective 1.1:</u> Implement Juanita Beach Master Plan	Construct Phase 1 improvements to park (CIP funded)	COMPLETED
<u>Objective 1.2:</u> Develop renovation plan for Waverly Beach Park	Complete an assessment and prioritized recommendations (with cost estimates) for improvements to Waverly Beach Park (CIP funded)	DELAYED: 2012
<u>Objective 1.3:</u> Develop an off-leash dog area (OLA) in Kirkland	Support KDOG efforts to develop and operate a designated OLA in the Totem Lake/South Juanita area.	ON-GOING
<u>Objective 1.4:</u> Implement Forbes Lake Park Development Plan	Construct Phase I improvements to park (CIP funded)	DELAYED: 2012
<u>Objective 1.5:</u> Develop renovation plan for Spinney Homestead Park	Complete an assessment and prioritized recommendations (with cost estimates) for improvements to Spinney Homestead Park (CIP funded)	DELAYED: 2013
<u>Objective 1.6:</u> Evaluate opportunities for expanded parks and open spaces in or near the Totem Lake Business District	As described in the City Council-adopted Totem Lake Action Plan, consider and make recommendations for increased parks and public open spaces within this area of the community	DELAYED: 2012
<b>Goal 2: Maintain or increase maintenance and operational levels of service for parks and for recreation facilities.</b>		
<b>Objective</b>	<b>Description</b>	<b>Status</b>
<u>Objective 2.1:</u> Implement the Green Kirkland 20-Year Plan	Implement restoration plans including volunteer stewardship components (CIP funded). Seek and secure stable funding for Green Kirkland program beyond 2011	ON-GOING
<u>Objective 2.2:</u> Repair/replace deteriorating park amenities	Complete replacement of playgrounds at Peter Kirk Park and Houghton Beach Park (CIP funded)	COMPLETED
<u>Objective 2.3:</u> Minimize negative impacts to park system and park/recreation users due to budgetary reductions	Provide advice and guidance to staff as requested regarding potential community impacts related to proposed and/or implemented budgetary reductions and seek community-based solutions (including adopt-a-park opportunities)	ON-GOING

### Kirkland Park Board 2011 Work Plan Status Report

<p><u>Objective 2.4:</u> Complete tasks necessary for provision of parks and recreation services to the Pending Annexation Area in 2011</p>	<p>Continue preparations for assumption of County-owned parks and open spaces and provision of services to the PAA</p>	<p>COMPLETED</p>
<p><u>Objective 2.5:</u> Support legislative agenda of the City of Kirkland and the Washington Park and Recreation Association</p>	<p>Provide active support via correspondence, phone calls, visits to Olympia, and participation in events which support the City and WRPA's legislative platforms</p>	<p>COMPLETED</p>
<p><b><u>Goal 3:</u> Develop more revenue-generating opportunities, alternative revenue sources, and private partnerships within the park system.</b></p>		
<p><b>Objective</b></p>	<p><b>Description</b></p>	<p><b>Status</b></p>
<p><u>Objective 3.1:</u> Complete a business plan for Marina Park</p>	<p>Research, survey, and analyze user demand, facility needs, revenue opportunities, and preferred options to manage and operate the Marina, boat launch, pavilion, and related park amenities at Marina Park</p>	<p>RECOMMEND REMOVAL</p>
<p><u>Objective 3.2:</u> Planning for possible future park bond and maintenance levy</p>	<p>Subject to Council direction, continue to explore strategic issues related to the planning and timing of a possible park bond and maintenance levy. Make recommendations to City Council as requested</p>	<p>ON-GOING</p>
<p><u>Objective 3.3:</u> Encourage appropriate use of park facilities for community events</p>	<p>Review and make recommendations on policy issues related to special events in parks</p>	<p>ON-GOING</p>
<p><b><u>Goal 4:</u> Develop partnership opportunities with the Lake Washington School District.</b></p>		
<p><b>Objective</b></p>	<p><b>Description</b></p>	<p><b>Status</b></p>
<p><u>Objective 4.1:</u> Implement new Joint Use Agreement with LWSD</p>	<p>Implement new agreement to ensure reciprocal use of public facilities in a manner which maximizes opportunities and equitably meets the broad needs of the community. Track and assess impacts of the new agreement</p>	<p>ON-GOING</p>

## Kirkland Park Board 2011 Work Plan Status Report

<b>Goal 5: Develop more indoor recreation space.</b>		
<b>Objective</b>	<b>Description</b>	<b>Status</b>
<u>Objective 5.1:</u> Indoor Recreation Center	Re-assess project goals and implementation strategy related to development of new indoor recreation space	ON-GOING
<b>Goal 6: Acquire open spaces, unusual and unique sites, and neighborhood park land in areas of the City where recreation opportunities are deficient.</b>		
<b>Objective</b>	<b>Description</b>	<b>Status</b>
<u>Objective 6.1:</u> Acquire suitable land for community park land and/or open space	Be responsive to acquisition opportunities as they arise (CIP funded)	ON-GOING
<u>Objective 6.2:</u> Acquire Eastside Rail Corridor	Pursue and complete Kirkland ownership of the former BNSF rail corridor within Kirkland city limits for future transportation and recreation purposes	ON-GOING

**DRAFT - Kirkland Park Board 2012 Work Plan**

<b>Goal 1: Develop or redevelop existing parklands and public recreation facilities.</b>		
<b>Objective</b>	<b>Description</b>	<b>Timing</b>
<u>Objective 1.1:</u> Update the City's Comprehensive Park, Recreation, and Open Space Plan (PROS PLAN)	Update long-range planning document to include public involvement process, surveys, technical analysis, and consideration of LOS	February - December
<u>Objective 1.2:</u> Develop renovation plan for Waverly Beach Park	Complete an assessment and prioritized recommendations (with cost estimates) for improvements to Waverly Beach Park (CIP funded)	September – April 2013
<u>Objective 1.3:</u> Develop an off-leash dog area (OLA) in Kirkland	Support KDOG efforts to develop and operate Jasper's Dog Park	January - March
<u>Objective 1.4:</u> Implement Forbes Lake Park Development Plan	Construct Phase I improvements to park (CIP funded)	March - September
<u>Objective 1.5:</u> Develop concept plan for Totem Lake Park	As described in the City Council-adopted Totem Lake Action Plan, consider and make recommendations for development of Totem Lake Park	May - December
<u>Objective 1.5:</u> Update Six-Year Capital Improvement Program	Provide recommendations to staff and City Manager on Parks 2013-2018 CIP	March - June
<b>Goal 2: Maintain or increase maintenance and operational levels of service for parks and for recreation facilities.</b>		
<b>Objective</b>	<b>Description</b>	<b>Timing</b>
<u>Objective 2.1:</u> Implement the Green Kirkland 20-Year Plan	Implement restoration plans including volunteer stewardship components (CIP funded). Seek and secure stable funding for Green Kirkland program beyond 2012	Throughout 2012
<u>Objective 2.2:</u> Repair/replace deteriorating park amenities	Complete replacement of playground at Waverly Beach (CIP funded)	September - December
<u>Objective 2.5:</u> Support legislative agenda of the City of Kirkland and the Washington Park and Recreation Association	Provide active support via correspondence, phone calls, visits to Olympia, and participation in events which support the City and WRPA's legislative platforms	Throughout 2012

**DRAFT - Kirkland Park Board 2012 Work Plan**

<b>Goal 3: Develop more revenue-generating opportunities, alternative revenue sources, and private partnerships within the park system.</b>		
<b>Objective</b>	<b>Description</b>	<b>Timing</b>
<u>Objective 3.1:</u> Planning for possible future park bond and maintenance levy	Participate with Park Funding Exploratory Committee to make recommendations to Council on future funding for parks	Throughout 2012
<b>Goal 4: Develop partnership opportunities with the Lake Washington School District.</b>		
<b>Objective</b>	<b>Description</b>	<b>Timing</b>
<u>Objective 4.1:</u> Monitor Joint Use Agreement with LWSD	Monitor agreement with school district to ensure reciprocal use of public facilities in a manner which maximizes opportunities and equitably meets the broad needs of the community.	Throughout 2012
<b>Goal 5: Develop more indoor recreation space.</b>		
<b>Objective</b>	<b>Description</b>	<b>Timing</b>
<u>Objective 5.1:</u> Indoor Recreation Space	Re-assess overall project goals related to development of new indoor recreation space and consider implications for potential future closure of swimming pool at Juanita High School.	Throughout 2012
<b>Goal 6: Acquire open spaces, unusual and unique sites, and neighborhood park land in areas of the City where recreation opportunities are deficient.</b>		
<b>Objective</b>	<b>Description</b>	<b>Timing</b>
<u>Objective 6.1:</u> Acquire suitable land for community park land and/or open space	Be responsive to acquisition opportunities as they arise (CIP funded)	Throughout 2012
<u>Objective 6.2:</u> Acquire Eastside Rail Corridor	Pursue and complete Kirkland ownership of the former BNSF rail corridor within Kirkland city limits for future transportation and recreation purposes	January - April



## CITY OF KIRKLAND

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**To:** Park Board

**From:** Michael Cogle, Deputy Director

**Date:** December 9, 2011

**Subject:** Future Picnic Shelter at Juanita Beach Park

### **RECOMMENDATION:**

That the Park Board receive a report on staff goals for adding a picnic shelter at Juanita Beach Park and provide input on design and location.

### **BACKGROUND DISCUSSION:**

Prior to renovation of Juanita Beach the park had three aging picnic shelters. The shelters were demolished as part of the renovation, but unfortunately funding did not allow for their replacement. Staff would like to pursue funding for constructing a new shelter in the park, perhaps as soon as next year.

Picnic shelters at Juanita Beach Park have proven to be very popular. The three shelters produced the following:

	<i>2008</i>	<i>2009</i>
# of Rentals	129	110
Estimated users	9,000	7,000
Revenue	\$12,000	\$8,000

At the Board's December meeting staff will provide some design ideas and a potential location for a new shelter at Juanita Beach Park. The Juanita Beach Park Master Plan, adopted in 2005, provides the following guidance on new structures in the park:

*"Buildings are developed with a craftsmen style architectural character that strongly ties to the parks natural landscape, open lawn character and the historic recreational use of the site. The buildings are sited at the edges of the lawn and plaza areas to assist in defining the spaces. The building scale and locations complements and reinforces the landscape character and provide focal points for park visitors. Buildings are tucked into gentle landforms or vegetation edges."*

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**MEMORANDUM**

**To:** Park Board

**From:** Jennifer Schroder, Director

**Date:** December 8, 2011

**Subject:** Election of Chair and Vice Chair

**RECOMMENDATION:**

That the Park Board conduct an election to fill the 2012 Chair and Vice Chair positions.

**BACKGROUND DISCUSSION:**

The positions of Chair and Vice Chair are each a one year term, beginning in January. The Chair is responsible to preside at meetings of the Park Board; the Vice Chair will preside at meetings if the Chair is unable.

Robert's Rules of Order will be followed to conduct the election. The Chair will call for nominations from the Board for each position separately. The Board will vote on two motions: 1) Chair and 2) Vice Chair.