



KIRKLAND PARK BOARD

Date: December 10, 2014

Time: 7:00 p.m.

Place: Peter Kirk Room, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **SPECIAL JOINT MEETING**
 - a. Kirkland Alliance of Neighborhoods *60 minutes*
Topic: Discussion about the Aquatics, Recreation and Community Center Project
Action: Discussion only

Following the joint meeting there will be a 10-minute recess.
The Park Board will reconvene in the Council Chambers at 8:10 p.m.

4. **APPROVAL OF MINUTES**
November Park Board Meeting Minutes *5 minutes*
5. **ITEMS FROM THE AUDIENCE** *5 minutes*
6. **REVIEW OF ACTION ITEMS**
Review letter to Google
7. **PRESENTATIONS**
No items
8. **COMMUNICATIONS** *15 minutes*
 - a. Correspondence
 - Email from Keith Dunbar
 - b. Staff Reports
 - December update
 - c. Committee Reports
 - d. Comments from the Chair
9. **UNFINISHED BUSINESS**
No items

10. NEW BUSINESS

- a. Plaza of Champions Nomination *20 minutes*
Topic: Receive nomination for Billy Roeseler and Cory Roeseler
Action: Consider nomination
- b. 2015-2016 Park Board Work Plan *30 minutes*
Topic: Receive proposed 2015-2016 Park Board Work Plan
Action: Discussion only
- c. Election of Chair and Vice Chair *10 minutes*
Topic: Elect 2015 Park Board Chair and Vice Chair
Action: Conduct elections

11. GOOD OF THE ORDER

5 minutes

12. ADJOURNMENT

Estimated meeting completion: 9:15 p.m.

Next meetings:

January 14, 2015

February 11, 2015

March 11, 2015

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

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CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Park Board
From: Jennifer Schroder, Director
Date: December 5, 2014
Subject: Joint Meeting between Park Board and Kirkland Alliance of Neighborhoods

Recommendation

That the Park Board conduct a joint meeting with Kirkland Alliance of Neighborhoods (KAN) to discuss the proposed Aquatics, Recreation and Community (ARC) Center project.

Background

In November the leadership of KAN requested that the Chair of the Park Board provide an overview of the proposed ARC project and to discuss the facility elements, criteria for site selection and the plans for public outreach.

KAN's and the Park Board's monthly meetings are scheduled each month on the same date, thus it was decided to hold a joint meeting.

As a way of providing background of the project's history, staff has provided KAN with the attached summary of milestones completed to date and a link to the [ARC Concept Plan Report](#).

The joint meeting will be conducted similarly to a study session, with no public comment. Should there be members of the public in attendance, comment will be taken as part of the Board's regular meeting which is scheduled to resume at 8:10 p.m. in the Council Chambers.

Aquatics, Recreation and Community Center Project Update, 12/10/2014

What's happening now?

On October 21, 2014, the Kirkland City Council passed [Resolution R-5076](#) (📎 693KB), authorizing additional search and analysis of sites to be considered for a potential facility to provide for the recreation and aquatics needs of residents and authorizing the Parks and Community Services Department to solicit additional community input.

Review [ARC Concept Plan Draft Report](#) (📎 8.6MB).

Chronology – how did we get here?

- 2013, September 9th – School district approves Resolution No. 2166 confirms modernization plans for Juanita High School will not include funding to replace the pool. Also pledges to contribute funds in partnership with the City of Kirkland to build a new pool, should the school 2014 bond pass.
- 2013, September 17th – City Council approves **Resolution No. 5003** amending the 2013-2014 City Work Program to explore options to replace the Juanita High School Pool
- 2013, December 10th – City Council receives presentation on the current use and operation of the Juanita High School Pool (JHSP) and discusses options to study replacing the pool by 2017. Council directed staff to look evaluate 6 sites: North Kirkland Community Center & Park, Juanita Beach Park (north side), Mark Twain Park, Snyder's Corner Park site, Former Albertson's site and consider a site in Totem Lake area.
- 2014, January 21st – City Council receives presentation on preliminary analysis of potential sites to locate a facility to replace the JHSP by 2017, provides direction on sites selected for further analysis and provides direction on scope of anticipated facility uses.
- 2014, January 21st – City Council approves **Resolution No. 5029** selecting sites and uses to be considered for a potential facility to replace the JHSP and to conduct further analysis of the Juanita Beach Park site (north side), North Kirkland Community Center & Park Site and the South Norway Hill Park site. Design a facility to serve needs of LWSD as well as the broadest possible general public population, and conduct community outreach.

- 2014, February 25 & 26th – Public Meetings – Community Outreach
- 2014, April 1st – City Council reviews Park Board recommendations on a preferred facility to replace the JHSP and preferred location (NKCC) for a new facility.
- 2014, May 6th – City Council approves **Resolution No. 5050** authorizing the Park Board and staff to conduct additional analyses of both Juanita Beach park and North Kirkland Community Center & Park as possible sites for a potential new community recreation & aquatic facility.
- 2014, July 15th – City Council receives presentation overview of the preliminary traffic analysis, building massing models of the proposed facility at JBP & NKCC sites, and results of focus group meetings. (August 13th Park Board receives same presentation)
- 2014, September 10th – Park Board reviews final report on the proposed Aquatic, Recreation, and Community Center (ARC) and makes recommendation to the City Council.
- 2014, September 16th – City Council reviews the consultant's findings and conclusions related to the proposed ARC Center. The Council also received the Park Board recommendation to pursue possible alternative privately owned sites for the ARC to be considered in addition to the JB & NKCC sites
- 2014, October 21st – City Council approves **Resolution No. 5076** authorizing funding and a work plan for the Park board and staff to conduct a search for additional potential locations for the proposed ARC, complete a conceptual design analysis to demonstrate how the proposed ARC could successfully integrate into the north side of Juanita Beach Park, conduct additional community outreach, conduct telephone survey, further explore partnerships to fund the construction of the facility, explore potential funding mechanisms and timelines and report to City Council by March 17th or as soon as possible thereafter.

KIRKLAND PARK BOARD

Minutes of Regular Meeting

November 12, 2014

1. CALL TO ORDER

The November Park Board regular meeting was called to order at 7:05 p.m. by Chair Adam White.

2. ROLL CALL

Members present: Chair Adam White, Sue Contreras, Sue Keller, Ted Marx, Rick Ockerman, Jim Popolow and Rosalie Wessels.

Vice Chair Kevin Quille was excused.

Staff present: Michael Cogle, Jason Filan, Linda Murphy and Jennifer Schroder.

Recording Secretary: Cheryl Harmon

3. APPROVAL OF MINUTES

The minutes of the October 8th meeting were reviewed and corrections were noted. Mr. Marx moved to approve the minutes as amended. Mr. Ockerman seconded. Motion carried (7-0).

4. ITEMS FROM THE AUDIENCE

Elaine Darling
Philip Sasso
Amanda Robinson
Pat Eckman
Glenn Landguth
Holly Palfreyman

5. REVIEW OF ACTION ITEMS

No items.

6. PRESENTATIONS

No items.

7. COMMUNICATIONS

a. Correspondence

Ms. Schroder discussed emails that have been received and signs that have been posted at Juanita Beach Park regarding the Aquatics, Recreation and Community (ARC) Center.

b. Staff Reports

Ms. Schroder reported on the Snowflake Ball, youth basketball, Taste of Retirement, Youth Council, Juanita Friday Market, parking at Forbes House at Juanita Beach Park and the Arbor Day Event.

Questions were answered regarding parking at Juanita Beach Park and tree planting.

c. Committee Reports

Mr. Marx reported on the Lakeview neighborhood meeting, Finn Hill Neighborhood Alliance Board Meeting, and an upcoming meeting on off-leash hours.

Mr. Popolow reported on Kirkland Youth Council meetings.

Ms. Wessels attended the Evergreen Hill neighborhood meeting.

Ms. Contreras attended the Arbor Day Event at Everest Park, Totem Lake Conversations, and the South Rose Hill/Bridle Trails neighborhood meeting.

Mr. Ockerman attended the North Rose Hill neighborhood meeting.

d. Comments from the Chair

Mr. White reported on discussions with Kirkland Alliance of Neighborhood.

8. UNFINISHED BUSINESS

a. Edith Moulton Park Master Plan

Mr. Cogle presented the proposed Master Plan for Edith Moulton Park, shared a piece of correspondence received by park neighbor Bridget Barker Bender, and answered questions related to the proposed Plan.

Mr. Ockerman moved to recommended that City Council adopt the Plan as presented.

Ms. Keller seconded. Motion carried (7-0).

b. Aquatics, Recreation and Community Center Project Update

Ms. Schroder provided an update on the project status following the City Council's direction at its October 21st meeting, including the next steps of exploring alternate sites, conducting community outreach and surveys, and commissioning artist's renderings of the proposed facility.

c. 2015-2016 Budget Update

Ms. Schroder provided a summary of the parks-related elements of the 2015-2016 Preliminary Budget presented by the City Manager to City Council and answered related questions.

9. NEW BUSINESS

a. Cross Kirkland Corridor Google Park Improvements

Mr. Cogle summarized the public park features being built by Google adjacent to and within the Cross Kirkland Corridor.

An action item was requested for the Board's December meeting to prepare a letter of thanks to Google for the corridor and the wi-fi park improvements.

10. GOOD OF THE ORDER

Mr. Ockerman requested staff follow up with a community member regarding property near Juanita Beach Park.

Mr. Popolow reported on a request by Police Chief Olson for a garden area at the Kirkland Justice Center.

11. ADJOURNMENT

Mr. Marx moved to adjourn. Ms. Contreras seconded. Motion carried (7-0). Meeting was adjourned at 8:48 p.m.

Jennifer Schroder, Director
Parks and Community Services

Adam White, Chair
Park Board

From: keithdbuffalofan@comcast.net [<mailto:keithdbuffalofan@comcast.net>]

Sent: Friday, December 05, 2014 10:43 AM

To: KirklandARC

Cc: Scott Morris; Jon Pascal; wagner, rick

Subject: Combine ARC and Fire Station Needs at Rite Aid-Old Albertson's Site

Dear Kirkland Parks Board and ARC Committee,

Since a determination has been made to locate a new fire station to serve the Finn Hill/Juanita area by focusing on the potential acquisition of one of two properties at the intersection of 132nd St. and 100th Ave. AND since the City Council has recently voted to have the Kirkland ARC Committee explore area private property opportunities to locate the new recreation center, it would seem to make a lot of sense for the City of Kirkland to acquire the entire tract of land(s) that include the old Albertson's Store, the current Rite-Aid store along with the corner property where the former gas station was located (the lot is currently being used to sell Christmas trees) at the intersection of 100th Ave and 132nd Streets in order to meet the property needs of BOTH the ARC and a new fire station.

In this space, Kirkland could locate its new fire station along with the proposed recreation center complex adjacent to each other, and the property acquisition funds allocated from the two sources combined to provide additional purchasing power. Also, given this proximity, if there was a need for emergency services at the pool or gym, emergency services would be right next door.

Funding wise, I would also urge the City to remind the Lake Washington School District Board about their responsibility to "ante up" to help the City of Kirkland defray some the costs associated with that portion of the recreation center pool since some of the pool function and time slots would be devoted to competition swimming. Both the Juanita and Lake Washington High School mens and womens swim teams would use of the facility. This would allow the LWSD to tear down the current Juanita High School pool after the ARC is built, and utilize that space for additional needed classrooms, the STEM school proposed for Juanita, or other LWSD uses. Let's not let the LWSD "get off the hook" and ask them to contribute financially to the City facility since two of their high school swim programs would directly benefit.

A word of caution about the pool. I understand that there is pressure from out-of-City teams and organizations that are approaching the City and advocating for a scale, use and size of a pool facility

that meets their own needs and is more akin to providing a larger pool facility for a regional swim population. Giving credence to these demands only puts pressure on the City Parks Board to make the pool larger than it really needs to be to serve our community and its two high schools. Besides the obvious cost factors of building a larger facility to serve both the City of Kirkland and regional swim user groups, the out-of-City users could tend to crowd out community users, and could impact the use and activities our two Kirkland-based High School swim programs.

The bottom line is that Redmond and Bothell should be building their own pool facilities to serve their own community needs. Also, the fee structure being considered for pool use (both the recreation play pool and lap swimming) should give a much higher preference (much lower fees) to Kirkland residents.

Finally, and back to the property issue, if the total property acquired at the old Albertson's-Rite Aid site exceeds the space requirements of both the recreation center and the fire station, then the city could sell any remaining space to the private sector to help reduce the cost of the property acquisition. Under this scenario, the City should consider a planned development concept that could include retail space that could complement the recreation center functions (e.g. a sports clothing store, a healthy juice drink/food store, etc.) Potentially, residential space could also be added above the retail space to create a village type environment.

Thanks for listening,

Keith Dunbar
Kirkland (Finn Hill Neighborhood)



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To: Park Board
From: Jennifer Schroder, CPRP, Director
Date: December 4, 2014
Subject: December Staff Update

RECREATION DIVISION

- With 2014 coming to a close, the Recreation division had its end-of-the-year meeting where the Recreation Manager recapped the year's registration numbers to the group:
 - Total recreations program enrollments: 17,612 up 600+ compared to 2013
 - Still await lists totaling 2,700+
 - Above revenues targets by \$146,500
- Below is the month to month revenue report. Even though the November comparison is down a small amount, the year-to-date total exceeds 2013's by over \$110,000.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	TOTAL
2013	\$48,715	\$35,086	\$293,350	\$145,766	\$117,807	\$121,050	\$48,557	\$140,923	\$147,709	\$49,973	\$29,197	\$1,107,849
2014	\$46,858	\$37,019	\$357,149	\$150,639	\$122,939	\$125,830	\$71,072	\$137,798	\$88,198	\$51,812	\$28,555	\$1,217,868
variance	(\$1,857)	\$1,932	\$63,799	\$4,873	\$5,132	\$4,780	\$22,515	(\$3,125)	\$10,776	\$1,838	(\$642)	\$110,019

- In-depth planning for spring and summer 2015 programs is now in progress. The first draft of the recreation brochure is due early January.

North Kirkland Community Center

- The Snowflake Ball is officially sold out with 95 couples registered for the event on Friday, December 12th. During the month of November staff have been busy securing donations, scheduling photographers, a DJ, event staff, and volunteers, in addition to gathering and working on decorations to make it an event to remember for guests.
- Preschool cooking classes continue to grow. Additional classes and days have been added to the program offerings from November to February to accommodate some of the eager participants on the wait lists.
- Staff is busy planning programs and camps for the spring/summer 2015 recreation brochure. In addition to interviewing contractors and preparing for new programs, pre-planning for camps at this early date must include camp details such as weekly themes, descriptions, and field trips to publish in the brochure.

Youth Sports & Aquatics

- Youth Basketball practice began the week of December 1st and games begin in January at local elementary and middle schools within the Lake Washington School District. This year the program continues to be popular with 429 boys and girls, 3rd through 6th grades, forming 43 teams.
- Almost 60 community members have volunteered to coach youth basketball teams for the season. All youth basketball teams have coaches. Volunteer coaches organize practices two days a week and lead the teams during their Saturday games.

- Northwest University basketball coaches and players will host a coaches' training for City of Kirkland basketball coaches. The training will provide coaches with tips on how to better coach their team and teach the sport. The training will be held in the NU gym on December 14th.
- The City is still accepting applications for 10 youth basketball referee positions. These staff members will officiate the Saturday youth basketball games which run January through March. Youth basketball teams will have the opportunity to play in practice games before the season, providing the referees opportunity to practice officiating games.

Sports and Fitness

- The sports section will be offering a 5K running class in the spring of 2015, taught by resident marathon guru Melissa Graham. The class will be the first city-operated class on the newly completed Cross Kirkland Corridor. The class will include physical training and informative sessions on nutrition, injury prevention and more. Local running store, Everyday Athlete, has expressed an interest in partnering to add value to the course.
- The winter volleyball season is fast approaching. There are a total of 39 teams registered. The season is slated to begin the week of January 5th and run through March.

Peter Kirk Community Center

- The Peter Kirk Community Center kicked off the holiday season with a fun event. On November 20th, 106 people attended "Turkey Treats", an old fashioned Thanksgiving celebration that was sponsored by Emeritus. The food was delicious and the entertainment was met with enthusiastic appreciation.
- The Peter Kirk Community Center's annual Holiday D'Lights celebration is scheduled for Friday December 12th. The City is fortunate to have wonderful community partners, Aegis Kirkland and Aegis Lodge, who will sponsor the meal again this year.
- Staff was pleased to be informed this month that EvergreenHealth's Board of Commissioners approved an allocation of \$3,000 for the Kirkland Steppers. This money will help offset the cost of the 18-week walking program designed for adults aged 50+ that runs June-September.
- The PKCC Advisory Board will welcome five new members during their December meeting; the new members will officially begin their terms in January.

MAINTENANCE DIVISION

Notes from the Field

- Special thanks to Parks staff for their help in building and decorating the Christmas tree. The tree looks great and is becoming an enjoyed team project each year with Public Works staff. A real maintenance family effort!
- Thankfully all systems were winterized before the recent cold spell. Thus far staff has not found any damage with the exception of some really cold plants.
- Over this past month staff have been making improvements and sprucing up the McAuliffe Park solarium and garage building in anticipation of Seattle Tilth's arrival. Drywall, electrical, and general cleaning were in order to make the area ready for our new program providers.
- Staff continue to gather and recycle leaves. Cleaning up and giving the leaves back to nature is a full team undertaking each year. Various strategies are used to keep leaves off the lawns including: mulching, blowing, recycling, and sheet mulching.
- Heritage Hall will receive a small remodel this month. Improvements to the kitchen area, floor, tables, and chairs will be implementing to ensure continued use and enjoyment for the community. Most work is being done "in-house" and is scheduled for completion December 9th.

GREEN KIRKLAND PARTNERSHIP

- **Event Highlight: Arbor Day at Everest Park**

On November 8th, 125 volunteers gathered at Everest Park to celebrate Kirkland’s Arbor Day and plant over **700 native trees, shrubs and groundcovers**. Mayor Amy Walen, with the City’s Urban Forester Deb Powers, planted a ceremonial tree. The ceremonial planting was preceded by words on the importance of urban forests from DNR Urban Forests Specialist, Ben Thompson. The Watershed Company donated pizza for volunteers to enjoy during the lunch break.



Everest site cleared with pots placed ready to be planted



Mayor Walen, Deb Powers and Ben Thompson during ceremony



Volunteer holding plant at Arbor Day

- In addition to the above event, 8 volunteer events were hosted in November by Green Kirkland Stewards, Green Kirkland staff, Public Works staff, and EarthCorps. More information about these events and ongoing volunteer activities will be provided in next month’s Park Board Report after data is entered and processed.
- The following table summarizes Green Kirkland Partnership events and other activities conducted by volunteers in October. It includes volunteer information from events led by Stewards, staff, contractors, and ongoing volunteering.

Event Type	Number of Events	Number of Volunteers	Volunteer Hours	Dollar Equivalent ¹
Steward Led Events	7	99	461	\$10,460
Staff Led Events	1	35	108	\$2,450
Contractor Led Events	1	24	96	\$2,178
Ongoing Volunteers	N/A	18	116	\$2,634
All October Volunteering	10	18	116	\$17,722

Groups Engaged:

I-CERV, Seattle Central College-Unicef Club, Microsoft, Steppin’ Up Performing, Friends of Kiwanis Park, LWHS Key Club, LWHS Honors Society and Environmental and Adventure School

¹ Dollar Equivalent = Hours x \$22.69

Park Highlight: Kiwanis Park

- Kiwanis Park has become Green Kirkland Partnership's first park where all-volunteer restoration areas have been cleared for the first time! That means that all future Kiwanis events will focus on maintaining and planting cleared areas. This is a great accomplishment made possible by our dedicated Green Kirkland Stewards and supportive Kiwanis Club. The remaining steep slopes of Kiwanis, which are unsafe for volunteers to work on, will be cleared by professional restoration crews as funding becomes available.



Kiwanis Park Stewards,
Cary and Megan

In the Field Highlight: Juanita Bay Park Plantings

- On November 5th and 6th, an EarthCorps restoration crew planted over 700 trees and shrubs in Juanita Bay Park. This area previously dominated by invasive blackberries was cleared and mulched by the amazing Thursday weekly Stewards and volunteers, and now is on its way to growing into a healthy forest with a diverse mix of native plants. The EarthCorps crew days were made possible by a grant from the Melody S. Robidoux Foundation that funds restoration at Juanita Bay Park.

Other Notable Items:

- Green Kirkland Partnership hosted a table at the Kirkland Interfaith Alternative Gift Fair on November 15th. Tabling was done by a GKP staff person, and GK Steward, Lisa McConnell. Both enjoyed talking with community members about the Partnership's work.
- On November 12th, three GKP staff attended the Annual Green Cities Summit hosted in Kent. Topics discussed included: Partnerships' funding models, highlights from each city, a panel on how Green Cities can leverage regional carbon capturing efforts, and continuing education priorities for Stewards and staff.

What's Coming up:

- Mushrooms and fungi are (literally) coming up all over Green Kirkland parks and are working hard to recycle nutrients back to young and growing plants. Check out these colorful and often odd looking fungi on the GKP Mushroom Facebook Album: <http://on.fb.me/15NScsu>
- Weekly Monday events at Everest Park have stopped and will not resume in 2015
- Weekly Wednesday events at Carillon Woods have stopped for 2014 and will resume March 2015
- Upcoming December Events
 - Wednesdays, December 3rd, 10th and 17th at Cotton Hill, 9:30am-11:30am. Contact Karen Story karen@nwnative.us
 - Thursdays, December 4th, 11th and 18th at Juanita Bay Park, 10am-noon. Contact Nona Ganz nonaganz@frontier.com
 - Saturday, December 6th at Juanita Beach Park, 10am-noon register at www.greenkirkland.org
 - Wednesday, December 10th at Crestwoods Park, 2pm-4pm register at www.greenkirkland.org
- Photos of recent volunteer events can be viewed at www.facebook.com/GreenKirkPartnership

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

To: Park Board

From: Michael Cogle, Deputy Director

Date: December 5, 2014

Subject: 2015-2016 Draft Park Board Work Plan

RECOMMENDATION:

That the Board review and comment upon a draft of the 2015-2016 Work Plan. No action is requested at this meeting – final adoption of the work plan will be considered in January 2015.

BACKGROUND DISCUSSION:

With completion of the updated PROS Plan we intend to ensure that the work plan for the Park Board and staff aligns with identified goals and policies. Attachment 1 gathers these goals and policies from the PROS Plan into a single document as reference.

Attachment 2 is an initial draft of the work plan, formatted to coincide with the major chapters of the PROS Plan – Thrive, Sport, Connect, Nurture, and Sustain. The draft work plan provides objectives and a general implementation timeline. Objectives include projects funded in the Parks CIP and operating budgets as well as other key initiatives anticipated to occur within the next two years.

Several of the objectives are carryovers from the prior work plan. Attachment 3 provides a summary and status report of the work plan for 2013-2014.

Finally, the work plan is intended to respond to the goals adopted by the City Council. These are described in Attachment 4

Attachments

ATTACHMENT 1
Kirkland Park Board 2015 – 2016 Work Plan [DRAFT December 2014]

1. THRIVE – Active Places and Programs for All Ages		
Objective	Description	Timing
1.1: Work with the community and project partners to secure funding for a new Aquatic, Recreation, and Community (ARC) Center	Conduct community outreach and provide technical analysis and policy guidance to City Council on the facility components, siting, and funding options for a new community recreation facility.	Ongoing
1.2: Complete phase 1 renovations to Waverly Beach Park	Complete improvements including shoreline renovation, lawn restoration, new pathways, and playground replacement.	Construction in 2015/2016
1.3: Complete Edith Moulton Park Master Plan and construct Phase 1 improvements	Complete long-range master plan and implement first phase of improvements.	Adopt Master Plan in 2015; Construction in 2016.
1.4: Complete improvements to Juanita Beach Park including new bathhouse and group picnic shelter	Project includes bathhouse replacement, new group picnic shelter, and relocation of existing playground.	Design/permitting in 2015; Construction in 2016
1.5: Complete improvements to Spinney Homestead Park	Consult with neighborhood on desired improvements; develop and implement renovation plan.	Design 2015; Construction 2015/2016
1.6: Complete improvements to Terrace Park	Consult with neighborhood on desired improvements and seek to integrate park with CKC as shown in CKC Master Plan; develop and implement renovation plan.	Design 2015; Construction 2015/2016
1.7: Complete improvements to Forbes Lake Park	Complete improvements including accessible pathway, parking lot, wetland enhancements, and street improvements.	Construction in 2015
1.8: Complete improvements to O.O. Denny Park	Complete FHPRD-funded improvements including irrigation system and picnic shelter.	2015/2016
1.9: Implement Totem Lake Park Master Plan	Seek ownership transfer from KCD and secure funding for Phase 1 implementation.	Ongoing
1.10: Expand opportunities for off-leash dog activity in City parks	Assess and make recommendations on allowing limited off-leash hours at certain parks. Implement as directed by City Council.	Ongoing
1.11: Complete renovations to Marina Park dock and boat launch	Complete structural improvements and new decking for dock and renovate boat launch to improve access and functionality.	2015/2016

ATTACHMENT 1
Kirkland Park Board 2015 – 2016 Work Plan [DRAFT December 2014]

1.12: Complete design of replacement restroom/storage building at Everest Park	Develop schematic design for replacement of Everest Park Restroom/Storage Building.	2016
1.13: Complete ADA Transition Plan in compliance with Americans with Disabilities Act	Complete assessment and develop strategies to ensure access to facilities, programs, and information.	Ongoing
1.14: Renovate/replace playgrounds at select sites.	Complete playground upgrades at Forbes Creek Park (2015) and Van Aalst Park (2016) as funded in the CIP.	2015/2016
1.15: Replace boiler at Peter Kirk Pool	Replace boiler to improve user comfort, increase energy efficiency, and reduce maintenance.	2015
2. <u>SPORT – Athletic Fields and Facilities for a Wide Variety of Sports</u>		
Objective	Description	Timing
2.1: Complete playfield improvements to 132 nd Square Park	Renovate playfields to improve playability and safety for participants and reduce maintenance and operational costs.	Design 2015; Construction 2015/2016
2.2: Facilitate playfield improvements at Lakeview Elementary School	Conversion of existing playfield to synthetic turf in partnership with Google/SRM, LWSD, and Kirkland Lacrosse.	Construction in 2015
3. <u>CONNECT – Trails and Greenways Linking People and Places</u>		
Objective	Description	Timing
3.1: Develop trail signage standards and improve route and wayfinding signage for trails and associated facilities	Work in conjunction with Public Works on a City-wide plan for trail signage and wayfinding for trails and designated pedestrian/bicycling routes.	Ongoing
4. <u>NURTURE – Environmental Stewardship for a Green Future</u>		
Objective	Description	Timing
4.1: Complete update to Green Kirkland Partnership 20-year Forest and Natural Areas Restoration Plan	Work with community and identified stakeholders to update the 20-year plan.	2015
4.2: Implement agreement with Seattle Tilth to initiate urban agriculture and productive landscape activities at McAuliffe Park and other public spaces	Work with Seattle Tilth and other community partners in implementing activities as identified in McAuliffe Park master plan and PROS Plan.	Ongoing

ATTACHMENT 1
Kirkland Park Board 2015 – 2016 Work Plan [DRAFT December 2014]

5. SUSTAIN – Institutional Capacity to Realize the Vision		
Objective	Description	Timing
5.1: Update the Parks' Capital Improvement Plan	Develop recommendations for Parks and Community Services capital project funding for the 2016-2021 CIP.	2015
5.2: Complete lifecycle replacement plan for buildings and structures in parks	Commission assessment and replacement plan for park structures including restrooms and picnic shelters and implement budgetary strategy for lifecycle replacement.	2015
5.3: Update Park Impact Fee Methodology and Fee Schedule	Update park impact fees assessed to new development in a manner that provides maximum flexibility in how impact fees can be used to address the impact of new growth on the community's park and recreation system.	2015

2015-2016

PARK BOARD/STAFF WORK PLAN

KIRKLAND PROS PLAN GOALS AND POLICIES

1. Community Engagement

Goal PR-1:

Acquire, develop, and renovate a system of parks, recreation facilities, and open spaces that is attractive, safe, functional, and accessible to all segments of the population.

Goal PR-2:

Enhance the quality of life in the community by providing services and programs that offer positive opportunities for building healthy productive lives.

Goal PR-3:

Protect, preserve, and restore publicly-owned natural resource areas.

Policy 1.1 - Community Involvement

Encourage and support active and ongoing participation by diverse community members in the planning and decision-making for parks and recreation.

Actions/Objectives - Involve residents and stakeholders in park and recreation facility planning, design and recreation program development to solicit community input, facilitate project understanding and build public support. Park planning should be integrated with the neighborhood planning process and should pursue opportunities to partner with residents and neighborhood groups to improve, maintain and monitor local parks, natural areas and trails. Identify underrepresented segments of the community and work to improve their capacity to participate in park planning and decision making.

2. Neighborhood & Community Parks

Policy 2.1 – Park Acquisition

Acquire additional parklands necessary to adequately serve the City's current and future population based on adopted service levels.

Actions/Objectives - Proactively seek parkland identified within the PROS Plan, in both developed and undeveloped areas, to secure suitable locations for new parks to serve future residents. Acquisition opportunities should be evaluated based on criteria such as improvement to existing level of service, connectivity, preservation and scenic or recreational opportunities for residents. To provide equitable park distribution, the City should prioritize park acquisition in underserved areas where households are more than one-quarter mile from a developed park and in areas of the City facing population growth and residential and commercial development.

Policy 2.2 – Park Improvement

Improve park sites to meet the active and passive recreational needs of Kirkland residents.

Actions/Objectives - Park sites should be developed based on master plans, management plans, or other adopted strategies to ensure parks reflect local needs, community input, recreational and conservation goals, and available financial resources. Prioritize park development in underserved areas where households are more than one-half mile from a developed park and in areas of the City facing population growth and residential and commercial development.

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3. Waterfront Parks

Policy 3.1 – Waterfront Parks

Maintain and enhance Kirkland's waterfront parks to connect residents with the water and provide unique recreational experiences.

Actions/Objectives - Pursue opportunities to acquire additional privately held waterfront parcels as available; particularly sites that might create needed connections for a more continuous lakefront corridor or will provide lake access in underserved areas. Consider opportunities to retain and repurpose street ends to create water access points and explore opportunities for cooperative or joint use ventures.

Non-motorized small craft water-oriented activities/programs along the shoreline should be encouraged where appropriate and consistent with public interest and needs.

4. Trail Network

Policy 4.1 – Trail System

Develop a network of shared-use pedestrian and bicycle trails to enable connections within parks and between parks, nearby neighborhoods, public amenities, and major pedestrian and bicycle routes identified in the Active Transportation Plan.

Actions/Objectives - Trail system planning and development should be coordinated with the City's Active Transportation Plan to provide a comprehensive pedestrian and bicyclist network. Facilitate and provide for a high degree of trail connectivity from core signature trails, such as the Cross Kirkland Corridor, to neighborhood, park and waterfront destinations.

Partner with local utilities, public agencies and private landowners to secure trail easements and access to open space for trail connections. Integrate the siting of proposed trail segments into the development review process; require development projects along designated trail routes to be designed to incorporate trail segments as part of the project.

Policy 4.2 – Signature Trails & Connections

Develop, enhance and maintain signature greenways and trails that stretch across the community and that connect residents to the City's many parks, natural areas, recreation facilities and other amenities.

Actions/Objectives -

Kirkland Waterfront: Strive to create a continuous pedestrian and bicyclist greenway along the lakeshore through parks, neighborhood greenway improvements, and trail easements.

Cross Kirkland Corridor: Develop or improve parks adjacent to the Cross Kirkland Corridor to provide additional amenities and create pleasant destinations or stopping points along the trail.

Bay to Valley Connection: Build on the City's existing parks and natural areas along Forbes Creek and NE 100th Street to create an east-west trail that connects users from Juanita Bay through central Kirkland and into the Sammamish Valley.

Finn Hill Connection: Consider protection and development of a greenway and trail corridor to connect existing trail systems and provide additional recreational amenities.

Eastside Powerline Corridor: Explore opportunities to develop a north-south trail under the Seattle City Light (SCL) power lines to link Kirkland's eastern neighborhoods to Bridle Trails State Park and other existing parks, the Cross Kirkland Corridor, major retail and employment destinations, and to other neighborhoods.

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Lakes-to-Locks Water Trail: Support the continued implementation of the Lakes-to-Locks Water Trail to provide water trails along Lake Washington and adjoining water bodies.

5. Recreation Facilities & Programming

Policy 5.1 – Recreation Services

Provide a variety of recreational services and programs that promote the health and well-being of residents of all ages and abilities.

Actions/Objectives - Design programming and services to meet the needs of diverse users, including at-risk communities or those with special needs. The City should ensure accessibility of programs by holding classes and activities at locations throughout the community and at affordable rates. Promote and coordinate recreational opportunities provided by partners to help connect residents with options to learn and recreate.

Policy 5.2 – Community Centers

Maintain and enhance Kirkland's community centers to provide recreational opportunities, community services and opportunities for residents to connect, learn and play.

Actions/Objectives - Kirkland's existing community centers should be managed to provide a diverse array of recreational programs, services and experiences for all City residents.

Pursue opportunities to provide additional community recreation facility space to meet indoor recreation needs for athletics, recreation classes, and meeting space, and pursue development of an additional multiuse indoor facility that provides space to provide a comprehensive recreation program to Kirkland residents.

Policy 5.3 – Aquatic Facilities & Programs

Provide opportunities for aquatic recreation through the City's pools and lakefront facilities.

Actions/Objectives - Maintain and enhance aquatics facilities and programs at existing outdoor and lake sites. Pursue opportunities to develop indoor aquatic components as part of a multiuse facility, potentially in partnership with other organizations or agencies.

Policy 5.4 – Recreation Programs For All Ages

Provide programming and services that support recreation and learning for target populations, including youth, teens, adults and older adults.

Actions/Objectives - Continue to expand and diversify popular youth programs to meet the growing need for engaging, affordable, safe options for children. The City should partner with the Lake Washington School District, community partners, recreation providers, and sports organizations to offer both drop-in and structured programs in sports; art, music and dance; and educational and environmental activities for youth. Build on existing partnerships to expand teen programming to include additional individual athletics, fitness, and alternative sports programs.

Explore options to expand the quantity and breadth of adult programs offered, in partnership with other recreation providers and organizations. Continue to provide and expand opportunities for seniors to engage in social, recreational, educational, nutritional, and health programs designed to encourage independence, in partnership with community agencies.

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Policy 5.5 – Universal Access & Inclusion

Strive to reduce barriers to participation and provide universal access to facilities and programs.

Actions/Objectives - Future improvements to parks, recreation facilities and trails should be designed to be in compliance with the guidelines of the Americans with Disabilities Act and with universal accessibility in mind. Continue to develop and offer recreational programs for youth and adults with special needs and support inclusion opportunities in all programs.

Policy 5.6 – Specialized Recreation Facilities

Establish and operate specialized recreational facilities (e.g. action sports facilities, off leash areas, skateparks, community gardens) to respond to identified public needs, as appropriate.

Actions/Objectives - Consider local needs, recreational trends, and availability of similar facilities within the region when planning for specialized recreational facilities. Consider providing facilities for alternative or emerging sports, such as skateboarding, BMX, mountain biking, ultimate Frisbee, disc golf, climbing and parkour, to offer residents a more diverse range of recreational experiences.

The City should consider siting additional off leash areas in suitable parks, where off-leash use is safe and would have limited environmental impacts.

Provide community gardens at suitable sites to provide opportunities for gardening, healthy eating and social connections and to encourage productive landscapes. Consider developing and managing community and experiential gardens in partnership with community organizations or educational programs.

6. Athletics

Policy 6.1 – Field Sports

Provide a citywide system of sports fields and programs to serve field sport needs of the community, in partnership with the Lake Washington School District, local sports organizations, and other regional providers.

Actions/Objectives - Enhance maintenance, investments and safety of sports fields to better serve recreation users and extend playing seasons. Assess overall sports fields needs on a regular basis, based on existing inventories and local participation trends. Explore options to use existing sites more efficiently and/or acquire additional field space to meet capacity needs. Consider resurfacing existing or new fields to artificial turf to allow more intensive use of field space, extend field seasons, and limit play cancellations due to rain and muddy conditions.

The City should continue its active partnerships with the Lake Washington School District and other recreation providers and actively explore opportunities for greater joint use of facilities.

Policy 6.2 – Indoor & Outdoor Court Sports

Provide and enable access to a citywide system of indoor and outdoor sports courts, gymnasiums and programs for Kirkland residents.

Actions/Objectives - Maintain and enhance the City's partnership with the Lake Washington School District for use of their gymnasiums and athletic fields for organized recreation and sports activities. Consider installing basketball, volleyball, and/or tennis courts in future community parks or community centers and explore options to develop half-court basketball courts in neighborhood parks, as appropriate, particularly in underserved areas or where there is expressed neighborhood interest.

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7. Conservation & Stewardship

Policy 7.1 – Natural Area Preservation

Preserve significant natural areas to meet outdoor recreation needs, provide opportunities for residents to connect with nature, and meet habitat protection needs.

Actions/Objectives - Preserve high resource value, significant, or connected natural resource areas through acquisition or other protection (e.g. conservation easements) as they become available. The City should prioritize particularly high value resources, or those that create important wildlife and recreation connections within the existing system for preservation. This should include greenways and other corridors that provide wildlife habitat connectivity.

Policy 7.2 – Natural Area Restoration & Management

Restore and manage City-owned or managed natural areas to protect and enhance their ecological health, sensitive habitats and native species.

Actions/Objectives - Actively work to improve the conditions of City-owned natural areas through invasive species removal; planting of native species; restoration of urban forests, creeks, wetlands and other habitat; and improvement of hydrological conditions. Management of natural areas should integrate with the City's urban forestry management planning.

Pursue opportunities to provide appropriate public access (e.g. trails, viewpoints wildlife viewing areas, and boat landings) within natural areas to support passive recreation and environmental education.

Policy 7.3 – Shoreline Restoration

Restore Kirkland's shoreline on Lake Washington in accordance with the Shoreline Restoration Plan to improve habitat, hydrology and recreational opportunities.

Actions/Objectives - Pursue opportunities to remove bulkheads and other impervious surfaces in parks along the Lake Washington shoreline that impede natural habitat functions and increase stormwater flows into the lake. When developing or improving waterfront parks, the City should consider opportunities to restore degraded shorelines, increase riparian vegetation and other habitat features, and provide for additional pervious surfaces and green infrastructure.

Policy 7.4 – Ecosystem Services

Protect and improve the City's natural systems or features for their value in providing ecosystem and infrastructure services.

Actions/Objectives - Manage forested areas for invasive species and to encourage the establishment and succession of conifers and other native plants. Parks should be designed and restored to naturally capture and filter stormwater to improve watershed health. The Parks and Community Services Department should partner with the City's Public Works Department to identify opportunities to coordinate park, greenway, green infrastructure, stormwater and active transportation planning and projects.

Policy 7.5 – Environmental Education

Promote environmental stewardship and education through informational signage, materials, programs and partnerships.

Actions/Objectives - Enhance partnerships to create opportunities for educational programs and recreational opportunities in the City's natural area parks and other local resources. Integrate interpretive signage that reflects Kirkland's history, culture, natural assets, and wildlife populations into parks and natural areas to support learning.

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Policy 7.6 – Conservation Partnerships

Work cooperatively with resource management agencies and citizens to care for streams, enhance and protect urban forests and wetlands, improve wildlife habitat, and provide limited public access.

Actions/Objectives - Strengthen the Green Kirkland Partnership to extend its reach and ensure continued care of the City's natural areas. Enhance partnerships with agencies such as Eastside Audubon, King Conservation District, and local educational institutions to pursue additional restoration activities, wildlife monitoring, and environmental education.

8. Planning, Design, & Maintenance

Policy 8.1 – Planning

Develop and maintain system-wide and site-specific plans for the development and management of the park and recreation system to guide future actions.

Actions/Objectives - Update the PROS Plan periodically to ensure park and recreation facilities and services meet the current and future needs. Develop capital improvement plans and prioritization criteria to address park improvement needs and develop master plans for park sites prior to development or major improvements.

Policy 8.2 – Site Design and Development

Design and develop park sites and facilities to maximize recreational value and experience while minimizing maintenance and operational costs and negative environmental and community impacts.

Actions/Objectives - Establish and utilize design standards to provide continuity in furnishings (trash cans, tables, benches, fencing) and construction materials to reduce inventory and maintenance costs, standardize maintenance practices, and improve park appearance. Design, improve and maintain parks and facilities in a manner that will conserve the use of energy and other resources and maximize efficient maintenance practices. Incorporate sustainable development and low impact design practices into the design, planning and rehabilitation of new and existing facilities.

Policy 8.3 – Asset Management

Actively manage Kirkland's park and recreation assets to ensure consistent service delivery, reduce unplanned reactive maintenance, and minimize economic, public health, and environmental risks.

Actions/Objectives - Establish park maintenance standards and a routine preventative maintenance program to ensure parks, facilities and equipment are maintained in a manner that keeps them in safe and attractive condition. Develop and update asset management plans for major assets to support improved stewardship, reduce costs, and increase maintenance and replacement efficiency.

Continue to improve the City's comprehensive risk management program to ensure regular safety inspections and assess the likelihood and consequence - in terms of financial, community, and environmental impact – of the failure of its assets.

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9. Administration & Management

Policy 9.1 – Administration

Provide leadership and management of the park, recreation and open space system throughout the City.

Actions/Objectives - Assess the effectiveness of the organization on a regular basis and make structural changes and improvements as appropriate.

Policy 9.2 – Staff Resources

Provide sufficient staff resources to maintain the overall parks and recreation systems to the City's standards.

Actions/Objectives - Assess the Department's staffing needs on a regular basis and hire adequate staff to manage the City's park and recreation system. Continue to allocate staff time and resources to programs and activities that can leverage existing resources (e.g. managing volunteer programs, the Green Kirkland Partnership and partnerships with local schools and organizations, and grant development and administration).

Policy 9.3 – Volunteers

Promote volunteerism to involve individuals, groups, organizations and businesses in the development and stewardship of the park and recreation system.

Actions/Objectives - Engage volunteers in park and facility education, outreach, maintenance and enhancement. Develop "Friends" or "adoption" programs to promote the maintenance of all significant parks, trails, recreation and open space facilities.

Policy 9.4 – Communication

Provide informative, convenient, timely and consistent signage, communication and informational materials to help residents engage with and fully utilize the City's many recreational resources.

Actions/Objectives - Strive to adapt the City's communications program to accommodate and reflect new, and more diverse residents, new means of communication, and a growing and changing park and recreation system. Implement a comprehensive approach for way-finding, directional and identification signage to park and trail facilities. Provide public information to educate the community about park stewardship, rules and regulations, and safety. Continue to promote and distribute information about recreational activities, education programs, community services and events, and volunteer activities sponsored by the City and partner agencies and organizations.

Policy 9.5 – Funding

Use traditional and new funding sources to adequately and cost-effectively maintain and enhance the quality of Kirkland's park and recreation system.

Actions/Objectives - Pursue alternative funding options and dedicated revenues for the acquisition and development of parks and facilities, such as through private donation, sponsorships, partnerships, state and federal grant sources, among others. Place priority on maximizing grants and other external sources of funding, or inter-agency cooperative arrangements, to develop the City's park resources.

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Consider developing additional rental facilities, such as reservable picnic areas, wedding sites and meeting rooms, to meet community needs and generate additional operating resources. Update use and rental fees on a periodic basis to reflect market rates.

Policy 9.6 – Partnerships

Pursue and maintain effective partnerships with neighboring cities, King County, Lake Washington School District, other governmental agencies, and private and non-profit organizations to plan and provide recreation activities and facilities and maximize opportunities for public recreation.

Partner with King County, the State of Washington and other providers to provide regional facilities. Partner with the King Conservation District to improve community access to natural areas, improve trail connectivity, coordinate seasonal and annual events, and promote environmental stewardship. Enhance partnerships with the Lake Washington School District to maximize public use of recreation facilities on school sites, especially athletic fields and gymnasiums, and to encourage provision of community education programming at schools.

Coordinate with neighboring jurisdictions and King County to provide a regional greenway network and coordinated trail alignments that provide continuous walking and biking access between regional parks and other key destinations.

Coordinate with public, private and non-profit providers, such as organized sports leagues, to plan for projects to expand facilities for athletic fields. Explore partnership opportunities with local hospitals and businesses to develop, fund, or promote park and recreation activities, programs and amenities. Encourage private development and operation of recreational facilities or programs that meet identified public need and the City's recreational objectives.

ATTACHMENT 3
Kirkland Park Board 2013 – 2014 Work Plan [status report December 2014]

Goal 1: Develop or redevelop existing parklands and public recreation facilities.		
Objective	Description	Timing
<u>Objective 1.1:</u> Update the City's Comprehensive Park, Recreation, and Open Space Plan (PROS PLAN)	Update long-range planning document to include public involvement process, surveys, technical analysis, and consideration of LOS.	Scheduled for Council adoption in early 2015
<u>Objective 1.2:</u> Develop a master plan for Totem Lake Park	Engage public in developing a Design Program and Preferred Schematic Design to guide future redevelopment of park.	COMPLETED
<u>Objective 1.3:</u> Complete a master plan and construct interim trail improvements for the Cross Kirkland Corridor [LEVY]	Participate in Public Works Dept.-led community planning effort towards completing a Corridor master plan and constructing an interim trail.	Master Plan COMPLETED; Interim trail to be completed in early 2015
<u>Objective 1.4:</u> Develop renovation plan for docks and shorelines in City parks and construct improvements [LEVY]	Complete an assessment and prioritized recommendations (with cost estimates) for renovation/improvements of docks and shorelines and construct improvements.	Assessment COMPLETED; Design/permitting for Marina Park dock/boat launch in process
<u>Objective 1.5:</u> Develop renovation plan for Waverly Beach Park and construct improvements [LEVY]	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of Waverly Beach Park and construct improvements.	Renovation plan COMPLETED; permitting for phase 1 in process
<u>Objective 1.6:</u> Develop a park master plan for Edith Moulton Park [LEVY]	Engage public in developing a Design Program and Preferred Schematic Design to guide future redevelopment of park.	Scheduled for Council adoption in early 2015
<u>Objective 1.7:</u> Implement Forbes Lake Park Master Plan	Construct Phase I trail and parking improvements to park.	In permitting
<u>Objective 1.8:</u> Assess public improvements to North Juanita Open Space	Complete a process for determining possible improvements to North Juanita Open Space and implement accordingly.	COMPLETED
<u>Objective 1.9:</u> Develop renovation plan for Spinney Homestead Park and construct improvements	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of Spinney Homestead Park and construct improvements.	Moved to 2015

ATTACHMENT 3
Kirkland Park Board 2013 – 2014 Work Plan [status report December 2014]

<u>Objective 1.10:</u> Develop renovation plan for Terrace Park and construct improvements	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of Terrace Park and construct improvements.	Moved to 2015
<u>Objective 1.11:</u> Develop renovation plan for playfields at 132 ND Square Park	Complete an assessment and prioritized recommendations (with cost estimates) for renovation of playfields at 132 nd Square Park.	Moved to 2015
<u>Objective 1.12:</u> Plan for replacement of Everest Park Restroom/Storage Building	Develop schematic design for replacement of Everest Park Restroom/Storage Building.	Moved to 2016
<u>Objective 1.13:</u> New lighting for Lee Johnson Field	Replace existing lighting system with new efficient system.	COMPLETED
<u>Objective 1.14:</u> Update Six-Year Capital Improvement Program	Provide recommendations to staff and City Manager on the Parks 2015-2020 CIP	COMPLETED
<u>Objective 1.15:</u> Expand community garden/pea patch program	Provide additional opportunities for community gardening/pea patches in public spaces	COMPLETED agreement with Seattle Tilth; implementation ongoing
<u>Objective 1.16:</u> Facility improvements at Heritage Hall	Complete facility improvements to historic facility, including flooring, entry columns, and furnishings	In process; to be completed in early 2015
<u>Goal 2:</u> Maintain or increase maintenance and operational levels of service for parks and for recreation facilities.		
Objective	Description	Timing
<u>Objective 2.1:</u> Implement the Green Kirkland 20-Year Plan [LEVY]	Implement restoration plans including volunteer stewardship component.	Ongoing
<u>Objective 2.2:</u> Implement increased level of service for maintaining Kirkland's park and open space system [LEVY]	Implement, monitor, and report on increased maintenance tasks as funded by the 2012 Park Levy.	Ongoing
<u>Objective 2.3:</u> Implement new lifeguarding program at Juanita Beach Park [LEVY]	Implement summer lifeguard program at park.	Ongoing

ATTACHMENT 3
Kirkland Park Board 2013 – 2014 Work Plan [status report December 2014]

<u>Objective 2.4:</u> Complete transition of maintenance and operational responsibilities for O. O. Denny Park [LEVY]	Assume responsibilities for park from Finn Hill Park and Recreation District	Ongoing
<u>Objective 2.5:</u> Support legislative agenda of the City of Kirkland and the Washington Park and Recreation Association	Provide active support via correspondence, phone calls, visits to Olympia, and participation in events which support the City and WRPA's legislative platforms	Ongoing
Goal 3: Develop more revenue-generating opportunities, alternative revenue sources, and private partnerships within the park system.		
Objective	Description	Timing
<u>Objective 3.1:</u> Ensure transition of responsibilities for business services throughout Dept.	Redirect responsibilities for select revenue-generating activities within Parks and seek alternative private partnerships as appropriate.	Ongoing
Goal 4: Develop partnership opportunities with the Lake Washington School District.		
Objective	Description	Timing
<u>Objective 4.1:</u> Monitor Joint Use Agreement with LWSD	Monitor agreement with school district to ensure reciprocal use of public facilities in a manner which maximizes opportunities and equitably meets the broad needs of the community.	Ongoing
Goal 5: Develop more indoor recreation space.		
Objective	Description	Timing
<u>Objective 5.1:</u> Indoor Recreation Space	Re-assess overall project goals related to development of new indoor recreation space and consider implications for potential future closure of swimming pool at Juanita High School.	Ongoing
Goal 6: Acquire open spaces, unusual and unique sites, and neighborhood park land in areas of the City where recreation opportunities are deficient.		
Objective	Description	Timing
<u>Objective 6.1:</u> Acquire suitable land for neighborhood park land [LEVY]	Update neighborhood park gap analysis, prioritize acquisition, and secure property as funding allows.	Ongoing



The purpose of the City Council Goals is to articulate key policy and service priorities for Kirkland. Council goals guide the allocation of resources through the budget and capital improvement program to assure that organizational work plans and projects are developed that incrementally move the community towards the stated goals. Council goals are long term in nature. The City's ability to make progress towards their achievement is based on the availability of resources at any given time. Implicit in the allocation of resources is the need to balance levels of taxation and community impacts with service demands and the achievement of goals.

In addition to the Council goal statements, there are operational values that guide how the City organization works toward goal achievement:

- **Regional Partnerships** – Kirkland encourages and participates in regional approaches to service delivery to the extent that a regional model produces efficiencies and cost savings, improves customer service and furthers Kirkland's interests beyond our boundaries.
- **Efficiency** – Kirkland is committed to providing public services in the most efficient manner possible and maximizing the public's return on their investment. We believe that a culture of continuous improvement is fundamental to our responsibility as good stewards of public funds.
- **Accountability** – The City of Kirkland is accountable to the community for the achievement of goals. To that end, meaningful performance measures will be developed for each goal area to track our progress toward the stated goals. Performance measures will be both quantitative and qualitative with a focus on outcomes. The City will continue to conduct a statistically valid citizen survey every two years to gather qualitative data about the citizen's level of satisfaction. An annual Performance Measure Report will be prepared for the public to report on our progress.
- **Community** – The City of Kirkland is one community composed of multiple neighborhoods. Achievement of Council goals will be respectful of neighborhood identity while supporting the needs and values of the community as a whole.

The City Council Goals are dynamic. They should be reviewed on an annual basis and updated or amended as needed to reflect citizen input as well as changes in the external environment and community demographics.

Kirkland is an attractive, vibrant and inviting place to live, work and visit. Our lakefront community is a destination for residents, employees and visitors. Kirkland is a community with a small-town feel, retaining its sense of history, while adjusting gracefully to changes in the twenty-first century.

NEIGHBORHOODS

The citizens of Kirkland experience a high quality of life in their neighborhoods.

Council Goal: Achieve active neighborhood participation and a high degree of satisfaction with neighborhood character, services and infrastructure.

PUBLIC SAFETY

Ensure that all those who live, work and play in Kirkland are safe.

Council Goal: Provide for public safety through a community-based approach that focuses on prevention of problems and a timely response.

HUMAN SERVICES

Kirkland is a diverse and inclusive community that respects and welcomes everyone and is concerned for the welfare of all.

Council Goal: To support a regional coordinated system of human services designed to meet the basic needs of our community and remove barriers to opportunity.

BALANCED TRANSPORTATION

Kirkland values an integrated multi-modal system of transportation choices.

Council Goal: To reduce reliance on single occupancy vehicles and improve connectivity and multi-modal mobility in Kirkland in ways that maintain and enhance travel times, safety, health and transportation choices.

PARKS, OPEN SPACES AND RECREATIONAL SERVICES

Kirkland values an exceptional park, natural areas and recreation system that provides a wide variety of opportunities aimed at promoting the community's health and enjoyment.

Council Goal: To provide and maintain natural areas and recreational facilities and opportunities that enhance the health and well being of the community.

HOUSING

The City's housing stock meets the needs of a diverse community by providing a wide range of types, styles, sizes and affordability.

Council Goal: To ensure the construction and preservation of housing stock that meet a diverse range of incomes and needs.

FINANCIAL STABILITY

Citizens of Kirkland enjoy high-quality services that meet the community's priorities.

Council Goal: Provide a sustainable level of core services that are funded from predictable revenue.

ENVIRONMENT

We are committed to the protection of the natural environment through an integrated natural resource management system.

Council Goal: To protect and enhance our natural environment for current residents and future generations.

ECONOMIC DEVELOPMENT

Kirkland has a diverse, business-friendly economy that supports the community's needs.

Council Goal: To attract, retain and grow a diverse and stable economic base that supports city revenues, needed goods and services and jobs for residents.

DEPENDABLE INFRASTRUCTURE

Kirkland has a well-maintained and sustainable infrastructure that meets the functional needs of the community.

Council Goal: To maintain levels of service commensurate with growing community requirements at optimum life-cycle costs.

**CITY OF KIRKLAND****Department of Parks & Community Services**

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MEMORANDUM

To: Park Board

From: Jennifer Schroder, Director

Date: December 5, 2014

Subject: Election of Chair and Vice Chair

RECOMMENDATION:

That the Park Board conduct an election to fill the 2015 Chair and Vice Chair positions.

BACKGROUND:

Kirkland Municipal Code 3.36.040 states:

"The chair and vice-chair will be elected on an annual basis at the final meeting of the year and each will be elected for a one-year term. The chair may be re-elected once to serve a maximum of two years. All board members present are eligible to vote. In the event the chair is unable to complete his/her term, the vice-chair shall assume the position of chair and perform all the required duties until the expiration of the respective term and a new vice-chair shall be elected. In the event any duly elected officer is unable to complete his/her respective term, an election shall be held to fill the unexpired term. It shall be the duty of the chair to preside at all meetings of the board and in his/her absence the vice-chair to preside..."

Robert's Rules of Order will be followed to conduct the election. The Chair will call for nominations from the Board for each position separately. The Board will vote on two motions: 1) Chair and 2) Vice Chair.