



JUANITA FRIDAY MARKET Becoming a Market Vendor

City of Kirkland
Parks & Community Services
505 Market Street, Ste. A
Kirkland, WA 98033
www.kirklandwa.gov

Application Process

We are interested in finding the highest quality artisans, growers and food producers who use locally grown ingredients to join our vendor community. The application is one tool we use to help determine the best fit for our market. Please take the time to fill out your application completely and note the following:

- **Products.** Provide a complete list of all products you intend to sell. For farmers, this means a complete crop list. Vendors who wish to sell on-premise prepared or processed food products are required to have their products evaluated.
- All produce, plants and flowers must be grown in Washington. All crafts must be handcrafted and created in Washington State by the vendor.
- Processed Foods must be made in a certified kitchen, labeled properly and should meet all the Health Department requirements.
- Vendors must obtain all required licenses and permits from the King County Health Department, and must have proof of liability insurance.
- **New vendors.** Please contact the Market Manager for product screening. Please email photos of your products with product details. Please make sure that you list all ingredient sources on your application. Make a special note of which ingredients are sourced from a farmer and/or from whom and where they are procured. **BACKYARD FARMERS WELCOME!**
- **Copies of all Relevant Licenses.** Depending on your product, there are different licenses and licensing agencies that may regulate your product. It is your responsibility to determine what licenses you may need and to submit copies of them to the market. We may be helpful in directing you to the correct agency; however, the agencies have the ultimate authority.
- **Application Fee.** Each interested Vendor must submit a \$35 application fee with their application (one application fee applies to one or all market days).
- **Sign and Date.** Signing your application indicates your agreement to abide by the rules of Juanita Friday Market.