A. **When may Temporary Off-site Signs be displayed?**
   Off-site Signs may be displayed only temporarily. They may be erected immediately prior to the event being advertised and must be removed immediately after the event has ended.

B. **How big may Temporary Off-site Signs be?**
   The maximum size of the signs is six (6) square feet per sign face, including any attachments.

C. **Where may Temporary Off-site Signs be displayed?**
   The signs may be placed:
   1. On private property with the property owner’s permission;
   2. On unpaved, non-landscaped, and/or unimproved public right-of-way areas where they will not impede or obstruct vehicular and/or pedestrian traffic, and/or create traffic obscuring hazards; and
   3. On landscaped strips between sidewalks and paved roads which are not adjacent to parks or other public property.

   Temporary Off-site Signs may NOT be placed:
   1. In such a manner as to obstruct sight distance for vehicles;
   2. In the median strips of roads, traffic circles or in public landscaped areas, such as the lawn and planter areas adjacent to the City entryway signs;
   3. On sidewalk or paved roadway surfaces;
   4. In public parks;
   5. In fire lanes or within three feet of a fire hydrant; and
   6. Attached to utility poles, street furniture, utility vaults or street trees.

D. **How many Temporary Off-site Signs are allowed?**
   A maximum of one (1) Temporary Off-site Sign will be permitted per block (NOT per block face) per property advertised.

E. **Are permits or fees required?**
   No permit or fee is required for the placement of Temporary Off-site Sign in public rights-of-way, but the manner and location of placement must comply with these requirements.

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**What happens if a Temporary Off-site Sign violates these rules?**

Any sign found in violation of any of the requirements may be removed by the City. The party responsible for the sign will be asked to sign a copy of these rules for the sign to be returned. If the sign is found in violation again, it will be discarded.

______________________________  __________________
Signature of Person Responsible for the Temporary Off-site Sign  Date

______________________________
Business or Property Name and Address that the Temporary Off-site Sign is Advertising

*If you have any additional questions, please contact the Planning Department at 425-587-3225.*

11/06