

REVISED IMPLEMENTATION STRATEGIES – STRIKES OUT AND UNDERLINES

The vision statement, guiding principles, goals, and policies set forth in previous elements of the Comprehensive Plan together describe the desired type and character of growth in Kirkland during the next 20 years. They do not, however, tell us precisely how to create the kind of community envisioned by the Plan. Yet unless appropriate actions are taken, the plan will remain unrealized. Consequently, a strategy for how to implement the Plan is needed. It is the intent of this Element to provide such a strategy and identify the actions necessary to make the plan a success.

A. IMPLEMENTATION METHODS

There are a broad range of measures necessary to implement the Comprehensive Plan involving a wide variety of people and organizations. It is the responsibility of the City, however, to put in place the mechanisms that will promote the actions needed for implementation. Listed below are the methods that will be used to implement the Plan over the 20-year planning horizon.

Annual Plan Amendments. To keep the Comprehensive Plan current, it will be necessary to review and update it on a regular basis. At the very least, it will be necessary to annually consider amendments to the six-year projects list in the Capital Facilities Element. Other issues are likely to arise each year which can also be considered in the annual update.

Neighborhood Plans. ~~An important part of the Comprehensive Plan are the plans for Kirkland's 15 neighborhoods. Those plans have been prepared and updated over a period of years to address in detail issues relevant to each specific neighborhood. Regular update of the neighborhood plans should continue, both to maintain their currency and to bring them into compliance with the more recently adopted Plan elements.~~ The plans for Kirkland's 15 neighborhoods are an important part of the Comprehensive Plan. Each Neighborhood Plan should be reviewed at least once between every two major Comprehensive Plan updates or more frequently as needed given City Council priorities and available resources, both to maintain their currency and to bring them into compliance with the more recently adopted Plan Elements.

Functional and Management Plans. Referenced in the Comprehensive Plan, functional and management plans address in detail subjects more generally discussed in the Comprehensive Plan. ~~Existing functional plans include:~~ See Capital Facilities Element for list of City functional and management plans.

- ◆ ~~Capital Improvement Program;~~
- ◆ ~~Sewer Comprehensive Plan;~~
- ◆ ~~Water Comprehensive Plan;~~
- ◆ ~~Surface Water Master Plan;~~
- ◆ ~~Park, Open Space and Recreation Plan;~~
- ◆ ~~Fire Protection Master Plan;~~

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- ◆ ~~Active Transportation Plan;~~
- ◆ ~~Natural Resource Management Plan;~~
- ◆ ~~Downtown Strategic Plan;~~
- ◆ ~~Housing Strategy Plan;~~
- ◆ ~~Redmond Fire Department Olympic Pipeline Response Plan.~~

Functional and management plans are both guided by and help to guide the Comprehensive Plan. ~~Theoretically, t~~The Comprehensive Plan sets the broad policy framework ~~which while~~ the functional and management plans are more detailed~~address in more detail~~. ~~In practice, h~~However, functional and management plans also raise issues and ideas that~~which~~ help to shape Comprehensive Plan goals and policies. ~~Either way, g~~General consistency between the Comprehensive Plan and functional and management plans is important, as is regular updating of functional and management plans to maintain their currency.

Regulations. Regulations set the legal requirements for new development. The vast majority of the regulations are found in the Kirkland Zoning Code (including the official Zoning Map and shoreline management regulations), and the Subdivision Code found in the Kirkland Municipal Code. Local administration of the State Environmental Policy Act is also a regulatory tool. The Growth Management Act requires that development regulations must be consistent with the Comprehensive Plan;~~and to a large extent Kirkland's existing regulations already are consistent~~. Even so, update of Keeping Kirkland's regulatory documents updated for consistency is ~~must be~~ a high priority, and should be undertaken as appropriate on a regular basis.

~~Although by nature regulations impose restrictions on the development of property, many of the regulatory revisions required to implement the Plan will involve easing of current restrictions. In the same vein, where appropriate, regulations can be structured to provide incentives to desired development, rather than being solely restrictive.~~

Programs. Another way to implement the Comprehensive Plan is through the establishment of City programs and teams that provide services to help achieve the goals and policies in the Plan. Examples of these programs are the Neighborhood Traffic Control Program, Neighborhood Service Team, the Green Team and the Tree Team.

- ◆ ~~The Neighborhood Traffic Control Program;~~
- ◆ ~~The Neighborhood Service Team;~~
- ◆ ~~Action teams, such as the Downtown, Totem Lake and Rose Hill Action Teams;~~
- ◆ ~~The Kirkland Economic Partnership;~~
- ◆ ~~The Natural Resource Team;~~
- ◆ ~~Assistance to employers in undertaking transportation demand management measures and achieving the goals of the Commute Trip Reduction Act.~~

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Ongoing Administrative Activities. Implementation also depends on a variety of day-to-day actions such as development permitting and code enforcement. Ongoing monitoring of land capacity, demographics, development trends, housing costs, traffic levels, transit usage, levels of service for public facilities, and other factors affecting growth is also necessary.

Intergovernmental Coordination. Many of the goals and policies in the Comprehensive Plan cannot be achieved by Kirkland alone. Because Kirkland is part of a much larger and growing metropolitan area, issues involving growth rates, housing demand and supply, and transportation systems increasingly require intergovernmental responses. To protect local interests and meet regional obligations, Kirkland must involve itself at a variety of levels, including:

- ◆ Ongoing communication with neighboring cities and adoption of interlocal agreements where appropriate;
- ◆ Participation in subregional organizations such as A Regional Coalition for Housing (ARCH) and the Eastside Transportation Partnership (ETP);
- ◆ Participation in Countywide organizations such as the Growth Management Planning Council (GMPC) and Metropolitan King County;
- ◆ Participation in ~~and with~~ multicounty organizations such as the Puget Sound Regional Council (PSRC) and the Regional Transit Authority (RTA) (Sound Transit).

Citizen Involvement and Education. Implementation also depends upon keeping the lines of communication open between City government and its citizens. The Comprehensive Plan will only be successful if it is understood and embraced by the public and if it is regularly revised to reflect evolving community aspirations and concerns.

Budgeting and City Work Program. Governmental expenditures play an essential role in implementation. The City's annual operating budget allocates resources for personnel and supplies needed to carry out implementation measures; and the annual Capital Improvement Program targets the resources for transportation facilities, parks, utilities, and other public facilities necessary to implement the Plan.

The City Council adopts a biennial City Work Program in conjunction with the budget. The City Work Program prioritizes major cross-departmental efforts with significant impacts designed to maintain and enhance the public health, safety and quality of life in Kirkland. The Work Program establishes a two year "action plan" by which the public can measure the City's success in accomplishing its major policy and administrative goals. Many of these Work Program items will implement Comprehensive Plan objectives.

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B. Implementation Strategies

Tasks

Below is a list of desired strategies and actions to implement the goals and policies of the Comprehensive Plan. The strategies are intended to be general in nature so that the method or technique to achieve the intent of the strategies may vary. Generally, if an element does not have any follow-up actions to be implemented, it is not listed. The timing, order and scope of the strategies will be determined by the available budget and resources, community interests and City Council priorities. Preparation of the annual planning work program process will be the time to determine which strategies and actions will be undertaken and when. Changes may be made to the list of strategies as part of the annual plan amendment process. Table IS-1, below lists specific tasks which are identified to be undertaken at a future date. The tasks are organized to correspond to the elements they are primarily intended to implement. The list also distinguishes one-time projects from ongoing activities. The implementation of these tasks is dependent upon available resources.

While the list in Table IS-1 is intended to be complete, other additional or alternative tasks may be identified at a later time. Also, while the tasks listed are specific as to the methods to be used, the outcomes indicated are somewhat general, leaving latitude for a variety of alternative techniques to be considered when the task is undertaken.

Implementation Strategies

GENERAL ELEMENT

- ◆ G.1: In 2022, review “time capsule,” located in the City Hall vault, containing the “Kirkland 2022 – Community Conversations” video and the citizen responses.

COMMUNITY CHARACTER ELEMENT

- ◆ CC.1: Review and amend the regulations for Planned Unit Development Chapter 125 adding historic preservation of buildings, structures, sites and objects as a public benefit.

ENVIRONMENT ELEMENT

- ◆ E.1: Update the critical area regulations for environmentally sensitive areas (slopes, wetlands and streams) in accordance with best available science standards.
- ◆ E.2: Establish a program that identifies priorities and funding sources for sensitive area acquisition and restoration and educational outreach.
- ◆ E.3: Prepare a city-wide comprehensive sustainability strategic plan integrating the Natural Resource Management Plan, the Climate Action Plan and other relevant functional plans.
- ◆ E.4: Implement the Urban Forestry Strategic Plan and undertake the following strategies:
 - E.4a: Undertake an eco-system analysis to determine the value, function and benefits of the urban forest.

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- E.4b: Develop a street tree management plan for transportation corridors that addresses appropriate species, tree planting standards and goals, a proactive maintenance program, and community stewardship.
- E.4c: Conduct a tree inventory of City parks and major right of way corridors.
- E.4d: Work with Puget Sound Energy and Seattle City Light to prepare a vegetation management plan for the electric transmission corridors.
- ◆ E.5: Undertake Phase II for Green Codes to consider environmental stewardship standards, such as energy efficiency/renewable energy, low impact development, access to community agriculture, and the reuse of gray and black water.
- ◆ E.6: Development a program for community outreach and stewardship of the environment.

LAND USE ELEMENT

- ◆ LU.1: Create open space network maps, identify missing links, and develop preservation techniques.
- ◆ LU.2: Collaborate with King County to study options for Transit Oriented Developments (TOD) at the park and ride lots.
- ◆ LU.3: Develop business district plan, zoning and design guidelines for neighborhood centers.

HOUSING ELEMENT

- ◆ H.1: Adopt an updated housing strategy plan and work program by 2020.
- ◆ H.2: Inventory multifamily residential properties and encourage preservation of those that are affordable to people with low- and moderate-incomes.
- ◆ H.3: Partner with A Regional Coalition for Housing (ARCH) and non-profit housing agencies to site a permanent Eastside women's shelter in Kirkland.
- ◆ H.4: Consider refinements to regulations by 2020 that:
 - H.4.1: Encourage innovate housing developments.
 - H.4.2: Encourage and/or require the creation of housing affordable for people with low- and moderate-incomes.

TRANSPORTATION ELEMENT

- ◆ T.1: Revise the Traffic Guidelines memo that address SEPA and Concurrency Review consistent with the Transportation Master Plan (TMP).
- ◆ T.2: Adopt a revise Concurrency Ordinance consistent with the TMP.
- ◆ T.3: Prepare a phasing schedule for completion of the Actions listed in the TMP.
- ◆ T.4: Update the Active Transportation Plan consistent with the TMP.
- ◆ T.5: Prepare a transit plan, including to document route-level goals for service, look at capital needs for passenger and route facilities, clarify transit options for the CKC and integrate the TMP with the long range plans of Metro and Sound Transit.

PARK, RECREATION AND OPEN SPACE ELEMENT

- ◆ PR.1: Complete key actions and objectives as identified in the PROS Plan.

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◆ NEIGHBORHOOD PLANS

- ◆ NP.1: Update neighborhood plans and business district plans at least once between every two major Comprehensive Plan updates or more frequently as needed, given City Council priorities and available resources.
- ◆ NP.2: Establish a neighborhood plan update schedule by December 2016. Updates should occur by synchronizing the schedule with adjacent neighborhoods based on shared business districts or other shared features so that the process is conducted efficiently and common elements are addressed effectively.
- ◆ NP.3: Consider creating a set of city-wide neighborhood plan policies.
- ◆ NP.4: Develop a comprehensive template for future neighborhood plans that provides a framework for policies addressing the possible range of issues unique to each neighborhood, recognizing that not all template items will be applicable to all neighborhoods. The intent is to make the neighborhood plans concise and streamlined.

◆ TOTEM LAKE BUSINESS DISTRICT

- ◆ TL-23.2: Develop an Urban Design and Amenities Plan for the Totem Lake Business District that provides guidance to create an identity for the business district (and addresses the standards called for in Policy TL-23.2).

SHORELINE AREA

- ◆ SA.1: Prepare monitoring report for Department of Ecology addressing No Net Loss indicators along the shoreline, such as overwater, in water and upland structures, shoreline armoring and vegetation.

Table IS-1	
Implementation Tasks-	
TASK	
<u>GENERAL ELEMENT</u>	
<u>Projects</u>	
G.1.	<u>In 2022, review “time capsule,” located in the City Hall vault, containing the “Kirkland 2022 – Community Conversations” video and the citizen responses.</u>
G.2.	<u>Update the General Element to include 2010 census data and 2011 annexation.</u>
<u>Ongoing</u>	
G.3.	<u>Annually update the Comprehensive Plan.</u>
G.4.	<u>Evaluate the update process for the neighborhood and business district plans.</u>
<u>COMMUNITY CHARACTER ELEMENT</u>	

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<u>Projects</u>	
CC.1.	Review and update Zoning Code Chapter 100: Signs
CC.2.	Establish incentives to private owners for preservation, restoration, redevelopment and use of significant historic buildings and sites.
CC.3.	Consider public improvements for historic districts to help encourage preservation.
<u>Ongoing</u>	
CC.4.	When the neighborhood plans and business district plans are updated, consider design principles for new structures that respect the scale, massing, and design of existing adjacent buildings and the neighborhood context.
CC.5.	Maintain an inventory of the historic buildings, structures, sites and objects in the city
CC.6.	Incorporate historic preservation into neighborhood plans as they are updated including:
	◆ Map A list of each neighborhood's historic structures and sites.
	◆ Design principles for areas where historic structures are clustered.
NATURAL ENVIRONMENT ELEMENT	
<u>Projects</u>	
NE.1.	Assess and amend the Comprehensive Plan, City codes, resource management practices, and other City activities as needed for consistency with the Endangered Species Act, State shoreline rules, and other natural resource requirements.
NE.2.	Promote removal of fish barriers.
NE.3.	Study and implement methods to preserve and, where feasible, increase pervious surface in Kirkland.
NE.4.	Review Kirkland Municipal Code, Zoning Code Definitions Chapter, and Comprehensive Plan to identify inconsistencies in natural system terminology.
NE.5.	Develop a City street tree program for appropriate species, planting and maintenance, and community stewardship.
NE.6.	Develop a street tree plan for commercial and residential corridors.
NE.7.	Develop a program for community stewardship of the environment, including:
	◆ Publicize practices that help/harm the environment.
	◆ Utilize volunteers for resource monitoring, restoration, and enhancement.

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	◆ Design standard environmental markers, interpretive signs, and brochures for production and distribution by the City and developers.
NE.8.	Establish a program which identifies priorities and funding sources for sensitive areas acquisition, restoration, and education.
<u>Ongoing</u>	
NE.9.	Implement and update the Natural Resource Management Plan.
NE.10.	Maintain our plans and codes for consistency with the Endangered Species Act, State shoreline rules, and other natural resource requirements.
NE.11.	Coordinate with other jurisdictions, agencies, and affected Federally Recognized Tribes.
NE.12.	Continue to monitor information concerning innovative techniques for resource management, including:
	<ul style="list-style-type: none"> ◆ Adaptive management of Sensitive Areas, ◆ Mitigation banking, ◆ Transfer of development rights, ◆ Funding sensitive areas acquisition, restoration, and education through innovative techniques, ◆ Other nonregulatory protection measures. Identify for further study those techniques that have potential for successful implementation in Kirkland.
NE.13.	Continue to comprehensively address recovery of species that are officially listed as threatened or endangered.
NE.14.	Continue to approach natural resource management comprehensively through interdepartmental coordination.
LAND-USE ELEMENT	
<u>Projects</u>	
LU.1.	Refine open space network maps, identify missing links, and develop preservation techniques.
LU.2.	Update the Land Use Element to include 2010 census data and 2011 annexation.
LU.3.	Develop business district plan, zoning and design guidelines for Houghton/Everest Neighborhood Center.
<u>Ongoing</u>	

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LU.4.	When neighborhood plans are updated, consider design principles and standards for the local business districts.
LU.5.	Monitor and update information concerning:
	◆ Development capacity; ◆ Development trends; and ◆ Demographics.
HOUSING ELEMENT	
<u>Projects</u>	
H.1.	Adopt an updated housing strategy plan and work program. Update the Housing Element to include 2010 census data and 2011 annexation.
<u>Ongoing</u>	
H.2.	Adopt a housing strategy plan and work program at least every five years that outlines housing strategies to be considered in order to address the City's housing needs and goals.
H.3.	Monitor and update information concerning:
	◆ Construction and demolition of affordable housing; ◆ Creation of accessory units and associated rent levels.
H.4.	Continue to work with ARCH to fund low income and special needs housing projects.
H.5.	Consider further regulation refinements to encourage innovative housing, including compact development and cottage housing.
H.6.	Consider further refinements and incentives to encourage low and medium income housing.
ECONOMIC DEVELOPMENT ELEMENT	
<u>Projects</u>	
ED.1.	Create steering committees or action teams within each major commercial district to lead implementation of economic development components of neighborhood plans.
ED.2.	Conduct an assessment of economic benefits of Kirkland's cultural, historic and recreational resources
ED.3.	Develop a system of economic indicators to monitor the Kirkland economy such as employment growth, wage rates, tax revenue, business starts, and commercial vacancy rates
ED.4.	Update the Economic Development Element to include 2010 census data and 2011 annexation.

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<u>Ongoing</u>	
ED.5.	Implement and update the Economic Development Action Plan consistent with the Element.
ED.6.	Implement and update the Downtown Strategic Plan.
ED.7.	Support a partnership of community stakeholders to oversee implementation and community outreach of economic development strategies and priorities.
ED.8.	Actively conduct business retention and recruitment programs.
ED.9.	Implement the tourism marketing and promotion plan through the tourism program and the Lodging Tax Advisory Committee.
ED.10.	Continually improve permit processes and customer service.
ED.11.	Monitor City policies and revise those that unreasonably restrict opportunities for economic development.
ED.12.	Monitor commercial and industrial land use trends, vacancies and capacity to match the needs of the economy.
ED.13.	Where authorized by State statutes, use public/private financial or regulatory incentives to implement economic development opportunities.
ED.14.	Coordinate and implement telecommunications, transportation infrastructure improvements and permit processing improvements with other cities on the Eastside.
ED.15.	Monitor and update information concerning economic indicators.
TRANSPORTATION ELEMENT	
<u>Ongoing</u>	
T.1	Annually update the Transportation Element of the Comprehensive Plan as appropriate to:
	◆ Review and revise, if necessary, mode split targets;
	◆ Review and revise, if necessary, levels of service standards; and
	◆ Identify transportation needs to implement the Land Use Element and update the 20-year list of transportation projects.
T.2.	Monitor and update information on traffic movement, mode splits and level of service.
T.3.	Regularly update the Active Transportation Plan.
T.4.	Continue the Neighborhood Traffic Control Program.

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	T.5. Continue the annual street overlay program.
	T.6. Maintain and periodically update the <i>Bellevue Kirkland Redmond</i> (BKR) transportation model.
	T.7. Work cooperatively with other local governments to update transportation information and to address regional transportation.
	T.8. Participation in the Eastside Transportation Partnership.
	T.9. Work with the Regional Transit Authority (Sound Transit) and King County Metro to develop a regional transit system which serves Kirkland.
	T.10. Work cooperatively with employers to implement programs to reduce the use of single-occupant vehicles and number of miles traveled in compliance with the Commute Trip Reduction Act.
	T.11. Identify projects potentially eligible for State grants and submit grant applications.
UTILITIES ELEMENT	
	<u>Ongoing</u>
	U.1. Regularly update functional utility plans for City-managed utilities.
	U.2. Review utility plans for non-City-managed utilities to ensure their plans are not inconsistent with the Comprehensive Plan.
	U.3. Work with utilities to encourage pruning of trees to direct growth away from utility lines and encourage the phased replacement of vegetation interfering with utility lines.
PUBLIC SERVICES ELEMENT	
	<u>Ongoing</u>
	PS.1. Coordinate services with non-City service providers.
	PS.2. Update fire protection and police plans.
HUMAN SERVICES ELEMENT	
	<u>Ongoing</u>
	HS.1. Review the Senior Council's Strategic Plan every five years and revise as appropriate.
	HS.2. Review the Youth Council's Strategic Plan every five years and revise as appropriate.

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HS.3.	Continue regional collaboration of the Human Service’s grant program to increase efficiencies.
HS.4.	Identify potential funding sources and submit grant applications for Senior, Youth and Human Services programs.
CAPITAL FACILITIES ELEMENT	
<u>Projects</u>	
CF.1.	Consider new revenue sources for capital facilities and implement as appropriate, including voter-approved bond issues.
CF.2.	Update Level of Service standards to include the annexation area.
CF.3.	Update transportation and park impact fee rate studies to include the annexation area.
<u>Ongoing</u>	
CF.4.	Annually update the Capital Facilities Element to reflect capacity of facilities, land use changes, level of service standards, and financing capability.
CF.5.	Annually update the Capital Facilities Element consistent with the Capital Improvement Program.
CF.6.	Periodically update impact fees to reflect increases in road and park construction costs.
NEIGHBORHOOD PLANS	
<u>Ongoing</u>	
NP.1.	Regularly review neighborhood plans and amend as appropriate. Explore efficiencies in the neighborhood planning process to ensure a predictable and sustainable update cycle.
NP.2.	Develop neighborhood plans for the 2011 annexation neighborhoods.
NP.3.	Incorporate the following capital project elements into the CIP and CFP processes and/or the neighborhood connection and neighborhood grant program:
	Central Houghton Neighborhood
	1. Work with the Public Works Department to have historic street names added to street signs as they are replaced.
	2. Identify design standards for 108th Avenue NE.
	Lakeview Neighborhood

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		1. Work with the Public Works Department to have historic street names added to street signs as they are replaced.
		2. Identify streetscape standards for Lake Washington Boulevard.
	Highlands Neighborhood	
		Emergency Access Bridge to Forbes Creek Drive
		Highlands Park facility improvement
		Nonmotorized street enhancements to 116th Avenue NE and NE 87th Street
		Cedar View Park play structure
	Market Neighborhood	
		Neighborhood park development in north sector
		View stations at 4th and 5th Street West
		Improved Market Street access
	Market Street Corridor	
		Pedestrian and bicycle facilities
	Norkirk Neighborhood	
		Nonmotorized street enhancements to:
		7th Avenue
		19th Avenue
		20th Avenue
		6th Street
		4th Street
	Moss Bay Neighborhood	
		Lakeshore Plaza at Marina Park
		Park walk promenade along east/west pedestrian spine
		Public parking on public sites and/or in conjunction with private development

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	NE 85th Subarea	
		Install sidewalks on north-south streets connecting to NE 85th Street where missing
		Traffic signal at 126th Avenue NE/NE 85th Street
		Bike connection between Slater and NE 80th Street
		Neighborhood park acquisition in south part of subarea or South Rose Hill
	North Rose Hill Neighborhood	
	Nonmotorized enhancements:	
		Between bus stops and residential development
		Along school routes
		Connecting activity areas such as parks, Boys & Girls Club, and Lake Washington Technical College
		Between Redmond regional trail and I-405 pedestrian overpasses
		Between Lake Washington Technical College and residential development to the west and south
		Along Seattle City Light Transmission Line Easement
	Nonmotorized arterial street enhancements:	
		NE 116th Street, west of 124th Avenue NE
		Slater Avenue, south of NE 116th Street
	Sensitive areas property acquisition, restoration or education	
	Totem Lake Neighborhood	
		Totem Lake Circulator
		118th Avenue NE roadway extension
		123rd Avenue NE roadway extension
		NE 120th Street extension
SHORELINE AREA CHAPTER		

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<u>Ongoing</u>			
SA.1.	Track and monitor No Net Loss indicators along the shoreline, such as overwater, in water and upland structures, shoreline armoring and vegetation.		
SA.2.	Implement priority restoration projects and programs contained in the Shoreline Restoration Plan component of the Shoreline Master Program.		
SA.3.	Work with other jurisdictions, agencies and affected Federally Recognized Tribes to coordinate and improve the permitting process.		
SA.4.	Promote public education about the functions and values of the shorelines and best management practices.		

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