

**RFQ for Artist for Totem Lake Park
Job No. 66-17-PK
November 6, 2017**

Questions and Answers

Following is the questions and provided answers for the Artist for Totem Lake Park project:

- 1. The RFQ states to supply digital work samples of “no less than 15 images”. Does this mean that we are permitted to include more than 15 images?**

You are welcome to include more images if you feel you need to in order to illustrate your past work.

- 2. Can you please list requirements for the images: i.e. file size maximum, pixel resolution, etc.?**

Standard 300 dpi is fine.

- 3. In most RFQs there is a requirement to submit an Image List that corresponds to the digital images listing date, location, dimensions, materials, budget and brief description. This is not listed as a submittal material. Would you like us to submit this? Or would you prefer that the information is incorporated directly onto our jpg images?**

If you have this readily available it would be appreciated and you can submit it as a list.

- 4. The Qualification Submittal Instructions ask for a word or pdf format not exceeding 20MB. Does this mean that instead of submitting separate jpg image files of digital work samples as indicated previously in the RFQ, you would like them incorporated into this one single file?**

You may either submit the jpegs as separate files or combine all submission materials into one pdf.

- 5. Is the budget of \$65,000 for artist fees only, to collaborate as a member of the design team to create artistic concepts for incorporation into the park design, or does this amount also include the cost of materials, fabrication and installation of the artwork that is designed?**

The budget of \$65,000 is the total 1% budget and is inclusive of artist fee, cost of materials, fabrication, and installation.