

**RFQ for Kirkland Mode Split Survey**  
**Job No. 61-17-PW**  
**October 13, 2017**

**Questions and Answers**

Following is the questions and provided answers received by the October 10<sup>th</sup> deadline for this project:

1. Please clarify the project timeline. Should the survey be completed by December 31, 2017 and the project as a whole by February 28, 2018? (page 3)
  - a. No, the survey should be done post 2017.
2. Please clarify who you are referring to by "employees" – are these employees of the City of Kirkland or employees of businesses located within Kirkland?
  - a. This is a survey for the entire city, employees working within the City limit.
3. Have sampling targets been established for the groups identified on page 6?
  - a. No, we will look to you to propose the sampling targets that would meet our needs.
4. The scope of work refers to the project as a survey (page 6), but one of the RFP tasks refers to interviews (page 7). Is this specific methodology desired, or is the methodology up to the bidder?
  - a. The methodology (ies) proposed is up to the bidder. We will assess the validity of the method to ensure it will provide the outcome we expect.
5. Please confirm that the City will provide contact information for target/participating employers.
  - a. We will help you with you to the best of our abilities depending on our available staff time but it will be the consultant's scope to get the information.
6. Does the City intend to conduct interviews with a short list of bidders? If so, have dates been identified?
  - a. Interview will not be conducted.
7. How many printed copies are required for a paper submittal – one original plus three copies (page 5) or one original plus four copies (page 4)?

- a. One original and four copies.
8. Do you know approximately how many TMP worksites and employees there are in Downtown, Totem Lake UC, and citywide? We're refining our non-CTR sample estimates and are trying to gauge how many worksites we would plan to exclude since they'll be part of the TMP and CTR data collection instead?
- a. Attached is a list (not updated) of the ctr and tmp sites. I don't have the data on employees. King County Metro does but my Metro rep is on vacation until next week. I could try to contact Metro to see if they have the data handy but can't promise anything. Some of those sites are not reporting. There have been a few CTR sites that have been dropped because the employee number went down or they moved. The TMP sites have been less cooperative in reporting.

	STATECODE	Company Name	Branch	SiteAddress	SiteAddress2
<b>CTR Sites</b>					
1	E80069	Kenworth Truck Company	Division Headquarters	10630 NE 38th Place	
2	E80101	EvergreenHealth	Evergreen Hosp Med. Ctr.	12040 NE 128th Street	
3	E80559	Google, Inc.	Kirkland	747 6th Street S	
4	E80591	Wave Broadband		401 Kirkland Parkplace	Suite 410
5	E80651	IBM Corporation	Carillon Point	3600 Carillon Point	
6	E80652	Microsoft Corporation	Kirkland - 550	550 Kirkland Way	
7	E80665	Rightside	Kirkland	5808 Lake Washington Boulevard	
8	E80739	City of Kirkland		123 5th Avenue	
9	E80827	Microsoft Corporation	Kirkland - 434	434 Kirkland Way	
10	E80830	Allied Trade Group Inc	Headquarters	11410 NE 122nd Way	Suite 200
11	E81142	Astronics Advanced Electronic Systems	Kirkland	12950 Willows Road NE	
12	E81986	Nintendo of America Inc	Kirkland	12521 128th Lane NE	
13	E82165	Inrix		10210 NE Points Drive	Suite 400
14	E83817	Tableau Software	Kirkland	720 4th Avenue	Suite 300
15	E85242	Allyis Technology Projects & Personnel		10210 NE Points Drive	Suite 200
16	E85256	Greenpoint Technologies		4600 Carillon Point	
17	E86595	Lake Washington Institute of Technology		11605 132nd Avenue NE	
<b>TMP sites:</b>					
18	T80001	Kirkland 405 Corporate Center		12015 115th Avenue NE	Suite 145
19	T80003	The Plaza at Yarrow Bay		10210-30 NE Points Drive	
20	T80004	Carillon Point		1000-6000 Carillon Point	
21	T80005	Continental Plaza Building		550 Kirkland Way	
22	T80006	Legacy Partners Crowne Pointe		4010-4040 Lake Washington Blvd. NE	
23	T80007	Emerald Building		520 Kirkland Way	
24	T80011	Northwest University		5520 108th Avenue NE	
25	T80014	Lakeshore Clinic		12710 Totem Lake Boulevard	
26	T80068	Central Way Plaza		720 4th Avenue	
27	T80070	F & A Plaza		11400 98th Avenue NE	
28	T80071	The Kirkland Office Building		8815 122nd Avenue NE	
29	T80072	Kirkland 118 Commerce Center		11710 118th Avenue NE	
30	T80074	Kirkland Way Building		570 Kirkland Way	
31	T80075	Touchstone Office Building		12131 113th Avenue NE	
32	T80076	Gateway Plaza		11250 Kirkland Way	
33	T80086	Lakeview Office Building		5555 Lakeview Drive	
34	T80201	Yarrow Bay Plaza	:TMP/	10510 NE Northup Way	
35	T80263	Totem Lake Plaza	:TMP/	11521 NE 128th Street	
36	T81508	Waterfront Place at Yarrow Bay	TMP	5209 Lake Washington Boulevard	