

**MUST BE SUBMITTED WITH PROPOSAL**



## **SMALL PUBLIC WORKS PROJECT NOTICE**

**Subject: 2013 Cross-Kirkland Corridor Ditch Maintenance**

**Job # 33-13-PW**

As you are listed in the Shared Small Works Roster (<https://www.wagovbiz.net>) as a contractor under the category of "Roadway Construction and Repair" the City of Kirkland is inviting you to submit a bid to serve as General Contractor for the subject project.

The work described in this section relates to the coordination and execution of ditch cleaning and reshaping work located along the Cross-Kirkland Corridor (CKC), Kirkland, WA. Maps are available that highlight specific areas to be maintained. The Contractor will work under the direction of the City Surface Water Field Staff. The Contractor will be directed by City Surface Water Field Staff on location, depth, width, and grade in areas where ditch maintenance is to be performed. Minor spot brushing will also be included. Contractor is responsible for providing appropriate equipment, operators, PPE and spill response materials for equipment operations, including fueling and maintenance. Contractor will also provide appropriate equipment to move excavated materials to designated City-identified dumping locations. City will be responsible for all pre-work signage, erosion and sediment control placement and maintenance, City will be responsible for over-all project management and direction of daily operations.

**The Contractor must have a minimum of 2 years of experience performing ditch maintenance using high-rail equipment and base their bid on supplying this type of specialized equipment to perform the work. The successful bidder must provide at least 3 references with contact information demonstrating this experience.**

The lump sum price for work to be performed under this contract shall be full compensation for all labor, tools, equipment and materials to complete the work to the City of Kirkland standards.

- The estimated cost of this project is \$60,000 to \$70,000.
- The estimated linear footage of ditch to be maintained is 14,000 LF

An **optional** site visit will be held at 10:00 am on Thursday June 27, 2013. Plans will be provide to those contactors whom RSVP to [bwallace@kirklandwa.gov](mailto:bwallace@kirklandwa.gov). This **optional** site visit will begin at the intersection of NE 52<sup>nd</sup> St and the Cross-Kirkland Corridor, Kirkland, WA.

- ❖ Sealed Bids are due in the office of the Purchasing Agent at City Hall, 123 5<sup>th</sup> Ave., Kirkland, 98033 no later than **4:00 p.m. on Monday July 8, 2013**. (There will not be a public bid opening for this project.)

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- ❖ It is anticipated that notice to proceed will issued on or before August 1, 2013 and the contractor shall have 10 working days to complete the project. The contract may be extended up-to an additional 5 working days at the option of the City to encompass City-identified additional work at the original bid prices.
- ❖ Prior to executing a contract, the City of Kirkland must receive a Certificate of Insurance naming the City as an additional insured. The Commercial General Liability insurance shall be written with limits no less than \$1,000,000 for each occurrence and \$2,000,000 general aggregate. The Automobile Liability Insurance must have a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- ❖ Contractor is responsible for payment of King County prevailing wage rates for all trades needed to complete the described work. Prevailing wages for King County may be found at:  
<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/LookUp/default.asp>.
- ❖ Contractor must apply for a City of Kirkland business license prior to starting work.
- ❖ Plans can be found on the City of Kirkland FTP download site under "CKC Ditch Plans".

**Schedule:**

|                                       |   |
|---------------------------------------|---|
| Optional site meeting                 | June 27, 2013                           |
| Bids due to City of Kirkland          | July 8, 2013                            |
| Anticipated date of notice to proceed | on or before August 1, 2013             |
| Construction complete no later than   | 10 working days after notice to proceed |

**Only bids from contractors listed on the Shared Procurement Portal's small works roster under the category of "Roadway Construction and Repair" as of bid opening date and time will be considered for award of contract.** The Shared Procurement Portal URL is: [www.wagovbiz.net](http://www.wagovbiz.net)

If you have any questions regarding this process, please contact me at 425 587-3123.

Barry L. Scott, C.P.M.  
Purchasing Agent