

**CITY OF KIRKLAND**  
**CHANGE IN FUND BALANCE (Beginning 2004 to Ending 2006)**  
**SOLID WASTE UTILITY**

	<b>Solid Waste</b>
<b>2004 Actual Beginning Fund Balance</b>	<b>460,996</b>
<i>Reserved</i>	<i>0</i>
<i>Unreserved Working Capital</i>	<i>460,996</i>
Plus: 2004 Estimated Revenues	7,416,198
Less: 2004 Estimated Expenditures	7,149,461
<b>2004 Estimated Ending Fund Balance</b>	<b>727,733</b>
Less: Funding for Carryovers to 2005	200,334
<b>2005 Budgeted Beginning Fund Balance</b>	<b>527,399</b>
Plus: 2005 Budgeted Revenues	7,423,598
Less: 2005 Budgeted Expenditures	7,196,009
Plus: 2006 Budgeted Revenues	7,449,930
Less: 2006 Budgeted Expenditures	7,251,514
<b>2006 Budgeted Ending Fund Balance</b>	<b>953,404</b>
<i>Reserved</i>	<i>0</i>
<i>Unreserved Working Capital</i>	<i>953,404</i>
<b>Change in Fund Balance: Beginning 2004 to Ending 2006</b>	<b>492,408</b>

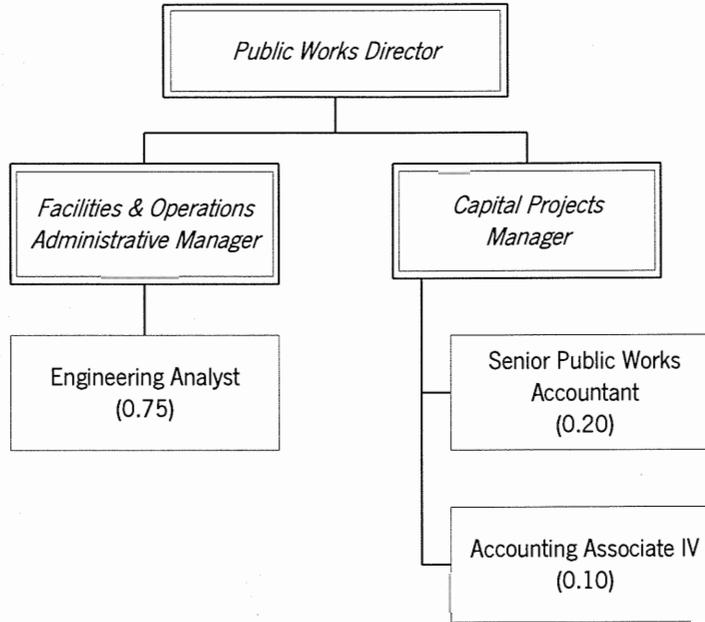
**Note:**

The increase in fund balance is due to the accumulation of resources to build working capital.



**CITY OF KIRKLAND**  
**Public Works Department**

Solid Waste Fund



*Boxes with a double outline and italic text indicate positions which report to this department but which are budgeted in a separate operating fund.*

## DEPARTMENT OVERVIEW

# SOLID WASTE FUND

## MISSION

The Solid Waste Fund was created for the sole purpose of handling all monies collected for solid waste and recycling services, and disbursement of monies for expenses and contract payments made in connection with this service.

## DEPARTMENT FUNCTIONS

The City, by ordinance, collects all garbage within the city limits of Kirkland. The City provides this service by contracting with a private contractor. The current contract with Waste Management expires September 30, 2010.

The City also coordinates all recycling grants/events and provides staff/consultants in that area.

## 2004 ACCOMPLISHMENTS

- Implemented new 7-year solid waste and recycling contract at reduced cost from previous contract on December 1, 2003. The contract added the following services:
  - 100% commingled recycling.
  - Automated collection.
  - E-waste and textile recycling at the curb for single family residents. 7,264 pounds of e-waste collected as of 6/30/04. Many home electronics contain hazardous materials and should not be thrown in the garbage.
  - Food waste recycling for single family residents.
  - New vehicles purchased and particulate exhaust traps installed (reducing emissions up to 90%).

- Conducted Spring Special Collection Event for household recyclable material on March 27th at the Houghton Park 'n Ride. 549 carloads contributed 77,534 pounds of recyclable material. A similar event will be held September 25, 2004.
- City of Kirkland Public Works Administrative Manager, Ann Scheerer, awarded 2004 Washington State Individual Recycler of the Year by the Washington State Recycling Association.

## 2005-2006 OBJECTIVES

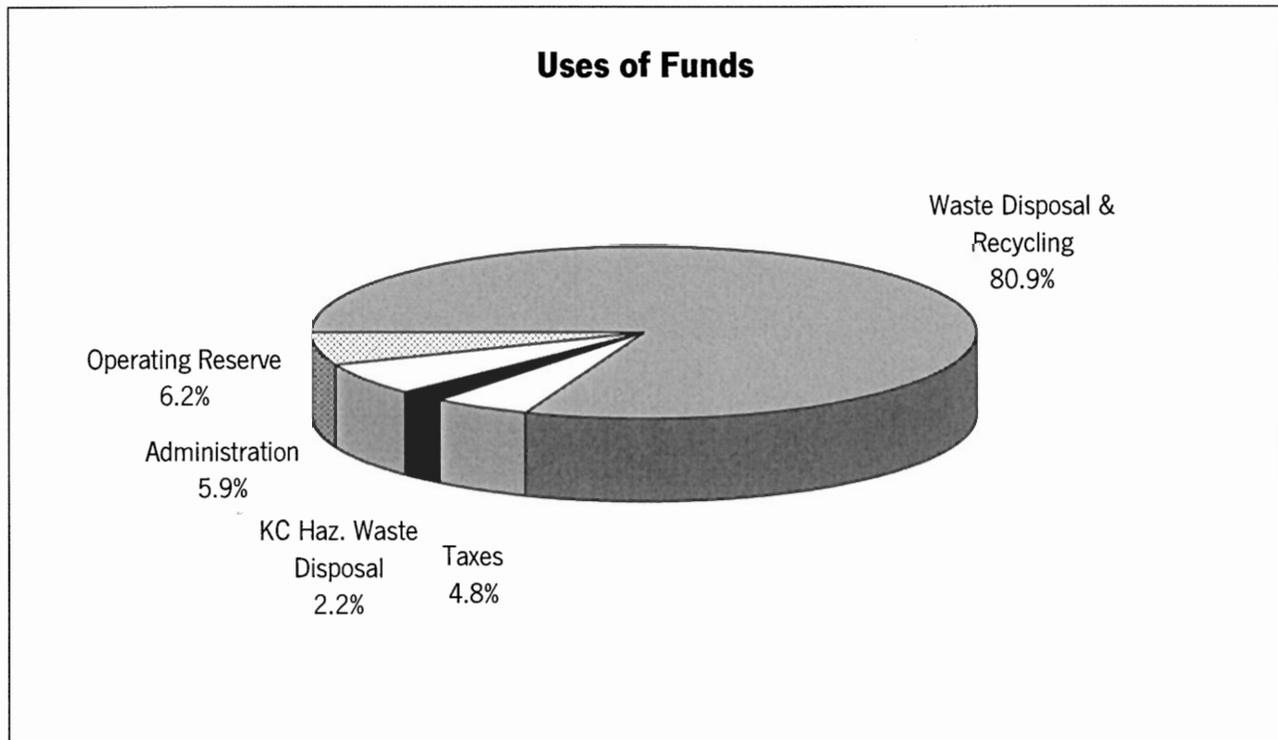
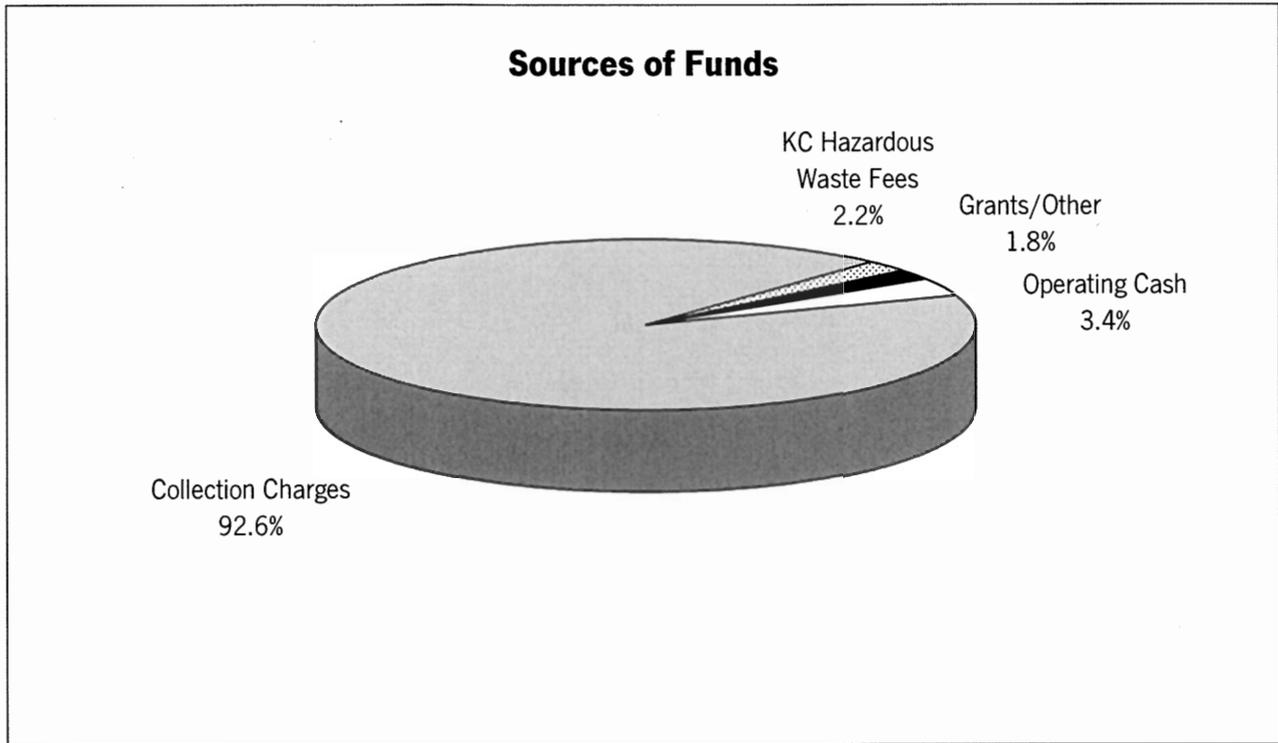
### *Environmental Stewardship*

- Participation in regional solid waste export system planning in preparation for the anticipated closure of the Cedar Hills Landfill in 2012.
- Serve on the Metropolitan Solid Waste Management Advisory Committee to advise the King County Executive, King County Council, and Solid Waste Interlocal Forum on all matters relating to solid waste and development of the waste export system plan.

### *Community Involvement*

- Begin a recycling outreach program for multifamily residents
- Recognize multifamily and business establishments that exhibit outstanding recycling efforts
- Hold recycling collection events for residents and businesses.

# 2005-2006 BUDGET SOLID WASTE FUND



**2005-2006 BUDGET ANALYSIS**

**SOLID WASTE FUND**

**ANALYSIS OF CHANGES**

<b>2004 Approved Budget</b>	<b>7,655,512</b>
<b>Less Reserves</b>	<b>(305,717)</b>
<b>2004 Approved Budget (Excluding Reserves)</b>	<b><u>7,349,795</u></b>

**2005 Basic Budget Increases:**

Salaries & Wages	59,432	
Excise Taxes	29,860	
Employee Benefits	18,430	
Recycling Grant Administration	11,942	
Technology Internal Charges	5,313	
<b>Total Basic Budget Increases</b>	<b><u>124,977</u></b>	

**2005 Basic Budget Decreases:**

Waste Management Disposal Contract	(208,907)	
Food Waste Containers	(60,000)	
Central Services & Utility Billing Internal Charges	(30,403)	
King County Hazardous Waste Fees	(10,000)	
Net Miscellaneous Decreases	(875)	
<b>Total Basic Budget Decreases</b>	<b><u>(310,185)</u></b>	

<b>2005 Basic Budget</b>	<b>7,164,587</b>
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**2005 Service Packages:**

Utility Billing Customer Accounts Associate	31,263	
Help Desk & Telephone Support	159	
<b>Total Service Packages</b>	<b><u>31,422</u></b>	

<b>2005 Final Budget (Excluding Reserves)</b>	<b><u>7,196,009</u></b>
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**COMPARISON OF 2004 BUDGET TO 2005 BUDGET**

	<b>Difference</b>	<b>% Change</b>
<b>2004 Approved Budget (Excluding Reserves) to 2005 Final Budget (Excluding Reserves)</b>	<b>(153,786)</b>	<b>-2.09%</b>

2005-2006 BUDGET ANALYSIS

**SOLID WASTE FUND**

ANALYSIS OF CHANGES

<b>2005 Final Budget (Excluding Reserves)</b>		<b>7,196,009</b>
<b>2006 Basic Budget Increases:</b>		
Waste Management Disposal Contract	30,292	
Central Services & Utility Billing Internal Charges	15,701	
Salaries & Wages	7,391	
Employee Benefits	1,660	
Technology Internal Charges	430	
<b>Total Basic Budget Increases</b>		<b>55,474</b>
<b>2006 Basic Budget Decreases:</b>		
	-	
<b>Total Basic Budget Decreases</b>		<b>-</b>
<b>2006 Basic Budget</b>		<b>7,251,483</b>
<b>2006 Service Packages:</b>		
Digital Video for City Website	31	
<b>Total Service Packages</b>		<b>31</b>
<b>2006 Final Budget (Excluding Reserves)</b>		<b>7,251,514</b>
<b>Plus Reserves</b>		<b>953,404</b>
<b>2006 Final Budget (Including Reserves)</b>		<b>8,204,918</b>
<b>2005-2006 Final Budget (Including Reserves)</b>		<b>15,400,927</b>

COMPARISON OF 2005 BUDGET TO 2006 BUDGET

	<u>Difference</u>	<u>% Change</u>
<b>2005 Final Budget (Excluding Reserves) to 2006 Final Budget (Excluding Reserves)</b>	<b>55,505</b>	<b>0.77%</b>

2005-2006 FINANCIAL OVERVIEW

**SOLID WASTE FUND**

**FINANCIAL SUMMARY BY OBJECT**

	<b>2001-2002 Actual</b>	<b>2003-2004 Estimate</b>	<b>2003-2004 Budget</b>	<b>2005-2006 Budget</b>	<b>Percent Change</b>
Salaries and Wages	0	0	0	121,386	n/a
Benefits	0	0	0	38,520	n/a
Supplies	20,531	0	63,000	6,000	-90.48%
Other Services	13,978,856	14,266,665	13,957,359	13,197,098	-5.45%
Government Services	1,090,668	1,093,474	1,064,571	1,080,000	1.45%
Capital Outlay	0	0	0	0	n/a
Reserves	0	0	305,717	957,923	213.34%
<b>TOTAL</b>	15,090,055	15,360,139	15,390,647	15,400,927	0.07%

**FINANCIAL SUMMARY BY DIVISION**

	<b>2001-2002 Actual</b>	<b>2003-2004 Estimate</b>	<b>2003-2004 Budget</b>	<b>2005-2006 Budget</b>	<b>Percent Change</b>
Solid Waste	15,090,055	15,360,139	15,390,647	15,400,927	0.07%
<b>TOTAL</b>	15,090,055	15,360,139	15,390,647	15,400,927	0.07%

**POSITION SUMMARY BY DIVISION**

	<b>2001-2002 Actual</b>	<b>Adjustments</b>	<b>2003-2004 Budget</b>	<b>Adjustments</b>	<b>2005-2006 Budget</b>
Solid Waste	0.00	0.00	0.00	1.05	1.05
<b>TOTAL</b>	0.00	0.00	0.00	1.05	1.05

2005-2006 POSITION SUMMARY

**SOLID WASTE FUND**

POSITION SUMMARY BY CLASSIFICATION

<u>Classification</u>	<u>2001-2002 Positions</u>	<u>2003-2004 Positions</u>	<u>2005-2006 Positions</u>	<u>2005 Salary Range</u>
Senior Public Works Accountant	0.00	0.00	0.20	4,677 - 5,502
Engineering Analyst	0.00	0.00	0.75	4,185 - 4,923
Accounting Support Associate IV	0.00	0.00	0.10	3,424 - 4,028
<b>TOTAL</b>	0.00	0.00	1.05	

**City of Kirkland  
2005-06 Budget  
Revenue**

		2001-02 Actual	2003-04 Estimate	2003-04 Budget	2005-06 Budget	Percent Change
<b>Fund: Solid Waste (431)</b>						
<b>Intergovernmental Revenue</b>						
<b>State Grants</b>						
Dept of Ecology	3340310	0	50,316	57,493	65,605	14.10 %
<b>Total for State Grants:</b>		0	50,316	57,493	65,605	14.10 %
<b>Interlocal Grants/Entitlements</b>						
Local Hazardous Waste	3370803	0	25,776	25,776	26,200	1.64 %
Waste Reduction & Recycling	3370804	0	132,308	154,065	132,293	-14.13 %
<b>Total for Interlocal Grants/Entitlements:</b>		0	158,084	179,841	158,493	-11.87 %
<b>Total for Intergovernmental Revenue:</b>		0	208,400	237,334	224,098	-5.57 %
<b>Charges for Goods and Services</b>						
<b>Physical Environment</b>						
Residential Collection	3437001	0	5,101,313	5,277,274	5,184,930	-1.74 %
Multi-Family Collection	3437002	0	3,741,084	3,725,578	3,489,000	-6.35 %
Commercial Collection	3437003	0	5,661,708	5,218,652	5,471,000	4.83 %
Solid Waste Penalties	3437004	0	111,319	124,900	110,000	-11.92 %
Waste Wheeler Service	3437005	0	179	0	0	0.00 %
King County Hazardous Waste	3439002	0	340,502	350,000	344,000	-1.71 %
<b>Total for Physical Environment:</b>		0	14,956,105	14,696,404	14,598,930	-0.66 %
<b>Total for Charges for Goods and Services:</b>		0	14,956,105	14,696,404	14,598,930	-0.66 %
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
Investment Interest	3611101	0	27,518	30,000	50,500	68.33 %
<b>Total for Interest and Other Earnings:</b>		0	27,518	30,000	50,500	68.33 %
<b>Other Misc Revenues</b>						
Other Misc Revenue	3699001	0	3,011	0	0	0.00 %
<b>Total for Other Misc Revenues:</b>		0	3,011	0	0	0.00 %
<b>Total for Miscellaneous Revenues:</b>		0	30,529	30,000	50,500	68.33 %
<b>Other Financing Sources</b>						
<b>Resources Forward</b>						
Resources Forward	3999901	0	460,996	1,263,392	527,399	-58.25 %
<b>Total for Resources Forward:</b>		0	460,996	1,263,392	527,399	-58.25 %
<b>Total for Other Financing Sources:</b>		0	460,996	1,263,392	527,399	-58.25 %

**City of Kirkland  
2005-06 Budget  
Revenue**

	2001-02 Actual	2003-04 Estimate	2003-04 Budget	2005-06 Budget	Percent Change
<b>Total for Solid Waste:</b>	0	15,656,030	16,227,130	15,400,927	-5.09 %

The 2003-2004 Budget amount for Resources Forward is overstated due to the annual budgets of 2003 and 2004 being combined to form a biennial budget for comparison purposes. The report overstatement was unable to be resolved in time for printing of the Final Budget.

