



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager

From: Tracey Dunlap, Director of Finance and Administration
Sri Krishnan, Financial Planning Manager

Date: November 8, 2012

Subject: PUBLIC HEARING ON PRELIMINARY 2013-2014 BUDGET

RECOMMENDATION:

City Council holds a public hearing on the Preliminary 2013-2014 Budget.

BACKGROUND DISCUSSION:

The purpose of this public hearing is to solicit public comment on the Preliminary 2013-2014 Budget as submitted by the City Manager and available to the public on October 16, 2012. The budget document is available at:

http://www.kirklandwa.gov/depart/Finance_and_Administration/Budget/Budget_Documents.htm.

A public hearing on anticipated revenue sources was held on September 18, 2012. RCW 35A.33 requires that a public hearing on the upcoming budget period be held on or before the first Monday in December. A public hearing on the Preliminary 2013-2014 Budget was held on November 7, 2012.

Study sessions were held on October 25th and November 7th. At the study session on November 7th, Council discussed the options to fund Human Services at the Option #2 level, the Time Bank, and CERT classes on a one-time basis in 2013-2014. The one-time needs identified amount to \$50,814 per year as shown in the table on the following page. The Council discussed the option of using the Council Contingency as a potential source of funding along with reducing the proposed level of funding for ARCH. The table also summarizes the potential funding options.

Another potential funding source identified is the one-time sales tax revenue resulting from receipts in excess of budgeted levels in October 2012. The option below assumes that these funds are used to replenish reserves.

	Annual Amount	Biennial Amount
Uses:		
Human Services at Option # 2 Level	44,814	89,628
Time Bank	1,000	2,000
CERT	5,000	10,000
Total Uses	50,814	101,628
Funding Sources:		
Reduction in ARCH Funding	15,000	30,000
Council Contingency	35,814	71,628
Funding Needed	-	-
Reserve Replenishment with Sales Tax Revenue	157,000	157,000

The Council's direction on the funding of these one-time needs in 2013-2014 will be incorporated in the budget ordinance brought forward for Council action on December 11th.

At the beginning of the public hearing on November 20th, staff will provide a summary of the Council's discussion to date on the Preliminary 2013-2014 Budget.