CITY OF KIRKLAND
CITY COUNCIL

James Lauinger, Mayor • Joan McBride, Deputy Mayor • Dave Asher • Mary-Alyce Burleigh
Jessica Greenway • Tom Hodgson • Bob Sternoff • David Ramsay, City Manager

123 Fifth Avenue • Kirkland, Washington 98033-6189 • 425.587.3000 • TTY 425.587.3111 • www.ci.kirkland.wa.us

AGENDA
KIRKLAND CITY COUNCIL MEETING
City Council Chamber
Tuesday, September 15, 2009
6:00 p.m. – Study Session – Peter Kirk Room
7:30 p.m. – Regular Meeting

COUNCIL AGENDA materials are available on the City of Kirkland website www.ci.kirkland.wa.us, at the Public Resource Area at City Hall or at the Kirkland Library on the Friday afternoon prior to the City Council meeting. Information regarding specific agenda topics may also be obtained from the City Clerk's Office on the Friday preceding the Council meeting. You are encouraged to call the City Clerk's Office (587-3190) or the City Manager's Office (587-3001) if you have any questions concerning City Council meetings, City services, or other municipal matters. The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 587-3190, or for TTY service call 587-3111 (by noon on Monday) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Council by raising your hand.

EXECUTIVE SESSIONS may be held by the City Council to discuss matters where confidentiality is required for the public interest, including buying and selling property, certain personnel issues, and lawsuits. An executive session is the only type of Council meeting permitted by law to be closed to the public and news media

ITEMS FROM THE AUDIENCE provides an opportunity for members of the public to address the Council on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. (Items which may not be addressed under Items from the Audience are indicated by an asterisk*.) The Council will receive comments on other issues, whether the matter is otherwise on the agenda for the same meeting or not. Speaker's remarks will be limited to three minutes apiece. No more than three speakers may address the Council on any one subject. However, if both proponents and opponents wish to speak, then up to three proponents and up to three opponents of the matter may address the Council.

P - denotes a presentation from staff or consultant

1. *CALL TO ORDER*
2. *ROLL CALL*
3. *STUDY SESSION*, Peter Kirk Room
   - *a.* Council Goals and Performance Measures
4. *EXECUTIVE SESSION*
   - *a.* To Discuss Labor Negotiations
5. *SPECIAL PRESENTATIONS*
   - *a.* Youth Council Respect Booklet
   - *b.* kirklandfirst.org
   - *c.* Kirkland Performance Center
   - *d.* Eastside Month of Concern for the Hungry Proclamation
6. *REPORTS*
   - *a. City Council*
     - (1) Regional Issues
   - *b. City Manager*
     - (1) Calendar Update

7. COMMUNICATIONS

a. Items from the Audience

b. Petitions

8. CONSENT CALENDAR

a. *Approval of Minutes:* (1) September 1, 2009 Special Meeting

(2) September 1, 2009

b. Audit of Accounts:

Payroll $

Bills $

c. General Correspondence

(1) David A. Alskog, Regarding Lodging Tax Advisory Committee Membership

(2) Wendy Kincaid, Regarding Kingsgate Casino

d. Claims

(1) Mark D. Allen

(2) Johnny Du

(3) Kenneth W. Rice

e. Award of Bids

f. Acceptance of Public Improvements and Establishing Lien Period

(1) 2008 Street Preservation Project

g. Approval of Agreements

h. Other Items of Business

(1) Remitting Duck Dash Raffle Tax

(2) Pandemic Preparation

(3) Report on Procurement Activities

9. PUBLIC HEARINGS

a. Resolution R-4775, Stating the City Council's Opposition to Initiative 1033 on the November 3, 2009, General Election Ballot:

GENERAL CORRESPONDENCE Letters of a general nature (complaints, requests for service, etc.) are submitted to the Council with a staff recommendation. Letters relating to quasi-judicial matters (including land use public hearings) are also listed on the agenda. Copies of the letters are placed in the hearing file and then presented to the Council at the time the matter is officially brought to the Council for a decision.

ORDINANCES are legislative acts or local laws. They are the most permanent and binding form of Council action, and may be changed or repealed only by a subsequent ordinance. Ordinances normally become effective five days after the ordinance is published in the City's official newspaper.

RESOLUTIONS are adopted to express the policy of the Council, or to direct certain types of administrative action. A resolution may be changed by adoption of a subsequent resolution.

PUBLIC HEARINGS are held to receive public comment on important matters before the Council. You are welcome to offer your comments after being recognized by the Mayor. After all persons have spoken, the hearing is closed to public comment and the Council proceeds with its deliberation and decision making.

P - denotes a presentation from staff or consultant

Initiative Measure No. 1033 concerns state, county and city revenue.

This measure would limit growth of certain state, county and city revenue to annual inflation and population growth, not including voter-approved revenue increases. Revenue collected above the limit would reduce property tax levies.

Should this measure be enacted into law? Yes [ ] No [ ]

b. Resolution R-4776, Approving and Adopting the Annual Update for the Six-Year Transportation and Street Construction Improvement Program in Accordance with Section 19.08.051, Kirkland Municipal Code

10. UNFINISHED BUSINESS

NEW BUSINESS consists of items which have not previously been reviewed by the Council, and which may require discussion and policy direction from the Council.

a. Verizon Frontier Transfer Request Update

11. NEW BUSINESS

a. Cultural Council Strategic Plan for the Arts, Culture and Heritage in Kirkland

12. ANNOUNCEMENTS

13. ADJOURNMENT

P - denotes a presentation from staff or consultant

Council Meeting: 09/15/2009
Agenda: Study Session
Item #: 3. a.

CITY OF KIRKLAND
City Manager's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.ci.kirkland.wa.us

MEMORANDUM

To: Kirkland City Council

From: Marilynne Beard, Assistant City Manager

Date: September 3, 2009

Subject: COUNCIL GOALS – RECAP OF PERFORMANCE MEASURE DISCUSSIONS TO DATE

RECOMMENDATION:

City Council reviews a summary of Council goals work to date and receives the 2008 Performance Report and discusses how the two efforts can be merged in the future.

BACKGROUND:

Council Goals

City Council discussed possible performance measures and refinement of goal statements related to the ten goal areas at their July 21, August 4 and September 1 meetings. Council asked for a recap of the discussions to date. General observations included:

- The final product/document should include a "preamble" that emphasizes the purpose of the goal statements and measures. The preamble should note that the City will strive to achieve the stated goals within available resources. Goals are long term by their nature and are achieved over time. They provide ways of prioritizing resource allocation (through the budget process) and an overarching set of principles against which the City Council can weigh new policy initiatives for consistency. There is also an implicit commitment to a citywide survey in order to obtain data for some of the performance measures.

- There should be consistency between the Value/Goal statements and the measures. Measures should be relevant to the goal. Quality is more important that quantity. Whenever possible, measures should be related to an accepted industry benchmark, adopted standard or overarching goal that validates the underlying measure.

- The final goal statements should ideally be completed prior to the beginning of the City Manager search process and used at the next Council retreat as context for budget planning.

In some cases, minor edits were made to the vision and/or goal statements. Staff attempted to translate the Council's discussion about measures into a consistent format and level of details. Staff's observation was that some of the performance measures discussed are actually strategies that the City Council would use to achieve the overall goal. The example below is

provided as a way to illustrate the relationship that would be developed between goals, measures, objectives and strategies.

Public Safety

Value Statement: Ensure that all those who live, work and play in Kirkland are safe.

Goal: Provide for public safety through a community-based approach that focuses on prevention of problems and a timely response.

Performance Measure:

1. Percentage of residents surveyed that feel safe walking in their neighborhood at night.
2. Percentage of fires that are contained to the room of origin.
3. Percentage of fire and emergency medical calls for service with response time at or below standard adopted in strategic plan.
4. Percentage of residents surveyed that are prepared for a three day emergency.

Measure	Long Term Target	Short Term Objectives/Strategies
Community preparedness for emergencies	__% of residents surveyed are prepared for a three day emergency event __% of residents are familiar with 3 days/3 ways preparedness	Increase number of CERT trained individuals by ___ per year Hold ___ community information sessions per year on 3 days/3 ways preparedness
Resident perception of safety	__% of residents feel safe walking in their neighborhood at night	
Severity of fire damage	__% of fires are confined to the room of origin	Increase the number of residential smoke detectors Implement residential sprinkler ordinance by the end of 2010

It should be noted that the performance measures included in the following pages are somewhat inconsistent in format. If the Council accepts the draft measures in general, staff will need to perform further work to develop actual numeric goals/benchmarks. The annual budget and work planning processes will become the venues for identifying and implementing specific strategies to meet near term objectives.

2008 Performance Measure Report

Also included with this memo is the 2008 Performance Report. It is presented in the format that the City has used for the past several years. As you will see, there is some overlap between the ten goal areas identified in the Council's most recent efforts and the performance measure report published in the budget document. At some point, Council will need to decide whether to continue using the existing performance measure report format and integrate the newer Council goals work into that or to use a different format for reporting to the public. Staff will provide an overview of the 2008 Performance Measure report at the September 15 study session.

The following pages include all final changes made to the value and goal statements during the Council's discussion as well as draft performance measures. Notes are included after each goal area as needed. The 2008 Performance Measure Report follows the value and goal statements.

DRAFT
Council Vision and Goals
Revised September 2009

I. Neighborhoods *(goal statement edited)*

Value Statement: The citizens of Kirkland experience a high quality of life in their neighborhoods.

Goal Statement: Achieve active neighborhood participation and a high degree of satisfaction with neighborhood character, services and infrastructure.

Performance Measures:

- __% of residents surveyed are satisfied with their neighborhood growth and character.
- ___% of residents surveyed rate neighborhood infrastructure and maintenance as good or excellent.
- Number of people participating in neighborhood connections process as percent of total neighborhood population

II. Public Safety *(no change in value or goal statement)*

Value Statement: Ensure that all those who live, work and play in Kirkland are safe.

Goal: Provide for public safety through a community-based approach that focuses on prevention of problems and a timely response.

Performance Measures:

- Percentage of residents surveyed that feel safe walking in their neighborhood at night.
- Percentage of fires that are contained to the room of origin.
- Percentage of fire and emergency medical calls for service with response times at or below standard adopted in strategic plan.
- Percentage of residents surveyed that are prepared for a three day emergency.
- Percentage of residents surveyed that are familiar with 3 days/3 ways preparedness

Notes: Need to look at how to integrate use of on line police reporting system as a means of enhancing department efficiency.

III. Human Services *(no change in value or goal statement)*

Value Statement: Kirkland is a diverse and inclusive community that respects and welcomes everyone and is concerned for the welfare of all.

Goal: To support a coordinated system of human services designed to meet the special needs of our community and remove barriers to opportunity.

Performance Measures:

- Annual per capita investment in human services programs
- Percentage of funded agencies that meet or exceed human services contract goals

IV. Balanced Transportation *(no change in value or goal statement)*

Value Statement: Kirkland values an integrated multi-modal system of transportation choices.

Goal Statement: To reduce reliance on single occupancy vehicles.

Performance Measures:

- Number individuals surveyed that used non-automobile modes of transportation for trips less than one mile at least ___% of the time
- Complete sidewalk construction on at least one side of principal and minor streets by 2016.
- Complete sidewalk construction on at least one side of all school walk routes streets on collectors and arterials by 2019.
- Miles of continuous (linked) bike and walking trails
- Complete all construction-related improvements to bike network by 2018.
- Number of auto accidents involving bikes or pedestrians per year.

V. Parks, Open Spaces and Recreational Services *(value and goal statements edited)*

Value Statement: Kirkland values an exceptional park, natural areas and recreation system that provides a wide variety of opportunities aimed at promoting the community's health and enjoyment.

Goal: To provide and maintain natural areas and recreational facilities and opportunities that enhance the health and wellbeing of the community.

Performance Measures:

- Complete capital projects in the adopted Parks, Recreation and Open Space Master Plan by ____ (year)
- 2.1 acres of parks per one thousand population

- At least one neighborhood park is within a quarter-mile radius of each Kirkland household
- 700 sq. ft./thousand population for non-athletic recreation space
- 500 sq. ft./thousand population for athletic recreation space
- Have 372 acres of forested areas restored by 2028
- Expand the non-motorized trails within the park system by 1800 linear feet by 2012.
- ___% of households surveyed rate City parks as good or excellent.
- 85% of recreation program classes meet enrollment targets

Notes: The adopted Parks, Open Space and Recreation Master Plan provides long term targets for the number and types of parks and natural areas. The amount of space added per year is the measure of how well we are meeting that target.

The adopted 20-Year Forest Restoration Plan has an overall goal of 372 acres of forested area restored by 2028. Near term objectives may be to have two additional acres per year in restoration. Use of volunteers to restore natural areas is a strategy to achieve restoration and the number of volunteer hours is an indicator of how well that strategy is working.

VI. Diverse Housing *(no change in value or goal statement)*

Value Statement: The City's housing stock meets the needs of a diverse community by providing a wide range of types, styles, size and affordability.

Goal Statement: To ensure the construction and preservation of housing stock that meet a diverse range of incomes and needs.

Performance Measure:

- Total housing units affordable to low and moderate income households as a percentage of total housing units.
- Total units produced under Kirkland's programs providing choices in housing: cottage, carriage and two/three unit homes, accessory dwelling units and small lot size-limited homes.
- Total units produced in areas with housing incentives.
- Ratio of housing prices to average

VII. Financial Stability *(no change in value or goal statement)*

Value Statement: Citizens of Kirkland enjoy a high quality of core services that meet the community's priorities.

Goal Statement: Provide a sustainable level of core services that are funded from predictable revenue.

Possible Performance Measures Suggested by Departments:

- Maintain AAA credit rating
- General Purpose contingency reserves are funded at a minimum of 80% of target
- Obtain the Government Financial Officers Association (GFOA) award for the Comprehensive Annual Financial Report (CAFR) and budget document
- Achieve annual audit results with no findings

VIII. Environment (*no change in value or goal statement)*

Value Statement: We are committed to the protection of the natural environment through an integrated natural resource management system.

Goal Statement: To protect our natural environment for current residents and future generations.

Performance Measures:

- Achieve 40% tree coverage by ____ (year).
- ___% annual decrease in total waste per capita entering the landfill.
- Reduce Greenhouse gas emissions by 80% from 2005 levels by the year 2050
- Total water consumption compared to previous year
- Surface water quality as measured by the benthic index of biotic integrity

Notes: The adopted Climate Action Plan has mid-range targets for greenhouse gas emissions that provide incremental benchmarks.

The tree canopy was last measured three years ago and stood at 32%. A 40% tree coverage ratio would significantly improve storm water management and air quality. Proactive tree management, tree regulations, private tree preservation, street tree standards and tree education programs are strategies that promote tree preservation.

IX. Economic Development *(value and goal statements edited)*

Value Statement: Kirkland has a diverse, business-friendly economy that supports the community's needs.

Goal Statement: To attract, retain and grow a diverse and stable economic base that supports city revenues, needed goods and services and jobs for residents.

Performance Indicators:

- Business satisfaction with Kirkland as a place to do business
- Resident satisfaction with availability of goods and services in Kirkland
- Value of goods and services purchased by residents and businesses from Kirkland businesses as a percent of total purchases (sales tax leakage)
- Net living wage job growth per year
- Overnight hotel/motel stays

Notes: The performance measures for economic development should reflect how well we are meeting our program objectives. There are other indicators that can be monitored such as retail sales tax per capita. However, external factors out of our control may have more impact on those indicators than City programs. One element of the ED program would be monitoring, analysis and reporting of key indicators that may inform where the City needs to focus ED efforts. Indicators to watch could include:

- *Number of employees*
- *Retail sales tax per capita*
- *Net business growth (new businesses versus business closures)*
- *Commercial vacancy rate*
- *Website visits to Explore Kirkland Website*
- *Number of Kirkland events guide subscriptions*
- *Lodging tax revenue*
- *Business tax revenue*
- *Number of businesses registered on KirklandFirst (buy local) website*

There was also discussion of the need for a profile of businesses that represent the types of businesses targeted in our ED program. The measure would be net growth in jobs in that sector.

X. Dependable Infrastructure *(value statement edited)*

Value Statement: Kirkland has a well-maintained and sustainable infrastructure that meets the functional needs of the community.

Goal Statement: To provide and maintain a sustainable, integrated infrastructure system.

Performance Measures:

- Attain Pavement Condition Index of 70% or higher for major and minor arterial streets
- Attain Pavement Condition Index of 65% or higher for collectors and neighborhood streets
- Sustain capital reserve levels as determined by fiscal policies
- 90% of respondents to survey are satisfied with the maintenance of active transportation facilities (bike lanes, pedestrian flags, in-pavement lights, etc)
- Reduce number of water main failures caused by fatigue or age by ___% per year

CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.ci.kirkland.wa.us

MEMORANDUM

To: Dave Ramsay, City Manager

From: Tracey Dunlap, Director of Finance and Administration
Tammy McCorkle, Budget Analyst

Date: September 03, 2009

Subject: Performance Measures Report

RECOMMENDATION:

It is recommended that the City Council review the 2009 Kirkland Performance Measures Report for the year ending December 31, 2008.

BACKGROUND:

2009 is the fifth year Kirkland has produced the Performance Measures Report. The Report includes four years of performance measurement data for six key service areas and two years for Economic Development, with 2009 being the first year this service is included in the Performance Measure Report. For each service area, the data is accompanied by a narrative vignette that illustrates a service provided by the City of Kirkland. The primary audience for this report is the City Council and the general public. The general public may obtain a report by calling the City of Kirkland and requesting a paper copy or by downloading a copy online at:

http://www.ci.kirkland.wa.us/depart/CMO/Performance_Measures.htm

2009 has brought some changes to the report including a more thorough description of the reports purpose, key findings and challenges, reliability of information and where the report may be accessed.

RESULTS:

Some notable findings of the Performance Measures Report are:

Key Findings and Challenges

Some notable findings of the Performance Measures report are:

Fire and Emergency Medical Services:

Over the last two years total fire incidents in Kirkland have been decreasing. There were 300 fires in 2007 and only 260 fires in 2008. From 2001-2006 there were more than 300 fires every year. The City works to not only confine fires to room of origin when they occur, but also to prevent fires from occurring through building codes and public education. Currently the City is tracking legislation that would require all new buildings to have sprinkler systems installed. This would not only assist in containing fires to the room of origin, but also assist in decreasing property damage and saving lives.

Streets:
The 2008 pavement condition index (PCI) survey shows the PCI reduced from 70 in 2004 to 65 in 2008 and indicated a need for additional funding to maintain the condition of Kirkland's street network. An inflation rate of 11% has been realized over the last several years for road maintenance and repair. Due to the high inflation rate, it becomes more and more challenging to maintain the current PCI. The high inflation rate also results in an increase in deferred maintenance costs.

Information Technology (IT):
The City has been working on increasing information available online including an online ordinance and document search function and employment applications. The number of user sessions/visits to the website has nearly doubled since 2005. The hope is that this indicates visitors to the City website are finding the site more useful.

Police:
To ensure a safe community the City of Kirkland Police Department continues to emphasize the enforcement of traffic law violations that lead to injury such as DUI, speeding, crosswalk violations and seatbelt usage. Traffic citations increased by 262 in 2008, with a decrease in the number of drivers arrested for DUI. 2008 saw a significant increase in the total number of arrests made as well as an increase in the number of incidents the Police Department responded to.

Parks and Community Services:
The most significant differences in 2008 Parks data can be seen in two areas:

1. Increase in number of volunteers and volunteer hours.
2. Decrease in Recreation class offerings.

The number of volunteers and volunteer hours continues to increase due to the success of our city-wide Kirkland Green program. The decrease in recreation classes is due to some business changes in the Recreation division. In an effort to create more efficiency in operations, classes with few participants were cancelled, and some sections were combined, thus still providing the same recreation opportunities with more efficiency.

Refuse and Recycling:
The City of Kirkland has realized significant success in resident participation in waste reduction activities. In the past four years the average pounds of garbage collected per Single Family Residence (SFR) account, per week, decreased from 27.3 lbs. in 2005 to 18.9 lbs. in 2008 and the SFR recycling diversion rate increased from 59% to 69% - both the best in King County.

Economic Development:
In 2008, Kirkland saw a 5.2% growth in businesses over 2007 with 233 more businesses coming to Kirkland than leaving. The City is dedicated to assisting businesses to stay in Kirkland and in 2008 worked directly with 133 businesses to help them continue to be a part of our community through the Business Retention Program.

FUTURE OF PERFORMANCE MEASURES PROGRAM:

The real value of a performance measurement system is in monitoring the data trends over time to see whether the City is gaining or losing ground in a particular measure, and using the data to guide decisions.

The City Council has been working since March 2009 to develop Council goals and identify potential measures to monitor the progress the City is making towards the goals. Once this has been completed, a logical next step is the integration of the current Performance Measures Report with the measures and goals set by City Council.

Council may also wish to consider using the performance measures program as a management tool that the City Council and Department leadership can use to:

- Identify emerging issues and trends in service delivery;
- Pinpoint service delivery areas that would benefit from process improvements; and
- Inform decision-making about the allocation of City resources.

PERFORMANCE MEASURES

CITY OF KIRKLAND

PERFORMANCE MEASURES

Purpose
Since 2004, the City of Kirkland has been monitoring key performance measures in six service areas: Fire and Emergency Medical Services; Streets; Information Technology; Police; Parks and Community Services; and Refuse and Recycling. This report includes a new section on Economic Development.

The purpose of this report is to present performance information to the public and City Council. As we continue to monitor these key measures we will have a good indicator of how much progress the City is making in meeting our goal to provide high quality services in a cost-effective way.

The following goals and key measures have been identified for each service area:

Fire and Emergency Medical Services:
Preserve lives and protect property through high quality response to fire and emergency medical incidents.

Key measures: Emergency Response Times and Effectiveness in Containing Fires.

Streets:
Construct and maintain the public infrastructure of the City and ensure efficient and reliable public streets for Kirkland residents.

Key measures: Pavement condition rating and citizen rating of street maintenance.

Information Technology (IT):
Proactively provide cost effective, reliable, standardized, and current information technology tools, systems, and services including customer focused support.

Key measures: Share of the City's business that is conducted through E-Commerce and rating of IT services.

Police:
Reduce crime and increase the community perception of safety through high quality law enforcement services.

Key measures: Crime rates and citizen ratings of safety in their neighborhoods.

Parks and Community Services:
Enrich and enhance Kirkland's quality of living by effectively managing our public lands and serving the leisure needs of all residents.

Key measures: Citizen rating of the City's parks and recreation programs and citizen enrollment in recreation classes.

Refuse and Recycling:
Reduce waste generated by Kirkland residents and businesses by recycling, reducing, and reusing materials.

Key Measures: Diversion rates and tons of recycling material collected.

Economic Development:
Promote a strong and diverse economy consistent with community values, goals, and policies.

Key Measures: Number of new businesses, business closures and business growth.

The goal for each service area has been identified by each department providing the service. The key measures have been identified by a collaborative effort between jurisdictions throughout the state in coordination with the International City and County Management Association (ICMA) Center for Performance Management and by City Departments. Key measures are identified throughout the report by corresponding icons.

The City is committed to the enhancement of Kirkland as a community for living, working and leisure, with an excellent quality of life which preserves the City's existing charm and natural amenities.

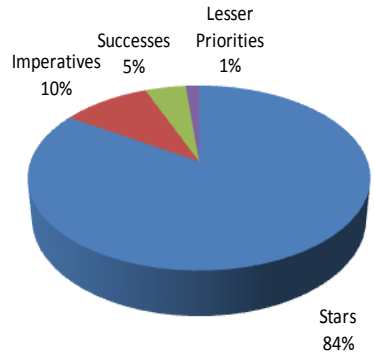
The Performance Measures Report provides information on the key service areas that support this mission. Many of the performance measures relate to citizen satisfaction with City services. In the 2008 Citizen Survey by Elway Research, Inc, citizens were asked to rate various services provided by the City as to their importance and how well they were provided. These services make up more than 75% of the City's budget.

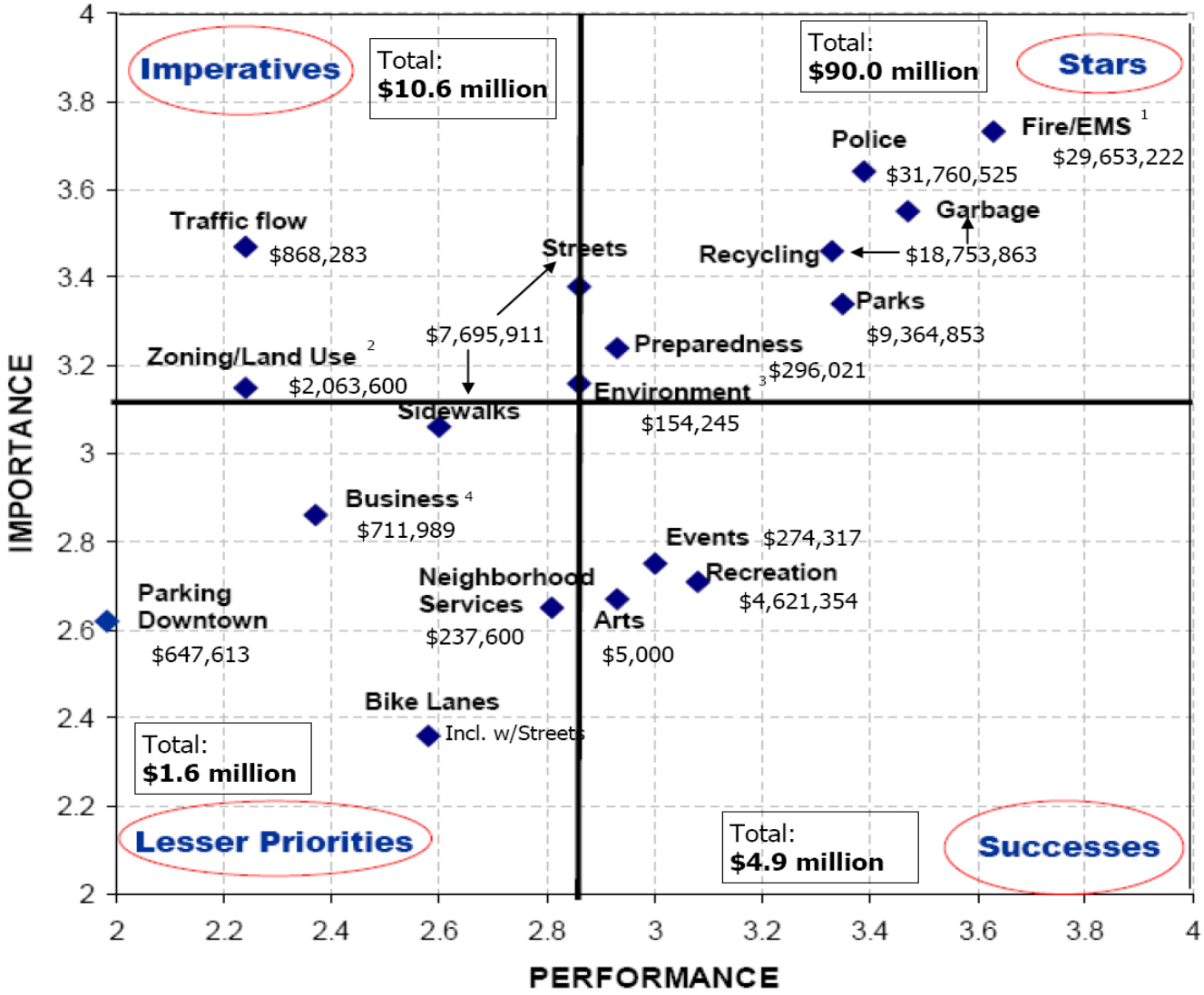
Examples of service areas that were included in the survey are Police, Fire, Garbage and Recycling Services, Streets, and Emergency Preparedness.

The results are displayed on the chart below. Each quadrant in the chart represents a different combination of citizen ratings of the importance of specific services versus the City's performance in providing that service. For example, the "Stars" in the upper right hand square were rated as having high importance and a high level of performance.

To provide additional context, the City's biennial budget was then overlaid onto the survey results to show the cost of the services provided. For example, the City invests over $60 million each biennium into two of the largest areas in the "Stars" category, Fire/EMS ($29.7 million) and Police services ($31.8 million).

As can be seen by the chart below, the City's budget decision-making closely aligns with the community's priorities. $90 million or 84% of the cost shown is invested in the high importance and performance "Stars".





1. Fire/EMS excludes Building Services and Emergency Preparedness.
2. Zoning/Land Use only includes the Land Use Mgmt portion of the Planning budget.
3. Environment includes environmental stewardship funding in Parks and an estimated $10-15 thousand in Planning.
4. Business includes the Economic Development budget.

Cost of Service Per Resident

Service Area	2008 Actuals	Est. Cost per Resident
Police:	$11,565,513	$239
Fire & Emergency Services:	$14,149,621	$177
Refuse and Recycling:	$8,322,861	$172
Parks & Community Services:	$5,851,805	$121
Information Technology (IT):	$4,202,710	$87
Streets:	$4,048,038	$84

- The estimated 2008 population for all services, except Fire & Emergency Services is 48,410. Fire & Emergency Services estimated their service area population to be 80,000, including the area North of the City known as the Potential Annexation Area and Fire District 41.
- Economic Development is not included in the table as 2009 is the first year the program's budget is tracked separately within the City Manager's Office.

Key Findings and Challenges

Some notable findings of the Performance Measures report are:

Fire and Emergency Medical Services:

Over the last two years total fire incidents in Kirkland have been decreasing. There were 300 fires in 2007 and only 260 fires in 2008. From 2001-2006 there were more than 300 fires every year. The City works to not only confine fires to room of origin when they occur, but also to prevent fires from occurring through building codes and public education. Currently the City is tracking legislation that would require all new buildings to have sprinkler systems installed. This would not only assist in containing fires to the room of origin, but also assist in decreasing property damage and saving lives.

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Parks and Community Services:

The most significant differences in 2008 Parks data can be seen in two areas:

1. Increase in number of volunteers and volunteer hours.
2. Decrease in Recreation class offerings.

The number of volunteers and volunteer hours continues to increase due to the success of our city-wide Kirkland Green program. The decrease in recreation classes is due to some business changes in the Recreation division. In an effort to create more efficiency in operations, classes with few participants were cancelled, and some sections were combined, thus still providing the same recreation opportunities with more efficiency.

***Refuse and Recycling*:**

The City of Kirkland has realized significant success in resident participation in waste reduction activities. In the past four years the average pounds of garbage collected per Single Family Residence (SFR) account, per week, decreased from 27.3 lbs. in 2005 to 18.9 lbs. in 2008 and the SFR recycling diversion rate increased from 59% to 69% - both the best in King County.

Economic Development:

In 2008, Kirkland saw a 5.2% growth in businesses over 2007 with 233 more businesses coming to Kirkland than leaving. The City is dedicated to assisting businesses to stay in Kirkland and in 2008 worked directly with 133 businesses to help them continue to be a part of our community through the Business Retention Program.

Reliability of Information

Information is gathered and reported on by each responsible department and is checked annually. The report contains no data known to be inaccurate or misleading. Should an error be identified after the report has been published it is corrected the following year and noted.

To ensure accuracy of the report there are several steps taken:

1. Information is provided by each department to the performance measures report coordinator.
2. The information is gathered in the report format and randomly verified.
3. If any data seems high or low the department providing the service is asked for their reasoning of the difference.
4. The report is returned to department staff that originally provided the information to the coordinator and asked to review and verify that everything is correct.
5. Each department director reviews the report.
6. The City Manager and Finance review the report.

There are no changes in the measures or measurement methodology made unless noted.

Due to the homogeneity and size of the City of Kirkland, most information presented in the report is aggregated. There are a few exceptions where information is disaggregated, such as information presented on Refuse and Recycling.

Report Accessibility

The City of Kirkland operates on a calendar year and the information reported covers the period of January-December, with the most recent information covering January 1, 2008 through December 31, 2008.

Copies of the report may be obtained by calling the City of Kirkland at 425.587.3018 and requesting a paper copy or online at:
http://www.ci.kirkland.wa.us/depart/CMO/Performance_Measures.htm

This report is issued on: August 25, 2009

CITY OF KIRKLAND

FIRE AND EMERGENCY MEDICAL SERVICES

Goal

When Fire and Emergency Medical Services employees respond to fires and medical emergencies, they strive to preserve lives and protect property. Their goal is to provide effective and efficient services that enhance a safe environment for the public.

Fire Department

Respond to Medical Emergencies

So that…..

Timely Treatment Received

Respond to Fires

So that…..

Minimize Damage

So that…..

Keep Community Safe

MEASURE	2005	2006	2007	2008
Paid fire and EMS staffing per 1,000 population served	0.9	1.0	1.0	1.0
EMS responses per 1,000 population served (BLS[1])	65.2	66.9	64.5	66.6
Average EMS response times (BLS)	5:17 min	5:21 min	5:30 min	5:27 min
% of EMS response times under 5 minutes (Goal = 90%)	52%	51%	49%	50%
Total fire incidents per 1,000 population[2]	4.0	5.0	3.8	3.3
Total non-fire incidents per 1,000 population[3]	22.1	29.5	22.4	20.9
Average fire (emergency) response times	5:53 min	6:02 min	5:59 min	5:47 min
% of fire response times under 5.5 minutes (Goal = 90%)	49%	46%	47%	53%
% of building fires confined to area of origin	67%	44%	41%	80%

[1] BLS = Basic Life Support.
[2] Total fire incidents per 1,000 pop. was reported as 26.2 in the 2007 Performance Measures Report and has been adjusted to 3.3.
[3] Total non-fire incidents per 1,000 pop. was reported as 12.4 in the 2007 Performance Measures Report and has been adjusted to 20.9.

Key Findings and Challenges

Over the last two years total fire incidents in Kirkland have been decreasing. There were 300 fires in 2007 and only 260 fires in 2008. From 2001-2006 there were more than 300 fires every year. The City works to not only confine fires to room of origin when they occur, but also to prevent fires from occurring through building codes and public education. Currently the City is tracking legislation that would require all new buildings to have sprinkler systems installed. This would not only assist in containing fires to the room of origin, but also assist in decreasing property damage and saving lives.

SERVICE IMPROVEMENT

In Kirkland, the Office of Emergency Management is part of the Fire Department; however, it truly is a city-wide program. Every City department is involved in disaster preparedness, mitigation, response and recovery. But emergency preparedness cannot stop there. Every resident, business, and non-governmental agency needs to be prepared and get involved.

The goal is to become a disaster resilient community by:

- Being able to minimize damage from a disaster;
- Being self-reliant during a disaster;
- Responding to extraordinary needs and assisting each other;
- Recovering and getting back to normal as soon as possible.

The City has educated staff on personal preparedness, ensuring they are able to respond during a disaster. The City also has an Emergency Operations Center (EOC) that receives calls, coordinates responses and resources, and develops incident action plans during a disaster. Staff receives regular training to help prepare them to fill their disaster roles, such as: EOC drills and exercises, structural collapse rescue, shelter management, pet shelter management, damage assessment and National Incident Management training.

The City has also been helping and developing partners in the community. The City has trained over 250 people through the CERT program (Community Emergency Response Team). These dedicated community members know how to minimize possible damage from a disaster, are self-reliant, and have the skills and training to help others during a disaster.

There is also a group of volunteers that staff and manage the City's ham radio emergency communications network (ARES), to be used when regular communication lines are disrupted.

Volunteers have assisted with implementing the Washington State program, Map Your Neighborhood (MYN). This program connects neighbors with neighbors so that when a disaster hits, the connections have already been made and neighbors can help each other out.

Through the business outreach program, the City has also provided training to local businesses on how to develop a continuity of business plan.

Disaster preparedness is a journey, not a destination. The more people on the path, the better, and as long as we all keep moving forward, then our community will become resilient.

If you thought preparing for a disaster was hard… try explaining why you didn't!

CITY OF KIRKLAND

STREETS

Goal

The Streets Division of the Public Works Department is responsible for keeping City-owned streets and landscaped surfaces maintained. The Streets Division works to provide the infrastructure for the City to ensure safe, attractive, efficient and reliable public streets and rights-of-way for Kirkland residents.

Street Maintenance

Roads are Repaired

So that…..

Roads are well maintained

Sweep Streets

So that…..

Streets are clean and storm drains are clear

So that…..

Safe Streets and Improved Surface Water Quality

MEASURE	2005	2006	2007	2008
Total paved lane miles	351.8	352	352	352
Road rehab expenses per paved lane mile	$3,471	$4,919	$6,261	$6,483
Tonnage of asphalt used by the City paving team[1]	*	*	3,132	2,719
Pavement Condition Index (PCI)[2]	70	70	70	65
Percentage of lane miles assessed as fair or better[3]	90%	90%	90%	70%
Citizen ratings of road maintenance (satisfactory or better)[4]	*	95%	*	93%
Street sweeping expenditures per capita	$4.42	$4.12	$3.79	$4.10
Street sweeping (tons)	517	497	600	507

[1] A paving machine was purchased in 2007 and is utilized for repairing patches in the road at least 10' wide prior to a complete overlay being done. This is a new measure showing the tonnage of asphalt used by the City team using the paving machine.
[2] The City of Kirkland uses the Washington State DOT method for objectively rating the pavement condition based on factors including cracking, patching, weathering, and rutting. Every 3 to 4 years the PCI ratings for the entire City's street network are updated. The last survey was performed in 2008.
[3] Last done in 2004 and updated in 2008 the PCI survey data; "fair or better" equates to a PCI of 41 or better. Pavement Condition Index (PCI) is a rating of the general condition of pavements and is based on a scale of 0 to 100. A PCI of 100 represents a newly constructed road with no distresses; a PCI below 10 corresponds to a failed road requiring complete reconstruction.
[4] Survey completed every other year

Key Findings and Challenges

The 2008 pavement condition index (PCI) survey shows the PCI reduced from 70 in 2004 to 65 in 2008 and indicated a need for additional funding to maintain the condition of Kirkland's street network. An inflation rate of 11% has been realized over the last several years for road maintenance and repair. Due to the high inflation rate, it becomes more and more challenging to maintain the current PCI. The high inflation rate also results in an increase in deferred maintenance costs.

116th Walkway

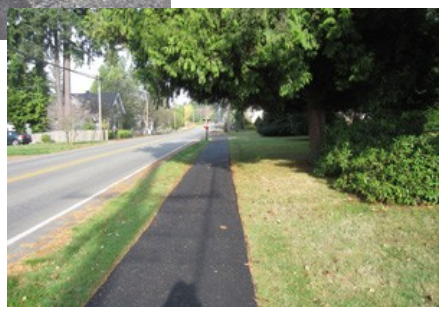
The Highlands neighborhood needed a safe walking path along 116th Ave NE. It's a busy road that gets heavy use by pedestrians, joggers, school kids, and dog walkers. The existing gravel path was muddy in places, cars often parked on it, and you couldn't push a stroller or ride a bike. In some spots, pedestrians had to walk along a narrow shoulder, inches away from passing cars.

There was no funding currently approved in the CIP for a sidewalk, so Highlands neighbors met with city staff Mark Berntsen and Noel Schoneman onsite to discuss alternatives, and more affordable solutions.

Noel and Mark had some great suggestions, and helped the neighborhood understand the options. The City's Street Division prepared a quote for the work, and the neighborhood voted to use part of the 2008 Neighborhood Connections (neighborhood CIP Program) money to fund the project.

Shortly after funding was approved, the Street Division had a crew out building the first part of the walkway, a raised section just north of NE 94th St.

Over the next few months they constructed the remainder of the path.



The asphalt walkway begins just south of NE 88th St and continues just short of NE 94th St. The project was completed at a fraction of the cost of what a concrete sidewalk with curb and gutter would have cost, and provides most of the same benefits.

The project was completed well within a year of the final ballot, which is a great accomplishment given all the property owners the City had to work with on details along the right of way.

"I was impressed at how quickly they worked and at the quality of the work. The crew clearly takes pride in what they do. I can see the walkway from my window, and every time I watch someone jog, walk, or cycle past I feel a surge of satisfaction. I often walk on 116th myself, and it's so much safer and more pleasant now. I believe that when citizens and City personnel work together we can find solutions to any problem."— City resident, Karen Story

CITY OF KIRKLAND

INFORMATION TECHNOLOGY

Goal

Proactively provide cost effective, reliable, standardized, and current information technology tools, systems, and services including customer focused support.

IT Department

Usability of Website

So that…..

Citizens & Business Informed, Access to Government Anytime and Anywhere

So that…..

Citizens Satisfied with City Website

Provide IT Tools

So that…..

Increase Staff Productivity and Efficiency

So that…..

Staff More Efficient and Satisfied

MEASURE	2005	2006	2007	2008
Total apps/network and ops IT staff	5 / 6	6.75/6	6.75/5	5.75/5
Average weekly hours updating site	15	17.5	25	25
Number of user sessions per year	452,560	448,100	611,671	881,924
Percentage of building permits applied for online that are available online	30%	66%	66%	47%
Percentage Parks & Recreation registration online that are available online[1]	31%	33%	38%	34%
E-Gov transactions dollar amount	$434,469	$364,125	$413,310	$549,010
% of citizens who have visited the City of Kirkland website[2]	*	56%	*	57%
# of help desk calls per # of help desk employees	*	1,193	1,389	1,486
# of help desk calls per # of permanent city employees	*	7.67	8.85	9.43
Total help desk calls	3,835	3,580	4,166	4,460
Total training sessions provided	37	9	44	23
# of employees that took an IT training class	*	53	*	216
Internal customer satisfaction: general IT services	*	90%	92%	93%

[1] Percent of Parks and Recreation online can be as high as 75% in the beginning of the summer. After processing refunds, and as the year progresses less registration is done online. Numbers reported reflect overall annual registration for all Parks and Recreation Programs.
[2] Citizen Opinion Surveys are completed every other year.
* indicates that data is not available

Key Findings and Challenges

The City has been working on increasing information available online including an online ordinance and document search function and employment applications. The number of user sessions/visits to the website has nearly doubled since 2005. The hope is that this indicates visitors to the City website are finding the site more useful.

Kirkland Gets an Upgrade

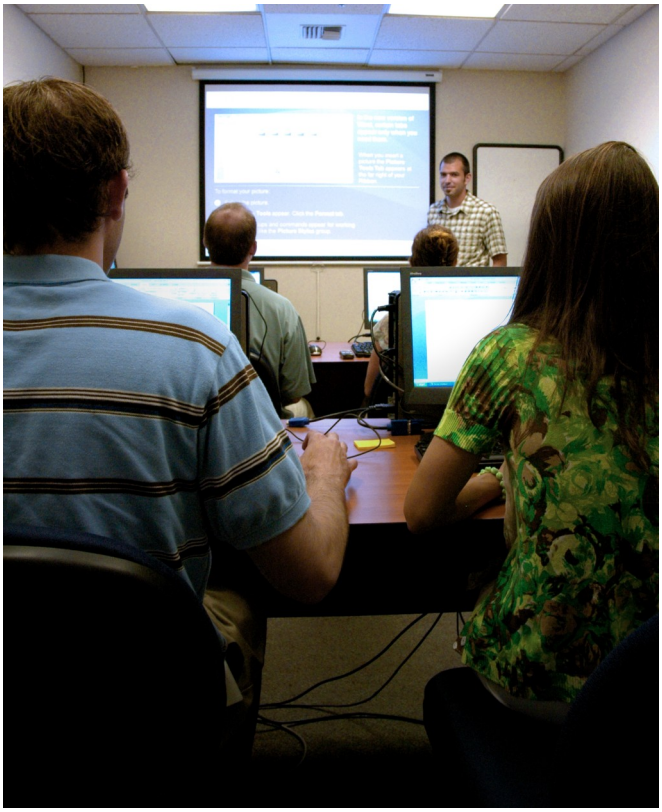
The City of Kirkland had a major technology rollout in 2008 with new additions to computer hardware and software. Not only did nearly half of the City's staff receive new computers, but the Information Technology department also updated all the City's computers to the new Microsoft Office 2007 suite.

The computers were upgraded as part of the City's ongoing renewal of computer equipment. Computers are replaced on a 4 year cycle, and 2008 turned out to be a big year for the replacement schedule. The project was so big that IT added temporary staff to handle the rollout of new machines.

Beginning in April, computers started to arrive, and in May desktops and laptops started being delivered to departments around the City. IT staff were kept busy trying to schedule the changeover while minimizing the impact on staff productivity and service delivery. Progress was steady through the summer and fall, and by November the scheduled replacements were installed and the project was complete.

In addition to the new computers, all City computers, not just those with new machines, were given a software upgrade from Office 2003 to Office 2007. The upgrade to Office 2007 included many changes in the software, creating a new look and feel for frequently used programs like Word and Excel. Microsoft replaced the previous menus and toolbars in the Office suite with a user interface they called the Ribbon.

Because of the new look and feel of the Office programs, IT offered classes to City staff to help with the transition to the new software. Dubbed the 'Don't Fear the Ribbon Tour 2008' by IT, the classes were held throughout the summer and fall. Over 200 attendees learned about the features and changes of the new Office 2007 software suite during the tour.



These changes in technology help provide City staff with the best tools available to perform their daily work efficiently.

CITY OF KIRKLAND

POLICE SERVICES

Goal

The Kirkland Police Department strives to provide quality law enforcement that builds trust, confidence and respect throughout the community. The Police Department places a strong emphasis on ensuring that all those who live, shop, work, and play in Kirkland feel safe. The Police Department prevents and responds to crime so that Kirkland remains safe for all community members.

Police Department

Prevent and Respond to Crime

So that…..

Keep City

So that…..

Citizens Feel Safe[4]

MEASURE	2005	2006	2007	2008
Police incidents [4]	36,991	35,901	37,563	39,394
Average # of incidents per shift	50.6	49.1	51.4	53.9
Total 911 calls received	27,962	28,249	27,633	26,534
Criminal citations	1,468	1,775	2,005	2,307
Infractions	8,618	7,516	8,167	8,429
Sworn FTE's (authorized)[1] per 1,000 population	1.4	1.4	1.4	1.4
Total arrests per 1,000 population	42.6	50.9	48.8	67.5
DUI arrests per 1,000 population	9.0	5.5	7.5	5.8
Total part I violent crimes[2] per 1,000 population	1.6	1.9	1.4	2.0
Total part I property crimes[3] per 1,000 population	39	40	40	40
Citizen rating of safety in their neighborhood during the day[5]	*	Very Safe 89% Somewhat Safe 9%	*	Very Safe 77% Safe 21%
Citizen rating of safety in their neighborhood after dark[5]	*	Very Safe 54% Somewhat Safe 29%	*	Very Safe 41% Safe 38%

[1] Increased personnel provide for additional patrol coverage, investigations & other police services that keep the community safe.
[2] Part 1 violent crimes include: murder and non-negligible manslaughter, forcible rape, robbery and aggravated assault.
[3] Part 1 property crimes include: burglary, larceny-theft, motor vehicle theft and arson.
[4] This measure has been changed and updated from Calls for Service to Police Incidents, which is in alignment with what is reported on and tracked within the department.
[5] Survey is completed every other year.

Key Findings and Challenges

To ensure a safe community the City of Kirkland Police Department continues to emphasize the enforcement of traffic law violations that lead to injury such as DUI, speeding, crosswalk violations and seatbelt usage. Traffic citations increased by 262 in 2008, with a decrease in the number of drivers arrested for DUI. 2008 saw a significant increase in the total number of arrests made as well as an increase in the number of incidents the Police Department responded to.

KIRKLAND POLICE CITIZEN'S ACADEMY

In 2008, the Kirkland Police Department conducted a Police Citizens' Academy. The academy is designed to help local residents better understand police work in the City of Kirkland. It also develops stronger ties between the community and the police department in an effort to better understand and address crime issues.

The feedback from the 2008 academy participants was very positive. **"This class was amazing! There wasn't a dull night in 10 weeks. Each session was very interactive and informative. I learned so much about policing and had fun in the process. "** (2008 Academy Graduate Andrea Larson).

The classes were held on Wednesday evenings for approximately three hours. The instruction is comprehensive and each week different areas of the department were covered.

The Kirkland Police Department Citizen's Academy is an excellent way for the police to inform the public of what they do and why they do it. It also strengthens the communication and relationship between the community and the Police Department.

CITY OF KIRKLAND

PARKS AND COMMUNITY SERVICES

Goal

The City strives to provide high quality parks, facilities, and programs to support citizens in increasing their health and activity. The City Parks and Community Services Department wants to enrich and enhance Kirkland's quality of living by effectively managing our public lands and serving the leisure needs of all residents to make Kirkland the place to be.

Parks and Recreation

Parks & Recreation Staff

So that…..

Maintain Parks & Provide Recreation Programs

So that…..

Provide High Quality Parks and Recreation Programs

So that…..

Increase citizens' quality of life

So that…..

Citizen Satisfaction

MEASURE	2005	2006	2007	2008
Total staff for parks maintenance and recreation programs	59.80	70.89[1]	57.07	56.52
Park maintenance FTE's per 100 acres developed land	14.80	19.99	16.19	15.51
Number of volunteers/ volunteer hours	711/ 2,115	455/ 1,240	1,293/ 4,333	1,484/ 5,010
Recreation programs Operating & Maintenance (O&M)	$1,659,619	$1,663,761	$1,686,929	$1,753,941
Recreation O&M per capita	$36.28	$35.26	$35.23	$36.23
Total O&M for parks maintenance	$2,446,832	$2,643,047	$2,929,276	$3,091,386
Parks maintenance O&M per capita	$53.49	$56.02	$61.17	$63.86
Developed park acreage per 1,000 population	4.60	4.38	4.41	4.40
Citizen ratings of appearance of Parks & Recreation Facilities[2] -satisfactory or better	*	98%	*	96%
Citizen ratings of the quality of Parks and Recreation programs -satisfactory or better	*	89%	*	87%
Recreation classes offered	2,812	2,741	2,778	2,530
Citizens' enrollment in classes	18,104	18,067	18,075	17,603
Citizen ratings of overall satisfaction with Parks & Recreation -satisfactory or better	*	98%	*	96%

[1] Increased staffing due to increased programs and park development.
[2] Citizen Opinion Surveys are completed every other year.

Key Findings and Challenges

The most significant differences in 2008 Parks data can be seen in two areas:

1. Increase in number of volunteers and volunteer hours.
2. Decrease in Recreation class offerings.

The number of volunteers and volunteer hours continues to increase due to the success of our city-wide Kirkland Green program. The decrease in recreation classes is due to some business changes in the Recreation division. In an effort to create more efficiency in operations, classes with few participants were cancelled, and some sections were combined, thus still providing the same recreation opportunities with more efficiency.

"Move It!" Adult Fitness Program

The new "Move It!" quarterly fitness pass program allows customers to purchase a pass and take advantage of any fitness class available at the North Kirkland Community Center. The fitness programs provide a non-intimidating and inviting community atmosphere, with no club contracts to sign, no yearly membership fees, and no monthly dues.

Using resistance bands, hand weights and other portable fitness instruments provided by the participants, the intensity of a workout is controlled by class level and the motivation and determination of each participant. With a dynamic team of instructors and a variety of classes and times available, the "Move It" program classes provide a true sense of community while promoting health and wellness.

"I've never seen a program with such an impact on a community", "class numbers have tripled in size, which gives me as an instructor a larger connection to the community", "with the Move It Pass members are able to stay healthy without breaking the bank", "not only are participants staying fit but they are building friendships that are impossible to cultivate in a gym setting where everyone keeps to themselves with their I -pods on" - Laura Miller, instructor.

"I cannot stress how important the NKCC Move It Pass is to me and my health, it helps keep me healthy and physically mobile" -Duane Easterly, participant.

CITY OF KIRKLAND

REFUSE AND RECYCLING

Goal

The City strives to reduce waste generated by Kirkland residents and businesses by promoting and educating about recycling, reducing, and reusing materials. Recycling reduces the amount of garbage the community produces and extends the life span of the local landfill. Recycling helps protect the environment and

Recycling Program

Residents Participate

So that…..

Minimize Garbage

So that…..

Divert Waste from Landfill

So that…..

Extend Landfill Life

MEASURE	2005	2006	2007	2008
Participation rate SFR[1]	64%	84%	90%	81%
Participation rate MFR[2]	95%	95%	95%	94%
Total tons of recycled material collected SFR/ MFR/commercial	8,714 tons	8,906 tons	9,271 tons	9,396 tons
Diversion rate SFR (Goal = 52%)[3]	59%	62%	68%	69%
Diversion rate MFR	16%	16%	14%	15%
Total tons of SFR food & yard waste collected	6,664 tons	7,099 tons	7,482 tons	7,062 tons
Total tons of garbage collected SFR/MFR/commercial	33,000 tons	33,690 tons	32,698 tons	28,364 tons
Average pounds of garbage collected per week per SFR account (goal = under 33lbs)	27.30 lbs	25.5 lbs	20.1 lbs	18.9 lbs
Actions the City has taken to reduce the generation of waste	Pilot commercial food waste recycling program	Commercial organics and residential food waste, MFR outreach	Promotion of commercial organics, development of MFR food waste pilot, MFR outreach	Expanded organics program to elementary schools, implemented multifamily recycling project
Expected life span of Cedar Hills Landfill	2015	2016	2016	2016

[1] SFR – Single Family Residence
[2] MFR – Multi-Family Residence
[3] Diversion Rate – the percent of waste materials diverted from the landfill to be recycled, composted or reused.
SFR – includes yard waste, MFR – does not include yard waste.

Key Findings and Challenges

The City of Kirkland has realized significant success in resident participation in waste reduction activities. In the past four years the average pounds of garbage collected per Single Family Residence (SFR) account, per week, decreased from 27.3 lbs. in 2005 to 18.9 lbs. in 2008 and the SFR recycling diversion rate increased from 59% to 69% - both the best in King County.

REFUSE AND RECYCLING MULTI-FAMILY OUTREACH

The City of Kirkland has an aggressive education outreach and assistance recycling program, that is offered to all multi-family residences. By participating in these programs, owners are able to save money, promote environmental stewardship, and save space in the landfill.

In 2008, City of Kirkland Solid Waste and Recycling staff conducted a recycling assessment at the Woodside Terrace Condominiums to assist in increasing recycling capacity, help identify other opportunities to recycle, and to educate the Home Owners' Association and residents about recycling.

Having been a property manager for the past thirty years I was very impressed by the services provided by the City of Kirkland. Getting a recycling program going can be difficult and we did not need to struggle with signage or where to put the cans or how many. The assistance really sped up the process and made recycling a priority.

In contrast to the recycling diversion rate, the **Recycling Rate** refers to the proportion of recycling capacity relative to garbage capacity. For example, a multifamily property with a 6-cubic yard garbage dumpster and a 4-cubic yard recycling dumpster would have a recycling rate of 40% *(4 yards of recycling divided by garbage plus recycling volume (4/10=40%))*. The recycling rate is used in the multifamily sector as a way to gauge if customers have adequate space to recycle effectively. In Kirkland, our goal is to assist multifamily properties to achieve at least a 50% recycling rate, wherever possible.

By reducing their garbage service and increasing their recycling service, Woodside Terrace Condominiums was able to save about $300/mo. or about $3,600/yr. on their garbage bill and increase their recycling rate to over 50 percent.

This success story is an example of what can be accomplished when the City and determined multifamily residents and property managers collaborate to make a difference in the bottom line and the environment.

Woodside Terrace Condominiums
132 units

Before improving their recycling service, Woodside Terrace had four enclosures with seven garbage dumpsters and 22 96-gallon recycling carts. Two of the enclosures had two large garbage dumpsters.

Recycling Rate Before **19%**

Property managers replaced the two large garbage dumpsters with two 8-yard recycling dumpsters for a savings of $300/mo on their garbage bill. Each tenant also recieved a free recycling container from the City.

Recycling Rate After **55%**

For more information on Kirkland's recycling programs visit:
http://www.ci.kirkland.wa.us/depart/Public_Works/recyclingsolidwaste.htm

CITY OF KIRKLAND

ECONOMIC DEVELOPMENT

Goal

A healthy economy is an integral part of Kirkland's high quality of life. Kirkland's economy allows residents access to job opportunities, goods and services, and provides revenue sources that help to ensure needed public services. The City of Kirkland strives to provide an economic climate that maintains a healthy economy for jobs and businesses without sacrificing the qualities that make Kirkland a desirable place to live.

Economic Development

Monitor Economic Health

So that…..

Recruit and Retain Businesses

So that…..

Sustainable Economy

MEASURE	2007	2008
Retail sales tax per capita	$345	$310
# of new businesses	957	1,092
# of business closures	574	639
Total businesses	4,477	4,710
Business growth[1]	383	453
Commercial vacancy rate[2]	13.7%	8.7%
Office space vacancy rate[2]	6%	20%
# of commercial building permits	176	175
# of public building permits	8	19
# of green business program participants	10	25
Marketing packets distributed	*	250
# of businesses assisted to remain in Kirkland	*	133
Actions the City has taken to promote economic development	• New Kirkland Business Roundtable fosters relationships with CEOs of larger companies • Ongoing City communications with local commercial brokers nets businesses like Google	• Provide Retention consultant who offers free service to local businesses • Developed a new recruitment packet with video called "This is Kirkland"

[1] Business growth is # of New Businesses minus # of Business Closures

[2] Ideal vacancy rates are between 6-9%. Part of the high office space vacancy rate in 2008 is due to the addition of the Google office space, which is not yet occupied.

Key Findings and Challenges

In 2008, Kirkland saw a 5.2% growth in businesses over 2007 with 233 more businesses coming to Kirkland than leaving. The City is dedicated to assisting businesses to stay in Kirkland and in 2008 worked directly with 133 businesses to help them continue to be a part of our community through the Business Retention Program.

ECONOMIC DEVELOPMENT

The City Economic Development Program seeks to enhance and promote the Kirkland business climate, to retain existing businesses and recruit new businesses, and to promote Kirkland as a business destination, tourist destination, center for arts and culture, and great place to live.

Sustainable economies are healthy economies – strong, resilient and diverse. Buying local, occupying smaller ecological footprints with less reliance on the automobile, recycling and energy conservation, and contributing to the social network of the community are characteristics of green businesses that translate to a healthy local economy.

How sustainable is the Kirkland economy? To what extent are goods and services that residents need available in the city? What are opportunities to increase business revenue in Kirkland? What is the current level of green business activity in Kirkland? These were some questions the 2008 Economic Sustainability Assessment sought to answer.

Funding from the Washington State Department of Community, Trade and Economic Development (CTED) enabled the City to retain O'Brien & Company, sustainability experts, and E.D. Hovee & Company, economists, to help with the assessment. Online surveys directed at businesses and residents, a retail leakage study, community meetings, and research on comparable communities and the tools they use to build sustainable economies were used to gather pertinent information.

There were numerous recommendations that resulted from the study (available online at: http://www.ci.kirkland.wa.us/Assets/!Global+PDFs/Economic+Sustainability+Study+Final.pdf) - several of which have become part of current City programs. A desire to strengthen the local economy by recognizing goods and services produced in Kirkland, promoting efficiencies in transportation, resource use and waste reduction, and encouraging pedestrian activity led to the initiation of a 'buy local' campaign named *kirklandfirst*. Design of a website - the first online, searchable directory of Kirkland businesses - got underway in 2008 with launch planned for Spring, 2009.

Council Meeting: 09/15/2009
Agenda: Special Presentations
Item #: 5. a.

CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

MEMORANDUM

To: Kirkland City Council

From: Regi Schubiger, Youth Services Coordinator
Allan O'Neil, Neighborhood Resource Officer

Date: September 2, 2009

Subject: 2009 Respect Booklet

The Respect Booklet is the product of police and teens working together and communicating with one another about how their perspectives and experiences shape their reactions. This resource addresses many issues and questions that teens may have about the law and interactions that they might have with police.

Originally printed in 1996, the booklet was updated in 2003 and now in 2009. The year-long process to update the guide brought Kirkland Police Officers and Kirkland Youth Council members together to work side by side. Several meetings took place where both groups conversed and compared notes on situations they have encountered and had questions about. Out of these meetings came the topics that are included in the new version of the booklet; dating violence, parties, cell phone laws, harassment/bullying, on-line safety, and more. Police, KYC members, and Multi Media Services worked on writing, researching, layout and photos for the booklet. Everyone who participated in the project truly enjoyed the experience and it is clearly reflected in the final product.

Thanks to the financial generosity of King County's Community Organizing Program and Parkplace Shopping Center, the booklet was printed in full color which makes the guide a stunning document. Enough copies were printed to be able to supply all Kirkland students, grades 7-12, their own copy. The document is also available for download on the City's website (Respect Booklet.pdf) . The Kirkland Youth Council and Kirkland Police Department feel that this is an invaluable resource and hope that the Kirkland community finds it to be a wonderful product as well.

CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Carrie Hite, Deputy Director
Jennifer Schroder, Director

Date: September 2, 2009

Subject: Council presentation: Kirkland Performance Center

RECOMMENDATION:
City Council be briefed on Kirkland Performance Center (KPC) operations by Interim Executive Director, Dan Mayer.

BACKGROUND DISCUSSION:

Attached are the annual report from Dan Mayer, the list of the Board of Directors, a 2009-2010 program and the 2009 operating budget to-date.

This past year, the City signed a new 10-year lease with KPC for operation of the performance center. In addition, the City contributes to the operation of KPC in several ways:

First, as the landlord of the facility, the City has certain obligations with respect to the infrastructure of the building. These obligations are primarily limited to maintaining the facility's HVAC system and freight elevator, as well as the testing and repair of the theater's fire suppression system. The City also incurs costs related to property insurance. At the present time, the total annual cost to the City as landlord is about $20,000 per year plus a set-aside for capital projects ranging from $45,000 to $65,000. In addition, the City has a balance set aside for future capital and maintenance needs. The balance of this fund is $48,000.

Secondly, the City returns to KPC all funds derived from admissions taxes collected from KPC ticket sales. This was granted for the first five years of the new lease agreement. In 2007, the City returned almost $40,000. In 2008, it totaled $45,974. In 2009, the City is projecting to return $33,500, down about 27%.

Thirdly, the City allocates one-time funds each year to assist in the operation and maintenance costs. The City has been contributing one-time funds of $50,000 for the past six years. KPC will be submitting an Outside Agency application again for these funds for 2010 if funds are available.

The fourth way the City contributes is providing the lease to KPC rent-free. In the initial lease, the consideration of value of KPC's contributions to the development of the performing arts, and to maintain and operate the building, was enough to waive any rent requirement.

Kirkland Performance Center
A World of Arts…Near You!

September 1, 2009

Mayor Jim Lauinger and the Kirkland City Council
City of Kirkland
123 Fifth Ave.
Kirkland, Washington 98033

Dear Mayor Lauinger and City Council Members:

Thank you for the opportunity to present our annual update to you on Kirkland Performance Center. This has been a year of tremendous change for our theatre and organization. In October 2008, Founding Executive Director Steve Lerian left KPC after 15 years of service to the organization and the community. This departure signaled a sea change for the organization –an opportunity to build on his legacy and to examine our business model and how we can best serve the citizens of Kirkland.

This re-evaluation has been greatly impacted by the financial downturn last Fall and continued economic malaise in 2009. KPC has much company in the arts community as non-profit organizations struggle to keep their doors open and provide services. We have responded to the downturn by examining how we can do business leaner and more responsively—what is the greatest impact that we can have with the resources available. The answer for KPC is two-fold—innovation and collaboration. We are questioning basic assumptions of how we do business and what is the most efficient way to manage a venue that serves Kirkland, and provides programming that attracts audiences from across the area. Also, we are forming strategic alliances that enable us to reach a broader cross-section of the community and increase our impact and visibility.

Past Season Presentations

Our 2008-2009 Season concluded in June. We have passed the decade mark, and our 11th Season featured the widest and most impressive array of artists and performances to date. Diversity continued to be the hallmark; the season included:

- The Glenn Miller Orchestra kicked off the Season with a sold-out return engagement
- The biting satire of The Capitol Steps
- The return of Celtic fiddling favorite Natalie MacMaster
- KPC's first Broadway touring show, *The 25th Annual Putnam County Spelling Bee*
- Our own nostalgic production, *KPC's Old Fashioned Holiday Extravaganza*
- 60s/70s rock/folk icon Richie Havens
- Taylor 2, performing the brilliant choreography of the Paul Taylor Dance Company

- "In Harmony," our series of six concerts exploring some brilliant *a capella* groups
- The return of Namaste Kirkland, mini-festival of three East Indian artists
- The rollicking energy of Big Bad Voodoo Daddy
- A closing concert by smooth jazz superstar Jim Brickman

The 2008-2009 Season was KPC's biggest season ever featuring forty-four artists—the quality, quantity and diversity of artists who visited our stage remains the envy of venues and organizations across the region.

In previous annual reports to the Kirkland City Council, KPC has written that each successive season has gotten larger and included more artists. This was true of the 2008-09 Season, however, it collided with the economic realities of a new economy and created a challenge of how to redefine our next Season in a way that fulfills our mission and builds on our strengths.

The Upcoming 2009-2010 Season

When designing the new Season that begins this month, we knew already last Spring that "bigger was not necessarily better." We scaled back the Presented Artist Series from forty-four artist to thirty- three artists and cut artists fees by almost 40%. This was not accomplished at the expense of quality but rather changing the mix by presenting less costly theater performances that take time to build audience and by working with more regionally based artists. By balancing local, regional and national artists differently, we were able to achieve the same diversity of programming at a dramatic savings.

The upcoming 2009-2010 Season features many highlights including:

- One of the world's top fingerstyle, steel-string guitarists, Grammy nominee Alex de Grassi
- *In The Mood* returns to KPC to present a retro 1940's musical featuring the singers, dancers and the sensational String of Pearls Big Band Orchestra.
- Kirkland native Jake Bergevin leads the Javatown Swing Orchestra through his latest work featuring moody jazz ballads and bossa novas.
- Kronos Quartet who have single-handled redefined chamber music and led the field with over 600 new compositions and collaborations internationally
- Grammy Award winning singer/songwriter/pianist Marc Cohn
- Former members of King Crimson Trey Gunn and Pat Mastelotto
- And, a Musical Conversation with Philip Glass, one of the most influential composers and musicians of the Twentieth Century

Partnerships with Local Arts Organizations

One of the tenets of KPC's mission is to provide a home for other Eastside and regional arts organizations. We have also continued to maintain strong relationships with the local and regional arts community by providing a high quality venue and professional support services, allowing a dozen producing partner companies to present their work in our theatre. Partners appearing over the past year include:

- Kirkland-based Studio East's StoryBook Theater
- Seattle Repertory Jazz Orchestra
- Jim French's Imagination Theatre
- And, our newest Producing Partner, Kirkland Repertory Theater, who will be presenting four plays during the upcoming season, including *Forever Plaid* this month. This is a new project of Kent Philips who also successfully produces plays in both Bellevue and Renton.

To round out the operating year, we have been successful in renting the facility to a wide variety of community, civic and business groups, making maximum use of this important community asset. The audience over the 2008-09 Season was 44, 192 attending 246 events, making our total attendance over the past decade in excess of 750,000 attendees.

In addition to these partners, two new alliances need to be highlighted. This past Spring, KPC became the Eastside home for the Seattle International Film Festival, presenting six days of film from around the world. Next May and June, KPC will be presenting film for the entire three weeks of the festival showcasing over sixty of the world's best films. This is an important relationship for KPC and for the community enabling us to reach out to a vast new constituency coming to downtown Kirkland to spend an evening and watch a movie or two.

Also, this past year we have begun working collaboratively with the Kirkland Arts Center. Due to cutbacks we were forced to lay off our full time Public Relations Manager last Fall. Working with Executive Director Christopher Shainin at the Arts Center, we were able to restore this position on a part-time basis sharing staff with the Arts Center. This shared staff member is opening new opportunities for working together. This past summer, KPC and KAC shared a place in the 4th of July parade and a booth at the Kirkland Uncorked Festival. We look forward to finding other ways to work together programmatically to strengthen our organizations and to conserve resources when appropriate.

Education Programs

Kirkland Performance Center's *A World of Arts* educational outreach program reached many schools in the region, sending national and international artists into classroom for lecture/demonstrations and workshops with students. For example, this past January this program Kirkland's A.G Bell Elementary School was visited by Bell alumnus and world renowned Native American flutist Mary Youngblood.

School matinees continue to be an important part of KPC's overall program, with thousands of students attending field trips throughout the season to see the Francisco Jimenez's play "La Mariposa", StoryBook Theater's numerous shows, Shakespeare's "The Merchant of Venice" and the Golden Dragon Acrobats.

During the coming season we will continue to provide opportunities for students in local schools to learn about world cultures and be exposed to great drama and new art forms. In addition, we are also offering several adult master classes. This Fall, the Bellydance Superstars will offer a master class, the Battlefield Band will be offering a piping lecture/demonstration with the Keith Highlanders Pipe Band, and Alex de Grassi will offer a master guitar class. These classes and demonstrations deepen the audience artistic experience and enable the community to enrich the experience beyond attending a performance.

Financial Report

2008 audited financial statements are currently being finalized and should be available for distribution within the next two months. We anticipate, for the first time in five years for KPC to have ended the year with a deficit. We have revised our 2009 budget to address the harsh economic realities that we currently face. KPC will survive this recession through decreasing expenses and looking for new sources of revenue.

The current year has proven to be very challenging for KPC financially, as it has been for many non-profit organizations in the region. The weakened economy has manifested itself in reduced contributions across the board along with lower ticket sales. Several long-time donors to Kirkland Performance Center including The Paul G. Allen Foundation, Arts Fund, and the Washington State Arts Commission have declined to fund KPC citing financial woes.

With four months to go in the fiscal year, it appears that we will end this year in a deficit but the last few months have shown improvement in our income/expense ratios and our upcoming Auction and Gala on September 26th provide an opportunity for KPC to make up some of the ground lost during the first half of the year. We have just completed a strong telemarketing campaign for multiple ticket package holders and are hopeful that our attendance numbers will rise as the season gets under way. We are not "out of the woods" but a clear plan of increased rentals and ticket sales and efforts to maintain and strengthen donor relations will help us in 2010 towards returning to financial stability. Attached are our financial reports through July 2009.

Facility Needs

KPC has invested in several safety improvements and upgrades over the past year, including a/ purchasing a new main drape, b/ retucking the brickwork in the flyloft, c/ repainting and carpeting the Green Room and Administrative Offices, and d/ stabilizing the stage floor by reinforcing all the stage traps to accommodate increased weight loads. In the next month, our eleven year-old lobby carpet will be replaced using funds raised at our golf tournament last summer.

Also, worth noting is that this past Summer all catwalk and loading floor lights were replaced with florescent lighting as we continue to search for ways to decrease energy costs and bring green technology to the theater. As we signed a new lease with the City this past Spring, we began discussions with City staff to develop plans for how some of the City's CIP funds allocated to KPC might be applied to the needs of the building. KPC takes its stewardship of this facility very seriously and we want audience and Kirkland citizens to continue to take pride in this venue as a meeting place worthy of their community.

Board

KPC continues to be led by a strong Board of Directors. Headed by Board President Cindy Zech, this group of 22 dedicated community leaders is very active in overseeing the financial, fundraising and operational activities of the organization. A Board list is attached.

KPC has been working on developing a plan for the executive management of KPC and there is currently an outstanding job notice for Executive Director. In the coming month, resumes will be reviewed as an executive team of two positions, an executive director and a managing director is anticipated. The Succession Committee and the Executive Committee of the Board of Directors has been working to position the organization with a strong leadership to move the organization ahead

through the next stages of its development. Strong management staff partnering with a engaged and active board is the best strategy for KPC's future in the years to come.

City Support / Conclusion

The generous operational support that the City of Kirkland has steadfastly offered to Kirkland Performance Center has been a major reason why our organization has remained strong over the past decade. That support has been critical to maintaining that solid financial ground upon which KPC has remained. **With funding sources being reduced on all fronts, the $50,000 that we use to help maintain this City-owned facility is crucial to our operations.**

The last year since we reported to the City Council has been a time of great challenges for KPC. We are weathering a great financial storm that is not predicted to end in the immediate future. It is a time to question the status quo and to ask how KPC can best serve the community. We have taken this opportunity to question assumptions and to enter into new dialogues and relationships that will benefit the citizens of Kirkland for years to come. Through partnering with the City of Kirkland we are not assuming "business as usual" but rather seeking how we can build on the track record of service that KPC has developed in the community to serve even more people and continue to be a vital hub for entertainment, economic development, and inspiration for the entire region.

Thanks for all you have done for our theatre and organization, and we look forward to many years ahead of a successful partnership with the City of Kirkland.

Sincerely,

Daniel Mayer
Interim Executive Director

enclosures

KIRKLAND PERFORMANCE CENTER
2009 Board of Directors

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Cindy Zech
Community Leader

Immediate Past President
Doreen Marchione
Community Leader

President Elect
Lauret Ballsun
President, LBC Pharmaceutical Professionals, LLC

Vice President
Jeffrey Twersky
Partner, Johnson & Twersky

Treasurer
Jeff Bander
Senior VP, Wells Fargo Investments

Secretary
Elsa Steele
Managing Librarian, Kirkland Library

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Dodi Briscoe
Career Coach

Steve Brown
CEO, Evergreen Healthcare

G.G. Getz
Broker, Windermere Real Estate

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Community Leader

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Partner, Livengood, Fitzgerald & Alskog

Melissa Baerwald
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David Mangone
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Mike Nelson
Vice President, Frontier Bank

Dwight Olson
President, Olson Investment Advisors

Kristin Olson
Partner, O'Shea Barnard & Martin PS

Gary Reilly
Engineer

John Vaille
CTO/ Asst. Superint. Lake Washington School Dist.

Mike Ward
Sr. Director Intellectual Property Microsoft

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08/25/09
Accrual Basis

Kirkland Performance Center
Profit & Loss
January through July 2009

	Jan - Jul 09	Jan - Jul 08	$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Earned Income				
4010 · Partner Use Fees	$12,191.51	$43,608.33	($31,416.82)	-72.04%
4015 · Rental Fees	$51,714.31	$45,581.83	$6,132.48	13.45%
4020 · Ticket Sales for KPC Events	$179,720.26	$336,600.35	($156,880.09)	-46.61%
4048 · School Dist Ed Sponsorships	$525.00	$1,225.00	($700.00)	-57.14%
4025 · Pass Through Client Fees				
Total 4025 · Pass Through Client Fees	$14,671.13	$26,877.26	($12,206.13)	-45.41%
Total 4030 · Box Office Income	$26,237.25	$28,661.50	($2,424.25)	-8.46%
Total 4040 · Concessions	$10,695.05	$22,954.86	($12,259.81)	-53.41%
4050 · Advertising Income	$4,850.47	$18,209.75	($13,359.28)	-73.36%
4051 · Advertising Reimb by Partners	$7,061.64	$10,630.00	($3,568.36)	-33.57%
4090 · Interest and Dividends	$249.04	$3,428.30	($3,179.26)	-92.74%
4091 · Endowment Income	$11,928.16	$12,901.31	($973.15)	-7.54%
4095 · Stock Appreciation/Depreciation	$0.00	($9.00)	$9.00	100.0%
4099 · Miscellaneous Earned	$3,750.00	$10.60	$3,739.40	35,277.36%
Total 4000 · Earned Income	$323,593.82	$550,680.09	($227,086.27)	-41.24%
4100 · Operating Contributed Income				
4110 · Individual				
Total 4110 · Individual	$146,622.26	$219,589.96	($72,967.70)	-33.23%
4120 · Corporate				
Total 4120 · Corporate	$20,557.62	$43,833.22	($23,275.60)	-53.1%
Total 4130 · Foundation	$26,465.14	$30,200.00	($3,734.86)	-12.37%
Total 4140 · Government	$51,070.27	$106,830.82	($55,760.55)	-52.2%
Total 4150 · Fundraising Events	$1,850.00	$11,067.00	($9,217.00)	-83.28%
Total 4190 · In-Kind Gifts	$6,004.96	$29,149.02	($23,144.06)	-79.4%
Total 4100 · Operating Contributed Income	$252,570.25	$440,670.02	($188,099.77)	-42.69%
Total Income	$576,164.07	$991,350.11	($415,186.04)	-41.88%
Expense				
Total 5000 · Personnel Expenses	$341,889.77	$442,342.77	($100,453.00)	-22.71%
6000 · Administration				
6001 · Professional Fees				
6020 · Accounting	$1,048.41	$10,888.51	($9,840.10)	-90.37%
Total 6001 · Professional Fees	$1,048.41	$10,888.51	($9,840.10)	-90.37%
7200 · Utilities				
7100 · Telephone	$4,964.27	$8,297.01	($3,332.74)	-40.17%

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08/25/09
Accrual Basis

Kirkland Performance Center
Profit & Loss
January through July 2009

	Jan - Jul 09	Jan - Jul 08	$ Change	% Change
7210 · Electric/Gas	$22,846.90	$21,760.74	$1,086.16	4.99%
7220 · Water/Sewer	$2,366.17	$2,899.08	($532.91)	-18.38%
7270 · Alarm/Security	$746.54	$696.96	$49.58	7.11%
7200 · Utilities - Other	$10.94	$0.00	$10.94	100.0%
Total 7200 · Utilities	$30,934.82	$33,653.79	($2,718.97)	-8.08%
7300 · Office Supplies	$778.48	$1,912.24	($1,133.76)	-59.29%
Total 7315 · Computer Expense	$298.00	$2,873.73	($2,575.73)	-89.63%
7400 · Equipment				
7410 · Equipment Purchase	$225.00	$0.00	$225.00	100.0%
7420 · Equipment Rental	$907.28	$0.00	$907.28	100.0%
Total 7400 · Equipment	$1,132.28	$0.00	$1,132.28	100.0%
7450 · Copies and Printing	$1,939.23	$4,370.57	($2,431.34)	-55.63%
7600 · Postage and Delivery	$636.45	$5,367.65	($4,731.20)	-88.14%
7601 · FOH Postage	$0.00	$8.45	($8.45)	-100.0%
Total 7800 · Repairs and Maintenance	$2,680.55	$0.00	$2,680.55	100.0%
7900 · Insurance				
7910 · Liability & Prop	$5,360.51	$8,970.04	($3,609.53)	-40.24%
7920 · D & O Insurance	$1,600.00	$1,600.00	$0.00	0.0%
7900 · Insurance - Other	$347.60	$43.45	$304.15	700.0%
Total 7900 · Insurance	$7,308.11	$10,613.49	($3,305.38)	-31.14%
Total 8000 · Travel & Ent	$2,750.12	$3,517.69	($767.57)	-21.82%
8200 · Dues and Subscriptions	$2,160.18	$6,799.68	($4,639.50)	-68.23%
8300 · Licenses and Permits	$1,464.45	$523.00	$941.45	180.01%
8350 · Personal Prop Tax	$0.00	$147.75	($147.75)	-100.0%
Total 9000 · Service Charges	$3,735.60	$1,269.93	$2,465.67	194.16%
9500 · Miscellaneous	$39.00	$2,207.23	($2,168.23)	-98.23%
Total 6000 · Administration	$56,905.68	$84,153.71	($27,248.03)	-32.38%
Total 10000 · Marketing / PR	$75,664.99	$147,665.10	($72,000.11)	-48.76%
Total 11000 · Box Office	$29,459.76	$31,771.91	($2,312.15)	-7.28%
Total 12000 · Theatre Operations	$20,689.51	$39,942.69	($19,253.18)	-48.2%
Total 13000 · Presenting Expense	$190,815.63	$356,613.71	($165,798.08)	-46.49%
Total 14000 · Concessions	$5,816.21	$7,183.46	($1,367.25)	-19.03%
Total 15000 · Fund Development	$550.00	$5,724.49	($5,174.49)	-90.39%
Total 16000 · Fundraising Events	$6,788.21	$11,101.51	($4,313.30)	-38.85%
Total Expense	$733,399.60	$1,127,817.35	($394,417.75)	-34.97%
Net Ordinary Income	($157,235.53)	($136,467.24)	($20,768.29)	15.22%

KIRKLAND PERFORMANCE CENTER

2009-2010 SEASON

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applause!

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Kirkland Performance Center provides cultural enrichment by offering a home for the presentation, support and promotion of the performing arts.

KIRKLAND PERFORMANCE CENTER
350 Kirkland Avenue, Kirkland, WA 98033
www.kpcenter.org | info@kpcenter.org
(ph.) 425.893.9900 | (fax) 425.822.7114

welcome!

Welcome to the 2009-10 season at Kirkland Performance Center! As KPC enters its eleventh year, we are listening and responding to the needs and interests of our rapidly changing community. This season we are pleased to offer more shows at lower prices, more diverse family programs, more music performances, and a greater variety of performances by artists never before seen at KPC. Thank you for choosing to be a part of KPC, as a member, ticket buyer, and/or donor. I am delighted you'll be joining us as we amp up for a lively year of presenting, supporting and promoting the performing arts. Enjoy!

Daniel Y. Mayer, Interim Executive Director

new for 2009-2010

Ticket Pricing

In an effort to make world-class entertainment more affordable for everyone, KPC has made an across-the-board reduction in ticket prices this season. For even more savings, we are introducing Tiered Pricing for many of our shows. While Prime Seating (Tier 1) guarantees you the best seats in the house, Choice Seating (Tier 2) offers the opportunity to save up to 15% on already-lowered regular ticket prices.

Added Amenities

Enhance your experience by taking advantage of these amenities at select shows:

Wine Tasting

Enjoy samples from wineries spanning the Pacific Northwest and beyond. Tastings begin one hour prior to show time and are complimentary with your ticket purchase.

Beer Tasting

Try out the latest microbrews and local favorites . Tastings begin one hour prior to show time and are complimentary with your ticket purchase.

Parent's Night Out: *Simply, Kids Play!*

Forget about finding a babysitter! Bring your children to the Peter Kirk Community Center (next door to KPC) for *Simply, Kids Play!* Kids will enjoy crafts, movies and other great activites while you enjoy the performance. *Simply, Kids Play!* is provided by the City of Kirkland Parks Department. ***For pricing and registration go to www.MyParksandRecreation.com or call 425.587.3360. Ages 5-11.***

Boxed Dinners: *Purple Café & Wine Bar at KPC*

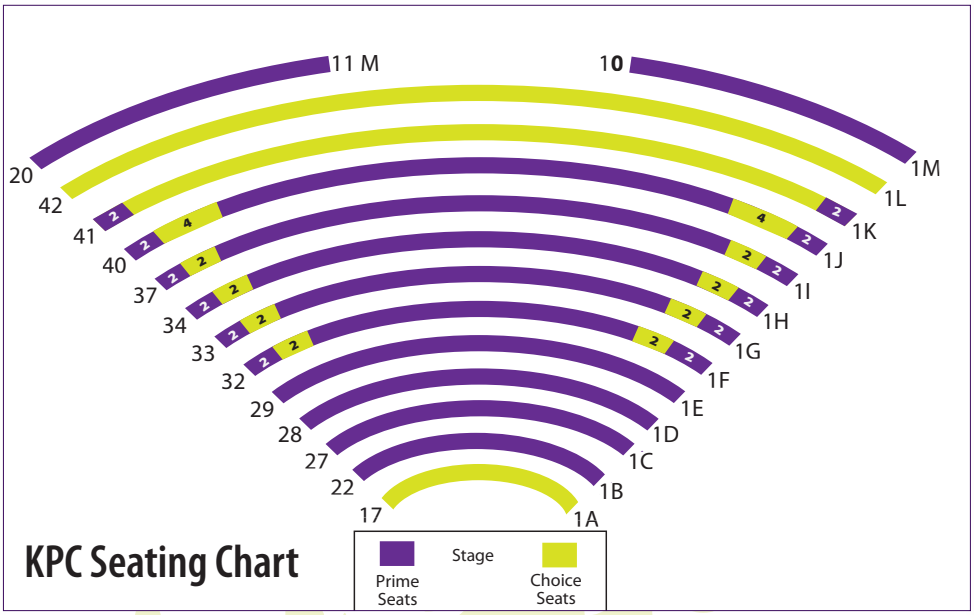
Tired of trying to squeeze in a meal between work and a performance? Join us for pre-show boxed dinners. KPC has paired up with Purple Café to offer gourmet ready-to-eat meals in the KPC lobby prior to show time. ***Boxed Dinners must be ordered in advance. Please call our Box Office to order.*** **$17/meal** *(includes a glass of wine)*

ticket information

• **BOX OFFICE HOURS:** Wed.-Sat. 12:00 noon-6:00 pm. On any performance day, Box Office hours are 12:00 noon-curtain time. Summer Box Office hours (6/1-8/31) are Wed.-Sat. 12:00 noon-5:00 pm. Tickets may be ordered any time through our website: www.kpcenter.org.

• **SERVICE FEES/DISCOUNTS:** $3.00 Service Fee/ticket for Internet purchases, $2.50 Service Fee/ticket if purchased on the phone or at the Box Office. EXCEPTION: StoryBook Theater & Imagination Theatre=$1.50 Service Fee/ticket. **Ticketing fees are capped at $30 per order.** Group discounts for 10 or more are available for most performances. ALL SALES ARE FINAL.

• **TIERED PRICING:** This season, KPC is introducing Tiered Pricing for many of our performances. Prime Seating (Tier 1) includes the best seats in the house. Choice Seating (Tier 2) offers the opportunity to enjoy the performance while saving up to 15%. *Certain Community Partner shows, designated with a * in the Order Form are NOT tiered. For these shows, Choice Seating prices are reserved for Multi-Pack purchases and seniors 62+. Youth prices are available at all family shows for children ages 16 & under.*



PRIME SEATS: (Tier 1) Our best seats in the house. Purchase a Multi-Pack (4 or more shows) and you can select these seats for the CHOICE SEATS (Tier 2) price!

CHOICE SEATS: (Tier 2) Save up to 15% by choosing these seats!

• **SPECIAL EVENTS:** Shows designated as SPECIAL EVENTS SE have a single flat-rate ticket price and are not eligible for any discounts.

• **EXCHANGES:** KPC Members & Premium Multi-Pack Purchasers may exchange tickets within the current KPC season at no charge. Non-subscribers may exchange tickets for another KPC performance at a $2.00/ticket fee. Exchanges must be done at least one day before the date of the original performance. All exchanges are subject to ticket availability.

• **SPECIAL REQUESTS:** If you have special needs or requests please let us know. For handicapped seating, please advise the Box Office when purchasing tickets.

TTY NUMBERS: 1.800.833.6388 / 1.800.833.6384 (voice)

audience information

Before the Performance

• KPC does not allow "Babes in Arms." EXCEPTION: STORYBOOK THEATER performances. Children over 12 months of age must have a ticket.

• Wheelchair seating, assisted listening devices and complimentary earplugs are available. Contact the KPC Box Office or House Manager.

• All programs and artists are subject to change. Changes to the program will be noted the night of the performance. In the event of an artist change, ticket holders will be notified as soon as possible.

During the Performance

• Late seating is not guaranteed. Patrons arriving after curtain will be seated only at an appropriate break in the performance at the discretion of the House Manager and Artist.

• A "Quiet Room" is available for parents with children momentarily not enjoying the performance.

After the Performance

• KPC assumes no responsibility whatsoever for any property placed in or on the grounds of the theatre. Any personal property left behind at KPC will be stored for up to 90 days. Please contact the KPC Box Office or House Manager at 425.893.9900 to inquire about any lost property.

keeping up with kpc

Now it is easier than ever before to keep up with the latest news and announcements from Kirkland Performance Center. Here's how you can stay "in the know":

VISIT OUR WEBSITE

This fall, we will be launching an all-new website with incredible features including:

· in-depth looks at presented artists, including videos, sound clips, photo galleries, links and reviews
· interactive calendars, audience feedback page and up-to-the-minute news
· real-time ticket purchasing 24/7 and more

Visit **www.kpcenter.org** to purchase tickets and explore all of the great new features!

SOCIAL NETWORKING

Find KPC online at any of these sites:

facebook twitter youtube delicious flickr myspace

Join us on Facebook, Twitter and MySpace by visiting www.kpcenter.org. As a member of our online social network, you will get updates and exclusive special offers to upcoming performances.

OVATION

Twice per season, KPC produces our own in-house program, *Ovation,* which features in-depth stories on our artists, education programs, community partners and more. *Ovation* also offers local businesses the opportunity to reach their target audence through our very affordable advertising program.

captain smartypants

sat., september 12 @ 8 pm

Captain Smartypants, the ambassadors of Seattle Men's Chorus, return to KPC with a new show, ***Air Smarty***. Their last three shows, ***Trousers of Terror***, ***PowerPants!*** and ***Cirque du Slaque,*** played to packed houses in Seattle and beyond. The Pants perform all over the Puget Sound region, as well as in virtually every mainstage performance of Seattle Men's Chorus. Their close harmonies, wry lyrics and rainbow of musical styles always keep audiences coming back for more. ***Contains adult material.***

Artist Sponsors: The Francesca Fund, Sue & Sants Contreras, Doreen Marchione

SE

A CAPPELLA - COMEDY - CHORUS

$20

the dik & mitzi anniversary show

sat.-sun., october 3-4 @ 3 & 7 pm (sat), 3 pm (sun)

Actor/dancer/comedian Wayne Doba and his real-life wife, the Betty Boop-voiced Andrea Conway, are the chief clowns of the evening as Dik and Mitzi. Their comic dance routine is like Fred Astaire & Ginger Rogers meets George Burns & Gracie Allen. This Anniversary Show is a dazzling romantic performance with offbeat humor and extraordinary musicality – a memorable experience for all. ***3 pm matinee shows are family friendly.***

KPC thanks all of our Family Series Sponsors for supporting this performance.

NEW VAUDEVILLE - COMEDY - FAMILY

$15 | $10 *(youth16 & under)*

october

andre feriante

saturday, october 10 ◎ 8 pm

Over 20 years of performing and recording, award-winning virtuoso guitarist Andre Feriante has left his musical mark on the classical and world music scenes. His music exudes a modern energy, making Andre unique in an otherwise traditional genre. A crossover artist in the vein of Yo-Yo Ma or Sting, Andre's performance program represents a bold but fluid musical fusion, featuring music from Bach to Leonard Cohen, flamenco improvisation to jazz standards.

KPC thanks our Premier Sponsors for this event:

The Francesca Fund
Aimee & Lowell Bassett

ACOUSTIC GUITAR - WORLD

$25 | $22

bellydance superstars

sun., october 11 ◎ 7 pm

The world's premier professional bellydance troupe brings the ancient art of belly dancing to the mainstream with a show hailed as the next big dance phenomenon. Featuring America's best-known, most sought-after belly dancers, BDSS has performed over 500 concerts in 18 countries, and has been seen on television by over 100 million viewers world-wide–a positive testament to the increasing interest in this colorful and sensual Middle Eastern art form.

DANCE - WORLD

$35 | $30

october

dan connolly

sat., october 17 ~ 8 pm

Whether performing for a few dozen people or a few thousand, multi-talented instrumentalist and vocalist Dan Connolly brings an unforgettable energy and enthusiasm for life to his shows. Dan's music has been shaped by a life of eclectic experiences, including traveling the globe, fatherhood, deep-sea diving while in the Navy, and performing for the Dalai Lama during his visit to Seattle. His music is as varied as his life experiences–on any given night you may hear anything from traditional Irish and Classical to Punk and Rock. Regardless of the style, his smooth, upbeat harmonies and poignant lyrics are sure to impress all listeners.

Artist Sponsors: Washington Family Dentistry

CONTEMPORARY - SINGER/SONGWRITER - CELTIC

SE $20

helen sung

sat., october 24 ~ 8 pm

Pianist Helen Sung has been called "one of the brightest emerging stars in jazz today". A member of the inaugural class of the Thelonious Monk Institute of Jazz Performance, Sung's piano performances have been described as "marvelously imaginative". After collaborating with many jazz luminaries including Regina Carter, Steve Wilson and T.S. Monk, Sung is now gaining prominence as a bandleader. Her flawless technique, great imagination, harmonic conception and real understanding of the language of jazz make her one to watch.

KPC thanks our Premier Sponsor for this event:

Michael W. & Jo Ellen Ward

JAZZ - PIANO - EMERGING ARTIST

$30 | $25

battlefield band

thursday, october 29 @ 7 pm

Under their banner ***Forward with Scotland's Past***, Battlefield Band takes inspiration from their rich heritage of Celtic music and fuses it with the strength of the modern Scottish cultural scene. The band pioneered the integration of bagpipes with fiddle, keyboards, guitar and voice. They mix the old songs and tunes with new self-penned material, playing them on a unique fusion of ancient and modern instruments.

Artist Sponsors: Rich & Pat Miailovich

WORLD - SCOTTISH

$25 | $22

WESTAF *KPC thanks WESTAF for their support of this program*

dr. tish oney:
the peggy lee project

friday, october 30 @ 7:30 pm

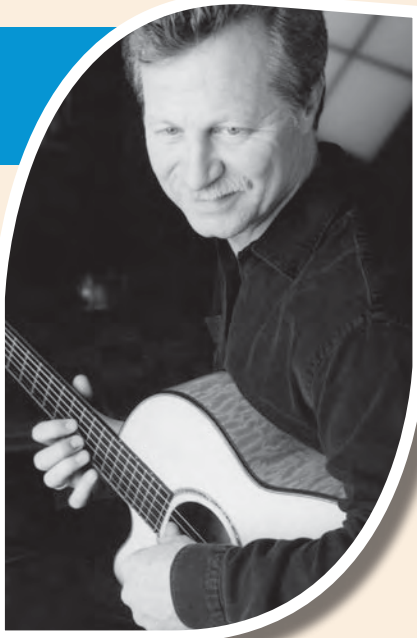
When Dr. Tish Oney, Artistic Director of The Peggy Lee Project sings, the sweetness of her soul blooms like a beautiful orchid, which is enough to thrill many listeners. Add that she is arranging and re-interpreting the repertoire of singer/songwriter Peggy Lee, accompanied by Lee's former music director and soloists, and you have the makings of a singer who will not only please longtime Peggy Lee fans, but will bring her music to a whole new generation of audiences.

Artist Sponsors: Grant & Nancy Silvernale, Bill & JoMae Woods

JAZZ - VOCALIST

$28 | $25

alex de grassi



friday, november 6 ~ 7:30 pm

Often cited as one of the world's top fingerstyle, steel-string guitarists, Grammy nominee Alex de Grassi brings a unique voice to the art of acoustic guitar. With his evocative compositions and sheer virtuosity, this Windham Hill alum is able to create a highly orchestrated sound in his solo guitar music. Over the last three decades as a soloist and collaborator, de Grassi has explored a variety of music influences, and has stretched his repertoire to include interpretations of jazz classics and folk melodies from around the world.

Artist Sponsors: Lauret Ballsun, Kevin & Ann Harrang

ACOUSTIC GUITAR - CONTEMPORARY

$30 | $27

uncle bonsai

sat., november 21 ~ 8 pm

Back by popular demand! Uncle Bonsai, the acoustic folk-pop trio that is as quirky and lovable as their adopted hometown of Seattle, returns yet again to Kirkland Performance Center. Each of their songs is a story in itself, combining intricate vocal harmonies with biting humor and poignant portrayals of life, love, and whatever comes in between. Critics rave about their humor, technical ability and seemingly effortless way of keeping an audience enthralled and coming back for more.

KPC thanks our Premier Sponsors for this event:

Karl & Sue Snepp

FOLK - COMEDY - ACOUSTIC

$25 | $22

december

theater simple's
the snow queen

sunday, december 13 @ 3 pm

Listen! This is the beginning. When we get to the end, you will know more than you do now.

Thus begins Hans Christian Andersen's tale ***The Snow Queen***–a story of Gerda and her journey to find her lost friend, Kai. There are devious devils, self-absorbed flowers, talking crows, a ferocious robber band, not to mention princesses–and The Snow Queen herself, the catalyst for the whole adventure. *The Snow Queen* by Theater Simple is a magical event that will delight one and all this holiday season. *School matinee available.*

KPC thanks our Premier Sponsor for this event:

Friends of the Library of Kirkland

FAMILY - THEATRE - HOLIDAY

$15 | $10 *(youth 16 & under)*

kpc's old-time holiday show

sat.-sun., december 19-20 @ 2 & 7 pm (sat), 2 pm (sun)

Pull out your jingle bells because KPC's Old-Time Holiday Show returns to the stage this December! In the tradition of radio variety shows like **Prairie Home Companion** and old-fashioned holiday TV specials including **Mitch Miller's Sing-Along** and the **Ed Sullivan Christmas Show**, KPC puts together an evening of holiday entertainment featuring singers, comedy acts, specialty performers, choral groups, musicians and audience sing-alongs. If there's one family holiday show you don't want to miss–this is it!

KPC thanks our Premier Sponsors for this event:

Nancy Guthrie and Rich & Pat Miailovich

HOLIDAY - FAMILY - VARIETY SHOW

$25 | $22 | $10 *(youth 16 & under)*

charles phoenix's
retro holiday slide show

sun., december 27 ◎ 4 pm

How do you make a Christmas tree out of toilet paper? What were the coolest toys under the tree in 1956? These and other burning questions will be answered when the Charles Phoenix **RETRO HOLIDAY SLIDE SHOW** comes to KPC! Charles Phoenix travels from La La Land with his hilarious, supercharged version of the classic living room slide show. Phoenix culls slides from his gigantic collection to illustrate how we decorated, dressed up, dined, and drank during the holidays in the 1940s, '50s, '60s and '70s. It's a laugh-out-loud funny celebration of mid-century American holiday culture that goes beyond Christmas for an overview of all the holidays we hold most dear.

KPC thanks our Premier Sponsors for this event:
Grant & Nancy Silvernale

SE

HOLIDAY - FAMILY - THEATRE

$20

children of the revolution

sat., january 16 ◎ 8 pm

When you go to a Children of the Revolution show, you might as well leave your preconceptions about world music at the door. They can loosely be compared to such high-energy world music artists such as Gipsy Kings and Santana, but all similarities stop there. Made up of virtuoso musicians, singers and dancers from around the world, COTR blend their Flamenco, Greek and Rock roots to create a lush and melodic sound driven by infectious Latin and Middle Eastern grooves.

Artist Sponsors: Cal McAusland, Jeff & Deb Twersky

WORLD - ROCK - FLAMENCO

$30 | $26

gizmo guys

sat., january 23 ◎ 3 pm

Simply put, the Gizmo Guys are a comedy juggling act. But they are also much more. Over the last two decades of touring and performing in more than 2500 shows, they have perfected an act that includes original routines, quick-witted verbal repartee and world-class juggling skills. This lighthearted approach to the art exhilarates and inspires sidesplitting laughter in audience members of all ages.

KPC thanks our Premier Sponsor for this event:

David & Leslie Feller

and all of our Family Series Sponsors for supporting this performance.

FAMILY - NEW VAUDEVILLE - JUGGLING

$15 | $10 *(youth 16 & under)*

kronos quartet: tailor made

tues., february 2 ◎ 7:30 pm

For over 30 years, Kronos Quartet has expanded the range and context of the string quartet through collaborations with many of the world's foremost composers and musicians including everyone from Philip Glass to David Bowie. As commissioners of more than 600 new works, Kronos has covered a very broad range of musical genres including folk, experimental, pre-classical early music, movie soundtracks, jazz and tango. At Kirkland Performance Center, Kronos Quartet will perform a number of works selected and arranged exclusively for our audience, creating an intimate experience with one of the most celebrated and influential string quartets of all time.

Artist Sponsors: Jeff & Deb Twersky

CLASSICAL - CONTEMPORARY

$50

shaun barrowes

saturday, february 6 @ 8 pm

Shaun Barrowes' reckless abandon on the piano drew raves from crowds who dubbed him "Hammer Hands". But this dynamic jazz pianist and former American Idol finalist has a soft side: his song *When I Take Your Hand* has become one of the most popular wedding songs worldwide. Check out this talented emerging artist as he makes his debut on the KPC stage.

Artist Sponsors: Lauret Ballsun, Karen Snepp

KPC thanks our Premier Sponsor for this event:

Direct Mailing Solutions

CONTEMPORARY - POP - EMERGING ARTIST

$25 | $22

umalali: the garifuna women's project

sunday, february 7 @ 7 pm

The exuberant rhythms of Africa, the deep emotion of the blues, and the ancient spirit of the native Caribbean peoples echo in the music of Umalali. Part of the Garifuna tribe, the women of Umalali have united to craft contemporary songs of indescribable soul, strength and beauty. Blending the rich vocal textures of rock, blues, funk, African, Latin and Caribbean music, Umalali tells the story of women whose strength, hard work and perseverance provide the bedrock of their community. The United Nations' UNESCO arm recognizes this music and culture as a threatened one, part of humanity's intangible treasures.

Artist Sponsors: Jeff & Deb Twersky

WESTAF *KPC thanks WESTAF for their support of this program*

WORLD - FOLK - TRADITIONAL

$25 | $20

february

sister's late-nite catechism 3: 'til death do us part

sat., february 13 @ 2 & 8 pm

Hell isn't what it used to be, according to Sister. In *Late Nite Catechism*, wacky humor and real theology are mixed into a family-friendly, entertaining evening that both Catholics and non-Catholics will enjoy. In the past, Sister has tackled the subjects of saints, sinners, and the mysteries of Christmas. She returns to KPC just in time for Valentine's Day to discuss the sacrament of marriage. Couples young and old will delight as Sister reminds us all just what it means to love one another "'Til Death Do Us Part."

Artist Sponsors: Livengood, Fitzgerald & Alskog

COMEDY - HOLIDAY

$30 | $26

in the mood: *a 1940s musical revue*

friday, february 19 @ 7:30 pm

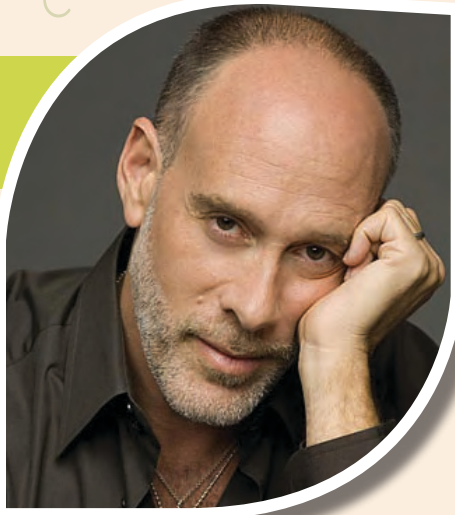
Much more than a concert, *In The Mood* presents a retro 1940s musical presenting singers, dancers, and the sensational String of Pearls Big Band Orchestra. *In The Mood* features the music of Glenn Miller, Tommy Dorsey, Artie Shaw, Benny Goodman, Harry James, Erskine Hawkins, The Andrews Sisters, Frank Sinatra and more. This combination of up-tempo big band instrumentals and intimate, romantic ballads harkens back to a time when music moved the nation's spirit!

Artist Sponsors: Steve & Mary Brown, Frontier Bank

MUSICAL REVUE - VARIETY SHOW - BIG BAND/SWING

$40 | $36

marc cohn



friday, february 26 ◎ 7:30 pm

Marc Cohn, acclaimed singer/songwriter and winner of the 1991 Grammy for Best New Artist, found his big break after a chance encounter with a 70-year-old pianist/singer who inspired "Walking in Memphis", the song that launched Cohn's career. Following a series of recent tragedies, Cohn returned to the recording studio. The result was ***Join the Parade***, an album that translated some of Cohn's most private emotions into lyrical song-poetry set to music of remarkable depth, toughness and complexity. His performance of this album along with familiar fan favorites is certain to touch a universal chord of memory and feeling.

Artist Sponsors: Jeff & Mary Bander, Todd Dean, Doreen Marchione, Dr. Ralph & Cindy Zech

SINGER/SONGWRITER - POP

$50

rudresh mahanthappa

fri., march 12 ◎ 8 pm

Guggenheim Fellow and alto saxophonist Rudresh Mahanthappa is one of the most innovative young musicians and composers in jazz today. Drawing on his Indian ancestry, Rudresh has fused myriad influences to create a truly groundbreaking musical vision. Like Dizzy Gillespie, who wedded jazz chord changes to Cuban rhythms, Mahanthappa writes and performs music that blends Western harmony with South Indian traditions, searching for a style in which American and Indian players find a common ground.

NAMASTE KIRKLAND - JAZZ - SAXOPHONE

$20 | $16

delhi 2 dublin

sat., march 13 ⊙ 8 pm

Delhi 2 Dublin is the new sound of music. Blending East and West, electronic and acoustic, mainstream and underground, the five-member D2D crew takes listeners on a wild and borderless trip with their global sounds. The band fuses the traditional sounds of tabla, dhol, fiddle, and sitar with cutting-edge DJ aesthetics to create a highly charged multi-cultural dance celebration.

Artist Sponsor: Richard DePosit, CPA

NAMASTE KIRKLAND - WORLD - CELTIC

$20 | $16

california guitar trio

saturday, march 20 ⊙ 8 pm

With a whirlwind of instrumental styles fusing classical, rock, blues, jazz, world music and progressive, as well as quintessential California surf music, the California Guitar Trio's stunning virtuosity and sly sense of humor have earned them an enthusiastic following and wide notoriety, with significant crossover in the progressive, acoustic and classical music scenes. Magically moving from a gorgeous rendition of Beethoven's Ninth Symphony to a zippy version of the '60s rock instrumental "Pipeline," the virtuoso acoustic guitarists of the California Guitar Trio play an amazing repertoire that is sure to entertain.

Artist Sponsor: Michael W. & Jo Ellen Ward

ACOUSTIC GUITAR - CONTEMPORARY

$35 | $32

april

a musical conversation with

philip glass

friday, april 2 @ 7:30 pm

Through his operas, symphonies, compositions, and wide-ranging collaborations with artists ranging from Twyla Tharp to Woody Allen to David Bowie, Philip Glass has had an extraordinary impact upon the musical and intellectual life of his times. He is the first composer to win a wide, multi-generational audience in the opera house, the concert hall, the dance world, in film and in popular music – simultaneously. His solo piano performance at KPC will be an unprecedented opportunity to hear Glass discuss his works while becoming immersed in an astounding sonic experience that surrounds, develops and inspires.

Artist Sponsor: Woodinville Oral Surgery, Dodi & Richard Briscoe

PIANO - CONTEMPORARY - COMPOSER

$50

TU trey gunn & pat mastelotto

saturday, april 3 @ 8 pm

For Trey Gunn, the merging of storytelling, visual imagery and music has always been the point of contact for his creative life. Photography, language and film play together to inspire the musical experience he has sought throughout his career. After a stint with King Crimson, one of the most adventurous rock bands of all time, Trey Gunn returned to teaching, scoring and writing new music. For his KPC show, he reunites with fellow King Crimson alumnus Pat Mastelotto as the group TU for a rare U.S. performance of their multi-media rock improvisations.

Artist Sponsors: Jeff & Mary Bander, David Mangone, Robert Stickel & Jennifer Bassman

ROCK - EXPERIMENTAL - GUITAR

$30 | $26

nrityagram

Nrityagram is India's first modern residential dance school, set up by danseuse Protima Gauri in 1990. Nrityagram has grown in stature by leaps and bounds, and is known today for some of the best ensemble work in India. Perfection in dance, along with a high level of technical support leading to a complete presentation, is their trademark. Kirkland Performance Center is proud to welcome Nrityagram for a series of workshops on our stage. ***Please visit www.kpcenter.org for dates and times of these workshops.***

Artist Sponsors: David & Gail Alskog, Mike & Seena Poopathi

NAMASTE KIRKLAND - DANCE - EDUCATION

Nrityagram is proudly presented in association with STG. Their public performance will be held on April 17, 2010 at 8 pm at The Moore Theatre.

For tickets or more information please visit:

www.stgpresents.org

jake bergevin

friday, april 23 ◎ 7:30 pm

Native Seattleite Jake Bergevin joins the ranks of many successful hyphenates as a singer-trumpet player. Like Chet Baker or Louis Prima, he has refined his craft in both arenas and plays regularly as a headliner and sideman. His latest work features mysterious and moody ballads and bossa novas with a generous dose of vocalese and soaring solos. Jake's evening at KPC will be a romantic, thoughtful and extremely musical performance.

Artist Sponsors: G.G. Getz, Livengood, Fitzgerald & Alskog, Kristin Olson, Jay & Suzy Wakefield

JAZZ - BIG BAND - SWING

$20

mud bay jugglers

sunday, april 25 ~ 1 & 4 pm

The Mud Bay Jugglers' cooperative style of direction plays out in their amazing, non-verbal choreographed performances. Their blend of juggling, physical comedy, dance, and music is as unique as their working style. See what happens when drama, choreography and juggling create a flashpoint within the complex world of music as the Mud Bay Jugglers take the KPC stage.

KPC thanks all of our Family Series Sponsors for supporting this performance.

FAMILY - NEW VAUDEVILLE - JUGGLING

$15 | $10 *(youth 16 & under)*

laura love

fri., april 30 ~ 7:30 pm

Singer, songwriter, bassist, and published author, Laura Love has thousands of fans throughout North America and Europe. She is an African-American funk bassist with an astonishing voice, who is equally influenced by blues and bluegrass, jazz, folk, gospel, reggae and country. Laura sometimes refers to her style as "folk-funk", "Afro-Celtic" or "hip-Alachian". Regardless of how she is described, Laura has an uncanny ability to get her audience to listen beyond their own musical boundaries.

Artist Sponsors: Aimee & Lowell Bassett

FOLK - BLUEGRASS - AFRO-CELTIC

$25 | $22

community partners

Kirkland Performance Center is proud to partner with established producing companies from the Eastside, Seattle, and the Greater Puget Sound region by providing them with a "home away from home." We promote the success of these companies by offering rental discounts and administrative support for their events. For more information, show descriptions, photos and more, visit **www.kpcenter.org**.

Bronn Journey

Bronn & Katherine Journey return to KPC with their annual family-friendly Christmas concert.

28th annual christmas concert

tuesday, december 8 ~ 7:30 pm | $20 / $18 *(youth 16 & under)*

HOLIDAY - FAMILY

Comedy Underground

Seattle's premier comedy club brings cutting-edge comedy performances to KPC three times a year.

30th annual seattle international stand-up comedy competition

friday, november 27 ~ 8 pm | $29 / $25

the best of comedy underground: new year's eve special

thursday, december 31 ~ 8 pm | $40 / $38

love is a laugh

sunday, february 14 ~ 8 pm | $29 / $25

COMEDY - MATURE AUDIENCES

Geoffrey Castle

The Northwest's #1 Electric Violinist brings two upbeat Celtic-themed holiday performances to KPC.

holiday concert

friday, december 18 ~ 8 pm | $25 / $20 / $15 *(youth 16 & under)*

5th annual st. patrick's day concert

saturday, march 6 ~ 8 pm | $25 / $20 / $15 *(youth 16 & under)*

HOLIDAY - FAMILY - CELTIC - WORLD

Jim French Productions

Live recorded radio dramas that delight the whole family.

imagination theatre: a double feature movie for your mind

mondays, september 14, november 23, march 8, june 14 ~ 7:30 pm | $9

THEATRE - RADIO DRAMA

community partners

Keith Highlanders Pipe Band

The Pacific Northwest's finest Celtic entertainers perform with musicians, dancers, pipers and more.

live! in concert

thursday-saturday, march 25-27 ~ 7:30 pm | $20 / $16 / $16 *(youth 16 & under)*

CELTIC - WORLD - BAGPIPES

Kirkland Repertory Theatre NEW!

The newly-established Kirkland Rep provides entertaining and compelling theatre for the Eastside.

chapter two

fri.-sun., aug. 7-9 ~ 7:30 pm FRI , 8 pm SAT, 3 pm SUN | $30 / $25 / $10 *(youth 16 & under)*

forever plaid

fri.-sun., sept. 25-27 ~ 7:30 pm FRI , 8 pm SAT, 3 pm SUN | $30 / $25 / $10 *(youth 16 & under)*

the trial of ebenezer scrooge

fri.-sun., jan. 8-10 ~ 7:30 pm FRI , 8 pm SAT, 3 pm SUN | $30 / $25 / $10 *(youth 16 & under)*

the two gentlemen of verona

fri.-sun., july 16-18, 2010 ~ 7:30 pm FRI , 8 pm SAT, 3 pm SUN | $30 / $25 / $10 *(youth 16 & under)*

POPULAR THEATRE - MUSICALS

Lyric Light Opera

Top-notch musical theatre for the whole family.

the sound of music

11/29, 2 pm · 12/3, 7:30 pm · 12/4, 7:30 pm · 12/5, 2 & 7:30 pm · 12/6, 2 pm

$35 / $29 / $24 *(youth 16 & under)*

the king and i

5/15, 2 & 7:30 pm · 5/16, 2 pm · 5/21, 7:30 pm · 5/22, 2 & 7:30 pm

$35 / $29 / $24 *(youth 16 & under)*

POPULAR THEATRE - MUSICALS

For more information, descriptions and photos of our Community Partners, please visit us online at www.kpcenter.org.

community partners

Seattle Repertory Jazz Orchestra

The Northwest's premier big band jazz ensemble brings prominent soloists and band leaders to KPC.

ray charles: genius+soul = jazz

sunday, november 8 ☯ 3 pm | $36 / $32 / $15 *(youth 16 & under)*

big band monk and mingus

sunday, march 7 ☯ 3 pm | $36 / $32 / $15 *(youth 16 & under)*

the birth of the cool

sunday, april 11 ☯ 3 pm | $36 / $32 / $15 *(youth 16 & under)*

duke ellington's far east suite

sunday, june 20 ☯ 3 pm | $36 / $32 / $15 *(youth 16 & under)*

JAZZ

StoryBook Theater

StoryBook Theater presents interactive musical comedies especially for children ages 3-9.

snow white

saturday-sunday, november 14-15, 21-22 ☯ 11 am, 1pm & 3 pm daily | $9

the emperor's new clothes

saturday-sunday, jan. 30-31 & feb. 6-7 ☯ 11 am, 1pm & 3 pm daily | $9

the princess & the pea

saturday-sunday, may 1-2, 8-9 ☯ 11 am, 1pm & 3 pm daily | $9

FAMILY - THEATRE

Washington Wind Symphony

Discover one of Seattle's finest wind ensembles as they play beautiful symphonic literature.

urban pastoral

sunday, november 1 ☯ 3 pm | $13 / $5 *(seniors 62+ and youth 16 & under)*

atmospheres

sunday, january 17 ☯ 3 pm | $13 / $5 *(seniors 62+ and youth 16 & under)*

fireworks

sunday, march 21 ☯ 3 pm | $13 / $5 *(seniors 62+ and youth 16 & under)*

high society

sunday, may 23 ☯ 3 pm | $13 / $5 *(seniors 62+ and youth 16 & under)*

CLASSICAL MUSIC

save on tickets!

multi-pack purchases and KPCard flex-pass

Premium Multi-Pack Purchase

Save up to 15%! Receive discounted Choice Seating (Tier 2) pricing* on any seat in the house when you buy tickets to four (4) or more performances. **Certain performances excluded. Discount is applied only to a purchase of 4+ shows.*

OTHER BENEFITS INCLUDE: free ticket exchanges · priority ticket purchasing · flat $10 processing fee · invitation to special events

KPCard Flex-Pass

KPCard Flex-Pass offers you the flexibility you need with the savings you want. Receive Multi-Pack discounts* and benefits without having to choose shows in advance. KPCards start at $100, can be increased in $25 increments, and are rechargeable at any time. KPCards can be purchased at any time throughout the season and make excellent gifts for anyone who enjoys KPC performances! **Certain performances excluded.*

OTHER BENEFITS INCLUDE: flexible purchasing option · free ticket exchanges · priority seating *(based on the date of ticket purchase)* · invitation to special events

membership & donations

support the arts in your community!

KPC serves over 70,000 patrons each season, but ticket sales don't cover the cost of keeping this community institution open. In fact, **KPC depends on donations for 50% of our annual income.** Our supporters make everything we do possible! Thank you!

BECOME A MEMBER!

As a member of Kirkland Performance Center, you can take pride in knowing that you are investing in world-class performing arts for our community. Among many other things, your membership makes it possible for KPC to provide educational programs for more than 20,000 students each year and bring artists from around the world to our door. **Become a member today!**

KIRKLAND PERFORMANCE CENTER MEMBERSHIP $100/year

Membership comes with these great benefits: recognition in KPC's program *Ovation* · advanced notice of added events · free ticket exchanges · two "2 for 1" certificates for day-of-show tickets *(certain shows excluded)* · invitation to special events · membership sticker · special offers to select KPC Presented Performances

OTHER WAYS TO SUPPORT KPC

It's easy to give to KPC at any level. You can visit **www.kpcenter.org**, to make a secure donation 24/7 online. You can also call our development department at **425.828.0422 x241** to donate and learn more about other programs, including **KPC's Marquee Circle Donors Club** and the **Leave a Legacy Program**.

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Please select your shows below *(continued on the back)*. For shows with multiple dates and times *(indicated by the blank line in the date/time column)*, **you must enter the preferred date/time in the space provided**. If you are purchasing tickets to four (4) or more shows, you become a Premium Multi-Pack Purchaser and qualify for Choice Seating prices *(where available)* on any seat in the house. Otherwise, Choice Seating prices apply only to the seats colored green in the Seating Chart on page 2 of this brochure.

	date/time	qty.	prime (tier 1)	qty.	choice (tier 2 or multi-pack)	qty.	youth (age 16 & under)
Kirk. Rep. *Chapter Two*	_____		$30		$25*		$10
Captain Smartypants	9.12.09 I 8 pm		$20				
Imagination Theatre	9.14.09 I 7:30 pm		$9				
Kirk. Rep. *Forever Plaid*	_____		$30		$25*		$10
Dik & Mitzi Anniversary Show	_____		$15				$10
Andre Feriante	10.10.09 I 8 pm		$25		$22		
Bellydance Superstars	10.11.09 I 7 pm		$35		$30		
Dan Connolly	10.17.09 I 8 pm		$20				
Helen Sung	10.24.09 I 8 pm		$30		$25		
Battlefield Band	10.29.09 I 7 pm		$25		$22		
Dr. Tish Oney: *Peggy Lee Project*	10.30.09 I 7:30 pm		$28		$25		
Wa. Wind *Urban Pastoral*	11.1.09 I 3 pm		$13		$5*		$5
Alex de Grassi	11.6.09 I 7:30 pm		$30		$27		
SRJO *Ray Charles: Genius+Soul = Jazz*	11.8.09 I 3 pm		$36		$32*		$15
SBT *Snow White*	_____		$9				$9
Uncle Bonsai	11.21.09 I 8 pm		$25		$22		
Imagination Theatre	11.23.09 I 7:30 pm		$9				
Comedy Competition	11.27.09 I 8 pm		$29		$25		
LLO *Sound of Music*	_____		$35		$29		$24
Bronn Journey	12.8.09 I 7:30 pm		$20				$18
The Snow Queen	12.13.09 I 3 pm		$15				$10
KPC's Old-Time Holiday Show	_____		$25		$22		$10
Geoff Castle Holiday Show	12.18.09 I 8 pm		$25		$20*		$15
Charles Phoenix: *Retro Holiday Slide Show*	12.27.09 I 4 pm		$20				
Comedy Underground *New Year's Eve*	12.31.09 I 8 pm		$40		$38*		
Kirk. Rep. *Trial of Ebenezer Scrooge*	_____		$30		$25*		$10
Children of the Revolution	1.16.10 I 8 pm		$30		$26		
Wa. Wind *Atmospheres*	1.17.10 I 3 pm		$13		$5*		$5

*** NO TIERED SEATING FOR THESE SHOWS. CHOICE DISCOUNT APPLIES TO MULTI-PACKS AND SENIORS AGE 62+ ONLY.**

	date/time	qty.	prime (tier 1)	qty.	choice (tier 2 or multi-pack)	qty.	youth (age 16 & under)
Gizmo Guys	1.23.10 I 3 pm		$15				$10
Kronos Quartet	2.2.10 I 7:30 pm		$50				
SBT *The Emperor's New Clothes*			$9		$9		$9
Shaun Barrowes	2.6.10 I 8 pm		$25		$22		
Umalali	2.7.10 I 7 pm		$25		$20		
'Til Death do us Part			$30		$26		
Comedy Underground *Love is a Laugh*	2.14.10 I 8 pm		$29		$25*		
In the Mood	2.19.10 I 7:30 pm		$40		$36		
Marc Cohn	2.26.10 I 7:30 pm		$50				
Geoff Castle *St. Patrick's Celebration*	3.6.10 I 8 pm		$25		$20*		$15
SRJO *Big Band Monk & Mingus*	3.7.10 I 3 pm		$36		$32*		$15
Imagination Theatre	3.8.10 I 7:30 pm		$9				
Rudresh Mahanthappa	3.12.10 I 8 pm		$20		$16		
Delhi 2 Dublin	3.13.10 I 8 pm		$20		$16		
California Guitar Trio	3.20.10 I 8 pm		$35		$32		
Wa. Wind *Fireworks*	3.21.10 I 3 pm		$13		$5*		$5
Keith Highlanders Pipe Band			$20		$16*		$16
Philip Glass	4.2.10 I 7:30 pm		$50				
TU: Trey Gunn & Pat Mastelotto	4.3.10 I 8 pm		$30		$26		
SRJO *The Birth of the Cool*	4.11.10 I 3 pm		$36		$32*		$15
Jake Bergevin	4.23.10 I 7:30 pm		$20				
Mud Bay Jugglers			$15		$15		$10
Laura Love	4.30.10 I 7:30 pm		$25		$22		
SBT *The Princess & The Pea*			$9				$9
LLO *King & I*			$35		$29		$24
Wa. Wind *High Society*	5.23.10 I 3 pm		$13		$5*		$5
Imagination Theatre	6.14.10 I 7:30 pm		$9				
SRJO *Duke Ellington's Far East Suite*	6.20.10 I 3 pm		$36		$32*		$15
Kirk. Rep. *Two Gentlemen of Verona*			$30		$25*		$10
	Subtotals						

Payment Information:

☐ Enclosed is a check payable to **Kirkland Performance Center**

☐ Please charge my:

VISA MC AMEX DISCOVER

Card #

Exp. Date Sec. Code

Signature

MAIL TO: 350 Kirkland Ave., Kirkland, WA 98033 or FAX TO: 425.822.7114

Total $ Amount of Tickets:

Handling Fees:**

Membership: *($100)*

KPCard Flex-Pass: *(minimum $100)*

I would like to suport KPC with an additional tax deductible gift of:

TOTAL AMOUNT ENCLOSED:

*** NO TIERED SEATING FOR THESE SHOWS. CHOICE DISCOUNT APPLIES TO MULTI-PACKS AND SENIORS AGE 62+ ONLY.**

*** SINGLE TICKETS: $2.50/ticket ($1.50 for StoryBook & Imagination Theatre ONLY) to a MAXIMUM OF $30 OR MULTI-PACK PURCHASES (4 or more shows): FLAT $10 fee/order.*

KPC's 2009-2010 season at a glance

Fri.-Sun., Aug. 7-9 Kirk. Rep. *Chapter Two*

Sat., Sept.12 Captain Smartypants

Mon., Sept. 14 Imagination Theatre

Fri.-Sun., Sept. 25-27 Kirk. Rep. *Forever Plaid*

Sat.-Sun., Oct 3-4 Dik & Mitzi Anniversary Show

Sat., Oct. 10 Andre Feriante

Sun., Oct.11 Bellydance Superstars

Sat., Oct. 17 Dan Connolly

Sat., Oct. 24 Helen Sung

Thu., Oct. 29 Battlefield Band

Fri., Oct. 30 Dr. Tish Oney *Peggy Lee Project*

Sun., Nov. 1 Wa. Wind *Urban Pastoral*

Fri., Nov 6 Alex de Grassi

Sun., Nov 8 SRJO *Ray Charles: Genius+Soul = Jazz*

Sat.-Sun., Nov 14-15, 21-22 SBT *Snow White*

Sat., Nov 21 Uncle Bonsai

Mon., Nov. 23 Imagination Theatre

Fri., Nov. 27 30th Annual Comedy Competition

Thu. -Sun., Nov. 29, Dec. 3-6 LLO *Sound of Music*

Tue., Dec. 8 Bronn Journey's Christmas Concert

Sun., Dec. 13 *The Snow Queen*

Fri., Dec. 18 Geoff Castle's Holiday Show

Sat.-Sun., Dec. 19-20 KPC's Old-Time Holiday Show

Sun., Dec. 27 Charles Phoenix: *Retro Holiday Slide Show*

Thu., Dec. 31 Comedy Underground: New Year's Eve

Fri.-Sun., Jan. 8-10 Kirk. Rep. *Trial of Scrooge*

Sat., Jan. 16 Children of the Revolution

Sun., Jan. 17 Wa. Wind *Atmospheres*

Sat., Jan. 23 Gizmo Guys

Sat.-Sun., Jan. 30-31, Feb. 6-7 SBT *Emperor's New Clothes*

Tue., Feb 2 Kronos Quartet

Sat., Feb 6 Shaun Barrowes

Sun., Feb 7 Umalali

Sat., Feb 13 Sister's Catechism *'Til Death do us Part*

Sun., Feb 14 Comedy Underground *Love is a Laugh*

Fri., Feb. 19 *In the Mood*

Fri., Feb. 26 Marc Cohn

Sat., Mar. 6 Geoff Castle's St. Patrick's Day Show

Sun., Mar. 7 SRJO *Big Band Monk and Mingus*

Mon., Mar. 8 Imagination Theatre

Fri., Mar. 12 Rudresh Mahanthappa

Sat., Mar. 13 Delhi 2 Dublin

Sat., Mar. 20 California Guitar Trio

Sun., Mar. 21 Wa. Wind *Fireworks*

Thu.-Sat., Mar. 25-27 Keith Highlanders Pipe Band

Fri., Apr. 2 Philip Glass

Sat., Apr. 3 TU: Trey Gunn & Pat Mastelotto

Sun., Apr. 11 SRJO *The Birth of the Cool*

Fri., Apr. 23 Jake Bergevin

Sun., Apr. 25 Mud Bay Jugglers

Fri., Apr. 30 Laura Love

Sat.-Sun., May 1-2, 8-9 SBT *The Princess & the Pea*

Fri.-Sun., May 15-16, 21-23 LLO *King & I*

Sun., May 23 Wa. Wind *High Society*

Mon., June 14 Imagination Theatre

Sun., June 20 SRJO *Duke Ellington's Far East Suite*

Fri.-Sun., July 16-18 Kirk. Rep. *2 Gentlemen of Verona*

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Council Meeting: 09/15/2009
Agenda: Special Presentations
Item #: 5. d.

CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay

From: Carrie Hite, Deputy Director
Jennifer Schroder, Director

Date: September 2, 2009

Subject: Eastside Month of Concern for the Hungry

RECOMMENDATION:

Council authorizes the Mayor to sign the Eastside Month of Concern for the Hungry Proclamation.

BACKGROUND DISCUSSION:

As Council may recall, the City of Kirkland launched a city-wide food drive last year to help fill the shelves at Hopelink before the holiday season. It was successfully implemented with the assistance of the neighborhood associations, Youth Council, Senior Council, Human Services Advisory Committee, Hopelink, and several staff.

During the debrief and evaluation of last year's event, several members of the planning committee were interested in inviting other East King County cities to participate in a region wide food drive. An initial discussion occurred at the Eastside Human Services Forum in February, 2009. This discussion generated interest from all partner cities. Staff has been planning with other cities, and food programs that serve this area this past year.

The East King County food drive will be officially launched on September 26th, and will extend through October 24th, making this the Eastside's Month of Concern for the Hungry. The Emergency Feeding Program sponsors a Mayor's Day of Concern for the Hungry in September every year. The Eastside planning group decided to launch on this day, to help kick of the Mayor's Day, and extend it to the Month of Concern for the Hungry.

The cities of Kirkland, Redmond, Bellevue, Issaquah, Mercer Island, and Sammamish are participating. In addition, Hopelink, Emergency Feeding Program, Renewal Food Bank, Mercer Island Food Bank and Issaquah Food Bank will all be recipients of this drive. Our collective goal is to raise 200,000 pounds of food (or 100 tons).
The planning has been a very collaborative process. The City of Kirkland has been providing project management and will be writing the proclamation, designing the logo and creating advertisements and news releases. The City of Redmond will be producing a video piece about the drive that can be shown on the cable channels of participating cities. The City of Bellevue will be creating a web page with interactive map with the drop off locations. The food programs will be producing a flyer, a common food list, and routing the pickup map for all cities.

In Kirkland, we have two neighborhood leaders, Cindy Bienz and Janet Pruitt, who will be coordinating the city wide food drive as part of this regional effort. In addition, the Youth Council, Senior Council, Human Services Advisory Committee, and others will be involved in the drive.

Brian Anderson, Operations Manager, Emergency Feeding Program, Cindy Bienz, and Janet Pruitt will be present at the September 15th Council meeting to receive the Eastside Month of Concern for the Hungry Proclamation.

A PROCLAMATION OF THE CITY OF KIRKLAND

Designating September 26-October 24, 2009 as "Eastside's Month of Concern for the Hungry"

WHEREAS, the Cities of Kirkland, Redmond, Bellevue, Issaquah, Sammamish, and Mercer Island recognize adequate nutrition as a basic goal for each citizen; and

WHEREAS, no parent should have to send a child to school hungry, no baby should be without the comfort of the feedings needed for mental and physical growth, and no elderly person's health should be jeopardized by lack of appropriate foods; and

WHEREAS, food banks, emergency and hot meal programs, local churches, social service agencies, and hundreds of volunteers are striving each day to stem the rising tide of hunger, but still need more help; and

WHEREAS, the human spirit will prevail in those who want to have a positive impact in lives of others who are hungry and in need now as winter approaches and low incomes must be stretched to cover increasing fuel, electricity and rental costs; and

WHEREAS, the Emergency Feeding Program of Seattle & King County coordinates an annual food drive, which will be held at participating grocery stores throughout King County on Saturday, September 26, 2009, to help support the efforts of their program and the area's food banks in fighting hunger; and

WHEREAS, the East King County Cities of Kirkland, Redmond, Bellevue, Issaquah, Sammamish, and Mercer Island are committed to supporting the efforts of local food banks and emergency feeding and meal programs;

NOW, THEREFORE, I, Mayor James L. Lauinger, on behalf of the Kirkland City Council, do hereby proclaim September 26 - October 24, 2009 as "**Eastside's Month of Concern for the Hungry"** and strongly urge all citizens to help those who are hungry by donating non-perishable items that will benefit the Emergency Feeding Program, Hopelink, World Impact Network Renewal Food Bank, ARAS Foundation Sammamish, Issaquah Food Bank, and Mercer Island Food Bank.

Signed this 15th day of September, 2009

_____

James L. Lauinger, Mayor

KIRKLAND CITY COUNCIL SPECIAL MEETING

Minutes

September 1, 2009

1. CALL TO ORDER

Mayor Lauinger called the Special Meeting of the Kirkland City Council to order at 5:30 p.m.

2. ROLL CALL

Members Present: Mayor James Lauinger, Deputy Mayor Joan McBride, Councilmembers Dave Asher, Mary-Alyce Burleigh, Jessica Greenway, Tom Hodgson and Bob Sternoff.

3. PLANNING COMMISSION INTERVIEWS

a. Glen "Beau" Edwards
b. Kevin Hanefeld
c. Scott McClelland
d. Kevin Scott
e. Patti Sutter

4. SELECTION AND APPOINTMENT OF PLANNING COMMISSION MEMBER

Councilmember Asher moved to appoint Patti Sutter to the remainder of an unexpired term ending 3/31/2011 on the Planning Commission, and to select Scott McClelland as an alternate appointee should an additional vacancy arise on the Planning Commission within the next six months. Councilmember Burleigh seconded the motion, which passed unanimously.

5. ADJOURNMENT

The September 1, 2009 Special Meeting of the Kirkland City Council was adjourned at 6:52 p.m.

City Clerk

Mayor

KIRKLAND CITY COUNCIL REGULAR MEETING MINUTES
September 01, 2009

1. CALL TO ORDER

2. ROLL CALL

ROLL CALL:
Members Present: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.
Members Absent: None.

3. STUDY SESSION

None.

4. EXECUTIVE SESSION

None.

5. SPECIAL PRESENTATIONS

a. King County Councilmember Jane Hague

b. Kirkland Dog Off-Leash Group (KDOG) Donation

KDOG President Jean Guth presented a check to the City for $3000 to assist in funding continuation of the Mutt Mit program.

c. Green Tips

Wednesday Market President Kate Butcher shared information on the 2nd Annual Harvest Supper and Grape Choice Grape Stomp.

6. REPORTS

a. City Council

(1) Regional Issues

Councilmember Bob Sternoff read a statement regarding a recent public records request relating to City Council email.

Councilmembers shared information regarding a recent Lodging Tax Advisory Committee meeting; South Rose Hill/Bridle Trails, Everest and NorKirk Neighborhood Associations picnics; 50th Anniversary celebration of Lake Washington United Methodist Church ; Girls Little League World Series; Cascade Water Alliance meeting; Mark Twain Elementary School beautification project; Suburban Cities Public Issues Committee caucus with King Conservation District; Washington State Salmon Recovery Board testimony by WRIA 8 representative Deputy Mayor Joan McBride; and the recent passing of Frederick Danz.

b. City Manager

(1) Calendar Update

7. COMMUNICATIONS

a. Items from the Audience

Armene Wegener
Judith Shattuck
Michael Raekes
Jeff Twersky
Tom Jones
Doug Steding
Michael Heslip
Randy Altig
Katherine Winder
Kellie Jordan

b. Petitions

None.

8. CONSENT CALENDAR

a. Approval of Minutes: August 4, 2009

b. Audit of Accounts:
Payroll $ 4,120,043.53
Bills $ 4,570,758.77
run #845 check #'s 510638 - 510773
run #846 check #'s 510774 - 510804
run #847 check #'s 510805 - 510936
run #848 check #'s 510962 - 510971
run #849 check #'s 510972 - 511130

run #850 check #'s 511131 - 511182
run #851 check #'s 511183 - 511210
run #852 check #'s 511214 - 511323

c. General Correspondence

(1) Randy Altig, Regarding Waterfront Street Ends

This item was pulled and placed under Unfinished Business, 10.e.

(2) Phillip Combs, Regarding Annexation Zoning

(3) Pat Harris, Regarding City Street Trees

(4) Patty Sorenson, Regarding Construction at 1112 1st Street

d. Claims

(1) Linda C. Horning

(2) Pathway Medical Technologies, Inc.

(3) Patricia A. Puckett

e. Award of Bids

f. Acceptance of Public Improvements and Establishing Lien Period

g. Approval of Agreements

(1) Resolution R-4772, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE KING COUNTY FLOOD CONTROL ZONE DISTRICT AND THE CITY OF KIRKLAND FOR OPPORTUNITY FUND PROJECTS"

(2) Resolution R-4773, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A SEWER FACILITY AGREEMENT WITH WONG KIRKLAND LLC AND AUTHORIZING THE CITY MANAGER TO SIGN SAID AGREEMENT ON BEHALF OF THE CITY OF KIRKLAND"

(3) Resolution R-4774, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A WATER FACILITY AGREEMENT WITH WONG KIRKLAND LLC AND AUTHORIZING THE CITY MANAGER TO SIGN SAID

AGREEMENT ON BEHALF OF THE CITY OF KIRKLAND"

h. Other Items of Business

(1) Ordinance No. 4203, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO BUSINESS ACTIVITY IN CITY PARKS AND AMENDING THE TITLE OF KIRKLAND MUNICIPAL CODE SECTION 11.80.100"

(2) Setting Public Hearing Date for 2010-2015 Transportation Improvement Program (TIP)

(3) Report on Procurment Activities

Motion to Approve the Consent Calendar with the exception of item 8.c.(1)., which was pulled for consideration under Unfinished Business as item 10.e.
Moved by Councilmember Mary-Alyce Burleigh, seconded by Deputy Mayor Joan McBride
Vote: Motion carried 7-0
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.

9. PUBLIC HEARINGS

None.

10. UNFINISHED BUSINESS

a. Council Goals

Assistant City Manager Marilynne Beard reviewed the process as Council continued their discussion.

b. Ordinance No. 4204 and its Summary, Annexing Pursuant to RCW 35A.14.120 Et Seq. Certain Unincorporated Territory Described in the Property Owners Petition for Annexation; Providing for the Assumption of the Existing Indebtedness; and Zoning Said Territory in Accordance with Section 10.45 of Ordinance No. 3719, as Amended, the Kirkland Zoning Code (Bridle View Annexation)

Motion to Approve Ordinance No. 4204 and its summary, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND ANNEXING PURSUANT TO RCW 35A.14.120 ET SEQ. CERTAIN UNINCORPORATED TERRITORY DESCRIBED IN THE PROPERTY OWNERS PETITION FOR ANNEXATION; PROVIDING FOR THE ASSUMPTION OF THE

EXISTING INDEBTEDNESS; AND ZONING SAID TERRITORY IN ACCORDANCE WITH SECTION 10.45 OF ORDINANCE NO. 3719, AS AMENDED, THE KIRKLAND ZONING CODE"
Moved by Councilmember Dave Asher, seconded by Councilmember Jessica Greenway
Vote: Motion carried 7-0
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.

c. Potential Annexation Update

Assistant City Manager Marilynne Beard provided an update and received Council approval to send a letter to King County requesting transition funding.

d. Lodging Tax Advisory Committee

Motion to reconsider the motion made at Council's August 4, 2009 meeting reappointing Tom Hodgson as Chair of the Lodging Tax Advisory Committee.
Moved by Councilmember Dave Asher, seconded by Councilmember Mary-Alyce Burleigh
Vote: Motion carried 5-2
Yes: Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.
No: Mayor Jim Lauinger, and Councilmember Jessica Greenway.

Motion to reappoint Tom Hodgson as Chair of the Lodging Tax Advisory Committee and to re-examine the selection process for other committee members. This motion originally made at Council's August 4, 2009 meeting.
Moved by Councilmember Dave Asher, seconded by Councilmember Jessica Greenway
Vote: Motion failed 3 - 4
Yes: Mayor Jim Lauinger, Councilmember Jessica Greenway, and Councilmember Tom Hodgson.
No: Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, and Councilmember Bob Sternoff.

Motion to to reexamine the selection process for all committee members of the Lodging Tax Advisory Committee.
Moved by Councilmember Dave Asher, seconded by Councilmember Mary-Alyce Burleigh

Vote: Motion carried 7-0
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.

Motion to request a self-assessment of the Committee from current Lodging Tax Advisory Committee members, either individually or as a group.
Moved by Councilmember Dave Asher, seconded by Councilmember Mary-Alyce Burleigh
Vote: Motion carried 7-0
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.

Motion to have the Mayor, Deputy Mayor and City Attorney prepare a draft letter in response to Mr. Alskog's letter by September 15, 2009.
Moved by Councilmember Bob Sternoff, seconded by Councilmember Mary-Alyce Burleigh
Vote: Motion carried 7-0
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.

e. Randy Altig Correpondence, Regarding Waterfront Street Ends

Council requested a review of the process for street end management and declined to send the draft response letter to Mr. Altig as he was present to hear the discussion.

11. NEW BUSINESS

a. Development Services Process Improvements Summary Report

Development Engineering Manager Rob Jammerman introduced a presentation by Kurt Latimore on his study of the City permitting process and implemented process improvements.

b. 2009-2014 Capital Improvement Program Update

Financial Planning Manager Sandi Hines responded to Council questions related to the changes for review.

c. Request for Verizon/Frontier Cable Franchise Transfer and Approve Funding

Chief Information Officer Brenda Cooper presented information on the proposed transfer and funding request. Outside Counsel Nick Miller also responded to Council questions.

Motion to Approve the expenditure of up to $54,750 for legal counsel, financial experts and for work with other jurisdictions regarding the transfer.
Moved by Councilmember Dave Asher, seconded by Councilmember Mary-Alyce Burleigh
Vote: Motion carried 7-0
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Jessica Greenway, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.

d. Amending Title 26 of the Kirkland Muncipal Code

(1) Ordinance No. 4205 and its Summary, Relating to Use of Right of Way for Communications Purposes and Repealing and Reenacting Title 26 of the Kirkland Municipal Code

Motion to Approve Ordinance No. 4205 and its summary, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO USE OF RIGHT OF WAY FOR COMMUNICATIONS PURPOSES AND REPEALING AND REENACTING TITLE 26 OF THE KIRKLAND MUNICIPAL CODE"
Moved by Councilmember Dave Asher, seconded by Deputy Mayor Joan McBride
Vote: Motion carried 7-0
Yes: Councilmember Bob Sternoff, Mayor Jim Lauinger, Councilmember Jessica Greenway, Deputy Mayor Joan McBride, Councilmember Mary-Alyce Burleigh, Councilmember Dave Asher, and Councilmember Tom Hodgson.

(2) Ordinance No. 4206 and its Summary, Relating to Cable Franchising and the Provision of Cable Services Within the City of Kirkland

Motion to Approve Ordinance No. 4206 and its summary, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO CABLE FRANCHISING AND THE PROVISION OF CABLE SERVICES WITHIN THE CITY OF KIRKLAND"
Moved by Councilmember Dave Asher, seconded by Councilmember

Mary-Alyce Burleigh
Vote: Motion carried 7-0
Yes: Councilmember Bob Sternoff, Mayor Jim Lauinger, Councilmember Jessica Greenway, Deputy Mayor Joan McBride, Councilmember Mary-Alyce Burleigh, Councilmember Dave Asher, and Councilmember Tom Hodgson.

(3) Ordinance No. 4207 and its Summary, Relating to Cable Consumer Protection Within the City of Kirkland

Motion to Approve Ordinance No. 4207 and its summary, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO CABLE CONSUMER PROTECTION WITHIN THE CITY OF KIRKLAND"
Moved by Councilmember Dave Asher, seconded by Councilmember Jessica Greenway
Vote: Motion carried 7-0
Yes: Councilmember Bob Sternoff, Mayor Jim Lauinger, Councilmember Jessica Greenway, Deputy Mayor Joan McBride, Councilmember Mary-Alyce Burleigh, Councilmember Dave Asher, and Councilmember Tom Hodgson.

e. Authorizing Correspondence to King County on Metro Transit Funding

Motion to authorize correspondence to King County on Metro Transit Funding with changes as directed.
Moved by Councilmember Dave Asher, seconded by Councilmember Mary-Alyce Burleigh
Vote: Motion carried 6-1
Yes: Mayor Jim Lauinger, Deputy Mayor Joan McBride, Councilmember Dave Asher, Councilmember Mary-Alyce Burleigh, Councilmember Tom Hodgson, and Councilmember Bob Sternoff.
No: Councilmember Jessica Greenway.

f. Evergreen Freedom Foundation/Scott St Clair public records request

Motion to hire an independent investigator (for an amount not to exceed $5,000) that will review the information disclosed as part of the Evergreen Freedom Foundation public records request to determine if there are violations of the laws of Kirkland or the State of Washington, and to direct staff to cooperate fully in this investigation to support the goal of the investigator, and that the report from the independent investigator should be provided to the Council by close of business on October 2, 2009.
Moved by Councilmember Dave Asher, seconded by Councilmember Jessica Greenway

Vote: Motion carried 4-3
Yes: Mayor Jim Lauinger, Councilmember Dave Asher, Councilmember Jessica Greenway, and Councilmember Tom Hodgson.
No: Deputy Mayor Joan McBride, Councilmember Mary-Alyce Burleigh, and Councilmember Bob Sternoff.

12. ANNOUNCEMENTS

None.

13. ADJOURNMENT

The Kirkland City Council regular meeting of September 1, 2009 was adjourned at 11:32 p.m.

City Clerk Mayor

CITY OF KIRKLAND
City Attorney's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3030
www.ci.kirkland.wa.us

MEMORANDUM

To: Marilynne Beard, Assistant City Manager

From: Robin S. Jenkinson, City Attorney

Date: September 9, 2009

Subject: Draft Response Letter to David Alskog

RECOMMENDATIONS:

Staff recommends that the Council authorize Mayor Lauinger to sign the attached letter to David Alskog.

BACKGROUND:

At the September 2, 2009, Council Meeting, the City Council passed a motion for the Mayor, Deputy Mayor, and City Attorney to prepare a draft letter in response to David Alskog's letter of August 10, 2009. Mr. Alskog's letter was addressed to the City Council and asked that the Council take certain action.

The attached letter has been reviewed and approved by the Mayor and Deputy Mayor.

LAW OFFICES

LIVENGOOD, FITZGERALD & ALSKOG

A PROFESSIONAL LIMITED LIABILITY COMPANY

JAMES S. FITZGERALD*
DAVID A. ALSKOG
DAVID B. JOHNSTON
JOHN J. WHITE, JR.
DAVID J. SEELEY**
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*ALSO ADMITTED IN OREGON
**ALSO ADMITTED IN CALIFORNIA
+OF COUNSEL

GORDON A. LIVENGOOD (1921 - 2001)

August 10, 2009

RECEIVED
AUG 12 2009
KIRKLAND CITY
ATTORNEY'S OFFICE

Kirkland City Council
123 Fifth Avenue
Kirkland, WA 98033

Re: August 4, 2009 City Council Meeting
Lodging Tax Advisory Committee Membership

Dear Council:

This firm represents Les Utley, General Manager of the Heathman Hotel in Kirkland. I am writing to each of you regarding the character attack on Mr. Utley by Councilmember Tom Hodgson during the City Council Public Meeting of August 4, 2009. On the New Business agenda was the annual review of the LTAC Membership and Council selection of a Councilmember to serve as Chair of the Committee. The meeting was turned over to Councilmember Hodgson who immediately indicated he wanted to continue as the Chair of the committee and then he went on to speak about "turmoil" in the Committee. He first mentioned by name former long-term employee Sheila Cloney and then began his personal diatribe against Mr. Utley.

By resolution, the City Council has adopted Roberts Rules of Order, Revised to govern the deliberations of the Council except when such rules may be in conflict with any of the rules set forth in Resolution R-4665, which sets forth the Rules of Procedure for the conduct of the City Council. Robert's Rules require a fair and orderly meeting and that all participants should be courteous in language and avoid all personalities and never allude to others by name or by motive. Courtesy and respect for others should be paramount and required by a City Council. The comments of Councilmember Hodgson not only violate the Council's own rules and resolution, but also constitute statements of personal attacks or statements that could be construed as slanderous or defaming a person's character. This type of conduct by a public body should never be permitted and should have been stopped by the Mayor, as the presiding officer of the Council.

In the context of the discussion and appointments, it would also appear to be a violation of the

Appearance of Fairness Doctrine as Councilmember Hodgson used the names of the six applicants for the Committee and then singled out Mr. Utley after he admitted he had not even reviewed the written applications that were sent to him. Councilmember Hodgson specifically recommended that the Council not reappoint Mr. Utley and then began a litany of defamatory and disrespectful statements such as he was a "polarizing influence on the group"; that he was "disrespectful to staff, other members of the committee and the Chair"; that he was not a "team player"; that he had been "reprimanded for conducting serial non-public meetings with committee members"; that he had been "reminded more than once that he was out of order"; and that longtime City of Kirkland employee Sheila Cloney's departure was due to Mr. Utley and that he "caused an extremely stressful situation for her." All of these statements are false, insulting, a breach of privacy, cause of public ridicule, and defamatory to Mr. Utley. Unbelievably, when one councilmember objected to the personal attacks by Councilmember Hodgson, she was overruled by the Mayor.

Councilmember Hodgson admitted he had not talked to Ms. Cloney, but still stated that the actions of Mr. Utley were "a factor in her departure." I have a copy of the letter Sheila Cloney sent to the Council dated August 6, 2009. In her letter she states that Councilmember Hodgson's "unprecedented attack on Les Utley" is "categorically not true." She states that Mr. Utley had "no influence whatsoever on her decision to leave the City of Kirkland" and "rather it was largely driven by the actions of Councilmember Hodgson." She says that a large factor in her leaving was due to the "unethical pressure from Councilmember Hodgson, which I did not believe would end."

As you know, our client is not a public official nor is he a public employee of the City of Kirkland and even if he was I would hope that no councilmember or official of the City of Kirkland would treat anyone in the way that he was treated in the open public meeting last Tuesday. This type of action casts a pall on all citizens who might consider volunteering their time and efforts to serve on a committee for the benefit of the City of Kirkland. I found it interesting that Councilmember Greenway was critical of the Committee members who had served on the committee and had complained about the behavior of Councilmember Hodgson. She said she found the whole process "chilling," when, in fact, the process employed by the Council, and specifically Councilmember Hodgson, is the exact type of chilling effect that will make many citizens and members of the public think twice before considering serving on a committee.

By this letter, we are requesting a public apology within 3 business days from the Kirkland City Council to Les Utley for the unprofessional and unprecedented handling of this issue by the Council and for Councilmember Hodgson to retract the defamatory and highly

offensive statements he made in the Council Meeting on August 4, 2009. Moreover, Mr. Utley is one of 3 hoteliers representing 3 seats that applied for membership on the Committee for a term ending June 30, 2010 and should be reappointed by the Council. If you have any questions, please contact me.

Very truly yours,

LIVENGOOD, FITZGERALD
& ALSKOG, PLLC

David A. Alskog

DAA/rlp
cc: Dave Ramsay, City Manager
Robin Jenkinson, City Attorney

m:\314\utley\city council ltr.docx

September 9, 2009 **D R A F T**

David A. Alskog
Livengood Fitzgerald & Alskog
123 Third Avenue
PO Box 908
Kirkland, WA 98083-0908

Re: August 4, 2009 City Council Meeting

Dear Mr. Alskog:

Thank you for your letter of August 10, 2009, addressed to the Kirkland City Council regarding the August 4, 2009 City Council meeting. Your correspondence requested that the City Council take certain action. Due to the August meeting schedule, the earliest regular meeting at which the City Council could discuss your letter was the September 1 meeting.

At the September 1 meeting, the City Council voted to reconsider the vote on the motion made August 4, 2009, which reappointed Council Member Tom Hodgson as chair of the Lodging Tax Advisory Committee (LTAC). Additionally, the City Council will reexamine the selection process for all LTAC members and request a self-assessment of the LTAC from current committee members.

The City of Kirkland, its residents, businesses, and the City Council have a common interest in the efficient and effective performance of the LTAC. The Council understands that Mr. Utley was offended by the opinions expressed by Mr. Hodgson. The City Council deeply appreciates all volunteer board and commission members' service to the community.

Please understand that this correspondence is not intended to address, nor waive, the City's defenses to the allegations in your letter of potential liability for allegations of defamation. The Council's interest lies in working with Mr. Utley and the remaining members of the LTAC to secure appointments of members and continue with the important work of the committee.

Sincerely,

Kirkland City Council

by James Lauinger, Mayor

CITY OF KIRKLAND
City Manager's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.ci.kirkland.wa.us

MEMORANDUM

To: Marilynne Beard, Assistant City Manager

From: Erin Leonhart, Intergovernmental Relations Manager

Date: September 3, 2009

Subject: Draft Response to Wendy Kincaid Regarding Kingsgate Casino

Recommendation
Staff recommends that the Council authorize Mayor Lauinger to sign the attached letter to Wendy Kincaid.

Background
On July 7, 2009 the City Council adopted non-binding legislation (Resolution 4766), which expressed the City Council's intent to allow the continued operation of existing card rooms in the PAA if any such license qualified at that time. The e-mail correspondence from Ms. Kincaid requests clarification about the King of Clubs Casino in relation to Resolution 4766.

From: Wendi Kincaid [mailto:WKincaid@avst.com]
Sent: Friday, August 28, 2009 2:38 PM
To: KirklandCouncil
Subject: Kingsgate New Casino Question

Hi,

I live in the Kingsgate area of Kirkland.

I understand the Caribbean Casino was grandfathered in regarding the potential annexation.

I've been reading the minutes & publications etc.

There is a new Card Room Casino about to open in Kingsgate. King of Clubs Casino.

How does it factor in upcoming annexation if passed?

Will they have to close? Were they previously grandfathered in?

I haven't seen any mention in the minutes of this new club, in regards to the annexation..

Please advise me if you know if this topic will be discussed an when or if you have any further information for me.

I appreciate all that you do, and I'm looking forward to the annexation being approved/passed this November.

Thank you,

Wendi Kincaid

Kirkland/Kingsgate, WA

425-825-7313

Wendi Kincaid

AVST, Inc.
20000 North Creek Pkwy - Suite 200
Bothell, WA 98011
Tel +1 425.951.1613
Fax +1 425.951.1513
www.avst.com
mailto:wkincaid@avst.com

September 16, 2009 **D R A F T**

Wendy Kincaid

RE: Kingsgate Casino

Dear Ms. Kincaid:

Thank you for your email to the Kirkland City Council of August 28, 2009. You raise understandable questions about the impact to existing card rooms/casinos in the Potential Annexation Area (PAA) should annexation be approved. I believe the following information will answer your questions.

According to State law, a local jurisdiction's regulatory authority over gambling activity is limited to either strictly prohibiting a the activity or allowing the use and imposing restrictions that apply to other commercial activities, such as parking requirements and sign code compliance. Currently, the City of Kirkland prohibits card rooms; however, there is no such prohibition in unincorporated King County.

Earlier this year, the State legislature adopted Engrossed Substitute Senate Bill (ESSB) 5321, which amended the State law. Prior to ESSB 5321's passage, cities that prohibited card rooms were precluded from allowing them to remain open in areas annexed by the city. Now, because of ESSB 5321, a city can choose to allow casinos/card rooms to remain open in an annexed area only if the casino/card room license was issued by the Washington State Gambling Commission before July 26, 2009, the effective date of ESSB 5321. Conversely, a license issued to a card room/casino any time after July 26, 2009 could not remain open after an annexation because it would then be subject to that city's prohibition.

As you may be aware, on July 7, the Kirkland City Council adopted non-binding legislation (Resolution 4766), which expressed the City Council's intent to allow the continued operation of existing card rooms in the PAA if any such license qualified at that time. At the time of the adoption of the Resolution, the only existing house banked card room in the PAA was the Casino Caribbean. A house banked card room is one where players gamble against the casino, not other players.

Since the adoption of the City's Resolution, a new card room in the PAA was licensed by the State. On July 24, 2009, the State issued a license to the King of Club's Casino. Like Casino Caribbean, King of Club's would be authorized to remain open under ESSB 5321 should annexation occur and the City Council decides to allow them to remain open.

Although the City Council adopted legislation signaling its intent to allow existing, licensed casinos/card rooms in the PAA to operate should annexation occur, it has made no formal decision.

Thank you for expressing your concerns. Please visit the City's annexation website at www.ci.kirkland.wa.us/annexation for detailed information and to subscribe to receive email updates.

Sincerely,
Kirkland City Council

By: James L. Lauinger, Mayor

Council Meeting: 09/15/2009
Agenda: Claims
Item #: 8. d.

CITY OF KIRKLAND
Department of Finance and Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Kathi Anderson, City Clerk

Date: September 3, 2009

Subject: CLAIM(S) FOR DAMAGES

RECOMMENDATION
It is recommended that the City Council acknowledge receipt of the following Claim(s) for Damages and refer each claim to the proper department (risk management section) for disposition.

POLICY IMPLICATIONS
This is consistent with City policy and procedure and is in accordance with the requirements of state law (RCW 35.31.(040).

BACKGROUND DISCUSSION
The City has received the following Claim(s) for Damages from:

(1) Mark D. Allen
109 Second Street. S. #333
Kirkland, WA 98033

Amount: Unspecified amount

Nature of Claim: Claimant states damage to boat and trailer resulted from the hydraulic lift at the Kirkland Marina boat ramp.

(2) Johnny Du
523 7th Street S.
Kirkland, WA 98033

Amount: $1938.15

Nature of Claim: Claimant states damage resulted when City trees fell on fences.

(3) Kenneth W. Rice
420 6th Street S.
Kirkland, WA 98033

Amount: $15,000.00

Nature of Claim: Claimant states damage resulted when property was concluded not to contain regulated wetlands.

Council Meeting: 09/15/2009
Agenda: Establishing Lien Period
Item #: 8. f. (1).

CITY OF KIRKLAND
Department of Public Works
123 Fifth Avenue, Kirkland, WA 98033 425.587.3800
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Daryl Grigsby, Public Works Director
Ray Steiger, P.E., Capital Projects Manager

Date: September 3, 2009

Subject: 2008 STREET PRESERVATION PROJECT – ACCEPT WORK

RECOMMENDATION:

It is recommended that the City Council accept the construction work for the 2008 Street Preservation Project, as completed by Watson Asphalt Paving Co. of Redmond, Washington and establish the statutory 45-day lien period.

BACKGROUND DISCUSSION:

The annual Street Preservation Project maintains and rehabilitates the City's street network through subgrade repair, grinding, and the application of a new surface layer of asphalt applied to selected streets. The work also includes installation of new curb ramps, as required by the Americans with Disabilities Act, and replaces adjacent broken curb and sidewalk panels. The 2008 Street Preservation Project resulted in the resurfacing of over seven lane miles of roadway in five neighborhoods throughout the City (Attachment A).

The Street Preservation Project has an annual budget of $1.8 million. With the addition of $311,531 in unused funds from the prior Street Preservation Programs, an $8,500 contribution from private development, $160,010 from the Annual Replacement of Aging/Failing Storm water Infrastructure program, and $31,627 from the 2007 Emergency Sewer Program, the overall total budget for the 2008 Project is $2,311,668 (Attachment B).

At their regular meeting of May 20, 2008, Council awarded five of the six contract schedules (A, B, C, D and F) for the 2008 Street Preservation Program Project to Watson Asphalt Paving Company in the amount of $1,960,709.50. The construction began on June 6, 2008 and was substantially completed in November 2008. However some remaining punch list items required warm and dry weather and could not be completed until spring 2009 resulting in a physical completion date of August 13, 2009.

During bid opening, bids came in higher than estimated mostly due to an increase in asphalt prices from the previous year (Attachment C). Due to the higher costs, Schedule E in the Totem Lake area was not awarded to the Contractor. However, during construction, significant savings were made when soils exposed during pavement repair activities were better than anticipated. Schedule E was then added back into the contract through negotiated change order. Due to a deductive change order from pavement repair savings the total contract amount actually decreased to $1,938,427.19 (Attachment B).

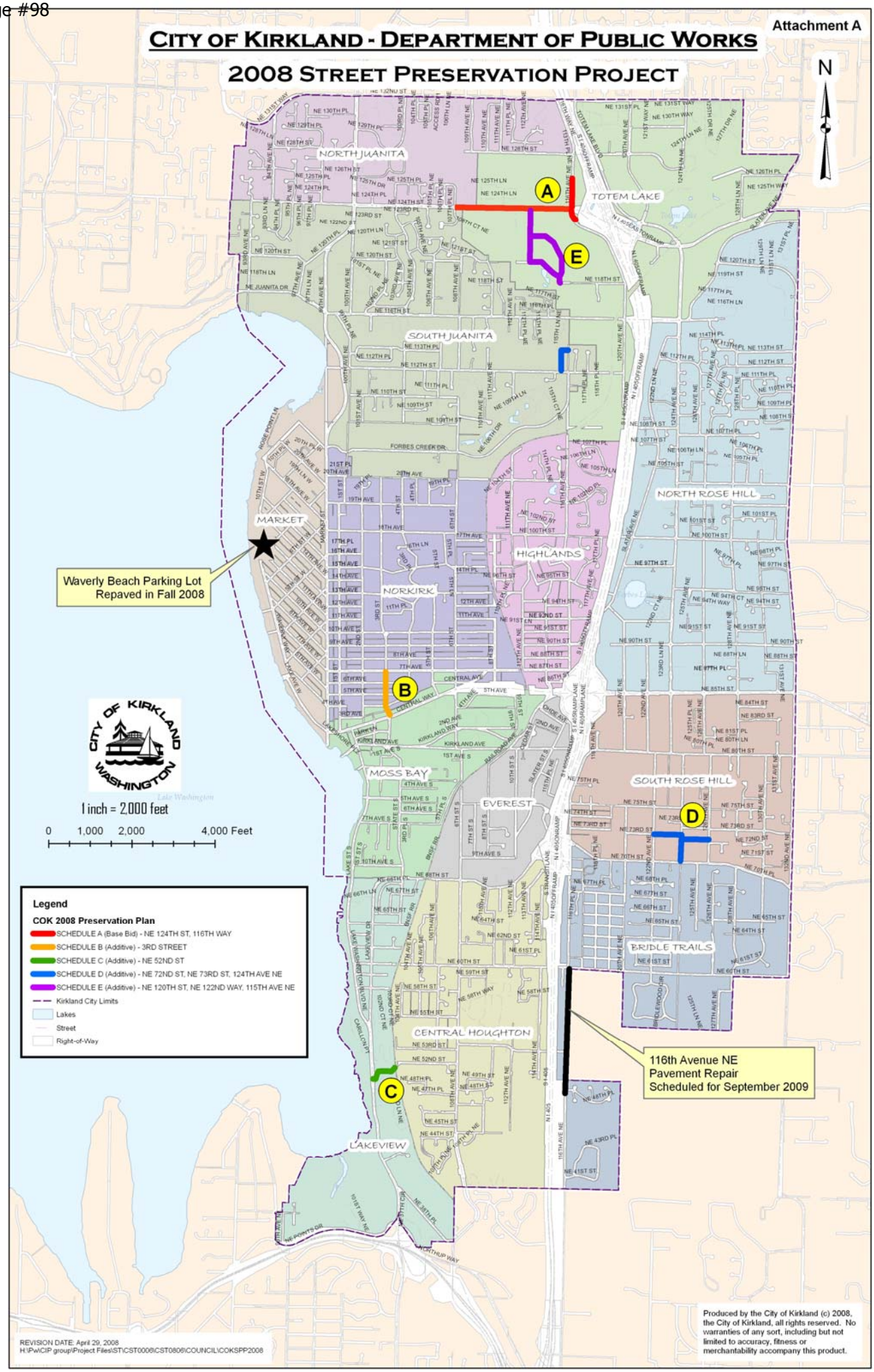
In addition to the construction contract with Watson Asphalt, approximately $140,000 of the 2008 project budget was set aside for the paving of the Waverly Beach Park parking lot, and pavement repair on 116th Ave NE, from NE 48th Pl to NE 60th St. The Waverly Beach Park Parking lot was repaved in the fall of 2008, and the pavement repair on 116th Avenue NE is scheduled for September 2009. These two locations utilize the City's paving machine, purchased in 2005, and are being constructed by City Street Division staff.

Attachments: (3)

Attachment A

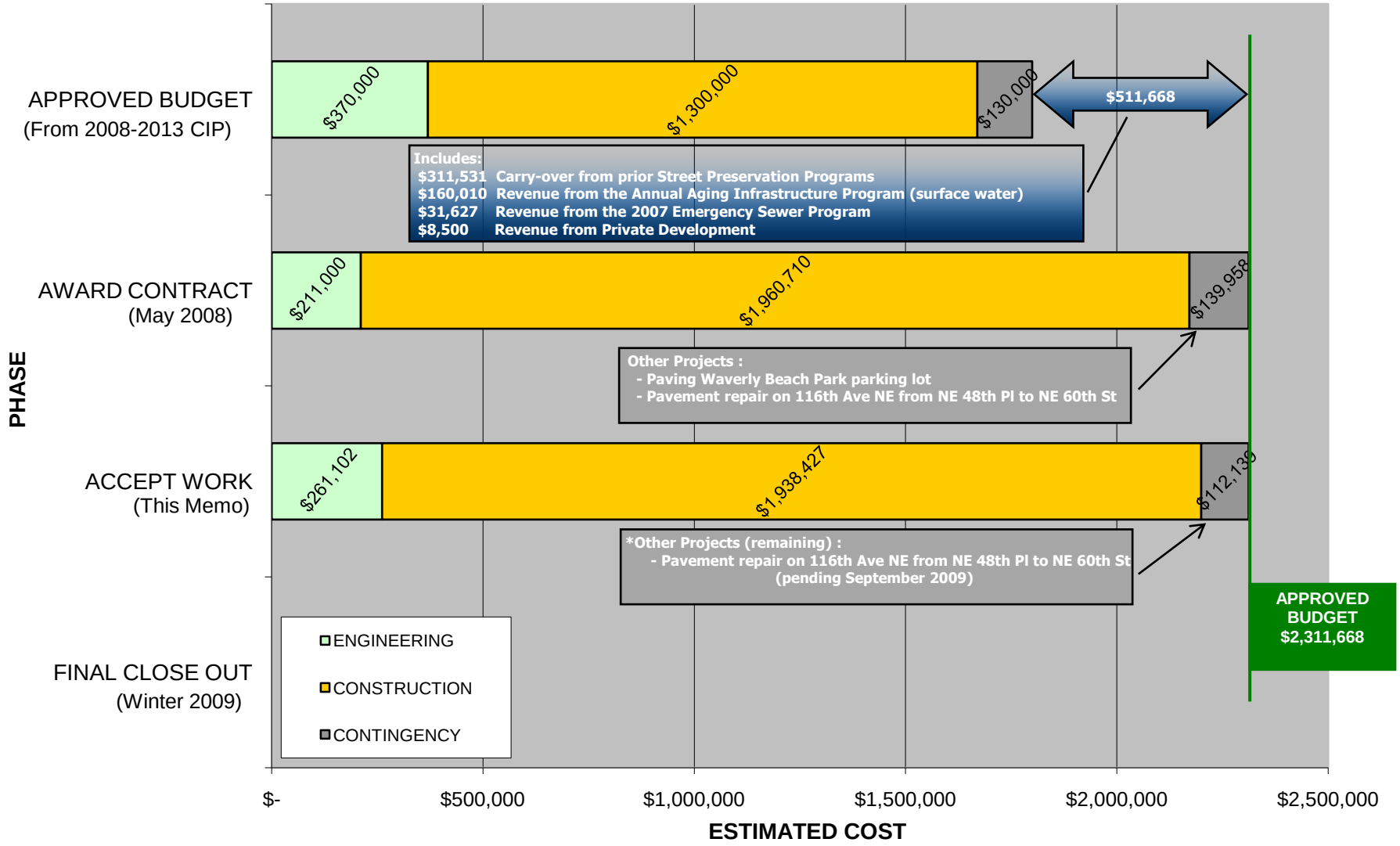
CITY OF KIRKLAND - DEPARTMENT OF PUBLIC WORKS

2008 STREET PRESERVATION PROJECT

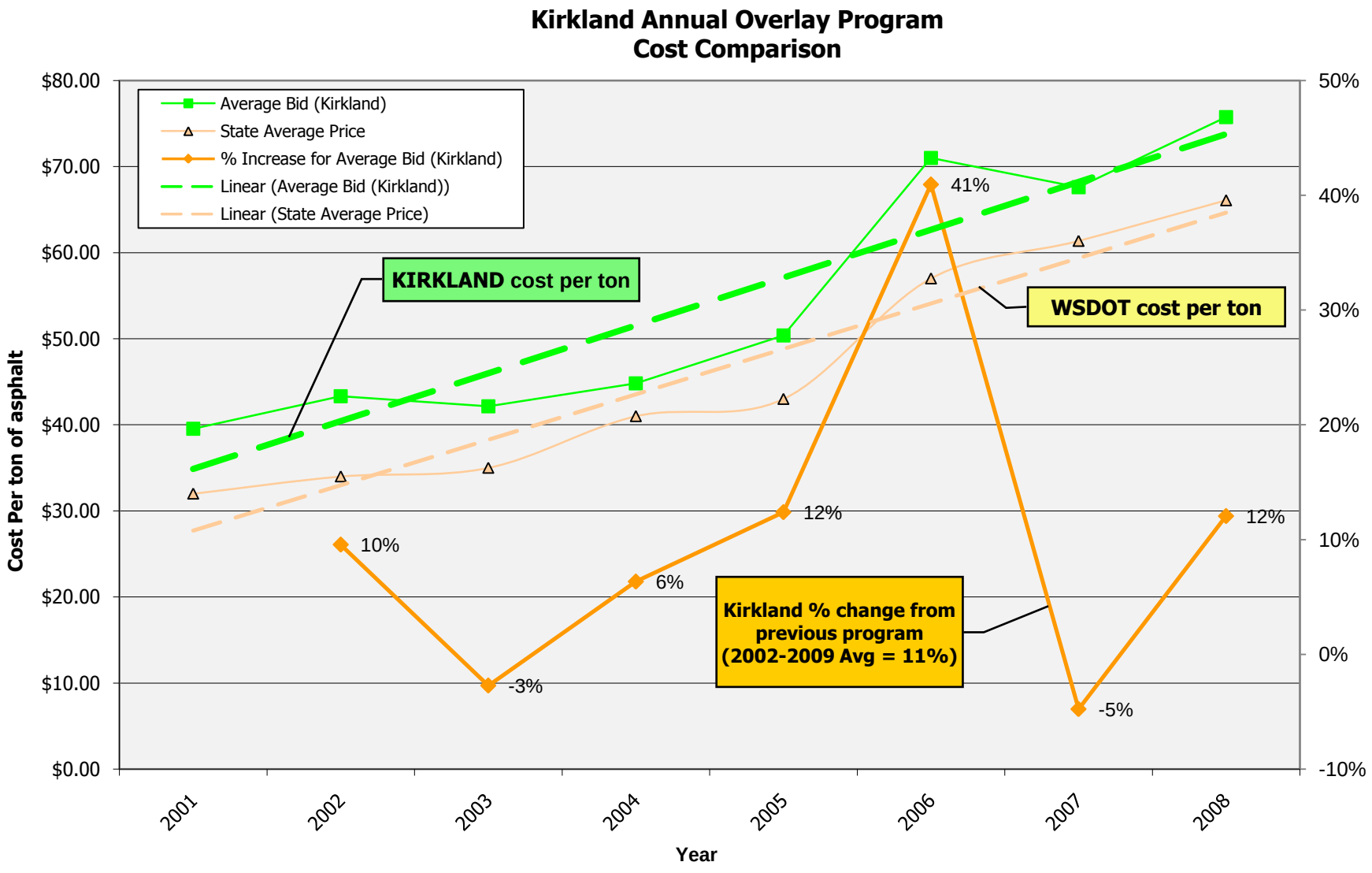


PROJECT BUDGET REPORT

2008 Street Preservation Project (CST-0806)



Attachment B



ATTACHMENT C

Council Meeting: 09/15/2009
Agenda: Other Business
Item #: 8. h. (1).

CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3000
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Tracey Dunlap, Director of Finance and Administration
Angela Warmuth, Senior Accountant

Date: September 15, 2009

Subject: Remittance of Duck Dash Raffle Tax Receipts to Selected Agency

RECOMMENDATION:

City Council approves the remittance of the Duck Dash raffle tax receipts to the Kirkland Boys and Girls Club in the amount of $1,862.25.

BACKGROUND DISCUSSION:

The Kirkland Rotary has a Duck Dash each year on the Fourth of July. This fundraising event provides funds to support the Kirkland Rotary. The event continues to grow, and currently raises over $35,000 after deduction for prizes.

All organizations that have raffles in Kirkland are required to collect and remit a raffle tax to the City. Gross revenues less cash paid as/for prizes are used to determine the taxable amount. When a raffle is conducted by a charitable or nonprofit organization, no tax is imposed on the first ten thousand dollars (per calendar year) of gross receipts. The raffle tax due is based on the taxable amount times a rate of five percent. This year the Duck Dash generated $1,862.25 in raffle tax.

At the June 1, 1999 City Council meeting, the Council requested that staff and the Human Services Advisory Committee review options and make recommendations for a process to distribute raffle tax revenues to human service agencies. Since that time, the City has honored this request by distributing raffle tax collected to local nonprofit or charitable organizations as requested by the event organizer. The event organizer can choose from a list of Community Human Services Agencies recommended to the City Council by the Human Services Advisory Committee. The Kirkland Rotary is requesting that the raffle tax proceeds go the Kirkland Boys and Girls Club.

Council Meeting: 09/15/2009
Agenda: Other Business
Item #: 8. h. (2).

CITY OF KIRKLAND
Fire & Building Department
123 Fifth Avenue, Kirkland, WA 98033 425.587.3000
www.ci.kirkland.wa.us

MEMORANDUM

To: Dave Ramsay, Kirkland City Management

From: Eric Olson, Chief of Police
Kevin Nalder, Director Fire & Building Department

Date: August 21, 2009

Subject: Pandemic Flu Preparedness Fall 2009

RECOMMENDATION:

City Council approve the transfer of project savings from the North Kirkland Community Generator capital project to purchase pandemic flu preparedness supplies.

BACKGROUND:

The World Health Organization (WHO) has stated that they expect the April/May H1N1 Flu or a stronger mutation to return during the September 2009 Flu season. The Center for Disease Control (CDC) is estimating 40% of the nation's population will be affected by this flu, up from the normal 25%. The WHO & CDC are predicting that not only the very young and old but also young adults and pregnant women will be most "at risk".

"In the event of an influenza pandemic, employers will play a key role in protecting employees' health and safety as well as in limiting the impact on the economy and society. Employers will likely experience employee absences, changes in patterns of commerce and interrupted supply and delivery schedules." (**OSHA Guidance 2007)**

In compliance with the recommendations from Public Health Seattle & King County it is being recommended that the City of Kirkland prepare for a possible flu pandemic. It will be important for city government to be able to continue operations during a pandemic and to protect employees so that they are able to continue working and supporting the community. The number one item that can be done right now is promoting preparedness and prevention with all employees and citizens.

To accomplish this the City will need to take action in several areas.

- Education about the flu and ways to prevent it and to prevent spreading it.
- Education about prevention methods and personal responsibility and preparedness.
- Protect employees that are at higher risk due to the nature of their work by purchasing necessary supplies to reduce the risk to the employee and their families.

All employees protections:

- Hand washing with soap and water is the best prevention and alcohol-based hand sanitizers as an alternative if soap and water is unavailable.
    - Personal responsibility to wash and use hand sanitizer
    - The City's responsibility to supply hand sanitizer and wipes at shared work space, front counters, meeting areas.
- Flu vaccinations.
    - Personal responsibility to be vaccinated.
    - The City provide easy access to vaccinations for employees and their families.

Fire/ Emergency Medical protections:

- A sixty day pandemic cache of emergency responder personal protective equipment to include; respirators, gowns, shoe and head covers, goggles, gloves, masks, hand sanitizer, and vehicle sanitizer.
- Co-pay to cover Tamiflu vaccine.

Police/Corrections protections:

- A sixty day pandemic cache of emergency responder personal protective equipment to include; respirators, gowns, gloves, masks, hand sanitizer, and vehicle sanitizer.
- Co-pay to cover Tamiflu vaccine.

Cost:

The request to supply hand sanitizer and wipes at shared work spaces, front counters, meeting areas and to provide a sixty day cache of personal protective equipment for police and fire is:

Facilities	3,250.00
Police	27,000.00
Fire	40,000.00
Total	70,250.00

Of this total, $10,080.00 will be reimbursed from King County Fire District #41 (25.2% per 2009 contract).

Possible funding for remaining balance:

In the 2006 - 2011 CIP process the Kirkland Office of Emergency Management was approved to purchase a permanently installed generator at the North Kirkland Community Center (CPS 0046) for $150,000. Through efficiencies, the total cost of this project ended up totaling only $70,079, for a savings of $79,921.

The Department would like to propose that $60,170 of above-mentioned CIP be re-allocated to purchase pandemic prevention supplies for the City of Kirkland.

There is $19,751 remaining in the CIP account which is being requested to be held through 2010 in case there is additional unknown cost to the flu vaccination or additional protective equipment is needed. The Finance Department has verified that the funds are available from this project and eligible for this expenditure.

Council Meeting: 09/15/2009
Agenda: Other Business
Item #: 8. h. (3).

CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Barry Scott, Purchasing Agent

Date: September 2, 2009

Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF SEPTEMBER 15, 2009

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of $50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated August 20, 2009, are as follows:

	Project	Process	Estimate/Price	Status
1.	Dell hardware and software for backup to disc system	Cooperative Purchase	$106,601.82	Purchased using Western States Contracting Alliance contract.

Please contact me if you have any questions regarding this report.

Council Meeting: 09/15/2009
Agenda: Public Hearings
Item #: 9. a.

CITY OF KIRKLAND
City Manager's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.ci.kirkland.wa.us

MEMORANDUM

To: Marilynne Beard, Assistant City Manager

From: Erin J. Leonhart, Intergovernmental Relations Manager

Date: September 2, 2009

Subject: Initiative 1033

Recommendation
It is recommended that City Council hold a public hearing and consider a Resolution opposing Initiative 1033.

Background
Initiative 1033, Concerning State, County and City Revenue is a state-wide measure that will be on the November 2009 ballot. This initiative, co-sponsored by Tim Eyman, Jack Fagan, and Mike Fagan, would limit the growth of state, county and city general fund revenues received from taxes, fees, and other charges not expressly approved by the voters. Initiative 1033 applies only to the state, counties and cities, and would not directly apply to ports, public utility districts, transit districts or other governmental entities.

Initiative 1033 would apply starting with general fund revenues received in 2010 with the limit set at the 2009 level. The cap on revenues would fluctuate annually based on any change in population and inflation. Any additional revenues collected above the cap would be placed in a "Lower Property Taxes Account" and used to reduce the property tax levy. The initiative excludes new voter-approved revenue from the growth limit; however, this is defined as "the increase in revenue approved by the city's voters at an election after the effective date of this act." Since the November election is the last of 2009, any voter-approved tax increases passed in 2009 or earlier (including Kirkland's voted private utility tax increase if it is successful) would likely be subject to this initiative and not excluded from the revenue limitations.

Opponents of Initiative 1033 are concerned that the initiative will slow economic recovery by making recessionary revenues the new baseline. Opponents compare I-1033 with a similar initiative passed in the state of Colorado in 1992 that was suspended in 2005 due to critical economic problems. The Fiscal Impact Statement for Initiative 1033 from the Office of Financial Management indicates that "[t]he initiative would reduce state general fund revenues that support education; social, health and environmental services; and general government activities by an estimated $5.9 billion by 2015."

According to the Public Disclosure Commission, City Councils may collectively vote to support or oppose a ballot measure at a properly noticed public meeting, where supporters and opponents of the measure are given an equal opportunity to express views.

The full text of Initiative 1033 and the Fiscal Impact Statement from the Office of Financial Management are attached to provide additional background information.

Attachment A

Initiative Measure No. 1033

Filed
JAN 09 2009
SECRETARY OF STATE

COMPLETE TEXT

AN ACT Relating to protecting taxpayers by limiting the tax burden on Washington's citizens; adding a new section to chapter 43.135 RCW; amending RCW 84.52.065; adding new sections to chapter 36.33 RCW; adding new sections to Title 35 RCW; adding new sections to Title 35A RCW; amending RCW 84.52.043; amending RCW 84.55.010; and creating new sections.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF WASHINGTON:

POLICIES AND PURPOSES

NEW SECTION. **Sec. 1.** This measure is intended to protect taxpayers by reducing our state's obscene and unsustainable property tax burden by controlling the growth of government to an affordable level. It is long overdue. This measure would limit the growth rate of state, county, and city general fund revenue, not including new voter-approved revenue, to inflation and population growth. Excess revenue collected above these limits would be used to reduce property taxes. This measure permits the growth of Washington's tax burden to increase at an affordable, sustainable rate, allows citizens to vote for higher taxes where they see a need, and uses excess revenues above this limit to reduce property taxes.

Intent of sections 2(7), 4(7), 6(7) and 8(7): Voter-approved increases in revenue are exempt from this measure's revenue limit. This includes binding votes of the people and does not include a revenue increase approved by an advisory vote. The language of this

act is clearly intended to ensure that voter approval of a property tax levy lid lift only exempts the additional increase in property tax revenue and not the base levy.

Intent of sections 2(8), 4(8), 6(8) and 8(8): In order to ensure affordability, sustainability, and predictability of the people's tax burden, the rate of growth of general fund revenue, not including new voter-approved revenue, shall not exceed inflation and population growth. The general fund revenue limit for 2010 will be the revenue collected and received in 2009, adjusted for inflation for 2009 and population growth using determinations by the office of financial management in 2009 and 2010 (new voter-approved revenues are exempt). The general fund revenue limit in 2011 will be the general fund revenues received in 2010 that do not exceed the limit for 2010, adjusted for inflation and population growth using determinations by the office of financial management in 2010 and 2011 (new voter-approved revenues are exempt). The people want the revenue limit for any year to be the previous year's general fund revenue plus an adjustment for that year's inflation and population growth. This will ensure that the rate of growth of our tax burden does not exceed the taxpayers' ability to afford it.

Intent concerning inflation and population growth: This measure limits state, county, and city general fund revenue increases, not including new voter-approved increases, to inflation and population growth. The office of financial management reports the bureau of economic analysis' calculation for annual inflation on March 27 following each calendar year; this measure uses that calculation to define inflation. The office of financial management annually develops and tracks populations for the state, counties, and cities and generally reports its determinations each year on June 30. It is an extensive, detailed and long-standing demographic program. This measure defines population growth as the percentage change in population based on those determinations made in the current year

and the previous year; this measure uses those calculations to define population growth.

Intent of section 11: Property tax increases are currently limited to one percent per year. This measure makes no change to the calculation of that limit. Instead, it requires a reduction in property taxes when general fund revenues exceed the revenue limit.

Intent related to reserve accounts: This measure exempts fund transfers in and out of the constitutionally required rainy day fund for the state. In regard to cities and counties, this measure makes no change to the ability of any city or county to use existing and future reserve funds to supplement their general fund revenue when revenue is below their revenue limit.

During these tough economic times, struggling working families and fixed-income senior citizens desperately need and deserve meaningful property tax relief. Property taxes have skyrocketed for decades and politicians have done nothing to address this very real problem. This measure also provides a much-needed economic stimulus to our state's struggling economy by keeping our tax burden at an affordable, sustainable level and by reducing our state's crushing property tax burden. So, this measure ensures meaningful tax relief, a big boost to our state's economy, and long-overdue reform of government. It is a smart, balanced, reasonable solution to our state's property tax problem.

LIMITING THE TAX BURDEN OF WASHINGTON'S CITIZENS BY LIMITING THE GROWTH OF STATE GOVERNMENT'S GENERAL FUND REVENUE, NOT INCLUDING NEW VOTER-APPROVED REVENUE, TO INFLATION AND POPULATION GROWTH. EXCESS REVENUE ABOVE THIS LIMIT WOULD BE USED TO REDUCE PROPERTY TAXES IMPOSED BY STATE GOVERNMENT

NEW SECTION. **Sec. 2.** A new section is added to chapter 43.135 RCW to read as follows:

(1) The growth rate of state government general fund revenue, not including new voter-approved revenue, must be limited to inflation and population growth. As provided in subsection (8) of this

section, any revenues received above this limit must be deposited into a new account hereby created called the "Lower State Property Taxes Account." All revenues received during a year which are deposited in this account must be used to reduce the subsequent year's state property tax levy as provided in section 3 of this act.

(2) For purposes of this section, "general fund revenue" means the aggregate of revenue from taxes, fees, and other governmental charges received by state government that are deposited in any fund subject to the state expenditure limit under RCW 43.135.025. "General fund revenue" does not include the funds required to be transferred into the fund created under Article 7, Section 12 of the state constitution and does not include funds transferred from that fund. "General fund revenue" does not include revenue received from the federal government.

(3) For the purposes of this section, "inflation" means the annual percentage change in the implicit price deflator for the United States as published on or about March 27 following each calendar year by the bureau of economic analysis and reported by the office of financial management.

(4) For purposes of this section, "population growth" means the percentage change in the statewide population based on the annual statewide population determinations reported by the office of financial management during the prior calendar year and the current calendar year.

(5) If the cost of any state program or function is shifted from the state general fund or any fund subject to the state expenditure limit under RCW 43.135.025, on or after January 1, 2009, to another source of funding, or if revenue is transferred from the state general fund or any fund subject to the state expenditure limit under RCW 43.135.025 to another fund or account, the limit required by this section shall apply to the aggregate of funds subject to the state expenditure limit under RCW 43.135.025, plus the shifted and/or transferred revenue for that year and all subsequent years.

(6) If the cost of any state program or function and the revenue to fund the program or function are shifted to the state general fund or any fund subject to the state expenditure limit under RCW

43.135.025, on or after January 1, 2009, the limit required by this section shall apply to the aggregate of funds subject to the state expenditure limit under RCW 43.135.025, including the shifted revenue for that year and all subsequent years.

(7) For the purposes of this section, "new voter-approved revenue" is defined as the increase in revenue approved by the state's voters at an election after the effective date of this act.

(8) The limit established in subsection (1) of this section must be implemented as follows:

(a) For the first calendar year beginning after the effective date of this act, the general fund revenue, not including new voter-approved revenue, received above the amount received in 2009 adjusted by any amount necessary to reflect inflation for the 2009 calendar year and population growth, must be deposited in the "Lower State Property Taxes Account."

(b) For subsequent years, the general fund revenue, not including new voter-approved revenue, received above the amount received in the immediately prior calendar year, less any deposits into the "Lower State Property Taxes Account," adjusted by any amount necessary to reflect inflation for the immediately prior calendar year and population growth, must be deposited in the "Lower State Property Taxes Account."

Sec. 3. RCW 84.52.065 and 1991 sp.s. c 31 s 16 are each amended to read as follows:

(1) Subject to the limitations in RCW 84.55.010, in each year the state shall levy for collection in the following year for the support of common schools of the state a tax of three dollars and sixty cents per thousand dollars of assessed value upon the assessed valuation of all taxable property within the state adjusted to the state equalized value in accordance with the indicated ratio fixed by the state department of revenue.

(2) The state property tax levy must be reduced from the amount that could otherwise be levied under subsection (1) of this section by an amount equal to the gross deposits to the "Lower State Property Taxes Account" established in section 2 of this act from the previous year.

(3) The balance of the "Lower State Property Taxes Account" must be transferred each year to the general fund to account for the reduction of the levy as provided in subsection (2) of this section.

(4) As used in this section, "the support of common schools" includes the payment of the principal and interest on bonds issued for capital construction projects for the common schools.

LIMITING THE TAX BURDEN OF WASHINGTON'S CITIZENS BY LIMITING THE GROWTH OF EACH COUNTY'S GENERAL FUND REVENUE, NOT INCLUDING NEW VOTER-APPROVED REVENUE, TO INFLATION AND POPULATION GROWTH. EXCESS REVENUE ABOVE THIS LIMIT WOULD BE USED TO REDUCE PROPERTY TAXES IMPOSED BY EACH COUNTY

NEW SECTION. **Sec. 4.** A new section is added to chapter 36.33 RCW to read as follows:

(1) The growth rate of each county government's general fund revenue, not including new voter-approved revenue, must be limited to inflation and population growth. As provided in subsection (8) of this section, each county must deposit revenues received above this limit in a new account created by the county called the "Lower County Property Taxes Account." All revenues received during a year which are deposited in this account must be used to reduce the subsequent year's county property tax levy by the amount of gross deposits in the account.

(2) For purposes of this section, "general fund revenue" means the aggregate of revenue from taxes, fees, and other governmental charges received by the county that are deposited in the county's current expense fund.

(3) For the purposes of this section, "inflation" means the annual percentage change in the implicit price deflator for the United States as published on or about March 27 following each calendar year by the bureau of economic analysis and reported by the office of financial management.

(4) For purposes of this section, "population growth" means the percentage change in the countywide population based on the annual countywide population determinations reported by the office of financial management during the prior calendar year and the current calendar year.

(5) If the cost of any county program or function is shifted from the county's current expense fund on or after January 1, 2009, to another source of funding, or if revenue is transferred from the county's current expense fund to another fund or account, the limit required by this section shall apply to the aggregate of the county's current expense fund plus the shifted and/or transferred revenue for that year and all subsequent years.

(6) If the cost of any county program or function and the revenue to fund the program or function are shifted to the county's current expense fund on or after January 1, 2009, the limit required by this section shall apply to the aggregate of the county general fund including the shifted revenue for that year and all subsequent years.

(7) For the purposes of this section, "new voter-approved revenue" is defined as the increase in revenue approved by the county's voters at an election after the effective date of this act.

(8) The limit established in subsection (1) of this section must be implemented as follows:

(a) For the first calendar year beginning after the effective date of this act, the general fund revenue, not including new voter-approved revenue, received above the amount received in 2009 adjusted by any amount necessary to reflect inflation for the 2009 calendar year and population growth, must be deposited in the "Lower County Property Taxes Account."

(b) For subsequent years, the general fund revenue, not including new voter-approved revenue, received above the amount received in the immediately prior calendar year, less any deposits into the "Lower County Property Taxes Account," adjusted by an amount necessary to reflect inflation for the immediately prior calendar year and population growth, must be deposited in the "Lower County Property Taxes Account."

NEW SECTION. **Sec. 5.** A new section is added to chapter 36.33 RCW to read as follows:

Any county's property tax levy shall be reduced from the amount that could otherwise be levied under RCW 84.52.043 of this section by

an amount equal to the previous year's gross deposits to that county's "Lower County Property Taxes Account" established in section 4 of this act.

LIMITING THE TAX BURDEN OF WASHINGTON'S CITIZENS BY LIMITING THE GROWTH OF EACH CITY'S GENERAL FUND REVENUE, NOT INCLUDING NEW VOTER-APPROVED REVENUE, TO INFLATION AND POPULATION GROWTH. EXCESS REVENUE ABOVE THIS LIMIT WOULD BE USED TO REDUCE PROPERTY TAXES IMPOSED BY EACH CITY

NEW SECTION. **Sec. 6.** A new section is added to Title 35 RCW to read as follows:

(1) The growth rate of each city government's general fund revenue, not including new voter-approved revenue, must be limited to inflation and population growth. As provided in subsection (8) of this section, each city must deposit revenues received above this limit in a new account created by the city called the "Lower City Property Taxes Account." All revenues received during a year which are deposited in this account must be used to reduce the subsequent year's city property tax levy by the amount of gross deposits in the account.

(2) For purposes of this section, "general fund revenue" means the aggregate of revenue from taxes, fees, and other governmental charges received by the city that are deposited in the city's current expense fund.

(3) For the purposes of this section, "inflation" means the annual percentage change in the implicit price deflator for the United States as published on or about March 27 following each calendar year by the bureau of economic analysis and reported by the office of financial management.

(4) For purposes of this section, "population growth" means the percentage change in the city wide population based on the annual city wide population determinations reported by the office of financial management during the prior calendar year and the current calendar year.

(5) If the cost of any city program or function is shifted from the city's current expense fund on or after January 1, 2009, to another source of funding, or if revenue is transferred from the

city's current expense fund to another fund or account, the limit required by this section shall apply to the aggregate of the city's current expense fund plus the shifted and/or transferred revenue for that year and all subsequent years.

(6) If the cost of any city program or function and the revenue to fund the program or function are shifted to the city's current expense fund on or after January 1, 2009, the limit required by this section shall apply to the aggregate of the city's current expense fund including the shifted revenue for that year and all subsequent years.

(7) For the purposes of this section, "new voter-approved revenue" is defined as the increase in revenue approved by the city's voters at an election after the effective date of this act.

(8) The limit established in subsection (1) of this section must be implemented as follows:

(a) For the first calendar year beginning after the effective date of this act, the general fund revenue, not including new voter-approved revenue, received above the amount received in 2009 adjusted by an amount necessary to reflect inflation for the 2009 calendar year and population growth, must be deposited in the "Lower City Property Taxes Account."

(b) For subsequent years, the general fund revenue, not including new voter-approved revenue, received above the amount received in the immediately prior calendar year, less any deposits into the "Lower City Property Taxes Account," adjusted by an amount necessary to reflect inflation for the immediately prior calendar year and population growth, must be deposited in the "Lower City Property Taxes Account."

NEW SECTION. **Sec. 7.** A new section is added to Title 35 RCW to read as follows:

Any city's property tax levy must be reduced from the amount that could otherwise be levied under RCW 84.52.043 of this section by an amount equal to the gross deposits to that city's "Lower City Property Taxes Account" established in section 6 of this act from the previous year.

NEW SECTION. **Sec. 8.** A new section is added to Title 35A RCW to read as follows:

(1) The growth rate of each city government's general fund revenue, not including new voter-approved revenue, must be limited to inflation and population growth. As provided in subsection (8) of this section, each city must deposit revenues received above this limit in a new account created by the city called the "Lower City Property Taxes Account." All revenues received during a year which are deposited in this account must be used to reduce the subsequent year's city property tax levy by the amount of gross deposits in the account.

(2) For purposes of this section, "general fund revenue" means the aggregate of revenue from taxes, fees, and other governmental charges received by the city that are deposited in the city's current expense fund.

(3) For the purposes of this section, "inflation" means the annual percentage change in the implicit price deflator for the United States as published on or about March 27 following each calendar year by the bureau of economic analysis and reported by the office of financial management.

(4) For purposes of this section, "population growth" means the percentage change in the city wide population based on the annual city wide population determinations reported by the office of financial management during the prior calendar year and the current calendar year.

(5) If the cost of any city program or function is shifted from the city's current expense fund on or after January 1, 2009, to another source of funding, or if revenue is transferred from the city's current expense fund to another fund or account, the limit required by this section shall apply to the aggregate of the city's current expense fund plus the shifted and/or transferred revenue for that year and all subsequent years.

(6) If the cost of any city program or function and the revenue to fund the program or function are shifted to the city's current expense fund on or after January 1, 2009, the limit required by this

section shall apply to the aggregate of the city's current expense fund including the shifted revenue for that year and all subsequent years.

(7) For the purposes of this section, "new voter-approved revenue" is defined as the increase in revenue approved by the city's voters at an election after the effective date of this act.

(8) The limit established in subsection (1) of this section must be implemented as follows:

(a) For the first calendar year beginning after the effective date of this act, the general fund revenue, not including new voter-approved revenue, received above the amount received in 2009 adjusted by an amount necessary to reflect inflation for the 2009 calendar year and population growth, must be deposited in the "Lower City Property Taxes Account."

(b) For subsequent years, the general fund revenue, not including new voter-approved revenue, received above the amount received in the immediately prior calendar year, less any deposits into the "Lower City Property Taxes Account," adjusted by an amount necessary to reflect inflation for the immediately prior calendar year and population growth, must be deposited in the "Lower City Property Taxes Account."

NEW SECTION. **Sec. 9.** A new section is added to Title 35A RCW to read as follows:

Any city's property tax levy must be reduced from the amount that could otherwise be levied under RCW 84.52.043 of this section by an amount equal to the gross deposits to that city's "Lower City Property Taxes Account" established in section 8 of this act from the previous year.

Sec. 10. RCW 84.52.043 and 2005 c 122 s 3 are each amended to read as follows:

Within and subject to the limitations imposed by RCW 84.52.050 as amended, the regular ad valorem tax levies upon real and personal property by the taxing districts hereafter named shall be as follows:

(1) Levies of the senior taxing districts shall be as follows:

(a) The levy by the state shall not exceed three dollars and sixty

cents per thousand dollars of assessed value adjusted to the state equalized value in accordance with the indicated ratio fixed by the state department of revenue to be used exclusively for the support of the common schools; (b) the levy by any county shall not exceed one dollar and eighty cents per thousand dollars of assessed value; (c) the levy by any road district shall not exceed two dollars and twenty-five cents per thousand dollars of assessed value; and (d) the levy by any city or town shall not exceed three dollars and thirty-seven and one-half cents per thousand dollars of assessed value. However any county is hereby authorized to increase its levy from one dollar and eighty cents to a rate not to exceed two dollars and forty-seven and one-half cents per thousand dollars of assessed value for general county purposes if the total levies for both the county and any road district within the county do not exceed four dollars and five cents per thousand dollars of assessed value, and no other taxing district has its levy reduced as a result of the increased county levy.

(2) The aggregate levies of junior taxing districts and senior taxing districts, other than the state, shall not exceed five dollars and ninety cents per thousand dollars of assessed valuation. The term "junior taxing districts" includes all taxing districts other than the state, counties, road districts, cities, towns, port districts, and public utility districts. The limitations provided in this subsection shall not apply to: (a) Levies at the rates provided by existing law by or for any port or public utility district; (b) excess property tax levies authorized in Article VII, section 2 of the state Constitution; (c) levies for acquiring conservation futures as authorized under RCW 84.34.230; (d) levies for emergency medical care or emergency medical services imposed under RCW 84.52.069; (e) levies to finance affordable housing for very low-income housing imposed under RCW 84.52.105; (f) the portions of levies by metropolitan park districts that are protected under RCW 84.52.120; (g) levies imposed by ferry districts under RCW 36.54.130; (h) levies for criminal justice purposes under RCW 84.52.135; and (i) the portions of levies by fire protection districts that are protected under RCW 84.52.125.

(3) The limitations in subsections (1) and (2) for the levies by the state, counties and cities must be further adjusted as provided in sections 2, 4, 6 and 8 of this act.

Sec. 11. RCW 84.55.010 and 2006 c 184 s 1 are each amended to read as follows:

Except as provided in this chapter, the levy for a taxing district in any year shall be set so that the regular property taxes payable in the following year shall not exceed the limit factor multiplied by the amount of regular property taxes lawfully levied for such district plus revenues deposited as provided in sections 2(7), 4(7), 6(7) and 8(7) of this act in the highest of the three most recent years in which such taxes were levied for such district plus an additional dollar amount calculated by multiplying the increase in assessed value in that district resulting from new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property, and any increase in the assessed value of state-assessed property by the regular property tax levy rate of that district for the preceding year. The adjustments provided in sections 2, 4, 6, and 8 of this act provide a limitation on property tax levies which is in addition to the limit factor in this section.

CONSTRUCTION CLAUSE

NEW SECTION. **Sec. 12.** The provisions of this act are to be liberally construed to effectuate the intent, policies, and purposes of this act.

SEVERABILITY CLAUSE

NEW SECTION. **Sec. 13.** If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected.

MISCELLANEOUS

NEW SECTION. **Sec. 14.** Subheadings used in this act are not part of the law.

NEW SECTION. **Sec. 15.** This act shall be known and cited as the Lower Property Taxes Act of 2009.

--- END ---

Attachment B

STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, P.O. Box 43113 ŸOlympia, Washington 98504- 3113 ·Ÿ(360) 902- 0555

Fiscal Impact Statement for Initiative 1033

As sent to the Office of the Secretary of State, August 10, 2009

Fiscal Impact through Calendar Year 2015

Initiative 1033 limits annual growth of state, city and county general fund revenue to the rate of inflation and population growth. General fund revenues exceeding this limit must be used to reduce the following year's state, city or county general fund property tax levy. The initiative reduces state general fund revenues that support education; social, health and environmental services; and general government activities by an estimated $5.9 billion by 2015. The initiative also reduces general fund revenues that support public safety, infrastructure and general government activities by an estimated $694 million for counties and $2.1 billion for cities by 2015.

General Assumptions

- The initiative is set on a calendar year (CY) basis.
- CY 2010 revenue limit is calculated as follows:
  CY 2009 General Fund Revenue × (1 + 2009 % Change Population) × (1 + 2009 % Change Inflation)
- CY 2010 general fund revenues that exceed the CY 2010 revenue limit will be transferred into new "Lower Property Tax Accounts" for the state, counties and cities. The first transfer(s) into the new accounts will occur in CY 2011.
- The first property tax levy to be reduced by the initiative is the 2011 levy, which is collected in CY 2012. Thus, funds will be transferred from the new "Lower Property Tax Accounts" into state, county and city general funds in CY 2012 to account for any reduction in 2011 levies.

State Revenue Estimate – Assumptions

- The initiative defines state general fund revenue as the aggregate of revenue from taxes, fees and other governmental charges received by state government that are deposited into any fund subject to the state's expenditure limit under RCW 43.135.025. For CY 2009 and CY 2010, state general fund revenues are General Fund – State revenue estimates from the June 2009 Washington State Economic and Revenue Forecast Council converted from a fiscal-year basis to a calendar-year basis.

- The following state revenue sources, totaling less than $30 million annually, have been excluded from these estimates:
  - Sales and income from property.
  - Contributions and grants.
  - Grant and loan repayments.
  - Indirect and prior cost recoveries.
  - Unclaimed property.
  - Charges for publications and documents.
  - Interest and investment earnings.
- State general fund revenues for CYs 2011–15 are estimated to grow, on average, by the change in real per capita personal income plus change in inflation plus change in population, adjusted for revenue elasticity. This methodology is consistent with prior long-term revenue forecasts produced by the Office of Financial Management (OFM), and results in an average annual growth rate of 4.8 percent.
- State general fund revenues are reduced by the amount required to be transferred into the Budget Stabilization Account created under Article 7, Section 12, of the Washington State Constitution.
- The initiative defines inflation as the annual percentage change in the Implicit Price Deflator for Personal Consumption for the United States as published on or about March 27 each calendar year by the Bureau of Economic Analysis and reported by OFM. Inflation estimates for CY 2009 and CY 2011 are from the June 2009 Washington State Economic and Revenue Forecast. Inflation estimates for CYs 2012–15 are from the June 2009 IHS Global Insight forecast of the Implicit Price Deflator for the United States. The Washington State Economic and Revenue Forecast Council relies on IHS Global Insight models and data for the U.S. portion of the official state economic forecast.
- The initiative defines population growth as the percentage change in the statewide population based on the annual statewide population determinations reported by OFM during the prior calendar year and the current calendar year. Statewide population growth estimates are from OFM's 30-Year Forecast of the State Population.

Estimated STATE Cash Receipts:

FUND	CY 2010	CY 2011	CY 2012	CY 2013	CY 2014	CY 2015
General Fund - State	0	($676,000,000)	($875,000,000)	($1,125,000,000)	($1,447,000,000)	($1,803,000,000)
Lower State Property Tax Account	0	$676,000,000	$875,000,000	$1,125,000,000	$1,447,000,000	$1,803,000,000

State Costs to Implement – Assumptions

Less than $50,000 will be incurred by OFM in CY 2009 and CY 2010 to set up, test and verify computer systems, and establish policies and practices to implement a state general fund revenue limit.

County and City Revenue Estimate – Assumptions

- The initiative applies to counties, first class cities, second class cities, code cities, towns and unclassified cities.

- To account for possible different patterns in population and revenue growth, counties and cities were analyzed using four groupings:
  1. Urban County – 7 counties
  2. Rural County – 32 counties
  3. Cities in Urban Counties – 109 cities and towns
  4. Cities in Rural Counties – 172 cities and towns

  Urban counties are Clark, King, Kitsap, Pierce, Snohomish, Spokane and Thurston; all others are rural counties. Under RCW 82.14.370, rural counties are defined as a county with a population density of less than 100 persons per square mile or a county smaller than 225 square miles as determined and published each year by OFM for the period July 1 to June 30.

  County and city general fund revenues are defined as the aggregate of revenue from taxes, fees and other governmental charges received by the county or city and deposited into the county current expense fund or city general fund, respectively. County and city revenues are estimated from 2007 financial information contained in the Local Government Financial Reporting System (LGFRS) of the Washington State Auditor's Office. Only funds reported within LGFRS as general fund revenues are assumed to be deposited into the county current expense fund or city general fund, and therefore, are included in these estimates.
- The following county and city revenue sources have been excluded from these estimates:
  - Federal and state direct and indirect grants.
  - State shared taxes or revenues.
  - Charges for contracted services performed by counties or cities.
  - Charges for enterprise activities or charges that are not governmental in nature.
  - Inter-fund and inter-department charges.
  - Interest and investment earnings.
- County and city general fund revenue growth rates for CYs 2009–15 are related to the state's revenue growth rate by estimating each grouping's five-year historical rate of revenue growth in proportion to the state's revenue growth rate of 4.8 percent.
- Inflation estimates for counties and cities are the same as used for the state.
- Population growth is defined as the percentage change in the countywide population for counties and the percentage change in citywide population in cities, as reported annually by OFM. County and city population growth is estimated from OFM's 30-Year Forecast of the State Population, adjusted using OFM's Washington State County Growth Management Population Projections: 2000-2030 and each grouping's historic population growth rates.

Estimated URBAN COUNTY Cash Receipts:

FUND	CY 2010	CY 2011	CY 2012	CY 2013	CY 2014	CY 2015
General Fund – Urban Counties	0	($55,000,000)	($70,000,000)	($87,000,000)	($111,000,000)	($137,000,000)
Lower County Property Tax Accounts	0	$55,000,000	$70,000,000	$87,000,000	$111,000,000	$137,000,000

Estimated RURAL COUNTY Cash Receipts:

FUND	CY 2010	CY 2011	CY 2012	CY 2013	CY 2014	CY 2015
General Fund – Rural Counties	0	($24,000,000)	($35,000,000)	($46,000,000)	($58,000,000)	($72,000,000)
Lower County Property Tax Accounts	0	$24,000,000	$35,000,000	$46,000,000	$58,000,000	$72,000,000

Estimated CITIES IN URBAN COUNTIES Cash Receipts:

FUND	CY 2010	CY 2011	CY 2012	CY 2013	CY 2014	CY 2015
General Fund – Cities in Urban Counties	0	($176,000,000)	($257,000,000)	($350,000,000)	($463,000,000)	($588,000,000)
Lower City Property Tax Accounts	0	$176,000,000	$257,000,000	$350,000,000	$463,000,000	$588,000,000

Estimated CITIES IN RURAL COUNTIES Cash Receipts:

FUND	CY 2010	CY 2011	CY 2012	CY 2013	CY 2014	CY 2015
General Fund – Cities in Rural Counties	0	($30,000,000)	($42,000,000)	($55,000,000)	($72,000,000)	($91,000,000)
Lower City Property Tax Accounts	0	$30,000,000	$42,000,000	$55,000,000	$72,000,000	$91,000,000

County and City Costs to Implement – Assumptions

County and cities will incur indeterminate costs to implement the initiative during CY 2009 and CY 2010 to modify computer systems, establish policies and practices, train employees and respond to requests for public information. Costs will vary by jurisdiction and depend, in large part, on the jurisdiction's ability to modify accounting systems to identify and track revenues subject to the general fund revenue limit.

RESOLUTION R-4775

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND STATING THE CITY COUNCIL'S OPPOSITION TO INITITIATIVE 1033 ON THE NOVEMBER 3, 2009, GENERAL ELECTION BALLOT.

WHEREAS, Initiative 1033 will be presented to the voters of the State of Washington at the general election on November 3, 2009, with the following official Ballot Title:

> Initiative Measure No. 1033 concerns state, county and city revenue.
>
> This measure would limit growth of certain state, county and city revenue to annual inflation and population growth, not including voter-approved revenue increases. Revenue collected above the limit would reduce property tax levies.
>
> Should this measure be enacted into law? Yes [ ] No [ ];

and

WHEREAS, under Initiative 1033, general fund revenue for any year would be limited to the amount of revenue received by the state, county or city, as applicable, in the previous year, plus a percentage increase reflecting inflation and population growth; and

WHEREAS, the Washington State Office of Financial Management (OFM) has estimated that Initiative 1033 will reduce state general fund revenues that support education; social, health, and environmental services; and general government activities by $5.9 billion by 2015; and

WHEREAS, Initiative 1033 would remove money from the state general fund at a time when the state already faces a significant projected revenue shortfall for the 2009 – 2011 biennium; and

WHEREAS, OFM has further estimated that Initiative 1033 will reduce general fund revenues that support public safety, infrastructure and general governmental activities by $694 million for counties and $2.1 billion for cities by 2015; and

WHEREAS, Initiative 1033 would remove money from the City of Kirkland general fund when the City already faces a projected $10.07 million revenue shortfall for the 2009 – 2010 biennium; and

WHEREAS, the effect of the Initiative 1033 revenue limitation is exacerbated during a recession as the Initiative does not provide for recovery in the event of an economic downturn; and

WHEREAS, limitations in Initiative 1033 would be in addition to the current levy lid in Chapter 84.55 RCW which limits the total dollar amount regular property taxes levied to the highest amount levied in the three most recent years, multiplied by a limit factor; and

WHEREAS, as provided in RCW 42.17.130, the City Council of the City of Kirkland desires to show its opposition to Initiative 1033;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City Council, after considering testimony at a duly noticed public hearing, hereby opposes Initiative 1033.

Section 2. The City Council hereby urges citizens to vote no on Initiative 1033 on November 3, 2009.

Passed by majority vote of the Kirkland City Council in open meeting this _____ day of _____, 2009.

Signed in authentication thereof this _____ day of _____, 2009.

_____
MAYOR

Attest:

_____
City Clerk

Council Meeting: 09/15/2009
Agenda: Public Hearings
Item #: 9. b.

CITY OF KIRKLAND
Department of Public Works
123 Fifth Avenue, Kirkland, WA 98033 425.587.3830
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Daryl Grigsby, Public Works Director
Ray Steiger, P.E., Capital Projects Manager

Date: September 3, 2009

Subject: 2010 to 2015 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – HEARING & ADOPTION

RECOMMENDATION:

It is recommended that City Council conduct a public hearing on the 2010 to 2015 TIP; based on the results of the hearing it is recommended that Council adopt the attached resolution.

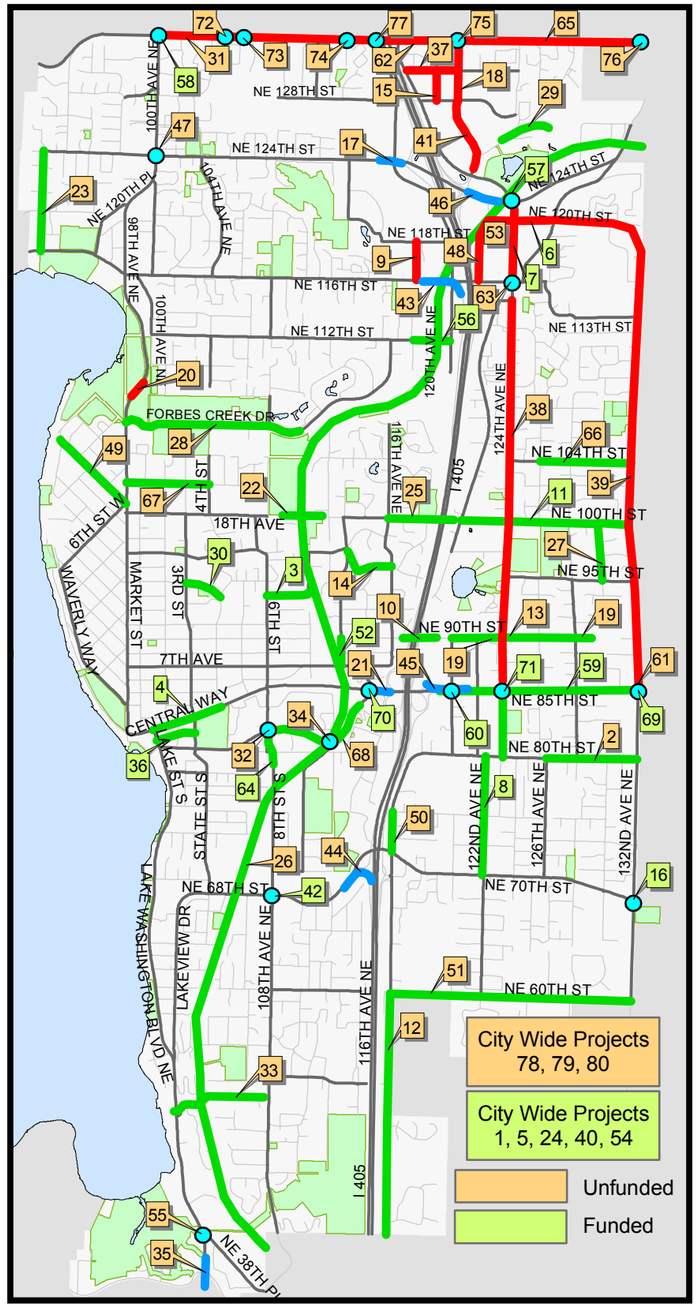
BACKGROUND DISCUSSION:

At their regular meeting of September 1st, Council set September 15, 2009 as the date to conduct a public hearing on the 2010 to 2015 TIP. The purpose of the hearing is to provide an opportunity for the public to comment and provide input on transportation projects that are planned for the City. Changes introduced at the public hearing will be incorporated into the City's TIP prior to submitting it to the Puget Sound Regional Council, Washington State DOT, and our adjacent agencies. Annual adoption of a six-year TIP is in accordance with RCW 35.77.010 and 47.26.210 and is used to designate transportation projects which are eligible for federal, state and/or local funding.

For the most part, the projects that are identified in the 2010 to 2015 TIP mirror the transportation element of the Amended 2009 to 2014 CIP, as reviewed by Council at their September 1, 2009 meeting. Exceptions to this are that the TIP also includes projects that are identified in the Street Operating Fund, such as loop detector replacement and sidewalk repair, etc. In addition, the 2010 to 2015 TIP contains two new Intelligent Transportation System (ITS) projects that are being proposed by our Traffic Engineering Department and will appear in the 2011 – 2016 CIP. As with all transportation projects, these ITS projects must appear in the approved TIP in order to be eligible for federal grant opportunities.

The proposed 2010–2015 TIP will be presented to the Kirkland Transportation Commission at their meeting of September 23, 2009.

Attachment: Resolution
Map – Transportation Improvement Program 2010 to 2015
Six Year Transportation Improvement Program from 2010 to 2015



NOT TO SCALE

Legend
- Intersection Improvements
- HOV Improvements
- Roadway Improvements
- Non-Motorized Improvements

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Map Created Sept 2, 2009 - Public Works GIS

Transportation Improvement Program (2010-2015)

1. Annual Striping Program
Annual program to maintain markings that identify lanes and guidance for auto, pedestrians, bicycles, transit and other forms of transportation.

2. NE 80th St Sidewalk
Install of concrete curb, gutter, sidewalk and storm drainage improvements on the south side of NE 80th Street from 126th Ave NE to 132nd Ave NE.

3. 12th Ave Sidewalk
Install 780 feet of sidewalk, curb, and gutter and planter strip with street trees.

4. Central Way Pedestrian Enhancements - Phase II South
The construction of pedestrian bump-outs and key crosswalks along Central Way together with other pedestrian related amenities.

5. Annual Street Preservation Program
The annual improvements included are street overlays, slurry seal, crack seal, and others.

6. NE 120th Street Roadway Extension - East Section
Connect NE 120th St through from Slater Ave NE to 124th Ave NE

7. 124th Ave NE Roadway Improvements - North Section
Widen existing roadway between NE 116th St. to NE 124th St. to 5 lanes including CLTL, improved crosswalks, sidewalks, and bike lanes.

8. 122nd Ave NE Sidewalk
Install 2,100 ft. of curb, gutter, sidewalk and planter strip along the east side of 122nd Ave NE between NE 70th St and NE 75th St and along the west side of 122nd Ave NE between NE 75th St and NE 80th St.

9. 118th Ave NE Roadway Extension
Extend approx. 450' of 28' roadway including a retaining wall, and a new signal at NE 116th Street.

10. NE 90th St/I-405 Overpass Pedestrian Crossing Bridge
I-405 at NE 90th St-Construct a pedestrian/bicycle bridge across Interstate 405.

11. NE 100th Street Bike Lane
Install five foot bike lanes along the existing roadway between Slater Ave NE and 132nd Ave NE.

12. 116th Ave NE (South Section) Non-motorized Facilities – Phase II
Consists of widening both sides of 116th Ave NE, from NE 40th St to NE 60th St, to accommodate a 5-foot paved bicycle lane in each direction.

13. NE 90th Street Sidewalk (Phase I)
Install 1,500 ft. of curb, gutter, sidewalk and planter strip between 124th Ave NE and 128th Ave NE .

14. NE 95th Street Sidewalk (Highlands)
Install 1,260 ft. of curb, gutter, sidewalk and street trees between 112th Ave NE and 116th Ave NE.

15. 119th Ave NE Roadway Extension
Extend appx. 600' of 28' roadway including ped and bike facilities, curb and gutter.

16. NE 70th Street/132nd Avenue NE Intersection Improvements
Install new right turn lanes for westbound and northbound travel lanes.

17. NE 124th St HOV Queue Bypass
Install 450 ft of eastbound HOV lanes on NE 124th St to S. bound I-405 - modify signal at 116th Ave NE.

18. 120th Ave NE Roadway Improvements
Widen existing roadway between NE 132nd St. and NE 128th Street to a 5 lane section including sidewalks, curb and gutter, landscaped medians, signal reconstructions, and utility undergrounding.

19. NE 90th St Sidewalk (Phase II)
This project consists of installing curb and gutter, storm drainage, sidewalk and landscaping.

20. 98th Ave NE Bridge Replacement
This project consists of replacing a bridge along a principal arterial that is seismically vulnerable. Bridge 000/01123A.

21. NE 85th St Queue By-Pass
Install 400 ft of eastbound HOV lanes on NE 85th St to S. bound I-405, modify signal at 114th Ave NE.

22. Crestwoods Park/BNSF Ped/Bike Facility
Construct concrete pedestrian and bicycle path, stairs and overpass between Crestwood Park and the Highlands.

23. 93rd Ave NE Sidewalk
Install curb and gutter, sidewalk and storm drainage along 93rd Ave NE from NE 124th St. to Juanita Drive.

24. Crosswalk Upgrade Program
Crosswalk improvements at various locations throughout the City.

25. NE 100th St at Spinney Homestead Park Sidewalk
Install 620' of sidewalk along the N. side of NE 100th St., including curb and gutter and landscaping.

26. Cross Kirkland Trail
Construct a multiuse recreational trail along the active BNSF Railroad right of way between Bellevue and the north City limits at Totem Lake.

27. 130th Ave NE Sidewalk
Install 1000' of sidewalk, curb and gutter, and storm drainage improvements between NE 95th St. and NE 100th St.

28. Forbes Valley Pedestrian Facility
Construct sidewalk adjacent to Forbes Creek Drive.

29. NE 126th St - Non-Motorized Facilities
Install a 2100 ft. pathway along with retaining walls at NE 126th Street in Totem Lake.

30. 13th Ave Sidewalk
Install appx. 815' of sidewalk, curb and gutter between 3rd St and 4th St (Van Aalst Park) along south side of 13th Ave.

31. NE 132nd St Roadway Improvements - Phase 1 West
Landscape median islands, sidewalk repair and the overlay and restriping to provide 5-foot bike lanes and improved pedestrian access.

32. 6th St./Kirkland Way-New Traffic Signal
Construct traffic signal at 6th Street/Kirkland Way intersection

33. NE 52nd St Sidewalk
Widening and minor realignment west of BNSF railroad tracks; installation of retaining wall, sidewalks, curb and gutter along the north side, and drainage improvements.

34. Kirkland Way/BNSF Railroad Abutment Intersection Improvements
Construct new railroad undercrossing to correct geometric deficiencies, install sidewalks.

35. Lake Washington BLVD HOV Queue Bypass
Add appx. 500' of southbound HOV travel lane to Lake Wash. Blvd. between Cochran Springs Creek and the City of Bellevue at SR 520.

36. Park Lane Pedestrian Corridor Enhancements
Enhancement of pedestrian connection in association with the new Downtown Transit Center.

37. NE 130th St. Roadway Extension
Extend approx. 1,100' of new 28' roadway including sidewalks, curb and gutter, and bike lanes.

38. 124th Ave NE Roadway Widening (South Section)
Widen approx. 1.8 miles of roadway from two lanes to three lanes, with sidewalks, bike lanes, landscaping,

39. 132nd Ave NE Roadway Improvements
Widen existing roadway to accommodate bicycle lanes, turn lane where necessary, sidewalks, curb and gutter, conversion of overhead to underground utilities, illumination and enclosed storm drainage system.

40. Miscelleneous Street Improvements
The annual elements included are sidewalk repair, pavement marking, detection loop replacement, and spot pedestrian improvements.

41. 120th Ave NE/Totem Lake Roadway Improvements
On-Street parking, pedestrian features and traffic calming being implemented on 120th Ave, between the North and South branches of the Totem Lake Mall, with redevelopment of the Totem Lake Mall.

42. NE 68th Street/108th Avenue NE Intersection Improvements
Construct eastbound, westbound and northbound right turn lanes and other improvements.

43. NE 116th St Eastbound HOV Queue Bypass
Install approx. 1500 ft. of new eastbound HOV west of the intersection of 120th Ave. NE that will allow transit and HOV vehicles to enter I-405 in the southbound direction.

44. NE 70th St. Eastbound HOV Queue Bypass
Install approx. 300 ft. of new eastbound travel lane west of I-405 to allow transit and HOV traffic to enter I-405 in the southbound direction at NE 70th St.

45. NE 85th St. Westbound HOV Queue Bypass
Install approx. 350 ft. of new westbound travel lane east of the intersection of NE 85th St. and 120th Ave. NE that will allow transit and HOV traffic to enter I-405 in the northbound direction.

46. NE 124th St. Westbound HOV Queue Bypass
Install approximately 500 ft. of new westbound travel lane east of the I-405 northbound off-ramp that will allow transit and HOV traffic to enter northbound I-405.

47. 100th Avenue NE/NE 124th Street Intersection Improvements
Construct a 250 foot northbound receiving lane on the north leg of the intersection.

48. 120th Ave NE Roadway Extension
Install 1,450 feet of new roadway along an alignment north of the NE 116th St I-405 offramp. The new roadway will begin approximately 200 feet east of the intersection of the NE 116th St/I-405 offramp and extend north.

49. 18th Avenue West Sidewalk
Install 2,400 ft. of curb, gutter, sidewalk, planter strip and street trees from Market St. to Rose Point Lane.

50. 116th Ave NE Sidewalk (South Rose Hill)
Install 770 ft. of curb, gutter, sidewalk and planter strip between NE 70th St and NE 75th St.

51. NE 60th Street Sidewalk
Install curb, gutter, sidewalk and a bike lane along the north side of NE 60th St from 116th Ave NE to 132nd Ave NE.

52. 112th Ave NE Sidewalk
Install curb, gutter and sidewalk from NE 87th St to NE 90th St.

53. NE 120th St Roadway Extension
Install 1,450 ft. of new roadway along an alignment north of NE 116th St/I-405 off-ramp.

54. Annual Sidewalk Repair Program
Preservation and maintenance of the City's 200 miles of sidewalk.

55. Lake Washington Boulevard/ NE 38th Place Intersection Improvements
Install one additional northbound travel lane. Upgrade existing signalized intersection. Replace all existing pedestrian facilities and consolidate commercial driveways where feasible.

56. NE 112th Street Sidewalk (North side)
Install 610 ft. of curb, gutter and sidewalk between 117th Pl NE and the existing sidewalk east of the BNSF railroad crossing.

57. NE 124th St/124th Ave NE Intersection Improvements- Phase III
Widen north (southbound) leg to allow second left-turn lane, extend right-turn-only lane to become a through-right (ROW acquistion required).

58. 100th Avenue NE/NE 132nd Street Intersection Improvements
Restripe northbound to eastbound right-turn lane; construct a 250 foot northbound receiving lane on the north leg of the intersection.

59. Rose Hill Business District Sidewalks
Along NE 85th St from I-405 to 132nd Ave NE and 124th Ave NE from NE 80th St to NE 85th St; install sidewalks, planters, improved lighting, median islands and consolidated driveways.

60. NE 85th St/120th Ave NE Intersection Improvements
Install new turn lanes and pedestrian facilities. Consolidate commercial driveways where feasible. Replace all existing pedestrian facilities.

61. NE 85th St/132nd Ave NE Intersection Improvements
Install one each new travel lanes westbound and east bound. Upgrade existing signalized intersection. Replace all existing pedestrain facilities.

62. NE 132nd St Roadway Improvemens - Phase II Mid Section
Addition of landscape median islands, concrete sidewalk repair and the overlay and restriping of NE 132nd St to provide 5 foot bicycle lanes and improved pedestrian access.

63. NE 116th St/124th Ave NE North Bound Dual Left Turn
Project will reconstruct the south leg (124th Ave NE) of the intersections to allow for two northbound left-turn lanes from 124th Ave NE to NE 116th St. It wil require signal modification and lane reconfiguration.

64. 6th Street Sidewalk
Install Approx 550 lineal feet of 5-ft concrete sidewalk and crossing improvements at Kirkland Ave, with planter strips installed where appropriate.

65. NE 132nd St Roadway Improvements - Phase III East Section
Addition of landscape median islands, concrete sidewalk repair and the overlay and restriping of NE 132nd St to provide 5-foot bicycle lanes and improved pedestrian access.

66. NE 104th St Sidewalk
Install concrete curb, gutter and sidewalk with a 5-foot planter strip with ADA compliant wheelchair ramps.

67. 19th Ave Sidewalk
Install concrete curb, gutter and sidewalk with a 5-foot planter strip with ADA compliant wheelchair ramps.

68. Kirkland Way Sidewalks
Install concrete curb, gutter and sidewalk with a 5-foot planter strip with ADA compliant wheelchair ramps.

69. NE 85th St/132nd Ave NE Intersection Improvements Phase 1
Construct SB to WB dedicated right-turn lane and extend SB to EB left-turn pocket. Construct NB to EB right-turn lane and extend WB to NB right-turn lane.

70. NE 85th St/114th Ave NE Intersection Improvements
Install two SB left-turn lanes from 115th Pl south to intersection and provide NE 85th St HOV queue by-pass lane to SB I-405.

71. NE 85th St/124th Ave NE Intersection Improvements
Construct two EB to NB left-turn lanes and install NB 124th Ave NE taper to provide for bike lanes, wider planter strip and landscaping.

72. NE 132nd St/Juanita High School Access Road Intersection
Construct EB right-turn lane.

73. NE 132nd St/108th Ave NE Intersection Improvements
Construct WB right-turn lane.

74. NE 132nd St/Fire Station Access Drive Intersection Improvements
Modify existing signal to include pedestrian actuated option.

75. NE 132nd St/124th Ave NE Intersection Improvements
Extend EB left-turn lane and add second EB left turn lane. Widen and restripe east leg to match west leg and restripe north leg to provide 2 NB through lanes with 1 SB left-turn lane and 1 SB/through/right-turn lane.

76. NE 132nd St/132nd Ave NE Intersection Improvements
Extend EB left-turn lane and right-turn lane.

77. NE 132nd St/116th Way NE (I-405) Intersection Improvements
Coordination of City ROW and intersection improvements in association with the WSDOT's Half-Diamond interchange.

78. ITS Implementation Central Way and Lake Wash Blvd
Installation of Traffic signal upgrades on designated ITS corridors, CCTV, Traffic Management Center (TMC), fiber optic communication to link corridors to TMC, communication network expansion.

79. ITS Implementation NE 132nd St Corridor
Installation of Traffic signal upgrades on ITS corridors, CCTV, TSP, fiber optic communication to link corridors to TMC, communication network expansion and traffic signal upgrades at isolated intersections

80. Downtown Pedestrian Safety Improvement Central Way
Installation of Countdown Pedestrian Signals (CPS) at the intersections of Lake St/Central Way, 3rd St/Central Way, and 6th St/Central Way

EXHIBIT B

RESOLUTION R-4776

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING AND ADOPTING THE ANNUAL UPDATE FOR THE SIX-YEAR TRANSPORTATION AND STREET CONSTRUCTION IMPROVEMENT PROGRAM IN ACCORDANCE WITH SECTION 19.08.051, KIRKLAND MUNICIPAL CODE.

WHEREAS, the City is required annually to review and modify or amend as deemed appropriate the Six-Year Transportation and Street Construction Improvement Program; and

WHEREAS, the Public Works Director has submitted his report and recommendation for review by the City Council as required by state law; and

WHEREAS, public hearing has been held before the City Council on September 15, 2009; and

WHEREAS, the City Council has considered the recommendation and comment received during the public hearing;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The perpetual Six-Year Transportation and Street Construction Improvement Program for the City of Kirkland is hereby adopted, modified, and amended, all as set forth in Exhibit A, which exhibit is incorporated herein by reference. Pursuant to Section 19.08.051 (as amended) of the Kirkland Municipal Code, said Exhibit A constitutes the Transportation Improvement Program in the form required by RCW Chapter 47.26 and is in conformance to and in furtherance of the circulation element of the Comprehensive Land Use Policies Plan adopted by Kirkland Ordinance 2346.

Section 2. A copy of this resolution, including Exhibit A, shall be filed with the Secretary of Transportation for the State of Washington as required by law.

Passed by majority vote of the Kirkland City Council in open meeting this _____ day of _____, 2009

Signed in authentication thereof this _____ day of _____, 2009.

_____
MAYOR

Attest:

_____
City Clerk

Exhibit A

Washington State Department of Transportation

Six Year Transportation Improvement Program

From 2010 to 2015

Agency: Kirkland

Co. No.: 17 **Co. Name:** King Co.

City No.: 0625 **MPO/RTPO:**

Hearing Date: 9/15/2009 **Adoption Date:** 9/15/2009

Amend Date: **Resolution No.:** R-4776

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars: Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information: Federal Funding: Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	Expenditure Schedule (Local Agency): 1st	2nd	3rd	4th Thru 6th	Federally Funded Projects Only: Envir. Type	R/W Required Date (MM/YY)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	1	*Annual Striping Program (ST0080)* City Wide from: to: Annual program to maintain markings that identify lanes and guidance for auto, pedestrians, bicycles, tranist and other forms of transportation.	06	S			CN	1/1/2010					1500	1500	250	250	250	750	CE	No
							Totals						1500	1500	250	250	250	750		
17	2	*NE 80th Street Sidewalk (NM0050)* NE 80th Street from: 126th Ave NE to: 130th Ave NE Install curb, gutter, sidewalk, and associated storm drainage improvements	06 32	S	0.17		PE CN	1/1/2012 6/1/2012				30 48	55 70	85 118			24 34	61 84	EA	No
							Totals					78	125	203			58	145		
19	3	*12th Avenue Sidewalk (NM0066)* 12th Avenue from: 6th Street to: 110th Avenue NE Install 780 feet of sidewalk, curb and gutter and planter strip with street trees.	32	S	0.15		PE RW CN	1/1/2010 1/1/2010 1/1/2010				 246	140 11 75	140 11 321	100 11 159	40 62			EA	No
							Totals					246	226	472	270	102				
06	4	*Central Way Pedestrian Enhancements Phase II S (NM0065)* Central Way from: Lake St to: 4th St The construction of pedestrian bump-outs and key crosswalks along Central Way together with other pedestrain related amenities.	06	S			PE CN	1/1/2010 1/1/2010					100 278	100 278	100 278				EA	No
							Totals						378	378	378					

Exhibit A

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Six Year Transportation Improvement Program

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Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information Federal Funding Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	Expenditure Schedule (Local Agency) 1st	2nd	3rd	4th Thru 6th	Federally Funded Projects Only Envir. Type	R/W Required Date (MM/YY)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	5	*Annual Street Preservation Program (ST0006)* City Wide from: to: Annual improvements included are street overlays, slurry seal, crack seal, and others	03 12	S		P T	PE CN	1/1/2010 6/1/2010					2669 9831	2669 9831	427 1573	427 1573	534 1966	1281 4719	EA	No
							Totals						12500	12500	2000	2000	2500	6000		
16	6	*NE 120th Street Roadway Extension - East Section (ST0057)* NE 120th Street from: Slater Ave NE to: 124th Ave NE Connect NE 120th St through from Slater Ave NE to 124th Ave NE	01	S	0.17		RW CN	1/1/2011 6/1/2012					1232 3762	1232 3762	1232	1232	2530		EA	Yes
							Totals						4994	4994	1232	1232	2530			
14	7	*124th Ave NE Roadway Improvement - North (ST0059)* 124th Avenue NE from: NE116th St to: NE 124th St Widen existing roadway between NE 116th St to NE 124th St to 5 lanes, including CLTL, improved crosswalks, sidewalks, and bike lanes	04 06 32	P	0.60	P													EA	Yes
							Totals													
17	8	*122nd Avenue NE Sidewalk (NM0055)* 122nd Avenue NE from: NE 70th Street to: NE 80th Street Install sidewalk, curb and gutter, planter strip with street trees and bicycle facilities.	32	S	0.40		PE CN	1/1/2012 1/1/2012					900 2800	900 2800				900 2800	EA	No
							Totals						3700	3700				3700		

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	9	*118th Ave NE Roadway Extension (ST0060)* 118th Avenue NE from: NE 116th St to: NE 118th St Extend approximately 450' of 28' roadway including a retaining wall and a new signal at NE 116th St	01	P	0.09		PE						761	761					EA	Yes
							RW						2890	2890						
							CN						2789	2789						
							Totals						6440	6440						
00	10	*NE 90th Street /I-405 Ped/Bike Overpass (NM0030)* NE 90th Street from: I-405 to: I-405 at NE 90th St - construct a pedestrian/bicycle bridge across Interstate 405	08 32	P	0.11		PE						719	719					EA	Yes
							RW						763	763						
							CN						2259	2259						
							Totals						3741	3741						
17	11	*NE 100th Street Bike Lane (NM0036)* NE 100th Street from: Slater Ave NE to: 132nd Ave NE Install five foot bike lanes along the existing roadway between Slater Ave NE and 132nd Ave NE	32	S	0.28		CN	1/1/2015					1100	1100				1100	EA	No
							Totals						1100	1100				1100		
17	12	*Non-motorized Facilities 116th Ave NE -South (NM0001)* 116th Avenue NE from: NE 40th St to: NE 60th St Consists of widening both sides of 116th Ave NE to accomodate a 5-foot paved bicycle lane in each direction	32	P	1.36	C P T	PE		CMAQ				1546	1546					EA	No
							CN		CMAQ				4483	4483						
							Totals						6029	6029						

Exhibit A

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
19	13	*NE 90th Street Sidewalk - Phase I (NM0056)* NE 90th Street from: 124th Avenue NE to: 128th Avenue NE Install sidewalk, planter strip with trees and curb and gutter.	32	P	0.28		PE CN						281 884	281 884					EA	No
							Totals						1165	1165						
17	14	*NE 95th Street Sidewalk - Highlands (NM0045)* NE 95th Street from: 112th Ave NE to: 116th Ave NE Install 1260 feet of curb, gutter, sidewalk, and street trees	32	P	0.24		PE CN						48 524	48 524					EA	No
							Totals						572	572						
17	15	*119th Ave NE Roadway Extension (ST0061)* 119th Avenue NE from: NE 128th St to: NE 130th St Extend approximately 600' of 28' roadway including pedestrian and bike facilities, curb and gutter	01	P	0.11		PE RW CN						334 4083 1223	334 4083 1223					EA	Yes
							Totals						5640	5640						
16	16	*NE 70th Street/132nd Ave NE Intersection Improve (TR0086)* NE 70th Street from: 132nd Ave NE to: 132nd Ave NE Construct a westbound right turn lane and a northbound right turn lane	05 06	S			CN	1/1/2013					2004	2004				2004	EA	No
							Totals						2004	2004				2004		

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Washington State Department of Transportation

Six Year Transportation Improvement Program

From 2010 to 2015

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	17	*NE 124th Street HOV Queue Bypass (TR0057)* NE 124th Street from: 116th Ave NE to: Install 450' of eastbound HOV lanes on NE 124th St to southbound I-405, modify signal at 116th Ave NE	12 21	P	0.09	T	PE RW CN						553 119 1050	553 119 1050					EA	Yes
							Totals						1722	1722						
17	18	*120th Ave NE Roadway Improvements (ST0063)* 120th Avenue NE from: NE 128th Street to: NE 132nd Street Widen existing roadway between NE 132nd St and NE 128th St to a 5 lane section including sidewalks, curb and gutter, landscaped medians, signal reconstructions, and utility undergrounding	04 32 12	P	0.21		CN	1/1/2012			TPP		7593	7593				7593	EA	Yes
							Totals						7593	7593				7593		
17	19	*NE 90th Street Sidewalk - Phase II (NM0026)* NE 90th Street from: 120th Ave NE to: 128th Ave NE Consists of installing curb and gutter, storm drainage, sidewalk and landscaping	32	P	0.50		PE CN						624 1960	624 1960					EA	No
							Totals						2584	2584						
14	20	*98th Avenue NE Bridge Replacement (ST0055)* 98th Avenue NE from: Forbes Creek to: Consists of replacing a bridge along a principal arterial that is seismically vulnerable, bridge 000/01123A	09	P	0.10		PE CN		BR BR				3560 6636	3560 6636					EA	No
							Totals						10196	10196						

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Six Year Transportation Improvement Program

From 2010 to 2015

Agency: Kirkland

Co. No.: 17 **Co. Name:** King Co.

City No.: 0625 **MPO/RTPO:**

Hearing Date: 9/15/2009 **Adoption Date:** 9/15/2009

Amend Date: **Resolution No.:** R-4776

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	21	*NE 85th Street Queue Bypass (TR0056)* NE 85th Street from: 114th Ave NE to: Install 400' of eastbound HOV lanes on NE 85th St to southbound I-405, modify signal at 114th Ave NE	12 21	P	0.08	T	PE CN						290 551	290 551					EA	No
							Totals						841	841						
00	22	*Crestwoods Park/BNSF Ped/Bike Facility (NM0031)* 18th Avenue NE from: Crestwoods Park to: 111th Ave NE Construct concrete pedestrian and bicycle path, stairs, and overpass between Crestwoods Park and the Highlands	32	P	0.25		PE RW CN						402 840 1263	402 840 1263					EA	No
							Totals						2505	2505						
17	23	*93rd Ave NE Sidewalk (NM0032)* 93rd Avenue NE from: NE 124th Street to: Juanita Drive Install curb and gutter, sidewalk, and storm drainage	32	S	0.50	P C T	CN	1/1/2015					1100	1100				1100	EA	Yes
							Totals						1100	1100				1100		
00	24	*Crosswalk Upgrade Program (NM0012)* City Wide from: to: Crosswalk improvements at various locations throughout the City	32	S			CN	5/1/2011					140	140		70		70	EA	No
							Totals						140	140		70		70		

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	25	*NE 100th Street at Spinney Homestead Park (NM0034)* NE 100th Street from: 116th Ave NE to: 120th Ave NE Install 1300' of sidewalk along the south side of NE 100th St, including curb and gutter	32	S	0.25		PE	1/1/2010					56	56	56				EA	No
							Totals						56	56	56					
00	26	*Cross Kirkland Trail (NM0024)* BNSFRR from: South City Limits to: North City Limits Construct a multiuse recreational trail along the active BNSF railroad right of way between Bellevue and the north City limits at Totem Lake	32	P	5.00		PE CN						1474 4633	1474 4633					EA	No
							Totals						6107	6107						
19	27	*130th Ave NE Sidewalk (NM0037)* 130th Avenue NE from: NE 95th Street to: NE 100th Street Install 1000' of sidewalk, curb & gutter, and storm drainage improvements	32	P	0.20	C P T	PE RW CN						200 5 629	200 5 629					EA	Yes
							Totals						834	834						
00	28	*Forbes Valley Pedestrian Facility (NM0041)* Forbes Valley from: Norkirk to: Highlands Construct sidewalk adjacent to Forbes Creek Drive	32	P	3.00		PE CN						482 1515	482 1515					EA	No
							Totals						1997	1997						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	29	*NE 126th Street Non-Motorized Facilities (NM0043)* NE 126th Street from: 120th Pl NE to: 128th Lane NE Install a 2100 foot pathway with retaining walls at NE 126th Street in Totem Lake	32	S	0.40		CN	1/1/2015					1100	1100				1100	EA	Yes
							Totals						1100	1100				1100		
19	30	*13th Ave Sidewalk (NM0054)* 13th Avenue NE from: 3rd St to: 4th St Install approximately 815 feet of concrete sidewalk along the south side of 13th Avenue between 3rd Street and 4th Street (Van Aalst Park).	32	S	0.23		CN	1/1/2014					1100	1100				1100	EA	No
							Totals						1100	1100				1100		
14	31	*NE 132nd Street Roadway Imps - Phase I West (ST0077)* NE 132nd Street from: 100th Ave NE to: I-405 Landscape median islands, sidewalk repair and the overlay and restriping to provide 5-foot bike lanes and improved pedestrian access.	06	P	0.85		PE CN						289 1059	289 1059					EA	No
							Totals						1348	1348						
16	32	*6th Street/Kirkland Way New Traffic Signal (TR0065)* 6th Street from: Kirkland Way to: Kirkland Way Construct traffic signal at 6th Street/Kirkland Way intersection	12	P			PE CN						239 453	239 453					EA	No
							Totals						692	692						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	33	*NE 52nd Street Sidewalk (NM0007)* NE 52nd Street from: 108th Ave NE to: Lake Wa Blvd Widening and minor realignment west of BNSF railroad tracks; installation of retaining wall, sidewalks, curb & gutter, along the north side, and drainage improvements	32	P	0.25		PE RW CN						250 35 784	250 35 784					EA	Yes
							Totals						1069	1069						
17	34	*Kirkland Way/BNSF Railroad Abutment Intersection (TR0067)* Kirkland Way from: BNSFRR to: Construct new railroad undercrossing to correct geometric deficiencies, install sidewalks	09	P			PE CN						2388 4529	2388 4529					EA	No
							Totals						6917	6917						
14	35	*Lake Washington Blvd HOV Queue Bypass (TR0068)* Lake Washington Blvd from: Cochran Springs Creek to: City of Bellevue at SR520 Add approx. 500 feet of southbound HOV travel lane to Lake Washington Blvd	12 21	P	0.09		PE RW CN						549 4989 1042	549 4989 1042					EA	Yes
							Totals						6580	6580						
09	36	*Park Lane Pedestrian Corridor Enhancements (NM0064)* Park Lane from: Lake St to: 3rd St Enhancement of pedestrian connection in association with the new Downtown Transit Center.	06	S			PE	1/1/2010					119	119					EA	No
							Totals						119	119						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
19	37	*NE 130th Street Roadway Extension (ST0062)* NE 130th Street from: Totem Lake Blvd to: 120th Ave NE Extend approx. 1100 feet of new 28 foot roadway including sidewalks, curb & gutter, and bike lanes	01	P	0.21		PE RW CN						590 7252 2162	590 7252 2162					EA	Yes
							Totals						10004	10004						
14	38	*124th Ave NE Roadway Widening - South Section (ST0064)* 124th Avenue NE from: NE 85th St to: NE 116th St Widen approx. 1.8 miles of roadway from 2 lanes to 3 lanes, with sidewalks, bike lanes, landscaping	04	P	1.80	C P T	PE RW CN						5798 3290 21261	5798 3290 21261					EA	Yes
							Totals						30349	30349						
14	39	*132nd Avenue NE Roadway Improvements (ST0056)* 132nd Avenue NE from: NE 85th Street to: Slater Ave NE/NE 120th Street Widen existing roadway to accommodate bicycle lanes, turn lane where necessary, sidewalks, curb and gutter, conversion of overhead to underground utilities, illumination and enclosed storm drainage system. The					PE RW CN						4924 2198 18048	4924 2198 18048						
							Totals						25170	25170						
00	40	*Misc. Street Improvements (ST8888)* City Wide from: to: Annual elements included are sidewalk repair, pavement marking, detection loop replacement, and spot pedestrian improvements	06	P			PE	2/1/2012					7593	7593			7593		EA	No
							Totals						7593	7593			7593			

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17	41	*120th Ave NE/Totem Lake Plaza Roadway Impr (ST0070)* 120th Avenue NE from: Totem Lake Blvd to: Totem Lake Mall Reconstruction of street alignment and pedestrian amenities to eliminate cinflicts at numerous driveways. Additionally, traffic calming devices and measures will be implemented with a new signal at the new Totem Lake	06 12	P	0.33		CN						3000	3000					EA	No
							Totals						3000	3000						
16	42	*NE 68th Street/108th Ave NE Intersection Imps (TR0085)* NE 68th Street from: 108th Ave NE to: 108th Ave NE Construct westbound to northbound right turn and other improvements	05 06	S			CN	3/1/2010					568	568	568				EA	Yes
							Totals						568	568	568					
16	43	*NE 116th Street Eastbound HOV Queue Bypass (TR0072)* NE 116th Street from: 118th Ave NE to: I-405 SB Install approx. 1500 feet of new eastbound HOV west of the intersection of 120th Ave NE that will allow transit and HOV vehicles to enter I-405 in the southbound direction	05 12 21	P	0.28		PE RW CN						2142 1133 4062	2142 1133 4062					EA	Yes
							Totals						7337	7337						
16	44	*NE 70th Street Eastbound HOV Queue Bypass (TR0073)* NE 70th Street from: NE 70the St to: I-405 SB Install approx. 300 feet of new eastbound travel lane west of I-405 to allow transit and HOV traffic to enter I-405 in the southbound direction at NE 70th St	05 12 21	P	0.06		PE RW CN						471 337 894	471 337 894					EA	Yes
							Totals						1702	1702						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	45	*NE 85th Street Westbound HOV Queue Bypass (TR0074)* NE 85th Street from: 120th Ave NE to: I-405 NB Install approx. 350 feet of new westbound travel lane east of the intersection of NE 85th St and 120th Ave NE that will allow transit and HOV traffic to enter I-405 in the northbound direction	05 12 21	P	0.07		PE RW CN						553 173 1049	553 173 1049					EA	Yes
							Totals						1775	1775						
14	46	*NE 124th Street Westbound HOV Queue Bypass (TR0075)* NE 124th Street from: 124th Ave NE to: I-405 NB Install approx. 500 feet of new westbound travel lane east of the I-405 northbound off-ramp that will allow transit and HOV traffic to enter northbound I-405 northbound direction	05 12 21	P	0.09		PE CN						440 835	440 835					EA	No
							Totals						1275	1275						
14	47	*100th Ave NE/NE 124th St Intersection Imps (TR0084)* 100th Avenue NE from: NE 124th Street to: NE 124th Street Construct a 250 foot northbound through lane on the south leg of the intersection; construct a 250 foot northbound receiving lane on the north leg of the intersection	05 06	P			PE CN						770 1460	770 1460					EA	No
							Totals						2230	2230						
14	48	*120th Avenue NE Roadway Extension (ST0073)* 120th Avenue NE from: NE 116th Street to: NE 120th Street Install 1,450 feet of new roadway along an alignment north of the NE 116th Street/I-405 offramp. The new roadway will begin approximately 200 feet east of the intersection of NE 116th Street/I-405 offramp, extend north		P			PE RW CN						2589 4311 9492	2589 4311 9492						
							Totals						16392	16392						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
19	49	*18th Avenue West Sidewalk (NM0046)* 18th Avenue W from: 10th St to: Rose Point Ln Project consists of installing curb, gutter, sidewalk, and planter strips	03 05 12	S	0.45		CN	1/1/2015					1100	1100				1100	EA	No
							Totals						1100	1100				1100		
16	50	*116th Ave NE Sidewalk - South Rose Hill (NM0047)* 116th Avenue NE from: NE 70th St to: NE 75th St Project consists of intalling curb, gutter, sidewalk, and planter strips	06	P	0.15		PE CN						102 320	102 320					EA	No
							Totals						422	422						
16	51	*NE 60th Street Sidewalk (NM0048)* NE 60th Street from: 116th Ave NE to: 132nd Ave NE Project consists of installing curb, gutter, sidewalk, and a bike lane on the north side of NE 60th St	06 12	P	1.00		PE CN						1202 3778	1202 3778					EA	No
							Totals						4980	4980						
17	52	*112th Ave NE Sidewalk (NM0049)* 112th Avenue NE from: NE 87th St to: NE 90th St Curb, gutter, and sidewalk will continue across the railroad crossing	05 06	S	0.13		CN	1/1/2015					1100	1100				1100	EA	No
							Totals						1100	1100				1100		

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	53	*NE 120th Street Roadway Extension - West Section (ST0072)* NE 120th Street from: 124th Ave NE to: 120th Pl NE Extend west of BNSFRR crossing; construct new alignment extending to the west, terminating at 120th Pl NE; will include signal modifications, crossing gates, and planter strips	01 06	P	0.12		PE RW CN						532 3387 1951	532 3387 1951					EA	Yes
							Totals						5870	5870						
19	54	*Annual Sidewalk Maintenance Program (NM0057)* City-wide from: to: Preservation and maintenance of the City's 200 miles of sidewalk.	32 03	S			PE CN	1/1/2010 4/1/2010					286 914	286 914	48 152	48 152	48 152	142 458	EA	No
							Totals						1200	1200	200	200	200	600		
14	55	*Lake Washington Blvd/ NE 38th Pl Intersection (TR0090)* Lake Washington Blvd from: NE 38th Place to: Install new travel lane through the intersection. Upgrade the existing signalized intersection. Replace all exsiting pedestrian facilities and consolidate commercial driveways.	05 03 06 12	P			PE CN						915 2033	915 2033					EA	No
							Totals						2948	2948						
17	56	*NE 112th Street Sidewalk - North Side (NM0053)* NE 112th Street Sidewalk from: 117th Pl NE to: BNSF railroad crossing Install sidewalk and curb and gutter. Relocate existing rock wall.	32	S			CN	1/1/2015					1100	1100				1100	EA	No
							Totals						1100	1100				1100		

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	57	*NE 124th St/124th Ave NE Intersection Imps - PH III (TR0091)* NE 124th Street from: 124th Ave NE to: North Leg Widen north leg to allow second left-turn lane, extend right turn lane for though-right. Construct new RR crossing dependant on rail ownership.	06 12	S			PE RW CN	1/1/2011 1/1/2011 1/1/2011					1611 370 2242	1611 370 2242		123 370	547	941 2242	EA	Yes 2009
							Totals						4223	4223		493	547	3183		
14	58	*100th Ave NE/NE 132nd Street Intersection Impr (TR0083)* 100th Avenue NE from: NE 132nd St to: NE 132nd St Restripe northbound right-turn to shared through lane; construct a 250 foot northbound receiving lane on the north leg of the intersection	05 06	S			CN	1/1/2012					1798	1798				1798	EA	No
							Totals						1798	1798				1798		
14	59	*Rose Hill Business District Sidewalks (NM0051)* NE 85th Street from: I-405 to: 132nd Ave NE I-405 to 132nd Ave NE on NE 85th St; 124th Ave NE between NE 80th St and NE 85th St; install sidewalks, planters, improved lighting, median islands and consolidated driveways	03 05 06	S	0.67		PE RW CN	1/1/2011 1/1/2011 1/1/2011					682 483 3174	682 483 3174	682 483 2674	500			EA	Yes
							Totals						4339	4339	3839	500				
14	60	*NE 85th St/120th Ave NE Intersection Impr (TR0088)* NE 85th Street from: 120th Ave NE to: Install new turn lanes and pedestrian facilities. Consolidate commercial driveways where feasible.	03 05 12 06	S			CN	1/1/2014					2215	2215				2215	EA	No
							Totals						2215	2215				2215		

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	61	*NE 85th St/132nd Ave NE Intersection Imps - Ph II (TR0089)* NE 85th Street from: 132nd Ave NE to: Install new travel lanes. Upgrade the exisiting signalized intersection. Replace all pedestrian facilities and consolidate commercial driveways where feasible.	05 03 06 12	P			PE CN						631 1195	631 1195					EA	No
							Totals						1826	1826						
14	62	*NE 132nd Street Roadway Imps - Ph II Mid-Section (ST0078)* NE 132nd Street from: I-405 to: 124th Ave NE Addition of landscape median islandsm concrete sidewalk repair and the overlay and restriping of NE 132nd Street to provide 5-foot bicycle lanes and improved pedestrian access.	07 06	P	0.47		PE CN						68 248	68 248					EA	No 6/1/2009
							Totals						316	316						
14	63	*NE 116th Street / 124th Ave NE NB Dual Left Turn (TR0092)* NE 116th Street from: 124th Ave NE to: West Leg Project will reconstruct the south leg (124th Ave NE) of the intersections to allow for two northbound left-turn lanes from 124th Ave NE to NE 116th St. It will require signal modification and lane reconfiguration.	06 12	P			PE CN						593 1124	593 1124					EA	No
							Totals						1717	1717						
19	64	*6th Street Sidewalk (NM0059)* 6th Street from: 1st Ave to: Kirkland Way Install approximately 550 lineal feet of 5-ft concrete sidewalk and crossing improvements at Kirkland Avenue, with planter strips installed where appropriate.	06	S	0.10		CN	1/1/2013					1100	1100				1100	EA	No
							Totals						1100	1100				1100		

Exhibit A

Washington State Department of Transportation

Six Year Transportation Improvement Program

From 2010 to 2015

Agency: Kirkland

Co. No.: 17 **Co. Name:** King Co.

City No.: 0625 **MPO/RTPO:**

Hearing Date: 9/15/2009 **Adoption Date:** 9/15/2009

Amend Date: **Resolution No.:** R-4776

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars: Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information: Federal Funding: Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	Expenditure Schedule (Local Agency): 1st	2nd	3rd	4th Thru 6th	Federally Funded Projects Only: Envir. Type	R/W Required Date (MM/YY)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	65	*NE 132nd St Roadway Imps - Ph III East Section (ST0079)* NE 132nd Street from: 124th Ave NE to: 132nd Ave NE Addition of landscape median islandsm concrete sidewalk repair and the overlay and restriping of NE 132nd Street to provide 5-foot bicycle lanes and improved pedestrian access.	06 07	P	0.51		PE CN						240 879	240 879					CE	
							Totals						1119	1119						
19	66	*NE 104th Street Sidewalk (NM0061)* NE 104th Street from: 126th Ave NE to: 132nd Ave NE Install concrete curb, gutter and sidewalk with a 5-foot planter strip with ADA compliant wheelchair ramps.	06	P	0.37		PE CN						426 1338	426 1338					CE	
							Totals						1764	1764						
19	67	*19th Avenue Sidewalk (NM0062)* 19th Avenue from: Market Street to: 4th Street Install concrete curb, gutter and sidewalk with a 5-foot planter strip with ADA compliant wheelchair ramps.	06	P	0.33		PE CN						218 596	218 596					CE	
							Totals						814	814						
19	68	*Kirkland Way Sidewalk (NM0063)* Kirkland Way from: 8th Street to: Ohde Install concrete curb, gutter and sidewalk with a 5-foot planter strip with ADA compliant wheelchair ramps.	06	P	0.10		PE CN						100 1315	100 1315					CE	
							Totals						1415	1415						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	69	*NE 85th St/132nd Ave NE Intersection Imps Ph I (TR0078)* NE 85th St from: 132nd Ave NE to: Construct SB to WB dedicated right-turn lane and extend SB to EB left-turn pocket. Construct NB to EB right-turn land and estend WB to NB right-turn lane.	03 05	S			PE RW CN	1/1/2010 1/1/2010 1/1/2011					724 249 1592	724 249 1592	706 79 1592	305 170			EA	Yes 2009
							Totals						2565	2565	2377	475				
14	70	*NE 85th St/114th Ave NE Intersection Improvements (TR0079)* NE 85th Street from: 114th Ave NE to: Install two SB left-turn lanes from 115th Place south to intersection and provide NE 85th ST HOV queue by-pass lane to SB I-405.	05 06	S			PE RW CN	1/1/2010 1/1/2010 1/1/2011					829 329 2009	829 329 2009	525 29 2009	304 300				No
							Totals						3167	3167	2563	604				
14	71	*NE 85th St/124th Ave NE Intersection Improvements (TR0080)* NE 85th Street from: 124th Ave NE to: Construct two EB to NB left-turn lanes and install NB 124th Ave NE taper to provide for bikelanes, wider planter strip and landscaping.	05 06	S			PE RW CN	1/1/2010 1/1/2010 1/1/2011					479 160 1049	479 160 1049	335 160 1049	144			CE	
							Totals						1688	1688	1544	144				
14	72	*NE 132nd St/Juanita H.S. Access Road Intersection (TR0093)* NE 132nd Street from: 104th Ave NE to: Construct EB right-turn lane.	05 06	P			PE RW CN						288 80 548	288 80 548					CE	Yes
							Totals						916	916						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	73	*NE 132nd St/108th Ave NE Intersection Improve (TR0094)* NE 132nd Street from: 108th Ave NE to: Construct WB right-turn lane.	05 06	P			PE RW CN						196 50 372	196 50 372					CE	Yes
							Totals						618	618						
14	74	*NE 132nd St / Fire Station Access Intersection Imps (TR0095)* NE 132nd Street from: to: Modify existing signal to include pedestrian actuated option.	06	P			PE CN						126 240	126 240						No
							Totals						366	366						
14	75	*NE 132nd Street/124th Ave NE Intersection ImpS (TR0096)* NE 132nd Street from: to: Extend EB left-turn lane and add second EB left turn lane. Widen and restripe east leg to match west leg and restripe north leg to provide 2 NB through lanes with 1 SB left-turn land and 1 SB/through/right-turn lane.		P			PE RW CN						1676 859 3178	1676 859 3178					EA	Yes
							Totals						5713	5713						
14	76	*NE 132nd Street/132nd Ave NE Intersection Imps (TR0097)* NE 132nd Street from: 132nd Ave NE to: Extend EB left-turn lane and right-turn lane.	05 06	P			PE RW CN						282 71 536	282 71 536						Yes
							Totals						889	889						

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	77	*NE 132nd St/116th Way NE (I-405) Intersection (TR0098)* NE 132nd St from: 116th Way NE to: Coordination of City ROW and intersection improvemnts in association with the WSDOT's Half-Diamond Interchange.	06	P			PE						300	300					CE	No
							Totals						300	300						
14	78	*Kirkland Intelligent Transp. System Implementation, Phase I* Central Way from 6th St to Lake St, Lake Wa Blvd from NE 38th from: to: Installation of Traffic signal upgrades on designated ITS corridors, CCTV, TSP, Traffic Management Center (TMC), fiber optic communication to link corridors to TMC, communication network expansion.	12 06	P			PE CN	1/1/2010 1/1/2011	CMAQ	1800 200			270 30	2070 230						
							Totals			2,000			300	2300						
14	79	*Kirkland Intelligent Transp. System Implementation, Phase II* NE 132nd St corridor from 100th Ave NE to 124th Ave NE, from: to: Installation of Traffic signal upgrades on ITS corridors, CCTV, TSP, fiber optic communication to link corridors to TMC, communication network expansion and traffic signal upgrades at isolated intersections.	06 12	P			PE CN	1/1/2011 1/1/2012	CMAQ	357 3213			53 477	410 3690						
							Totals			3,570			530	4100						
14	80	*Downtown Pedestrian Safety Improvement* Central Way from: to: Installation of Countdown Pedestrian Signals (CPS) at the intersections of Lake St/Central Way, 3rd St/Central Way, and 6th St/Central Way.	06 12	P			CN	1/1/2010				10		10						
							Totals					10		10						
				Grand Totals for Kirkland						**5,570**		**334**	**270,527**	**276,431**	**15,277**	**6070**	**13,678**	**36,858**		

Council Meeting: 09/15/2009
Agenda: Unfinished Business
Item #: 10. a.

CITY OF KIRKLAND
Information Technology Department
123 Fifth Avenue, Kirkland, WA 98033 425.587.3050
www.ci.kirkland.wa.us

MEMORANDUM

To: David Ramsay, City Manager

From: Brenda Cooper, Chief Information Officer

Date: September 15, 2009

Subject: Revised Deadline for Review of Verizon Cable Franchise Transfer

RECOMMENDATION

City Council receive an update on timeline for the review of Verizon request to transfer cable franchise.

BACKGROUND DISCUSSION

In June of 2009, Verizon requested that the City of Kirkland approve the transfer of its video franchise to Frontier Communications, Inc. At the last meeting, staff presented information about this transfer request and shared the status. We mentioned that we were working with Verizon to obtain more time to complete our evaluation. We are pleased to report that the parties have agreed to extend the timeline to November 30, 2009.

We will provide a brief presentation September 15th updating Council on current status.

Council Meeting: 09/15/2009
Agenda: New Business
Item #: 11. a.

CITY OF KIRKLAND
City Manager's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.ci.kirkland.wa.us

MEMORANDUM

To: Kirkland City Council
Dave Ramsay, City Manager

From: Leah Kliger, Chair, Kirkland Cultural Council

Date: September 1, 2009

Subject: Vision 2020 Strategic Plan for the Arts, Culture and Heritage in Kirkland

RECOMMENDATION:

The Cultural Council requests that the City Council receive a presentation on the Strategic Plan for the Arts, Culture and Heritage in Kirkland including a summary of the prioritized short, mid and long term recommendations.

BACKGROUND DISCUSSION:

In 2008, the City Council granted one-time funding to the Cultural Council of $50,000. The Cultural Council used those funds to embark on a strategic planning process. The Council retained Jerry Allen and Associates, a consultant nationally known for creating arts and culture plans for cities such as Peoria, Santa Cruz, and Santa Monica. Mr. Allen conducted a lengthy community assessment including: interviews with over 30 individuals; several focus groups; meetings with the Cultural Council; 2 community meetings of over 35 people; and meetings with a 13 member Steering Committee. The draft plan has also been featured on the Cultural Council website with a request for comments.

The culmination of this research has resulted in 29 recommendations for action to be taken over the next 10 years. Faced with limited staffing and financial resources, the Cultural Council determined that there was a need to prioritize the recommendations. They developed 6 objectives for the Cultural Council to use to evaluate each recommendation. The 6 objectives are:

- Provide and cultivate arts leadership in Kirkland
- Advocate for education and investment in the arts
- Promote challenging and diverse artistic expression
- Engage demographically and geographically diverse audiences
- Develop new arts venues and organizations
- Leverage resources through collaboration

The Cultural Council prioritized 13 recommendations and grouped them into short, mid and long term categories. The Council expects to begin work on the short term recommendations in the next few years, and has already started work on several recommendations, including the

creation of a foundation to support the arts, culture and heritage in Kirkland and networking opportunities and technical assistance to local arts agencies.

Short-term Priorities

- The Cultural Council should meet with the Mayor, City Manager, City Council, and Finance Director to discuss current efforts and strategize future efforts to implement the arts master plan.
- The Cultural Council should increase networking, technical assistance, and leadership opportunities for artists and arts organizations, including creating an annual awards event that recognizes leadership in the arts.
- The Cultural Council should explore, with the owners of underutilized commercial properties, use of empty spaces by artists and arts, culture and heritage organizations.
- The City should extend the scope of the public art program by applying the public art requirement to the entire CIP budget.
- The City should provide resources for full-time staff support for the Cultural Council and the proposed foundation.
- The Cultural Council should continue developing visibility for arts organizations and artists, for example through profiles on Currently Kirkland.
- The Cultural Council should create a Foundation to support the arts, culture and heritage in Kirkland.
- The City should develop a strategy for retention of existing art galleries and attraction of new art galleries, perhaps as part of the negotiations over major new private developments.

Mid-term Priorities

- The Cultural Council should create a task force to explore strategies for funding a signature arts festival or event.
- The Cultural Council should collaborate with the Kirkland Downtown Association, the Chamber of Commerce and downtown businesses to create a program of downtown activation and fund activities that stimulate tourism, including concerts and performances.

Long-term Priorities

- The City should enter into discussions with regional cultural institutions to assess their interest in establishing satellite facilities in Kirkland and what they would need to make that happen.
- The City should explore the potential of developing an artist studio and live-work project in the downtown, working with a private or non-profit developer.
- The City should enhance the cultural infrastructure by exploring development of a black box theatre, a downtown electronic event kiosk and a municipal art gallery.

A lot of community support was garnered through the process of creating this strategic plan, and the Cultural Council hopes to build upon that support through a continued collaboration effort with local arts agencies and community members. While the City and the Cultural Council can provide the foundation for moving forward on these initiatives, it is hoped that the Vision 2020 will be shared by many and accomplished as a community effort.

A copy of the plan is attached along with an executive summary. The plan is also available for viewing on the Cultural Council website.

2009
Kirkland Arts, Culture and Heritage Master Plan Recommendations

Prepared by Jerry Allen and Associates

Executive Summary

This cultural master plan was developed following an extensive community process that included key person interviews, stakeholder focus groups, meetings with a Steering Committee and the Cultural Council and two open town hall meetings. It reflects the community's input on strategies to further enhance the development of arts and culture in Kirkland between 2010 and 2020. It contains 29 specific recommendations that, if implemented, will cement Kirkland's well-deserved reputation as a regional arts destination.

The Kirkland Cultural Council, after reviewing the draft cultural plan, developed a vision for arts and cultural development for the next ten years in Kirkland:

> *"The City of Kirkland strongly values the integration of diverse art, culture and heritage to enrich the quality of daily life and enrich a dynamic community. Between 2010 and 2020, Kirkland will greatly strengthen the aesthetic and economic culture of our lakeside community by becoming a notable arts destination."*

This plan recognizes the significant fiscal challenges facing the City of Kirkland over the next few years. For that reason, the recommendations have been divided into three phases: short-term (1-3 years), mid-term (4-6 years) and long-term (7-10 years). The Cultural Council has further refined the recommendations to identify those that it regards as the highest priority within each phase:

Short-term Priorities

- The Cultural Council should meet with the Mayor, City Manager, City Council, and Budget Director to discuss current efforts and strategize future efforts to implement the arts master plan. (Recommendation 29)
- The Cultural Council should increase networking, technical assistance, and leadership opportunities for artists and arts, culture and heritage organizations, including creating an annual awards event that recognizes leadership in the arts, culture and heritage. (Recommendation 23).
- The Cultural Council should explore, with the owners of underutilized commercial properties, use of empty spaces by artists and arts, culture and heritage organizations. (Recommendation 15)
- The City should extend the scope of the public art program by applying the public art requirement to the entire CIP budget. (Recommendation 5)
- The City should provide resources for full-time staff support for the Cultural Council and the proposed Foundation. (Recommendation 28)
- The Cultural Council should continue developing visibility for arts organizations and artists, for example through profiles on Currently Kirkland. (Recommendation 10 & 18 combined)
- The Cultural Council should create a Foundation to support the arts, arts education, culture, and heritage in Kirkland. (Recommendation 26)

- The City should develop a strategy for retention of existing art galleries and attraction of new art galleries, perhaps as part of the negotiations over major new private developments. (Recommendation 8)

Mid-term Priorities

- The Cultural Council should create a task force to explore strategies for funding a signature arts festival or event. (Recommendations 21 & 22 combined)
- The Cultural Council should collaborate with the Kirkland Downtown Association, the Chamber of Commerce and downtown businesses to create a program of downtown activation and fund activities that stimulate tourism, including concerts and performances. (Recommendation 6)

Long-term Priorities

- The City should enter into discussions with regional cultural institutions to assess their interest in establishing satellite facilities in Kirkland and what they would need to make that happen. (Recommendation 7)
- The City should explore the potential of developing an artist studio and live-work project in the downtown, working with a private or non-profit developer. (Recommendation 9)
- The City should enhance the cultural infrastructure by exploring development of a black box theatre, a downtown electronic event kiosk and a municipal art gallery. (Recommendations 13, 14 & 20 combined)

2009
Kirkland Arts, Culture and Heritage Master Plan Recommendations

Prepared by Jerry Allen and Associates

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- The City should enhance the cultural infrastructure by exploring development of a black box theatre, a downtown electronic event kiosk and a municipal art gallery. (Recommendations 13, 14 & 20 combined)

Introduction

The City of Kirkland is embarking on its second arts and cultural master plan (the last one done in the early 1990s), meant to guide arts and cultural development in the City over the next five to ten years. In doing so, it is taking a step that literally hundreds of American cities have taken over the last 20 years. These cities have recognized that the arts can be an important component in economic and community development, as well as providing their citizens with a richer quality of life.

At the same time, the local and national economies are facing the most vexing challenges in three generations. So it is fair to ask, is this the right time to undertake the challenges inherent in enhanced cultural development efforts?

This plan was developed in full awareness of these fiscal realities – by identifying short-term, mid-term, and long-term strategies that will permit the City to phase in these new initiatives in an orderly way as the economy improves. The plan also recommends financing strategies that will not unduly burden the City's General Fund.

Vision for Arts and Culture in Kirkland

In August 2009, the Kirkland Cultural Council, after reviewing the draft cultural plan, developed a vision for arts and cultural development for the next ten years in Kirkland:

> *"The City of Kirkland strongly values the integration of diverse art, culture and heritage to enrich the quality of daily life and enrich a dynamic community. Between 2010 and 2020, Kirkland will greatly strengthen the aesthetic and economic culture of our lakeside community by becoming a notable arts destination."*

Why Cultural Planning? Why Arts and Cultural Development? Why now?

Cities are increasingly aware that they are in competition with one another. There is competition for business relocations, for engaged citizens, for young and talented professionals. As Dr. Richard Florida, a Vanderbilt University economics professor noted in his acclaimed book, *The Rise of the Creative Class:* "There is a whole new class of workers in the U.S. that is 38 million strong: the creative class. At its core are the scientists, engineers, architects, designers, educators, artists, musicians and entertainers, whose economic function is to create new ideas, new technologies, and new content." His research documents the tendency of the members to place a higher priority of WHERE they live, rather than WHOM they work for. They prefer to live in creative cities, with the cultural and recreational amenities that complement their creative lifestyles.

The Seattle metropolitan region is certainly one of his identified concentrations of creative class members. As the population of the region grows and the population center of the area moves inexorably to the east, Kirkland will assume increasing importance as an artistic and creative center of the region.

Economic Development

Direct Economic Impacts

Americans for the Arts (AFTA), the national service organization representing local arts agencies, has conducted a national economic impact study of the arts. They reported that non-profit arts organizations generate $166.2 billion in economic impact each year, supporting 5.7 million jobs and returning nearly $30 billion in local, state, and federal revenues annually. This study showed the ways in which arts dollars multiply throughout the community. Arts workers spend their money on housing, food and other necessities. Audience patrons go to restaurants and pay for parking and baby sitters.

The National Endowment for the Arts has further noted that every dollar spent by local government on the arts generates more than $11 from the private sector in ticket sales and philanthropic donations.

A further aspect of direct economic impact is cultural tourism, which is defined as visitors primarily focused on cultural activities – museums, music performances, plays, etc. AFTA's research revealed that cultural tourists tend to stay longer at their destinations, stay at higher quality hotels, and spend more in restaurants and on retail.

Indirect Economic Impacts

Less quantifiable, but possibly more important, indirect economic impacts arise from local arts and cultural development. One of the most important of these is business relocations. Several years ago, the Harvard Business Review published an article discussing the reasons why businesses and corporations choose to relocate. There were a number of economic reasons for them to do so: cost of labor, local tax structure, incentives, and cost of land and construction, among others. The study also spoke to the non-economic reasons for business relocations. Quite understandably, the number one reason was where the CEO wanted to live. However, the number two reason was the availability of cultural and recreational amenities to serve current and prospective employees, ahead of such factors as cost of living in the area.

Quality of Life

There are a number of ways in which the City's commitment to arts and cultural development can enhance the quality of life in Kirkland. These include:

Community of choices: One of the most important things a City can do for its residents is to ensure that its citizens have choices. Some may prefer great parks and recreation centers. Others may prefer great sports and entertainment complexes. Some may want great libraries or social services. Others may opt for arts programs and facilities. The City should strive for a balance among these many choices.

Activities close to home: Numerous surveys and studies in recent years have indicated that people prefer leisure time activities that are close to home. Busy lives, long work hours and family responsibilities restrict the time people have to devote to leisure activities. The long commutes required for Kirkland

residents to attend arts events in Seattle or elsewhere in the area suggest that local opportunities will provide its residents far greater cultural participation.

Family activities: Citizens surveyed in the planning process expressed a strong preference for arts and cultural activities in which the entire family could participate. Communal participation in arts programs promotes family unity that is strongly valued by Kirkland citizens.

Public Art and quality design: Over the past 30 years, more than 500 American cities have adopted percent-for-art requirements that allocate a portion of CIP budgets for public art. Kirkland is among those cities. This movement has been less about visual art *per se,* than about a growing realization that quality design enhances our sense of well-being in our public places. It has also been demonstrated that this quality design results in increased usage of public facilities. For example, transit systems across the country have adopted public art programs – not because their Boards of Directors are arts mavens, but because public art has shown to increase ridership.

Civic engagement: Cities across the nation are recognizing that their artists are important civic resources. Hundreds of projects are underway where artists are working on a full range of critical local issues, including race relations, gentrification, and shifting demographics, environmental remediation, and economics, among others.

Arts involvement by young people

Numerous studies conducted over the past 30 years have demonstrated that active participation in, and exposure to, the arts have positive impacts of the lives of young people. These studies have concluded that:

Students with music training score better on standardized math tests.

Students who participate in dance training are more likely to commit to lifelong fitness.

Students who engage in drama and theater have a higher level of empathy and concern for social justice.

Visual art students have a higher tolerance for ambiguity and are better able to discern cross-disciplinary patterns and associations.

Arts students are far more likely to do volunteer work in the community and to be otherwise engaged in the civic enterprise.

An important concern must be the development of the creative workforce of the future. It has been said that creativity is the currency of the future and that the success of the American society in coming generations will depend on the creativity and innovation of our workforce. In 2007, three national organizations, the Conference Board (a business public interest organization), AFTA, and the American Association of School Administrators, commissioned a research paper entitled *Ready to Innovate.* This study grew out of a survey of 155 business executives and 89 school superintendents. The survey indicated that stimulating innovation and creativity is one of the greatest challenges facing the U.S.

economy in the future. 99% agreed that creativity is of increasing importance. 56% of the business leaders and 79% of the educators agreed that education in the arts is the most significant indicator of creativity in the workforce. Arts training fosters ability to articulate and identify new patterns of behavior or action and comfort with the "notion of no right answer" – in other words, the idea that there can be multiple solutions to complex problems. Arts exposure allows for the integration of ideas and knowledge across disparate disciplines and reinforces the ability to communicate new ideas to other.

Historical Perspective

The City of Kirkland Comprehensive Plan gives a thoughtful discussion of the City's history. It states, in part, "the original inhabitants of the eastern shore of Lake Washington were the Duwamish Indians….Small pox, brought by fur traders in the 1830s, eliminated much of the Native American civilization. However survivors and their descendents continued to return to Lake Washington until 1916 when the lake was lowered for building of the Ship Canal which destroyed many of their food source….Early homesteaders relied on farming, logging, boating/shipping, hunting and fishing for survival….The promise of industrialization for Kirkland came in 1888 with the discovery of iron ore deposits near Snoqualmie Pass and the arrival of Peter Kirk, an English steel industrialist. Kirkland was slated to become the center of a steel industry – the 'Pittsburgh of the West.'" As the demographics that follow illustrate, Kirkland currently has higher incomes, housing values, and educational attainment than the region as a whole. These are undoubtedly factors in the reputation that grew over time, that Kirkland was a city of the arts. The vision framework for Kirkland sees downtown as a "rich mix of commercial, residential, civic, and cultural activities in a unique waterfront location." The city will continue to grow, from a population of 49,010 in 2009 to a projected 58,287 in 2030. Kirkland has a Potential Annexation Area that will be voting on an annexation measure in November 2009. If the measure passes, Kirkland's population could increase to over 80,000 in the next few years.

Planning Context

City of Kirkland's Fiscal Circumstances

A critical factor to be considered in the development and implementation of this cultural master plan is the City's fiscal situation. Kirkland, like most municipalities in the country, is stressed by the current state of the economy, ongoing benefit obligations, and by limitations imposed by Washington State Law.

The City adopted an operating budget of $366,418,627 for the 2009-2010 biennium. In the fall of 2008, there was a $19 million projected "gap" between City expenses and revenue for 2009–2010. A number of factors contributed to this. Over the previous year, the City's costs had risen, while the City's most important source of revenue—sales tax—had declined. Generally, personal spending is down (and will continue to be down) which means lower sales tax revenue for all public agencies. The City receives revenue from a variety of sources. The General Fund is mostly funded by taxes, including sales tax, the largest tax source (at 22.6%), followed by utility taxes (20.9%), and property tax (15.1%). Fees pay for some services like building permits and are updated on a regular basis to keep pace with the City's costs.

The City solved the shortfall and adopted a balanced budget for 2009-2010 by reducing costs, using reserves and raising revenue.

Despite adopting a balanced budget at the end of 2008, there are several forces that continue to cause strain on the City's current and future financial condition:

- General state of the economy
- Higher prices for basic goods and services
- Slower growth in jobs and income
- Less revenue to sustain current levels of services
- Rising costs of operations

As of July 2009, the projected shortfall for the remainder of the biennium was $10 million. This shortfall will be reduced by $2.24 million if the proposed utility tax measure on the November 2009 ballot is approved.

Implications for Cultural Planning:

All of this suggests that the City will have limited resources to devote to new arts and cultural initiatives, at least in the near term until the economy improves. For that reason, this master plan includes short-term recommendations that might be accomplished in the next two years, mid-term recommendations that might be initiated in a three to five year time span, and long-term recommendations that might be implemented in six to ten years.

Kirkland's Demographics

The 2004 Kirkland ***Community Profile,*** issued in July 2005, noted that between 1990 and 2000, the number of non-white residents had more than doubled, from 7.2% to 16.9%. This change was, however, less than the change for King County as a whole. The County saw a 26.6% increase in the non-white population during the same ten year period. It also reported, "two population groups that are often of special interest are children under age 18 and people aged 65 and over. Since 1990, the percentage of Kirkland's children under age of 18 has decreased from 20.7% while the percentage of seniors over age 65 has increased from 9.6% to 10.2%". The greatest growth has been among the Hispanic population (4.1%). In terms of household income, Kirkland has consistently been higher than King County as a whole, as it has in median housing value. At the same time, the citizens generally have a high level of educational attainment. Numerous studies have demonstrated that these two factors – household income and educational attainment – are the two most reliable predictors of arts participation.

Implications for Cultural Planning:

As the population of the City and the region changes, it is critical that arts and cultural policy makers develop programs and activities that are responsive to the needs of different cultural groups. Not only should culturally specific programs be offered, but they should be crafted with an understanding that different cultures participate in the arts in distinctly different ways. In diverse communities, there must be sensitivity to cultural differences. Likewise, as the population ages, thought must be given to tailoring arts programming to the needs of specific populations.

Previous Planning Relating to Arts, Culture, and Heritage Development

The City of Kirkland has engaged in many planning efforts over the past decade and a half that has repeatedly reaffirmed the City's commitment to arts cultural, and heritage development. The City completed an initial arts and cultural plan in the early 1990s. The Kirkland Cultural Council was created by the City Council as a public agency in November 2002, with the passage of Resolution R-4353. This Resolution expressed the intent that the Cultural Council should transition to a private not-for-profit organization within 5 years. The resolution has recently been updated and continues to reflect the City Council's intention that the Cultural Council becomes a private non-profit entity at some point in the future. The City's **Comprehensive Plan** contains numerous references to goals and policies intended to promote the development of arts and culture in Kirkland.

These include:

- Framework Goal-4 "Promote a strong and diverse economy." This plan notes, "A large number of creative and innovative entrepreneurs are attracted to Kirkland by our many cultural, recreational and civic activities and our beautiful setting."
- Policy CC-1.6 "Create a supportive environment for cultural activities." "Kirkland has a growing reputation as a center for the arts in the Puget Sound region….Where possible; the City should encourage partnerships and provide support to ….efforts including those related to youth activities, science, music and literature."
- Policy CC-4.10 "Maintain and enhance the appearance of streets and other public spaces."
- Goal ED-7 "Recognize Kirkland's artistic, cultural, historic, and recreational resources as important contributors to economic vitality."
- Goal ED-1.7 "Promote Kirkland as a visitor destination." The plan notes "Kirkland is a unique destination….because of its beautiful setting, pedestrian-oriented downtown, art galleries, performing arts facilities…."
- Policy ED-2.3 "Foster creativity and innovation." "Kirkland is unique as a center for such creativity and innovation. It is strong in arts, culture, and amenities for both residents and visitors to enjoy."
- Policy ED-3 "Strengthen the unique role and economic success of Kirkland's commercial areas." The plan notes that "Downtown's role is an Activity Area that serves as a community and regional center for professional and government services, specialty retail, tourism, arts and entertainment, neighborhood services and housing."
- Policy ED-7.1 "Support businesses and organizations involved in the arts, historic preservation, and civic activities".
- 2008-2013 City of Kirkland Capital Improvement Program Regarding Public Art: "A project worth noting that was proposed but not included in the CIP came from the Cultural Council for public art. They proposed funding at $150,000 per year for public art. The City Council….expressed an interest in funding public art in some manner, but not at the level proposed by the Cultural Council….Based on the City Manager's recommendation for integrating public art in appropriate CIP projects, no dedicated funding is included in this Preliminary CIP."

The **Downtown Kirkland Strategic Plan**, adopted June 5, 2001 (Resolution #R- 4294) likewise stressed the importance of arts and cultural development as central to the City's success. Among its conclusions were:

- General conclusion: "Downtown Kirkland has much strength, including public spaces, spectacular art, and proximity to Lake Washington."
- Under strategy three: Support prime development areas (Totem Lake, the downtown and 85th Street), the report notes that "The increasing emphasis on what Richard Florida calls 'the creative class,' has forced a reconsideration of the amenities and benefits of a community quite apart from the immediate availability of employment. People want and expect retail, and they have become increasingly refined in their specific interests. These interests extend beyond large shopping mass and not include specialty retail in the downtown, open-air mass, and locally owned boutiques."

Note that the plan did not make any specific recommendations with respect to the role that arts could continue to play in Kirkland, considering its historic image as an "arts town."

The **Design guidelines for Pedestrian-Oriented Business Districts**, adopted by the City Council in August 2004 called for a number of elements related to art and aesthetics:

- #2 Buildings on corner lots may be required to incorporate an architectural or pedestrian-oriented feature at the corner. Many options are possible including plazas, artwork, turrets, curved corners, etc.
- #14 Architectural detail elements such as decorative or special windows, doors, railings, trellises, pavement, materials, or artwork to add visual interest may be required.
- #18 Blank walls near streets or adjacent to through-block sidewalks must be treated with landscaping, artwork, or other treatment.
- Specific goals were established for each of the identified business districts, including Downtown Kirkland, Juanita business district, North Rose Hill business District and Totem Center.
- The report makes special mention of the role of public art in community design. It states, in part that "public art is more than merely urban decoration; it can play an integral role in civic revitalization. Public art can make us more aware of our surroundings, reinforce the design character of our streets, parks, and buildings; commemorate special events; and serve as a catalyst for public activity and civic pride. At its best, art opens our eyes to new perceptions and helps us understand who we are and what is special about our community."
- This report further states that "public art is generally most effective when it is integrated with larger civic improvement efforts. Opportunities for art can be identified earlier and funding can be used more effectively. For example, emblems, lighting, pavement decorations, and decorative pedestrian furniture can be incorporated as part of a street improvement project at little cost to the total project, such as in Seattle's Third Avenue transit corridor, Port Angeles' Maritime Flags and Portland's transit Mall."
- In the discussion of Building Material, Color, and Detail, the report notes that "ornament and applied art can be used to emphasize the edges and transition between public and private space, and between walls to ground, roof to sky and architectural features to adjacent elements….Original artwork or hand-crafted details should be considered in special areas."

Implications for Cultural Planning:

Kirkland's elected and appointed officials have, over the last 15 years, affirmed repeatedly, that arts and cultural development are central to the City's strategy and image. This suggests, if sufficient resources

can be identified, that there will be a high level of political support for the implementation of this arts, culture and heritage master plan.

Business Development in Kirkland

Throughout this planning process and indeed throughout all of the documents cited above, the linkage between arts development and business development has been emphasized. In terms of the local business climate, it is a mixed picture. Kirkland has some significant corporate presences – Google, Clearwire and Nokia, among others. At the same time, 47% of Kirkland businesses have only a single employee and 1/3 are home-based.

There are several issues related to business attraction and retention. Two that have been noted are the high property leasing costs and the fact that there has been a very significant cycling of available lease or rental properties. Businesses also note problems with parking and the general lack of pedestrian traffic, particularly in the downtown.

There has been a particular challenge in the area of retaining the many galleries that Kirkland has been known for. There were at least a dozen galleries in the mid 1990s. Now there are only a few. Again, the galleries cite the increase in rents – up from $15 per square foot to $50 in the last few years.

Parking is cited, as well as the general lack of foot traffic. They complain that retail businesses are not staying open in the evening, even on ArtWalk evenings.

As the Seattle Times reported in July 2008, “A decade ago, more than a dozen galleries lined the city’s lakeside streets, a higher concentration than any other place in the state, save Seattle’s Pioneer Square, according to G.G. Getz, chair and founding member of the Kirkland Cultural Council.” Gallery Owner Gunnar Nordstrom reported that he misses the “synergy created by a critical mass of galleries downtown. More galleries meant more reasons potential customers might come to Kirkland”, he said. This gallery has recently closed. Despite these challenges, there are some hopeful developments on the horizon.

Touchstone Corporation is negotiating with the City on the creation of Kirkland Park Place, a major downtown mixed-use development with 300,000 square feet of retail space, parking for 3,500 vehicles, and a large pedestrian mall.

The City’s Economic Development program is making efforts to attract and retain businesses. It has created a video about business opportunities in Kirkland and instituted a website, www.explorekirkland.com, and publishes dining, shopping and visitor guides. The City is also working to promote tourism through a number of strategies, including enhancing special events in the parks, identifying cultural assets, surveying needs, bundling assets, magazine advertising, and promoting the “Kirkland Uncorked” festival with $40,000 in funding support in 2008, and $15,000 in 2009 from tourism funding.

Implications for Cultural Planning:

If the City is to be successful in retaining its long-held image as an "Arts Town," it must develop a strategy for retaining its existing art galleries and luring others to recapture that critical mass so essential to the viability of galleries. One strategy might be to negotiate with developers to create rent-controlled gallery spaces in new developments. Another strategy would be to persuade retail businesses to stay open later in the evenings, at least on ArtWalk nights.

Arts Education

The Lake Washington School District's arts efforts have three main areas of focus: curriculum instruction and assessment, professional development for teachers, and community engagement. Arts education currently is primarily a parent-driven activity. The District would like to increase the number of artists-in-residence available to the schools.

As part of the Lake Washington School District's strong commitment to arts education, they issued a 2008 report – *Every Student "Future Ready",* which articulates three critical readiness standards that relate to arts education:

- Demonstrated creative expression and curiosity; responds to the creative work of other
- Uses the arts and humanities as creative and universal means of communication
- Understands and applies the basic concepts of design, music, literature, art, dance and drama.

These are critical skills. The Partnership for 21st Century Skills, a Tucson-based coalition of business leaders, has been helping nine states as they rework their academic standards, curricula, assessments, and other touchstones to ensure that students are well prepared for college or work. "Fifty years ago, the ticket up the economic ladder was content mastery of four or five subjects," said Ken Kay, the partnership's president. "Today, it's the ability to think critically, solve problems, communicate, collaborate, use technology and be globally competent."*Toward a more Comprehensive Conception of College Readiness,* a 2007 report by Dr. David Conley, commissioned by the Bill & Melinda Gates Foundation, identified the arts as one of eight overarching academic skills. He stated that art students "understand the role of the arts as an instrument of social and political expression. They formulate and present difficult questions through their personal artistic visions. They are able to justify their aesthetic decisions when creating or performing a piece of work and know how to make decisions regarding the proper venue for …any creative product" Dr. Conley also identified "habits of mind" that many studies have associated with training in the arts. These include intellectual openness, Inquisitiveness, interpretation, and problem solving.

Implications for Cultural Planning:

The primary role that the Cultural Council can play is in the form of advocacy to ensure that arts education is part of the core curriculum, and that the District coordinate with other representatives of nearby districts on a regional arts policy.

Fund-raising Environment

In the best of times, the arts and cultural sector tends to garner a relatively small portion of total philanthropic giving. In America, the greatest amount of charitable giving goes to churches and religious

institutions, followed by health care and education. In difficult economic times, such as the country is currently experiencing, funding tends to shift away from arts, culture, and environmental causes to health care and social services.

In a recent *Chronicle of Philanthropy* article, it was reported that there has been a 10-15% decline in arts giving since the current recession began about a year ago. Kirkland may face an additional hurdle. One factor that has been reported is that there is a significant "leakage" of philanthropic giving to Seattle. Wealthy patrons may live on the eastside, but their giving is directed toward Seattle-based cultural institutions.

Arts and cultural institutions across the country and in the region are stressed. Ticket sales and other earned income are down. Charitable giving is declining. Many cultural organizations are cutting back their programs and staff severely. Theaters are moving to plays with fewer actors. Symphonies are cutting back on community service and outreach activities. Museums are reducing the number of days and hours they are open. Some are considering mergers. Some will not survive. Arts organizations in Kirkland and the eastside are experiencing the same conditions.

Implications for Cultural Planning:

The funding of the arts in the United States rests on a three-legged stool, each of which is critically important. Earned income (ticket sales, merchandise, rentals, etc.) provide on the average 40 to 60% of the budget. Donations (corporate, foundation and individual) provide another 30 to 50%. Government generally provides 5 to 15%, depending on the community. The implication for community cultural planning is that the local arts agency must be a persistent promoter of the arts, advocating that the private sector and the public sector alike maintain or increase arts support in difficult economic times.

Circumstances of Local Individual Artists

The plight of the individual generative artist – the painter, choreographer, composer, playwright, and author – has been chronicled in many research studies. Unlike the interpretive artist – dancer, musician, or actor – the generative artist has no institutional environment that provides economic stability. Especially early in their careers, they work in isolation and must find ways to sustain their work through their own resources. Most do not earn a living for themselves and their families through the sale of their art; rather they subsidize their work through outside employment. Local artists report that this is largely the case in Kirkland and the eastside. Local artists face an additional challenge, which is the high cost of homes and rents in the region. There is a lack of quality studio and live-work space. Most Kirkland artists must work out of their homes, in their garages and makeshift spaces. Finally, there are limited opportunities for local artists to exhibit their work and the decline of galleries in Kirkland is exacerbating this problem.

Implications for Cultural Planning:

All art is born in the creative output of the individual generative artist. Mature local arts agencies recognize this and provide support for this creative class. That support can take a number of forms: artist fellowships, low and moderate studio and live-work space, exhibition opportunities and commissioning programs.

Current Cultural Resources

Kirkland is blessed with a number of important arts and cultural institutions that form the backbone of cultural life in the city. While this is not intended to be a complete inventory of Kirkland's arts resources, it is important to note some of the major institutions.

Kirkland Performance Center

This 402-seat theatre was opened in June of 1998. It is managed by a private not-for-profit organization, that has received $100,000 in annual subsidy and exterior maintenance support from the City. It has an annual budget of $1.5 million, 50% of which comes from earned income.

The KPC presents a season of 40-45 events per year – both national and international presentations. In addition, the Center hosts 253 rentals each year, including 25 rentals for private events. KPC has 65,000-70,000 audience members each year, although it is reported that that number is declining. They report that the geographic source of their attendance is 25% Kirkland, 25% eastside, 25% Seattle and 25% miscellaneous. KPC engages in several activities that can be described as community programming or community outreach. Their education programs focused on the public schools include classroom presentations, student matinee performances, and free or reduced cost performances by students from local schools. They also participate by sending artists directly into the classrooms.

KPC reports that their relationship to the City has been generally positive over the years, although they report some frustration that their funding support from the City is an annual line-item budget entry, rather than ongoing operating support. They note that parking is one of the most vexing issues that they face.

KPC would like to see the Cultural Council evolve into a full-fledged local art agency, focusing on the full range of cultural development issues, rather than what is perceived as a narrow focus on public art.

Kirkland Art Center

The Kirkland Art Center (KAC) is located in an historic building located at 620 Market Street, some distance from downtown. Annually, they offer dozens of visual arts exhibits, demonstrations, and fee-classes in a variety of visual arts media. The institution supports itself primarily through earned income (fee classes and sales), memberships, and private donations.

KAC describes its relationship to the City as "not terrible, but not great." They report that they need support from the City with their building, which has seismic and other problems. The ideal situation would be that the City own and maintain this important historic structure.

International Ballet Theatre

The International Ballet Theatre is a Kirkland-based cultural institution that is headquartered there, but due to the lack of a suitable performance venue, presents its productions in Bellevue. They are committed to the preservation of classical ballet by bringing international dancers to perform and teach in residence. Their 2008-09 season includes productions of Dracula, Nutcracker, Coppelia and Stars.

Studio East

Studio East (SE) is an actors' training and producing theatre organization that was incorporated in 1994. Its programs include five annual main stage productions and acting training for both teenagers and adults. They operate on an annual budget of $1.3 million, mostly from tuition, with 18% of the budget coming from private contributions.

SE is facing an immediate challenge. Their lease on their current facility is up in 2009 and to renew the lease will cost $9,000 per month, a major increase over the current rent. They report that their alternatives are limited: 1) buy the building (there is doubt that they can raise sufficient money); 2) relocate to a new facility or a nearby city; or 3) as a last resort, close their doors and cease operations. They are currently looking to relocate but cost remains a challenge.

They report that they are in need of operating support from the City and suggest that the City explore a new source of support for cultural organizations such as a ticket tax as a dedicated revenue source.

Other Notable Events and Activities

- Kirkland Uncorked is an annual festival of wine, food, art, music, and lifestyle.
- Jazz Nites
- ArtWalk is a monthly gallery walk that takes place on the second Thursdays every month, from 6-8 pm.

Current Kirkland Cultural Programs, Structure and Accomplishments

The City of Kirkland currently provides a number of programs, activities, and facilities that create arts, cultural and heritage activities for its citizens. These include:

- Hands on Learning
- North Kirkland Community Center
  - Fee classes through Parks – scores of programs and classes from sports to computers to health and nutrition to the arts in all disciplines.
- Talent-based instructors
- Fee-sharing arrangement
- Dance classes
- Totally demand based and in cost-recovery mode
- Peter Kirk Community Senior Center
- Teen Union Bldg
- Sound Studio
- Computer Lab
- Photography Lab

Facility plans include:

- 90K sq ft indoor recreational facility
- Aquatics

- Fitness
- Meeting rooms
- Classrooms
- Dance fitness
- Neighborhood grants -The City has provided periodic grants of $25K to each neighborhood association to spend as they wish. Two neighborhoods have chosen to spend these funds on public art projects.

The residents of Kirkland appear to be quite satisfied with these programs and facilities. As reported in the December 2007 City of Kirkland *Performance Measures,* 98% of citizens rated parks facilities as satisfactory or better and 89% rated parks programs as satisfactory or better.

Kirkland Cultural Council

The Cultural Council is composed of Kirkland citizens appointed by the City Council and Cultural Council. They are charged with advising the City on matters related to the City's arts, culture and heritage development. The Council was created in 2002, by City Council Resolution. The purpose of the Cultural Council was "to promote strategic planning and development for arts, culture and heritage in the community. The City Council would like advice from the Cultural Council regarding public art acquisitions. The Cultural Council shall advise the City Council, City Manager, and City staff regarding those issues referred to it by the City Council. After consultation with the City Manager, the Cultural Council may serve as the City's official representative on any arts, culture or heritage matter. The Cultural Council may submit to the City through the City Manager recommendations for other issues to be submitted to the Cultural Council as it feels is advisable."

The original intention of the City Council had been that the Cultural Council would initially be organized as an agency of City government, but would eventually transition into a private, not-for-profit cultural council. It was envisioned that such a structure would have the advantage of being the City's designated local arts agency (with City support), but would have the ability to do private sector fund-raising to augment and leverage City support. For a variety of reasons, that transition has not taken place. This cultural plan recommends that the Cultural Council remain a public agency, but that a separate, private, not-for-profit Foundation be created to serve as a fund-raising and programming arm of the Cultural Council.

The Cultural Council administers several arts programs, including:

- Public Art, including the 1% for art provision in the CIP budget, loans, donations and acquisitions
- Oversees the maintenance of 27 current artworks
- Rotating art agreement with Howard Manville Gallery
- Developed *Art in Public Places,* guidelines and DVD encouraging the placement of public art in private developments and offering the assistance of the Kirkland Cultural Council
- Works with private developers interested in integrating art, including Merrill Gardens, the Bank of America, and Park Place

- Assists the Design Review Board to modify the guidelines to emphasize the importance of integrating art into private development that is subject to design review
- Community collaboration, working with local arts, culture and heritage agencies to provide technical support and networking opportunities

The Council also sponsors special events, such as Kirkland Uncorked, the Kirkland Artist Studio Tour, Seattle International Film Festival (in Kirkland).

Findings and Recommendations

Summary of Recommended Cultural Development Strategies

Short-term Strategies (Years 1 and 2)

Increase mini-grants for arts activities
Adopt revised Public Art resolution and guidelines
Expand scope of public art program
Downtown arts activation program
Discussion with Seattle Art Museum about Kirkland satellite
Strategy for art gallery retention
Marketing artists to local corporations
Technical assistance for local individual artists
Utilization of unused commercial spaces
Cooperative arts marketing coordination
Artist profiles on "Currently Kirkland"
Allocation of hotel tax to support arts marketing
Electronic special events kiosk in downtown
Planning for festivals/special events enhancement
Festivals/Special Events funding program
Arts leadership awards
Arts education advocacy
Cultural Council resolution revisions
Creation of nonprofit Cultural Council foundation
Cultural Council reorganization
Plan for Arts Master Plan financing

Mid-term Strategies (Years 3 through 5)

Funding for arts project grants
Increase funding for operating grants
Downtown arts activation program
Acquisition of portable stages and equipment
Full-time Cultural Council staffing

Long-term Strategies (Year 6 and beyond)

Individual artist fellowship program
Artist studio and live-work space planning
Construction of a black box theatre
Creation of a municipal art gallery

Programs Development

One of the most important roles of any local arts agency is to provide support for local arts and cultural organizations and artists. As noted above, public funding support is one of three critical sources of revenue for these institutions and individuals. Proposed are four general categories of public grants in the arts:

- Mini-grants increase (short term)
- Project grants increase (mid-term)
- Operating grants (mid-term)
- Individual artist grants (mid-term)

Operating grants should be limited to the largest arts and cultural institutions who have a minimum five-year track record of quality arts products, successful fundraising, organizational stability and demonstrated community support. There should be an assumption that this is ongoing support. Project grants should be considered one-time and are intended to give support for project based activities, such as festivals, special events, etc. Mini-grants are one-time, relatively small, and are intended as seed money or support for unexpected opportunities.

Recommendation 1:

The City should provide additional annual funding to provide mini-grants (up to $2,500 each) – seed money for small-scale arts events, festivals, downtown activation and other cultural activities.
Lead Agencies: City Council, Cultural Council
Timeline: Short term (Years 1 and 2)
Resources: $5,000 annually
Initial step:
1) Budget request for 2011 – 12

Recommendation 2:

The City should provide additional annual funding to provide project funding grants (up to $7,500 each) – seed money for small scale arts events, festivals, downtown activation and other cultural and heritage activities.
Lead Agencies: City Council, Cultural Council
Timeline: Mid-term (Years 3 to 5)
Resources: $10 - 30,000 annually
Initial step:
1) Budget request for 2012 – 13

Recommendation 3:

The City should provide operating funding grants to give sustaining support for Kirkland's largest arts, cultural and heritage institutions.
Lead Agencies: City Council, Cultural Council
Timeline: Mid-term (Years 3 to 5)
Resources: $50 - 100,000 annually

Initial step:
1) Budget request for 2012 – 13

Public Art

The public art program is the most active program of the Cultural Council. To date, approximately 25 sculptures have been placed, mostly in the downtown area. Several observations can be made about the current collection. Many of the works were acquired from a private gallery owner who had placed works on loan around the downtown. (The City did private fund-raising to acquire a number of these works when he closed his gallery.) While these works certainly activate public spaces, they represent a very narrow aesthetic vision. As one city official noted, "The cute bronze animals are nice, but not too interesting." Another noted, "We need a more sophisticated approach to public art." There are easy strategies for accomplishing this. The City should be commissioning public art that is designed for the specific site where it will be situated. A good start to this has been made through the 1% for art program for public buildings, as well as the partnerships the Cultural Council has created with private developers integrating art into their structures.

The City should be identifying opportunities for artwork integrated into the underlying capital improvement projects. This usually happens when the artist is a member of the project design team. This strategy can leverage a small public art budget into a major public art project by utilizing elements already in the project plans. This is already underway in the redevelopment of Juanita Beach Park, which is subject to the 1% for art program. The artist was hired early in the process and is working closely with the design team.

There are several other directions the City can pursue an improved public art presence in the city. Short-term focus should be on the outlying neighborhoods not just in the downtown. One strategy is to utilize a program of temporary public art. Such projects can be accomplished with fewer resources, provide opportunities for more local artists, can be more diverse, and "challenging" than permanently sited public art projects.

The City should also consider expanding the scope of the public art requirement. The current program is limited to 1% of City Capital Improvement Projects with budgets in excess of $500,000. The City should consider extending the percent for art requirement to apply to the entire City CIP program, with the ability to "pool" the funds to allow the public art to be situated where it will have the greatest impact. While concerns have been raised about the ability of the City to do this, strategies should continue to be explored to maximize the flexibility in utilizing these funds.

One important recent development in the public art field nationally is the extension of the percent for art requirement to new private commercial, industrial, and residential development. This has happened for a couple of reasons. This approach can have a powerful positive impact on the aesthetics of the built environment. After all, the private sector is a much more prolific builder than the public sector. Another reason is that more and more public facilities – roads, plazas, utilities, bridges, streetscapes, even schools – are built by private developers and then turned over to the public for ownership and management. If there is no public art requirement, then many public facilities will never receive art

enhancement. While a similar mandate is not allowed in Washington State, the City can continue to encourage private developers to integrate art, and explore options to incentivize then to do this in the future.

Finally, the City should adopt a new set of guidelines and policies to govern the implementation of the public art program. (See Appendixes E and F) The program has been criticized as lacking consistent and systematized selection and project management processes. Several planning participants expressed the need for an improved public art donations policy.

This is particularly important, given that donated artworks do not go through the community review process that is normally embodied in a public art project.

Recommendation 4:

The City should adopt revised program guidelines and policies, including the proposed donations policy.
Lead Agencies: City Council, Cultural Council
Timeline: Short-term (Years 1 and 2)
Resources: None
Initial step:
1) Adoption of revised ordinance and guidelines

Recommendation 5:

The City should extend the scope of the public art program by applying the public art requirement to the entire CIP budget.
Lead Agencies: City Council, Cultural Council, Finance Department
Timeline: Short-term (Years 1 and 2)
Resources: TBD
Initial steps:
1) Adoption of revised ordinance and guidelines
2) Budget revisions for CIP projects not yet appropriated

Downtown Activation and Revitalization

Considerable attention during the planning process has been directed toward the need to bolster the success of Kirkland's downtown. The downtown needs higher end retail and successful restaurant and entertainment enterprises. The downtown needs to extend its activity cycle from the current 8 to 10 hours to an 18-hour activity cycle. Arts development can add value to these efforts. Local merchants report that they do see an increase in business during arts festivals and other cultural events.

Numerous strategies can be pursued to further enhance the economic and business conditions in downtown. Businesses should be encouraged to extend their hours into the evening, particularly when there are special events occurring. Businesses can be encouraged to allow local and regional artists to display and sell their works from their establishments. Businesses can be encouraged to provide sponsorships to small-scale arts and cultural events in the downtown. The City and the Downtown Association could co-sponsor small-scale festivals. One planning participant suggested a series of "Best of…." Events, highlighting any number of areas – restaurants, wineries, retail establishments, etc. A

street artist or "busker" program could be instituted, paying artists, mimes, dancers, and singers a small stipend to perform in downtown during the early evening. There could be a contest for the holiday season, with schools decorating holiday trees that would be judged and auctioned off to support school arts activities. These are all low-cost activities that can have a significant impact in the aggregate. This could be collaboration among the Kirkland Downtown Association, the Chamber of Commerce, and the Cultural Council.

One important opportunity that should be explored arises from the Seattle Art Museum's expressed interest in establishing a presence on the eastside. Could this be accomplished as a part of any future expansion of the City Hall complex or as part of the Park Place development?

Of particular concern is the dramatic decline in the number of art galleries in the downtown. From a dozen or more a decade ago, they have dwindled to less than half that number. These businesses have been instrumental in creating Kirkland's reputation as an "Arts Town." However, it would be an understatement to describe the situation as dire.

The gallery system is in critical condition and is in need of life support. Issues of parking (real or perceived), rising rents and retail traffic must be addressed if the remaining galleries are to stay and others encouraged to locate in Kirkland. One strategy that has been suggested was that the City, as part of negotiations with major developers, request or require the development of affordable gallery space, much like there are requirements for low and moderate housing requirements.

A strategy that many cities are employing to revitalize their downtown and to extend the daily activity cycle has been to develop affordable artist studio and live-work spaces. Projects that provide low-rent housing and work space for artists have been used to great effect across the country. Such projects provide an immediate cultural presence in the community, increasing street activity and foot traffic and creating a 24-hour presence. They improve property values by astonishing numbers, yet remain affordable for artists in perpetuity, ensuring that the cultural assets that create a community are not priced out.

These projects can be created with minimal city support that leverages many fold federal, state, and private funding sources. In Ventura, California, the Working Artists Ventura (WAV) project is currently under construction. This project will provide 69 artist studio and live-work units, at a total cost of $57.5 million, but the City's investment was only $2.5 million, primarily for land acquisition and pre-development costs. The City of Kirkland could work to identify funding to support the exploration of an artists' project downtown. The project feasibility can be explored for relatively little up-front financing.

The arts can be a powerful partner in creating a sense of place and establishing a destination in historic downtowns. One opportunity that might be a part of such a project would be the incorporation of commercial gallery spaces in the ground floor retail spaces.

Recommendation 6:

The Cultural Council should collaborate with the Kirkland Downtown Association, the Chamber of Commerce and downtown businesses to create a program of downtown activation and fund activities that stimulate tourism, including concerts and performances, including ideas mentioned above.
Lead Agencies: Cultural Council, Kirkland Downtown Association, Chamber of Commerce
Timeline: Short-term (Years 1 and 2)
Resources: $5,000

> Case Study: Artists' Live/Work Space *Working Artists Ventura (WAV)*
> In 2003, City leaders in Ventura, California, a coastal city of 100,000 residents, determined that the establishment of a permanently affordable live/work space project for artists should be one of the key elements of its revitalization strategy for the historic downtown.
> The city entered into a feasibility study process, contracting with a non-profit developer to determine the practicality of creating an affordable artists' colony. After significant pre-development work (research, community outreach, financing exploration, etc.), the project was launched in 2004.
> Construction began on the 69 affordable units for artists and their families in early 2008. The doors will open on the first 15 units of the project in September 2009.
> The financing for the $57 million project is derived from a variety of sources:
> Traditional loans/debt: 54%
> Federal funds: 32%
> State funds: 8%
> Private fundraising: 3%
> City investment: 2%
> County funds: 1%

Initial step:
1) Cultural Council convenes stakeholders to assess interest and willingness to participate.

Recommendation 7:

The City should enter into discussions with regional cultural institutions to assess their interest in establishing satellite facilities in Kirkland and what they would need to make that happen.
Lead Agency: City Economic Development Manager
Timeline: Short-term (Years 1 and 2)
Resources: None initially, Long-term costs TBD
Initial step:
1) City staff meets with SAM officials

Recommendation 8:

The City should develop a strategy for retention of existing art galleries and attraction of new art galleries, perhaps as part of the negotiations over major new private developments.
Lead Agencies: City Economic Development, City Planning

Timeline: Short-term (Years 1 and 2)
Resources: None initially, Long-term costs TBD
Initial step:
1) City staff explore ways to incentivize private developers

Recommendation 9:

The City should explore the potential of developing an artist studio and live-work project in the downtown, working with a private or non-profit developer.
Lead Agencies: City Economic Development, City Planning,
Cultural Council
Timeline: Mid-term (Years 3 through 5)
Resources: $150,000 pre-development costs, additional costs TBD
Initial steps:
1) City staff research projects in other cities
2) City conducts initial discussions with potential developers.

Artist Support

As noted above, the individual artist has the fewest sources of support, lacking, in most cases, an institutional affiliation. Rather, the artist generally subsidizes his/her own art making through outside employment. Increasingly, local arts agencies recognize this area of need and provide direct and indirect support for the artist. There are a number of strategies that can be pursued to achieve this goal. These include assisting the artist with increased visibility, exhibition opportunities, studio and live-work spaces, public art commissions, and artists' grants/fellowships.

Finally, the Cultural Council should work with local art service organizations such as 4Culture and the Artists' Trust to provide ongoing, periodic technical assistance workshops for local individual artists, in areas such as marketing, business management and presentation skills.

Recommendation 10:

The Cultural Council should assist local artists by developing a portfolio or video of their work to market to corporations and explore the possibility of placing artists in residence at local corporations.
Lead Agencies: Cultural Council
Timeline: Short-term (Years 1 and 2)
Resources: $5,000
Initial step:
1) Cultural Council issues call to artists in juried competition for inclusion in the program

Recommendation 11:

The City should Institute a program of awarding grants or fellowships to one or more local artists on an annual basis.
Lead Agencies: Cultural Council, City Council
Timeline: Mid-term (Years 3 through 5)
Resources: $25,000 annually

Initial steps:
1) Cultural Council develops program guidelines
2) Cultural Council oversees artist selection process.

Recommendation 12:

The Cultural Council should work with 4Culture and the Artists' Trust to provide technical assistance workshops for local artists.
Lead Agencies: Cultural Council, 4Culture, Artists' Trust
Timeline: Short-term (Years 1 and 2)
Resources: Minimal, logistical support, marketing
Initial steps:
1) Cultural Council consults with service organizations
2) Cultural Council coordinates workshop marketing and logistics.

Facilities

The City created an important anchor for the arts in Kirkland with the building of the Kirkland Performance Center (KPC). It serves 65-70,000 patrons each year and provides a venue for both traveling presentations and local productions.

Performing arts theaters should be seen not just as a facility for entertainment, but also as a developmental tool to permit local arts groups to grow artistically and organizationally. In the best case, a community has several theatres of differing size and technical capabilities. One notable gap in the cultural facilities "system" in Kirkland is what is called a black box theatre – a flexible, 100-150 –seat venue. Such a facility would allow for the start-up of smaller organizations. Without small venues, there is little likelihood that new organizations will come into being.

With the anticipated expansion of the Civic Center complex, consideration could be given to incorporation of a black box into that project. Additional possibilities lie in finding ways to incentivize private developers to provide such a facility.

Another notable gap in the facilities is the lack of a municipal gallery or non-profit exhibition space serving local artists. Artists complain that they seldom have opportunities to exhibit and sell their work locally. This facility could also be integrated into an expansion of the Civic center, or possibly a new private development.

Considerable discussion and study has been devoted to finding an arts, cultural or heritage use for the Cannery Building. This facility was built in 1936 under the Works Progress Administration as a custom cannery. People would bring produce or fish in to be canned for home or commercial use for a share of the product. It was owned by King County for a time and eventually sold to a private party who continued to operate it for several decades. The current owners are anxious to sell.

A number of scenarios have been considered: restaurant, winery, gallery, etc. Most of these have been discarded considering the limited parking in the neighborhood, impacts on the immediate neighborhood that has grown up around the cannery, its location away from the commercial district and the

acquisition and renovation costs. The 5,100 square-foot building would make an excellent artist studio space. It has high ceilings and good light on the main floor, suitable for painters and printmakers. In the basement, there are concrete floors that would be suitable for sculptors and ceramicists. The challenge is cost. A 2006 study, core and shell work was estimated to be in excess of $1.4 million. Interior work would add another $930,000 for a total budget of $2.3 million, not including acquisition costs. Since it is unlikely that donations in these amounts can be raised before the building is sold, it is not recommended that this project be pursued.

One suggestion that has been made is that the Cultural Council explore with private owners, utilization of unoccupied spaces in underused commercial locations, such as Totem Lake, Park Place and Juanita Village. This might be a worthwhile effort in that revitalization of these spaces might be delayed for years considering the state of the current economy. These uses would, of necessity, be transitory, month-to month or short-term lease.

Finally, the City should consider the acquisition of portable staging, tents, and other equipment to facilitate festivals in the downtown and around the city. The cost of renting this type of equipment is often prohibitive for festival promoters and may prevent some special events from occurring at all.

Recommendation 13:

The City should enhance the cultural infrastructure by exploring development of a small (100-150 seat) black box theatre.
Lead Agencies: City Council, Cultural Council
Timeline: Long-term (Years 6 and beyond)
Resources: TBD
Initial step:
1) Cultural Council assesses need

Recommendation 14:

The City should enhance the cultural infrastructure by exploring development of a municipal art gallery or non-profit exhibition space.
Lead Agencies: City Council, Cultural Council
Timeline: Long-term (Years 6 and beyond)
Resources: TBD
Initial step:
1) Cultural Council assesses need

Recommendation 15:

The Cultural Council should explore, with the owners of underutilized commercial properties, use of empty spaces by artists and arts, culture and heritage organizations. (This could be done in conjunction with recommendation 13.)
Lead Agencies: Cultural Council
Timeline: short-term (Years 1 and 2)
Resources: None

Initial steps:
1) Cultural Council assesses need
2) Cultural Council develops prospectus
3) Meetings with property owners are conducted

Recommendation 16:

The City should consider acquiring portable staging, technical equipment, and other assets to be used for an expanded festivals and special events program.
Lead Agencies: City Council, Parks Department, Cultural Council
Timeline: Mid-term (Years 3 through 5)
Resources: $100,000 - $200,000
Initial steps:
1) Cultural Council assesses needs
2) City Council appropriates funds
3) Parks Department acquires equipment

Marketing and Audience Development

Arts, cultural and heritage organizations often assert that their most critical need is audience development, community awareness, and marketing. In addition, in an era of a faltering economy and declined arts attendance the need for effective marketing and audience development becomes even more critical.

There are a number of strategies the City and the Cultural Council can employ to assist in addressing this problem. The Cultural Council, working with the City's marketing staff, could convene local and regional arts organizations to explore collective and cooperative marketing, perhaps with the assistance of King County's 4Culture agency. The City could continue its series on "Currently Kirkland," profiling local arts groups on the local public access channel. The City could consider use of a small portion of its hotel tax revenues to underwrite marketing of local cultural groups. Finally, the City should consider installing an electronic kiosk in down town to promote the arts and other special events. Operation of the kiosk might be outsourced to the Downtown Association.

Recommendation 17:

The Cultural Council, working should convene local and regional arts groups to explore the possibility of collective and cooperative marketing and audience development.
Lead Agencies: Cultural Council, City staff, 4Culture
Timeline: short-term (Years 1 and 2)
Resources: None
Initial steps:
1) Cultural Council assesses interest
2) Cultural Council convenes meetings

Recommendation 18:

The Cultural Council should continue developing a series of profiles of local artists and arts groups for "Currently Kirkland," the local public access program.
Lead Agencies: Cultural Council, marketing staff, arts groups
Timeline: short-term (Years 1 and 2)
Resources: Minimal TBD
Initial steps:
1) Cultural Council assesses interest
2) Cultural Council and staff develop and shoot profiles.

Recommendation 19:

The City should consider devoting a small portion of its hotel tax revenues to support local cooperative marketing of art, culture and heritage groups.
Lead Agencies: Cultural Council, Lodging Tax Advisory Committee, arts groups
Timeline: short-term (Years 1 and 2)
Resources: $5 - 15,000 annually
Initial steps:
1) Cultural Council presents proposal to LTAC and City
2) City Council appropriates funds

Recommendation 20:

The City should enhance the cultural infrastructure by exploring development of a downtown electronic event kiosk to publicize arts offerings and other special events.
Lead Agencies: Economic Development staff, Cultural Council,
Kirkland Downtown Association
Timeline: short-term (Years 1 and 2)
Resources: $15,000 (one-time expense)
Initial steps:
1) Cultural Council presents proposal to City or private developer
2) City Council appropriates funds or private developer incorporates into new development

Festivals and Signature Events

Festivals and outdoor special events are a way of bringing a community together and providing low-cost family entertainment, while promoting the arts, culture and heritage of the region. Several planning participants felt the need for a "signature festival," perhaps one that focuses on the Masters of Northwest Art. Others spoke of the creation of a JazzFest (it was reported that Google might have some interest in supporting such a festival). Others spoke of the need for festivals that highlight the growing cultural and ethnic diversity in Kirkland.

Others suggested a variety of specialized festivals: High Tech, Wearable Art, Recyclable Art (has already been done once before). Given that there is such high interest in festivals and there are so many possible directions that might be pursued, it recommended that the Cultural Council create a special

subcommittee (and perhaps a general community meeting) to explore this issue and develop a plan for enhancing festivals and special events in Kirkland.

In the short term, the City should, to the extent possible, provide in-kind services to support festivals, celebrations, and special events. As soon resources are available, the City should institute a funding and sponsorship program for larger events.

Recommendation 21:

The Cultural Council should establish a subcommittee or task force to develop a plan to enhance festival and special event activity in Kirkland.
Lead Agencies: Cultural Council, arts groups, festival organizers
Timeline: short-term (Years 1 and 2)
Resources: None
Initial steps:
1) Cultural Council organizes task force
2) Task force recommends festival plan

Recommendation 22:

The Cultural Council should create a task force to explore strategies for funding a signature arts festival or event.
Lead Agencies: Cultural Council, arts groups, festival organizers
Timeline: short-term (Years 3 through 5)
Resources: $15 - 30,000
Initial step:
1) Cultural Council develops program guidelines

Leadership Development and Recognition

Dedicated leadership and governance is critical to the success of any not-for-profit enterprise, nowhere more so than in the arts. In an era when cultural institutions must operate on razor-thin margins, creative and dedicated trustees and staff can mean the difference between success or failure for an arts organization. While the City and the Cultural Council have no direct role in the governance of local cultural or heritage institutions, they can play a crucial role in fostering this kind of leadership. In many communities, the local arts agency coordinates an annual event that is meant to recognize and promote cultural leaders – offering recognition for business leadership, philanthropic generosity, volunteer dedication, and artistic excellence. Often these awards are presented as part of a special fund-raising event such as a Mayor's Gala, which can be a way of raising money for the Cultural Council to distribute to local cultural organizations and artists.

Recommendation 23:

The Cultural Council should increase networking, technical assistance, and leadership opportunities for artists and arts, culture and heritage organizations, including creating an annual awards event that recognizes leadership in the arts, culture and heritage.
Lead Agencies: Cultural Council, arts groups

Timeline: short-term (Years 1 and 2)
Resources: TBD
Initial steps:
1) Cultural Council consults with Mayor
2) Form gala organizing committee

Arts Education

Arts education in local schools is a critical element in the long-term viability of arts and cultural institutions (e.g., Lake Washington School District (District), Lake Washington Technical College, Northwest University) and arts organizations. The development of creative individuals will make our society richer. The Cultural Council need play no direct role in providing for school arts education, but can play an important advocacy role. It is suggested that the Cultural Council work with arts education teachers and administrators to ensure that arts education is part of the core curriculum, and that the District coordinate with other representatives of nearby districts on a regional arts policy.

Recommendation 24:

The Cultural Council, collaborating with local arts education teachers, administrators and concerned parents, should advocate continued support for arts education. The arts should be integrated into the schools' core curriculum and regional arts policies should be coordinated with neighboring cities, recognizing the power of arts to advance our society.
Lead Agencies: Cultural Council, local teachers and administrators, parents
Timeline: short-term (Years 1 and 2)
Resources: None
Initial step:
1) Cultural Council convenes arts education stakeholders

Cultural Council Structure and Responsibilities

There has been considerable discussion and debate about the role and structure of the Cultural Council since its creation in 2002. It was originally intended that the Council would evolve into a stand-alone nonprofit agency. There are compelling arguments on each side of this issue. On the one hand, many contend that it is essential for there to be an ongoing presence of the arts within City government with the purpose of advising the City on arts policy and cultural development. Others argue that a nonprofit agency can have greater flexibility and capacity to generate private resources. Many communities have come to recognize that the advantages of each of these approaches can be achieved by creating two sister agencies. In the case of Kirkland, this would be accomplished by creating a nonprofit Cultural Council Foundation that would be the private arm of the local arts agency. It is suggested therefore that Kirkland adopt this sister agency strategy.

As the arts master plan is implemented and the cultural life of Kirkland evolves, the Cultural Council must evolve in its role and structure as well. The Cultural Council proper should begin to function at an elevated level, focusing on cultural policy, program development, and advocacy. It should be a promoter and a catalyst – the source of "fun, but important ideas," as one interviewee put it.

At the same time, the Cultural Council must become more broadly representative of the various arts disciplines and stakeholder interest. The work of the Cultural Council should be conducted through a group of subcommittees focusing on specific areas of concern: public art, grants, community outreach, arts education, advocacy, etc. Each subcommittee would have a Chair and Vice-chair who are members of the Cultural Council, augmented by community members who have specific expertise in area of concern of the subcommittee. Subcommittees would make recommendations to the Cultural Council that would adopt them.

Recommendation 25:

The City Council should adopt the proposed revisions to the resolution that created the Cultural Council, including revising the composition of the Council (this recommendation has been completed).
Lead Agencies: City Council
Timeline: short-term (Years 1 and 2)
Resources: None
Initial step:
1) City Council revises resolution

Recommendation 26:

The Cultural Council should create a Foundation to support the arts, arts education, culture, and heritage in Kirkland.
Lead Agencies: City Council, City Attorney, Cultural Council.
Timeline: short-term (Years 1 and 2)
Resources: None
Initial step:
1) Cultural Council assesses community needs and desires for a Foundation
2) City Council authorizes creation of foundation
3) City Attorney drafts articles of incorporation and by-laws.
4) Cultural Council recruits foundation leadership

Recommendation 27:

The Cultural Council should reorganize itself by creating a group of working subcommittees.
Lead Agencies: Cultural Council
Timeline: short-term (Years 1 and 2)
Resources: None
Initial step:
1) Cultural Council adopts new structure
2) Cultural Council recruits community members

Recommendation 28:

The City should provide resources for full-time staff support for the Cultural Council and the proposed Foundation.
Lead Agencies: City Council, City Manager
Timeline: short-term (Years 1 and 2)

Resources: TBD
Initial steps:
1) City Manager proposed staff augmentation for 2011/12 budget
2) City Council authorizes increased staffing

Resources

When contemplating arts and cultural development, the focus turns inevitably toward resources. The fact is that the arts are expensive, with costs generally rising faster than the economy as a whole. Why is that? To answer that question, in the early 1970s, the Ford commissioned a study by two widely regarded economists, Baumel and Bowen. Their study came to what is not a surprising conclusion, if one carefully thinks about it. In the general economy, businesses depend upon technical innovation, automation, and new processes to advance productivity, thereby controlling costs. However, is that possible in the arts? It is in very few cases. The arts are the ultimate hand-made products. It took 100 musicians 90 minutes to perform his Ninth Symphony when Beethoven composed it in the 1800s, and it takes the same number of musicians the same length of time today. The same can be said for all arts media – dance, theater, visual arts, and literature.

So the question remains. If the City of Kirkland wants to promote arts, cultural and heritage development, where will it find the resources? The answer will depend upon the degree to which the City leadership regards the arts as a priority, as an essential City service. There are a number of possible sources. The City has instituted a “head tax”, recognizing that everyone consumes City services, directly or indirectly. The City could devote a portion of its hotel tax revenues, recognizing that the arts make the city a more attractive place for visitors. The City could increase its admissions tax on commercial and nonprofit entertainment. The debt service on the library will be completed in the near future. All or part of those savings could be devoted to implementing the arts plan.

It is equally important to look to the private sector for resources to promote arts and cultural development. The first strategy should be to look to existing private arts funding sources. This includes local, regional and national foundations. It also includes agencies such as the National Endowment for the Arts, the Washington State Arts Commission and King County’s 4Culture organization. 4Culture may be an especially important source. They provide funding to 200 arts organizations in King County each year, including local arts agencies. When the consultant met with them on two occasions, they indicated a willingness to consider increased funding to Kirkland if a couple of conditions were met: 1) that the City should demonstrate a commitment to a thoughtful structure and funding for the arts; and 2) that the Cultural Council should begin to include heritage and historic preservation in its portfolio.

Other private sources might be developed. Kirkland has no Community Foundation. The City might work with local private leadership to form a Community Foundation, perhaps focused on quality of life issues. Another, longer term strategy would be for the Cultural Council to work with other regional agencies to create a United Arts Fund and a workplace giving program for the arts.

Recommendation 29 :

The Cultural Council should meet with the Mayor, City Manager, City Council, and Budget Director to discuss current efforts and strategize future efforts to implement the arts master plan.
Lead Agencies: City Manager, Mayor, Budget Director, Cultural Council
Timeline: short-term (Years 1 and 2)
Resources: TBD
Initial step:
1) City Manager convene funding strategy meeting

APPENDIX A: Planning Methodology

The consultant firm, Jerry Allen and Associates, was selected in June 2008 and began work in July. Over the course of the planning project, the consultant made a series of trips to Kirkland to conduct an on-site assessment. A variety of approaches was used to conduct this community assessment:

Literature Review: A thorough review was made of all existing plans, studies, surveys, stakeholder information, and other relevant literature to the cultural plan, supplied by the client.

Tour of City and cultural facilities: The consultant did a tour of the City, examining cultural facilities, arts organizations, art galleries, public art, and other arts-related elements.

Steering Committee coordination: At each site visit, the consultant met with the project steering committee, which provided feedback and general oversight of the planning process.

Meetings with Cultural Council: At most site visits, the consultant met with the Cultural Council to update them on the progress of the project and to obtain feedback on findings to date.

Key person Interviews: One-on-one interviews were conducted with elected officials, City staff, artists, cultural institution leaders, business people, community leaders and other project stakeholders.

Discussion group meetings: Several focus group meetings were held with stakeholders who have a common interest, such as individual artists and gallery owners.

Town hall meeting: An open community meeting was held during the latter phases of the assessment, to allow the community to learn about initial findings and to provide comments on the content of the plan.

Draft plan development: The consultant developed a draft plan that was circulated to key stakeholders and presented to the Steering Committee and Cultural Council for comment and revision

Final plan development: A final plan was developed and presented to the Steering Committee, Cultural Council and City Council for discussion and approval.

APPENDIX B: Arts Master Plan Budget

Recommendation	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6+
Increase mini-grants program ($2,500 max.)	5,000	5,000	10,000	10,000	10,000	10,000
Create project funding program ($10,000)	0	0	10,000	20,000	30,000	30,000
Create operating support funding program	0	0	50,000	50,000	75,000	75,000
Adopt revised public art resolution and guidelines	0	0	0	0	0	0
Extend 1% public art to entire CIP & allow pooling	TBD	TBD	TBD	TBD	TBD	TBD
Downtown artist street activation program	5,000	5,000	5,000	7,500	7,500	7,500
Explore creation of a Seattle Art Museum satellite	0	0	0	0	0	0
Develop strategy for gallery retention	TBD	TBD	TBD	TBD	TBD	TBD
Explore potential for artist live-work lofts in downtown	0	0	0	150,000	TBD	TBD
Video portfolio to market local artists to corporations	5,000	0	5,000	0	5,000	0
Artist fellow ship program	0	0	0	0	0	25,000
Artist technical assistance workshops	1,500	1,500	1,500	1,500	1,500	1,500
Plan for construction of a black box theater	0	0	0	0	0	100,000*
Plan for construction of a municipal art gallery	0	0	0	0		50,000*
Arts uses of underutilized commercial spaces	0	0	0	0	0	0
Portable stages and technical equipment for festivals	0	0	0	0	100,000	0
Cooperative marketing convening	0	0	0	0	0	0
Artist profiles on "Currently Kirkland"	TBD	TBD	TBD	TBD	TBD	TBD
Allocate hotel tax $ for cooperative marketing	5,000	10,000	10,000	15,000	15,000	15,000
Electronic arts/special events kiosk in downtown	0	15,000	0	0	0	0
Festival/special event convening to develop plan	0	TBD	TBD	TBD	TBD	TBD
Festival/special event sponsorship program	0	0	15,000	15,000	30,000	30,000

Arts leadership awards events	TBD	TBD	TBD	TBD	TBD	TBD
Arts education advocacy	0	0	0	0	0	0
Adopt revisions to Cultural Council resolution	0	0	0	0	0	0
Create nonprofit Cultural Council foundation	0	TBD	TBD	TBD	TBD	TBD
Cultural Council reorganization	0	0	0	0	0	0
Full-time arts and cultural staff	0	TBD	TBD	TBD	TBD	TBD
Arts financing strategy plan	0	TBD	TBD	TBD	TBD	TBD
Totals:	21,500+	36,500+	106,500+	269,000+	274,000+	334,000+

*Cultural Council will look first to private funding to accomplish these recommendations

APPENDIX C: Proposed Revised Cultural Council Resolution

Resolution R-_____

A RESOLUTION OF THE City COUNCIL OF THE CITY OF KIRKLAND RELATING TO THE CULTURAL COUNCIL.

Be it resolved by the City Council of the City of Kirkland as follows:

Section 1. Reorganization of the Kirkland Cultural Council. The Kirkland Cultural Council is hereby reorganized effective _____. The Kirkland City Council reaffirms the Cultural Council as its official local arts agency.

Section 2. Purpose. The Cultural Council is organized to promote strategic planning and development for arts culture and heritage in the community. The Cultural Council shall advise the City Council regarding public art acquisitions. The Cultural Council shall advise the City Council, City Manager and City staff regarding those issues referred to it by the City Council. After consultation with the City Manager, the Cultural Council may serve as the City's official representative on an art, culture, or heritage matter. The Cultural Council may submit to the City through the City Manager recommendations for other issues related to art, culture, and heritage.

Section 3. Membership. There will be no less than 11 members and no more than 15 members of the Cultural Council. All of the members shall reside or own a business within the City of Kirkland or its Potential Annexation Area. All members must have a demonstrated interest in the arts, culture, or heritage. A member will serve in an individual capacity, even if the member is associated with an organization that may make a proposal to the Cultural Council. The membership of the Cultural Council is intended to reflect a balance, taking into account such elements as cultural and ethnic diversity of the community, connection to the various geographic areas of the City and representation of all of the arts disciplines (visual, performing and literary arts), as well as heritage. One or more members shall be a youth, at least 16 years of age, but not yet 18.

A member's term shall begin upon the member accepting an appointment. Membership shall consist of staggered 4-year terms. No member shall serve more than 2 terms, plus any partial term to which the member was appointed. Vacancies shall be filled for the remainder of the unexpired term. A member will be expected to attend no less than 80% of all meetings for which there has been not prearranged absence. In addition, when a member misses three or more consecutive meetings not excused by a majority vote of the Cultural Council, the City Council shall consider removal of that member. In the case of a member who was appointed by the City Council, the Cultural Council shall report to City Council about a member's pattern of absence, together with a recommendation concerning removal by the City Council. A member who is unable to attend regular meetings is expected to tender his or her resignation. A resignation shall be effective on such date as designated by the resigning member. Five

members of the Cultural Council shall be appointed by the City Council. The Cultural Council shall appoint the remaining members. Annually the Cultural Council will invite qualified citizens to apply for vacancies that may occur that year.

Section 4. Officers. Annually, the Cultural Council will elect a Chair and Vice-Chair. The term of the Chair is one year, with the possibility of one additional term. The term of the Vice-Chair shall be one year, with no automatic right to be elected Chair. There will be no term limit on serving as Vice-Chair. It shall be the duty of the Chair to preside at all meetings of the Cultural Council. In the Chair's absence, the Vice-Chair shall preside. The Chair, working with City staff, shall propose an agenda and shall vote on matters being voted upon by the Cultural Council. The Chair shall select a member to record decisions of the Cultural Council that establish policies or recommendations.

Section 5. Voting. A quorum of the Cultural Council shall be a majority of persons currently serving as voting members. A quorum must be present in order for a vote to be taken on a recommendation or a permanent policy. Each voting member is entitled to one vote. All matters establishing policies, recommendations or decisions shall be decided by a majority vote of voting members present.

Section 6. Liaisons. The Cultural Council may designate "Cultural Council Liaisons." Liaisons are intended to be resources for technical advice or expertise or to provide connections to other organizations. Liaisons will be invited to all Cultural Council meetings, but will not be required to attend and will not vote. The Cultural Council may choose to designate any number of Liaisons. The Cultural Council shall, at least once per calendar year, review and make current the list of Cultural Council Liaisons. One City Councilmember shall serve as a Liaison, appointed by the City Council.

Section 7. Procedure. All business of t he Cultural Council shall be guided by "*Roberts Rules of Order*." The Cultural Council may adopt a written policy of Cultural Council practices. The regular meetings of the Cultural Council shall be publicly noticed and shall be open to any member of the public that chooses to attend. Provision shall be made for a public comment period at each meeting.

Section 8. Organization. The Cultural Council may organize itself into sub-committees to facilitate its work. Such sub-committees might include grants, public art, community outreach, heritage, festivals, etc.

Section 9. Compensation. The members of the Cultural Council shall receive not compensation from the City of Kirkland. Expenses specifically authorized by the City Manager may be advanced or reimbursed to a member.

Section 10. Cultural Council Foundation. The Cultural Council is directed to work with City staff to create a sister non-profit agency, the "Cultural Council Foundation. While the Cultural Council itself shall remain a City agency, the Foundation will function as a separate private fund-raising and programming organization, supporting Cultural Council programs, and initiatives. In forming this organization, the Cultural Council shall recruit trustees that will oversee the Foundation's fund-raising and programming. One or more of the Cultural Council members shall serve on the board of trustees of the Foundation.

Section 11. Funds. The Cultural Council may request an annual appropriation to support its programs and activities on an annual basis through the City's normal budgeting process. The Cultural Council shall not assume a City commitment before City Council approval of that recommendation or request.

APPENDIX D: Proposed Public Art Resolution and Guidelines

Resolution R-_____

Purpose: The purpose of these guidelines is to establish procedures for the implementation of Kirkland's Public Art Program.

Funding

The overall budget for the Public Art Program is funded through a combination of government funding and funds from donations. Government funds are appropriated as outlined in the City's public art resolution. Grant funds may also be sought for special projects and to augment the budget of existing projects.

The City of Kirkland public art program allots 1% of the total capital project costs of City capital improvement projects. Eligible costs are the total actual costs associated with a construction project, excluding land acquisition, demolition, environmental remediation, legal fees, and interest costs. Monies generated by a particular project may be "pooled" and expended on other projects, unless specifically prohibited by law or funding source.

Under these guidelines, the public art allocation applies generally to the capital improvement programs of the City, including buildings, parks, decorative or commemorative structures, parking facilities, bridges, viaducts, or pedestrian overpasses, roads, highways and arterial construction or reconstruction, streetscapes, bikeways, trails, transit facilities and utilities.

The City Capital Improvement Program is reviewed annually by the Public Art Committee, the Cultural Council and staff, in conjunction with City departments and the Budget Office, for recommendations on public art allocations to the City Council, as part of the presentation of the annual public artwork plan. This plan shall include the proposed public art projects for the upcoming year, with budgets and conceptual approaches.

The work plan presentation shall take place on a schedule that coincides with the adoption of the City capital budget each year. It shall also give a report of the status of all ongoing public art projects. With the passage of the annual work plan, monies shall be transferred to a Municipal Arts fund, managed by the Cultural Council. The Cultural Council, upon recommendation from the Public Art Committee, may from time to time during the course of the year, modify the annual work plan. The City Council shall review any significant changes that are proposed.

Uses of Municipal Arts Funds

Inclusions: Monies in the Municipal Arts fund can be used for artist design services and the acquisition or commissioning of artworks for the Kirkland Public Art Collection. Monies in this category may be expended for artist design fees, proposals/drawings/maquettes, artist travel and expenses, artwork purchases and commissions, artwork fabrication or materials, shipping and crating, insurance, the

preparation, installation or placement of artworks or other purposes deemed necessary by the Cultural Council for the implementation of the program.

Up to 15% of the dollars allocated for public art monies may be utilized for program administration and community participation, artist selection processes, community outreach and publicity, project documentation and other appropriate related purposes, deemed necessary by the Public Art Committee. Up to 10% of the public art monies, to the extent permitted by law and funding sources, may be set aside in a separate account within the Municipal Arts fund for curatorial services and for the preservation and maintenance of the public art collection.

Eligible Artworks

In general, all forms of artistic expression created by professional artists are eligible for inclusion in the public art program. These may be in a wide variety of styles, media, and genre. They may include freestanding works, as well as works that have been integrated into the underlying architecture or landscape. They may include permanently installed works, as well as temporary installations, if such projects contribute to community understanding and participation. They may also include artist-designed infrastructure elements, such as sound walls and utility structures, as well as artist designed street furniture, such as benches, bus stops, tree grates, etc.

The public art projects are not intended to substitute for functional elements that would normally be a part of the architecture or the landscape of capital improvement projects, unless they are specifically designed by professional artists. The following will not be considered as part of the art program:

- Reproductions by mechanical or other means of original artworks (however, limited editions controlled by the artist, or original prints, cast sculpture, photographs, etc. may be included).
- Decorative, ornamental or functional elements that are designed by the architect or other design consultants engaged by the architect.
- Those elements generally considered to be components of the landscape architectural design, vegetative materials, pool(s), paths, benches, receptacles, fixtures, planters, etc. which are designed by the architect, landscape architect or other design professional engaged by the primary designer
- Art objects that are mass-produced or of a standard design, such as playground sculpture or fountains; directional or other functional elements, such as signing, color coding, maps, etc.
- Walls, bases, footings, pools, lighting or other architectural elements on or in which the artworks are placed or affixed, or mechanical elements and utilities needed to activate the artwork
- On-going operating expenses or maintenance of artworks, architectural elements on or in which the artworks are placed, or sites where artworks are located

- Statues, representations of historical figures or historical plaques, unless part of a larger artwork designed by an Artist where the work illuminates historical facts and deeds significant to the community.
- Purchase of existing artworks without the selection process, as provided for in the adopted public art program guidelines and policies.

Responsibilities

The Public Art Committee shall:

- Provide program policy and overall oversight for the Public Art Program
- Steer the overall work objectives of the Public Art Program, such as staff project administration, artist project management, strategic planning and community outreach
- Develop guidelines, policies and procedures for the selection, implementation and conservation of public art in Kirkland
- Monitor the overall development of the Public Art Collection, including ensuring that local and regional artists are represented in the Collection and ensuring that the Public Art Collection is reasonably balanced over time with respect to ethnicity and gender of artists selected and with respect to styles of expression, media and genre
- Review and recommend to the Cultural Council all public art selections for the City of Kirkland
- Make recommendations regarding the care and maintenance of the Public Art Collection to appropriate parties or site agencies, and oversee a periodic maintenance survey of the entire Public Art Collection
- Review and recommend the annual work plan to the Cultural Council
- Approve a pool of potential members of artist selection panels
- Act as liaisons to the individual artist selection panels
- Review and recommend to the Cultural Council the individual artist selection panel recommendations
- Ensure community outreach and citizen participation in the public art program
- Review and approve individual project budgets as brought forward by artists
- Review and recommend proposed gifts of public art to the City, as well as loans and long term exhibitions of public art on City-owned property

- Review and recommend accessioning and de-accessioning of artworks from the Public Art Collection
- Periodically review and approve changes to the public art program guidelines, policies, and procedures.

The Cultural Council shall:

- Review and approve the recommendations of the Public Art Committee
- Review and approve the annual work plan presented by the Public Art Committee that shall include identification of eligible capital improvement projects and funding appropriations; and
- Present approved recommendations of the Public Art Committee to the Kirkland City Council.

Artist Selection Panels shall:

- Be ad-hoc panels formed for a limited period of time and charged by the Public Art Committee with recommending artists for individual projects or groups of projects
- Review the credentials, prior work, proposals, and other materials submitted by artists for particular projects
- Recommend to the Public Art Committee an artist or artists to be commissioned for projects, or who will be engaged to join the design team for projects
- Respond to the charges outlined in the project prospectus and project guidelines, concerning the requirements and concerns addressed within the particular project
- Be sensitive to the public nature of the project and the necessity for cultural diversity in the Public Art Program
- Maintain confidentiality on the proceedings of all panel meetings
- Continue to meet, when appropriate, to review the selected artist's design concepts

Artists shall:

- Submit credentials, visuals, proposals and/or project materials as directed for consideration by artist selection panels
- Conduct necessary research, including attending project orientation meetings and touring project sites, when possible
- If selected, execute and complete the artwork or design work, or transfer title of an existing work, in a timely and professional manner

- Work closely with the project manager, design architect and/or other design professionals associated with the project
- Make presentations to the Public Art Committee and other reviewing bodies at project milestones as required by contract
- Make a public presentation, conduct a community education workshop or do a residency at an appropriate time and forum in the community where the artwork will be placed, as required by contract

Site agencies or City departments shall:

- Determine, in consultation with the Cultural Council, which projects are eligible for public art inclusion, the amount of public art money available and whether the project is appropriate for a design collaboration
- Provide the Cultural Council with information on the capital improvement program, budgets and schedules
- Designate a departmental representative to participate in the artist selection process, when appropriate
- Include, when appropriate, public art staff on architectural or engineering services selection panels
- Review the maintenance needs survey for artworks located at the site agency
- Inform the project architect of the artist involvement in the capital improvement project and the method of artist selection
- Designate, in consultation with the appropriate leadership, a City representative or project manager for the capital improvement project to act as the City's agent for all coordination issues related to public art and the overall project.

The City Council shall:

- Review and approve the annual work plan presented by the Kirkland Cultural Council that shall include identification of eligible capital improvement projects and funding appropriations
- Appropriate monies for individual capital improvement projects, which shall be transferred into the Municipal Arts, fund as part of the annual capital budgeting process.
- Approve contracts with artists for specific public art projects

Advising agencies (legal counsel, budget office, planning commission, etc.) shall:

- Work with the Cultural Council on the development of the annual budget for program administration and budget allocations
- Review contracts of selected artists and make recommendations regarding liability and insurance requirements
- Provide consultation and information regarding particular needs and concerns of the Public Art Program
- Coordinate with the Cultural Council to determine program success.

Construction Project Managers shall:

- Collaborate with the Cultural Council on the development of public art projects
- Coordinate with the Cultural Council on all issues related to the Public Art Program and the overall project including safety, liability, timeline, code requirements and installation deadlines, etc.
- Provide the Cultural Council and the artist with the appropriate documentation necessary for project compatibility and completion (i.e., architectural design drawings and specifications, as-built drawings, structural drawings, mechanical drawings, electrical drawings, materials to support public outreach efforts, etc.)

Goals of the Selection Process

Selecting the "right" artist – one whose experience, artistic style, commitment to collaboration, communication skills, and community facilitations skills match the needs of the project – is critical to the success of any project. Specifically, the goals of the selection process are:

- To implement the goals of the overall capital improvement program or private development project through an appropriate artist selection
- To further the mission and goals of the Public Art Program
- To select an artist or artists whose existing public artworks or past collaborative efforts have maintained a level of quality and integrity
- To identify the optimal approach to public art that is suitable to the demands of the particular capital project
- To select an artist or artists who will best respond to the distinctive characteristics of the site and the community it serves
- To select an artist or artists who can work successfully as members of an overall project design team

- To ensure that the selection process represents and considers the interests of all parties concerned, including the public, the arts community and the City department involved

Methods of Selecting Artists

The method of selection for individual projects shall be determined by Cultural Council, in consultation with the Public Art Committee, in accordance with the adopted public art programs and policies. Any of the following methods may be used, depending upon the requirements of a particular project.

Open Competition: An open competition is a call to artists for a specific project in which artists are asked to submit evidence of their past work. Any artist may submit credentials and/or proposals, subject to any limitations established by the Artist Selection Panel or the Public Art Committee. Calls for entries for open competitions will be sufficiently detailed to permit artists to determine whether their work is appropriate to the project under consideration.

Limited or Invitational Competition: A limited number of artists shall be invited by the artist selection panel to submit credentials and/or proposals for a specific project. Artists shall be invited, based on their past work and demonstrated ability to successfully respond to the conditions posed by the particular project (i.e., water features, light works, paintings, sound works, landscape works, design team efforts, etc.), or based on other non-aesthetic Public Art Program goals (i.e., artists who reside in a particular community or neighborhood where a project is occurring, local artists or regional artists, etc.)

Direct Selection: At times, the Public Art Committee may elect to make a direct selection in which they contract with a specific artist for a particular project. Such an election may occur for any reason, but will generally occur when circumstances surrounding the project make either an open or a limited competition unfeasible (for example; project timeline, community or social considerations, client demand, etc.).

Mixed Process: A mixed process may include any combination of the above approaches.

Pre-qualified Artists List: The Public Art Committee may, from time to time, use an artist selection panel to create a pool of pre-qualified artists who can be utilized by staff to select artists for small, community-based projects where a separate artist selection panel may not be warranted.

Criteria for Selection of Artists or Artworks

Qualifications: Artists shall be selected based on their qualifications as demonstrated by past work and the appropriateness of their concepts to the particular project.

Quality: Of highest priority are the design capabilities of the artist and the inherent quality of artwork.

Media: All forms of visual arts shall be considered, subject to any requirements set forth by the project prospectus.

Style: Artists whose artworks are representative of all schools, styles and tastes shall be considered.

Appropriateness to Site**:** Artwork designs shall be appropriate in scale, material, form, and content to the immediate social and physical environments with which they relate.

Permanence: Consideration shall be given to structural and surface integrity, permanence, and protection of the proposed artwork against theft, vandalism, weathering, and excessive maintenance and repair costs.

Elements of Design: Consideration shall be given to the fact that public art is a genre that is created in a public context and that must be judged by standards that include factors in addition to the aesthetic. Public art may also serve to establish focal points; terminate areas; modify, enhance or define specific spaces; establish identity; or address specific issues of urban design.

Community Values: While free artistic expression shall be encouraged, consideration must be given to the appropriateness of artworks in the context of local community and social values.

Public Liability: Safety conditions or factors that may bear on public liability should be considered in selecting an artist or artwork.

Diversity: The Public Art Program shall strive for diversity of style, scale, media, and artists, including ethnicity and gender of artists selected. The program shall also strive for an equitable distribution of artworks throughout the City and County.

Communications: The ability of the artist to effectively communicate with a variety of groups, including other design professionals, public officials and community members, should be taken into consideration.

Collection Review

At least once in every three-year period, the Public Art Committee or an independent agency should evaluate the Public Art Collection, for the purposes of collection management and in order to assess the collection's future.

The City, with the advice of the Public Art Committee shall retain the right to de-accession any work of art in the Collection, regardless of the source of funding for the particular artwork.

Objectives:

- To establish a regular procedure for evaluating artworks in the Public Art Collection
- To establish standards for the acquisition of artworks by the Public Art Committee
- To ensure that de-accessioning is governed by careful procedures
- To insulate the de-accessioning process from fluctuations in taste - whether on the part of the Public Art Committee, the City or county or the public

Acquisition Review Standards:

- Acquisitions should be directed toward artworks of the highest quality
- Acquisition of artworks into the Public Art Collection implies a commitment to the ongoing preservation, protection, maintenance and display of the artworks for the public benefit;
- Acquisition of artworks, whatever the source of funding, should imply permanency within the Public Art Collection, so long as physical integrity, identity and authenticity are retained, and so long as the physical sites for the artworks remain intact
- In general, artworks should be acquired without legal or ethical restrictions as to future use and disposition, except with respect to copyrights and other clearly defined residual rights.

De-accessioning Review Standards:

Any proposal for de-accessioning – the destruction or removal of an artwork in the collection – or relocation of an artwork shall be reviewed by the Public Art Committee according to the policy and procedures contained herein and shall be as deliberate as those practiced during the initial selection.

This process should operate independently from short-term public pressures and fluctuations in artistic or community taste. During the review process, the work of art shall remain accessible to the public in its original location. De-accessioning should be a seldom-employed action that operates with a strong presumption against removing works from the Collection.

Artwork may be considered for review toward de-accessioning from the Public Art Collection if one or more of the following conditions apply:

- The condition or security of the artwork cannot be reasonably guaranteed
- The artwork requires excessive maintenance or has faults of design or workmanship and repair or remedy is impractical or unfeasible
- The artwork has been damaged and repair is impractical or unfeasible
- The artwork's physical or structural condition poses a threat to public safety
- No suitable site is available, or significant changes in the use, character or design of the site have occurred which affect the integrity of the work
- Significant adverse public reaction has continued unabated over an extended period of time (at least five years)
- De-accessioning is requested by the artist
- The site and/or agency housing the work is undergoing privatization

Gifts or Loans of Artworks

Artworks proposed for donation or long-term (one year or longer) loan to the City shall be carefully reviewed by the Public Art Committee or by an ad hoc review committee in order to meet the following objectives:

- To provide uniform procedures for the review and acceptance of gifts or loans of artworks to the City
- To vest in a single agency the responsibility of insuring the management and long-term care of the donated artworks
- To facilitate planning for the placement of artworks on City-owned property
- To maintain high artistic standards for artworks displayed in City facilities
- To provide for appropriate recognition for donors of artworks to the City

Review Criteria for Gifts or Loans of Artworks:

Aesthetic considerations: To ensure artworks of the highest quality, proposed gifts or long-term loans of artworks should be accompanied by a detailed written proposal and concept drawings of the proposal, and/or photographs of an existing artwork, documentation of the artist's professional qualifications and, if needed, a current certified appraisal of the worth of the artwork.

Financial considerations: Based on the cost of installation, the proposal should identify sources of funding for the project, and the estimated cost of maintenance and repair over the expected life of the artwork. A legal instrument of conveyance of the work of art should be executed between the City or the County and donor.

Liability: The proposal should discuss susceptibility of the artwork to damage and vandalism, any potential danger to the public and any special insurance requirements.

Environmental considerations: The proposal should address appropriateness of the artwork to the site and the scale of the artwork in relation to its immediate context. Proposed artwork donations shall be reviewed by the Public Art Committee.

- Donation proposals shall be accompanied by the following information:
- Slides, photos or a model of the proposed work
- Biography of the artist
- Proposed site and installation plans
- Cost of the artwork and budget for installation
- Maintenance requirements for the artwork

Exceptions to the Review Process for Gifts or Loans of Artworks

Gifts of state presented to the City by foreign governments or by other political jurisdictions of the United States - municipal, state, or national, which may be accepted by the Kirkland City Council on behalf of the City, shall be reviewed as follows:

The appropriate City department and the Public Art Committee shall determine permanent placement of artworks of substantial scale, suitable and accessible for public display jointly

Appropriate recognition and publicity shall be the responsibility of the City site agency or department with jurisdiction over the site of permanent placement of the artwork, with advance notification of the Public Art Committee

If not provided by the donor, maintenance of the artwork shall be the responsibility of the site agency, or department with jurisdiction over the site, in consultation with the Public Art Committee.

Acquisition of Artworks by City Agencies outside the Public Art Program

Recognizing that some City facilities may have been developed without a public art project, City departments are encouraged to allocate funds on a voluntary basis outside the formal or codified process to enhance their offices and facilities through utilization of the Public Art Program's annual work plan.

Proposed artwork acquisitions by City departments shall be reviewed by the Public Art Committee. Proposed acquisitions shall be accompanied by the following information:

- Slides, drawings, DVDs, photos or a model of the proposed artwork
- Biography of the artist
- Proposed site and installation plans
- Cost of the artwork and budget for installation
- Maintenance requirements for the artwork

Artworks proposed for long-term loan (one year or more) to a City department shall be subject to the same considerations outlined above. Artworks proposed for placement in private offices or in non-public areas of City facilities shall not be subject to Public Art Committee review.

Conservation and Maintenance of the Public Art Collection

The Public Art Committee shall regularly survey the entire Public Art Collection in order to meet the following objectives:

- To provide for the regular inspection of public artworks
- To establish a regular procedure for effecting necessary repairs to public artworks
- To ensure regular maintenance of public artworks
- To ensure that all maintenance of public artworks is completed with the highest standards of professional conservation

Responsibilities

The Artist shall:

- Guarantee and maintain the work of art against all defects of material or workmanship for a period of one year following installation, within the terms of the contract
- Provide the Public Art Program with drawings of the installation and with detailed instructions regarding routine maintenance of the artwork
- Be given the opportunity to comment on, and participate in, all repairs and restorations that are made during his or her lifetime

The Site Agency or City Department shall:

- Be responsible for routine maintenance of artwork, upon the advice of the Public Art Program, and shall perform all maintenance work in a manner that is consistent with conservation requirements supplied by the artist
- Be responsible for reporting to the Public Art Committee any damage to a work of art at a site over which it has jurisdiction
- Not intentionally destroy, modify, relocate or remove from display any work of art without prior consultation with the Public Art Committee
- Not cause any non-routine maintenance or repairs to artworks without prior consultation with the Public Art Committee

The Public Art Committee shall:

Be responsible for conducting a comprehensive maintenance survey of the public art collection at least once every three years. This survey shall include report on the location and condition of each work, prioritized recommendations for the restoration, repair, or maintenance of artworks and estimated costs.

Based on the condition report, the Public Art Committee may, for those works in need of attention, recommend:

- That no action be taken
- That staff work with the site agency to ensure the work is properly restored
- That the site agency make the necessary repairs, in whole or in part, or suggest means of accomplishing restoration
- That a professional conservator be engaged to evaluate the condition of the work further, or effect repairs to the work
- That the artist be asked to repair the work for a fair market value fee
- That the work of art be considered for de-accessioning

Public-Private Development Projects

Joint development projects with financial participation of the City in conjunction with a private developer shall be administered under the same guidelines as public sector projects.

Private Development Projects

Private development projects where the developer is required to make a percent for art commitment as part of a conditional use permit or zoning variance shall not be required to adhere to these guidelines, but shall be negotiated by City staff, in consultation with the Cultural Council.

APPENDIX E: Program Policies

Artist Rights

The Kirkland Cultural Council is committed to a climate wherein artists will thrive and receive the economic benefits of, and recognition for, their work. For that reason, it is important that artists retain reasonable control over the integrity of their artworks and that artists receive equitable compensation for their creative endeavors.

Policy

The Kirkland Cultural Council seeks to assure the following rights to artists, which shall be embodied in artist contracts for the commissioning or purchase of works of art.

Recognizing that successful public art is generally inseparable from the site for which it is created, the Cultural Council shall endeavor to ensure that City departments or site agencies do not move or remove an artwork unless its site has been destroyed, the use of the space has changed, or compelling circumstances arise that require relocation of the work of art.

Should it become necessary to move or remove an artwork, the Cultural Council shall make reasonable efforts to consult with the artist before effecting any removal or relocation. However, the Cultural Council and the City reserve the right to move or remove the artwork without notification under emergency circumstances where an immediate threat to property or public safety is present. In all instances, the Cultural Council will act within the provisions of the Visual Artists Rights Act.

Recognizing the importance of preserving the integrity of an artwork, the Cultural Council shall seek to ensure that City departments or site agencies do not intentionally alter, modify, or destroy an artwork. Nevertheless, if an artwork is significantly altered, modified, or destroyed, whether intentionally or unintentionally, the artist shall have the right to disclaim authorship of the artwork. Should an artist choose to exercise this disclaimer, the Cultural Council shall, upon request by the artist, officially request that the City department or site agency remove any plaques, labels or other identifying materials that associate the work with the artist.

The integrity of an artwork depends upon regular conservation and maintenance. The Cultural Council is committed to inspect periodically the artworks in the collection and make reasonable efforts to ensure that each artwork is property and professionally maintained.

The Cultural Council shall make its best effort to ensure that all maintenance and repairs to works of art are accomplished in accordance with any maintenance and repair instructions the artist has provided to the Cultural Council at the time of accession, and that all such maintenance and repairs adhere to the highest professional standards of artwork conservation. The Cultural Council shall make reasonable efforts to notify the artist before City departments or site agencies undertake repairs or restorations to the artwork during the lifetime of the artist. Where practical, the Cultural Council shall seek to ensure that the artist be consulted and given an opportunity to accomplish the repairs or restorations at a

reasonable fee. The Cultural Council and the City department or site agency reserve the right to make emergency repairs without prior notification to the artist.

The artist shall retain all copyrights associated with works of art accessioned by the Cultural Council including those acquired for the City.

The Cultural Council agrees that it will not copy or reproduce the artwork in any way, or permit third parties to do so, without prior written permission of the artist. Notwithstanding this policy, the Cultural Council and the City reserve the right to make photographs or other two-dimensional representations of the artwork for public, noncommercial purposes, such as catalogues, brochures, and guides.

Artistic Freedom of Expression

The Cultural Council recognizes that free expression is crucial to the making of works of art of enduring quality. At the same time, public art must be responsive to its immediate site in community settings, its relatively permanent nature, and the sources of its funding.

Policy

It is the policy of the Cultural Council to encourage free expression by artists participating in the Public Art Program, consistent with due consideration of the values and aspirations of the citizens of Kirkland. Community representatives will be invited to serve on artist selection panels to ensure discussion of community sensibilities. Artists selected to participate in the program will be encouraged to engage the community directly in the process of developing their artistic concepts and designs.

Community Participation and Outreach

The purpose of the Public Art Program is to serve the citizens of Kirkland. By building a regular program of educational and promotional activities, a sense of community ownership can be instilled and cultivated. Such activities can generate broader community appreciation of public art and recognition of the role of public art in reflecting the community's culture.

Policy

The Cultural Council shall make community participation a part of each public art project, as well as of the program as a whole. This goal will be met by utilizing community-based advisory committees, community representation on artist selection panels and artist interaction with the community. The Cultural Council will develop a comprehensive approach to educational outreach concerning the public art program. Elements of this ongoing educational policy shall include programs in public schools and special events, such as exhibitions, public art tours, artist-in-residence programs, education and/or school programs, publications, brochures, films and videos and public meetings. In addition, avenues such as print and broadcast media will be cultivated in order to give access to the public art program to the widest possible audience.

In order to implement this policy, the Cultural Council shall create an *ad hoc* community outreach committee to oversee efforts to increase community understanding and participation in the public art program.

Conflicts of Interest

The Cultural Council recognizes that it is essential for local artists and other related professionals to serve as members of the Cultural Council, its subcommittees and selection panels. It further recognizes that artists and other related professionals may have a real or perceived conflict of interest when serving in such a capacity while competing for projects. In general, a conflict of interest may arise whenever a Committee, advisory committee, or panel member has a business, familial or romantic relationship that would make it difficult to render an objective decision or create the perception that an objective decision would be difficult. A conflict may also arise whenever a Committee, advisory committee, or panel member possesses inside information or has a role in the decision-making process that could influence the outcome of a public art process or project. Therefore, the Cultural Council has established policies to govern service on the Cultural Council and its panels.

Policy

Members of the Cultural Council and the Public Art Committee

- Must disclose any real or potential conflict of interest
- Are not eligible for any competition, commission or project during his or her tenure on the Cultural Council and the Public Art Committee
- Must withdraw from participating or voting on any competition, commission or project for which any family member or business associate has any financial interest or personal gain
- Are ineligible for participation in any competition, commission or project of the Cultural Council or Public Art Committee for a period of one year following the end of an individual's term on the Committee
- Are ineligible for any competition, commission, or project on which he/she voted during service on the Committee, regardless of the length of time that has elapsed following Committee service.

Members of Advisory Committees or Artist Selection Panels

- Must disclose any real or potential conflict of interest
- Must withdraw from participation, discussion and voting on any artist who is a family member, business associate or with whom the panel member has a gallery affiliation
- May not enter any competition, commission or project on which he or she is serving as a panelist or advisory committee member.

Liability Insurance and Performance Bonds

The Cultural Council recognizes that the cost of insurance, particularly liability insurance and performance bonds is prohibitively expensive for professional visual artists. Inevitably, any insurance requirement to artists creating public artworks would mean that these costs would be passed on to the City in the form of increased fees for the artwork or a smaller portion of the project budget allocated to the art.

Policy

The Cultural Council shall endeavor to seek alternatives to liability insurance and performance bonds that are in most cases difficult or unreasonably expensive for an artist to obtain. Whenever possible, arrangements shall be sought to cover the artist's liability under the underlying capital project's umbrella insurance programs, which generally cover all work being performed by contractors and subcontractors on the project site, or to arrange coverage for the artist and artwork under the insurance of the general contractors for the project.

The artists shall be liable, in every instance, for their own negligent acts or omissions. Artists may be required to have their drawings, plans, specifications, fabrication techniques, and installation methods reviewed by licensed Nevada engineers for structural and/or mechanical integrity. The Cultural Council will, if warranted by a particular project, engage engineers to verify project designs and installations.

Local Versus Non-local Artists

The Cultural Council recognizes that, while the primary objective of a program is the enhancement of public spaces in the City for the general benefit of its citizenry, a public art program can also be an important tool in developing the community of artists who reside in the city, county, and region.

Policy

The Cultural Council shall seek a balance over time in the awarding of contracts for art projects among local, regional and national artists. Factors such as the size of the public art project, the level of visibility of the public site and the availability of outside funding all may influence the decision on the part of the Cultural Council to seek artists from a local, regional, or national pool of artists.

Over time, the Public Art Committee is committed to ensuring that a share of public art projects be awarded to local and regional artists.

Non-discrimination

The Cultural Council recognizes the extraordinary diversity of citizens of Kirkland and seeks to be inclusive in all aspects of the Public Art Program. Policy

The Cultural Council will not discriminate against any artist or other program participant based on race, creed, religion, gender, sexual orientation, national origin, or disability status.

The Cultural Council recognizes that forming partnerships with the private sector will enhance existing program potentials and create opportunities for new and innovative expressions.

Adequate monies shall be budgeted for programs that elevate public awareness of the program. A brochure shall be produced to provide a quick orientation of the program for the visiting public.

APPENDIX F: Outline of the Public Art Process

Program Planning

1. Staff reviews upcoming Capital Improvement Program (CIP) projects with departmental staff

2. Cultural Council reviews upcoming projects and identifies projects for upcoming year

3. Public Art Committee drafts annual public artwork plan

- Program goals
- Projects to be completed
- Budgets
- Methods of selection
- Schedules

4. Cultural Council reviews/recommends public art work plan

5. City Council approves annual public artwork plan

6. Public art staff develops artist resource (Request for Qualifications (RFQ) distribution list)

Project Development

1. Cultural Council names artist selection panel

- Artists
- Community representatives
- Project architect / engineer / landscape architect (ex-0fficio)
- Departmental representative

2. Public art staff develops RFQ

- Project description
- Site description
- Special project considerations
- Minimum qualifications

- Artist selection panel listed
- Submission requirements
    - Professional resume
    - Visual of previous artwork
    - References
    - Statement of conceptual response to project (if desired)

2. Public art staff distributes RFQ

3. Public art staff receives/organizes artist submittals/reviews for completeness

4. Selection panel reviews submittals/selects finalists

5. Public art staff notifies artists/discusses project with finalists

6. Finalists tour site/meet with departmental staff

7. Artists develop/submit conceptual design proposals

- Description of proposed artwork
- Models/drawings
- Budget
- Schedule

8. Artist selection panel reviews proposals/selects project artist

9. Cultural Council reviews/approves selection of project artist

Design Phase

1. Public art staff drafts contract with artist

2. Artist submits contract requirements: insurance, etc

3. City Council approves contract, if applicable

4. Public art staff issues notice to proceed with design development

5. Artist meets with project architect/departmental staff

6. Artist develops final artwork proposal

7. Community presentation of proposed design (if appropriate)

8. Cultural Council reviews/approves final proposal

9. Public art staff issues notice to proceed with artwork fabrication

Artwork Fabrication

1. Artist begins fabrication of artwork

2. Artist meets/collaborates with project architect/departmental staff (as needed)

3. Public art staff conducts studio site visits to monitor progress

4. Public art staff/City Council makes progress payments to artist

5. Cultural Council receives periodic progress reports

6. Artist completes fabrication of artwork

7. Public art staff reviews completed artwork/determines that artwork is consistent with approved design proposal

Artwork Installation

1. Public art staff coordinates installation with project contractor

2. Artist installs artwork

3. Cultural Council reviews/approves artwork as installed

4. Artist submits as-built drawings

5. Artist submits maintenance plan

- Materials used in fabrication
- Methods of fabrication
- Routine maintenance instructions

6. Public art staff issues approval of installed artwork

7. Public art staff/City Council issues final payment

8. Public art staff organizes dedication of artwork

Ongoing Program Management

1. Cultural Council submits final annual report to City Council

2. Public art staff facilitates training program for local/regional artists

3. Public art staff facilitates training program for City project manager and project design professionals

4. Public art staff conducts appropriate community education activities

5. Public art staff develops, with Cultural Council, public art brochures, maps, etc.

6. Public art staff monitors routine maintenance of artworks

7. Public art staff provides to periodic conservation review of collection/arranges repair/conservation as needed

8. Cultural Council periodically reviews/updates program guidelines and policies

APPENDIX G: Issues that arose in the public community meeting

In November, an open community meeting was conducted in order to give the public a chance to provide input during the assessment phase of the arts master planning process. Kirkland citizens articulated a number of issues. It will be important for the City and the Cultural Council to bear these issues in mind as it prepares to implement the plan. Those issues were:

- How can the arts programs capitalize on the waterfront?
- How to deal with the reality of the climate – our extended rainy season?
- How can the City assist in maintaining high quality arts education offerings in the Lake Washington School District?
- How can Kirkland retain its existing art galleries? What can the City do to get the galleries that have left back or lure new galleries?
- How can the City provide support for literary arts? Poetry slams?
- What are the low-cost, high impact activities that Cultural Council can do to get something going in Kirkland during a period of limited resources?
- How can we retain the “small town” feeling of Kirkland?
- How can we overcome the general perception that “art is for someone else”?
- How can the City create positive connections to the economic development of the City?

APPENDIX H: Planning Participants

Interview and discussion group participants:

GG Getz, Chair (2008), Cultural Council
Leah Kliger, Chair (2009), Cultural Council
Kathy Page Feek, Member, Cultural Council
Thad Pound, Owner, Cannery
Ray Steiger, Capital Projects Manager, Public Works Dept
Rod Steitzer, Project Manager, Public Works Dept
Daryl Grigsby, Director, Public Works Dept
Robin Jenkinson, City Attorney, City of Kirkland
Charlie Rathburn, Local Arts Organizations, 4Culture
Tina Hoggatt, Public Art, 4Culture
Una McAlinden, Executive Director, Arts Ed Washington
Julia Hungerford, Artist, Neighbor representative
Fidelma McGinn, Executive Director, Artist Trust
Chris Shainin, Executive Director, Kirkland Arts Center
Carrie Hite, Former Cultural Council staff, City of Kirkland
Lynn Stokesbury, Former Cultural Council staff and current Steering Committee Member
Gallery Association Discussion group
Gary Henderson, neighborhood representative
Dan Meyer, Interim Executive Director, Kirkland Performance Center
Mary Alice Burleigh, City Council, City of Kirkland
Joan McBride, City Council, City of Kirkland
Tom Hodgson, City Council, City of Kirkland
Jessica Greenway, City Council, City of Kirkland
Jim Lauinger, Mayor, City of Kirkland
Lani Brockman, Artistic Director, Studio East
Downtown Association Discussion group
Leslie Lloyd, President, Bellevue Downtown Association
Karin Janek, Professional Development, Lake Washington School District
Bill Vadino, Executive Director, Kirkland Chamber of Commerce
Marc Nowak, General Manager, Woodmark Hotel
Bob Burke, Past President, Kirkland Heritage Society
Mary-Pat Byrne, Arts Specialist, City of Bellevue
Bellevue Arts Museum
PACE
Eric Shields, Director, Planning Department
Jenny Schroeder, Director, Parks Department
Jason Filan, Parks Operation Manager, Parks Department

Michael Cogle, Park Planning and Development Manager, Parks Department
Tracy Dunlap, Director, Finance Department
Sheila Cloney, Tourism Program Manager, Economic Development Department
David Ramsay, City Manager, City of Kirkland

STEERING COMMITTEE MEMBERS

Joan McBride, City Council
Bill Vadino, Business Community
Rick Altig, Community Members
Marc Nowak, Business Community
Merrily Dicks, Artist
Gunnar Nordstrom, Arts Organizations
Cathy Heffron, Community
Christopher Shainin, Arts Organizations
Rebecca Devere, Artist
Lynn Stokesbury, Community Members
G.G. Getz , Cultural Council
Kathy Feek, Cultural Council
Steve Lerian, Community Members

CULTURAL COUNCIL MEMBERS

Linda C. Meuter
Robert Larson
Mary Jane Vinella
Kathy Page Feek
G.G. Getz, Chair
Boris Srdar
Mia Coolidge
Leah Kliger, Chair
Thomas D. Gant
Jennifer Bushnell
Rebecca Singer
Amy Whittenburg, Co-Chair