



## CITY OF KIRKLAND

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### MEMORANDUM

**To:** David Ramsay

**From:** Mike Metteer, Business Services Programs Manager  
Carrie Hite, Deputy Director Parks & Community Services  
Jennifer Schroder, Director Parks & Community Services

**Date:** May 21, 2009

**Subject:** Business License clarification/housekeeping revision

#### **Recommendation**

City Council adopt the attached the ordinance revising business license language clarifying requirements for city sponsored park events.

#### **Background discussion**

In an attempt to create language consistencies in our Special Event permit process staff recommends clarifying language in the KMC 7.02.060, as it relates to the business license requirements. Business license requirements and fees are waived for all activities that are within the term and scope of a city Special Event permit (KMC 19.24.060; attached). In addition, any Special Event that is conducted exclusively in a park, and is operated and/or managed by the city is exempt of a Special Event permit (KMC 19.24.030; attached), but not clear whether it is exempt of a business license. The business license language does not address the requirements for events operated by the city in a park that are exempt of a Special Event permit. Staff proposes clarifying language to create consistencies between non-city operated events that are permitted through a Special Event permit and events operated by the city that are exempt from a Special Event Permit. This revision will not impact businesses, nor adversely impact revenue for the city, rather create consistencies in customer procedures.

## Attachment

### Current language

- **Special Event**

- **19.24.010 Definitions**

- (12) "Special event" means any fair, show, parade, run/walk, festival, or other publicly attended entertainment or celebration which is to be held in whole or in part upon publicly owned property or public rights-of-way, or if held wholly upon private property, will nevertheless affect or impact the ordinary and normal use by the general public of public property or public rights-of-way within the vicinity of such event.

- **City Operated Events in parks Exempt from Special Event Permit**

- **19.24.030 Exceptions to special event permit requirement.**

- (1) Parades, athletic events or other special events that occur exclusively in city parks and are sponsored or conducted in full by the city of Kirkland parks department;

### Recommended Revision

- **7.02.060 No license required in certain circumstances**

- (2) Activities that are within the term and scope of a city special event permit (e.g., vendors at a temporary booth who are included under an entity's special event permit, consistent with the term and activity for which the permit was issued); ~~A park permit for an event in a park, a special event permit is not required.~~

- (3) Activities that are within the term and scope of a City-operated and City-managed park event that would otherwise be exempt if they were conducted pursuant to a special events permit.

ORDINANCE NO. 4198

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO BUSINESS LICENSE EXEMPTIONS FOR PARK EVENTS AND AMENDING KIRKLAND MUNICIPAL CODE SECTION 7.02.060.

The City Council of the City of Kirkland do ordain as follows:

Section 1. Kirkland Municipal Code Section 7.02.060 is hereby amended to read as follows:

**7.02.060 No license required in certain circumstances.**

(a) Employees. The requirement for a separate business license shall not apply to a person in respect to the person's employment in the capacity as an employee, as distinguished from, for example, that of an independent contractor. For purposes of this section, it shall be presumed that a person is not an employee of a business unless that business makes contributions to the state Employment Security Department on behalf of such person. The fact that the business makes industrial insurance contributions on behalf of such worker will not rebut this presumption.

(b) Farmers. No license or registration fee will be required for any farmer, gardener, or other person to sell, deliver, or peddle any fruits, vegetables, berries, eggs, or any farm produce or edibles raised, gathered, produced, or manufactured by such person; provided, that this exemption does not apply to any dairy product, meat, poultry, eel, fish, mollusk, or shellfish (except as otherwise provided with regard to wild-caught salmon and crab under RCW 36.71.090).

(c) Real Estate Agents. For the purposes of this chapter, "real estate agent" means a person who is licensed under Chapter 18.85 RCW and whose license is being retained by a broker licensed as a broker under Chapter 18.85 RCW ("designated broker"). Due to the unique legal controls placed upon the real estate agent/broker relationship, a real estate agent whose license is retained by a designated broker holding a currently valid city of Kirkland business license is not required to have his/her own separate business license if all of the following are true:

(1) The real estate agent engages in no business in Kirkland other than the work with the designated broker; and

(2) The designated broker notifies the city in writing as part of each year's business license renewal of the name of each real estate agent that the city should consider to be the equivalent of an employee of the designated broker for the purposes of this chapter; and

(3) The designated broker includes the real estate agent in counting the number of employees to determine the revenue generating regulatory license fee (RGRL) to be paid for the designated broker's business license and includes the real estate agent's gross receipts in calculating the designated broker's gross receipts for the purposes of this chapter.

(d) No license is required if a person engages in no activities within the city but the following:

(1) Mere delivery of goods;

(2) Activities that are within the term and scope of a city special event permit, Chapter 19.24 (e.g., vendors at a temporary

booth who are included under an entity's special event permit, consistent with the term and activity for which the permit was issued);

(3) Activities that are within the term and scope of a City-operated and City-managed parks event that would otherwise be exempt if they were conducted pursuant to a special events permit.

(34) Meeting with suppliers of goods and services as a customer;

(45) Attending meetings where the person does not provide training for a fee;

(56) Renting personal property as a customer when the property is not used in the city;

(67) Sale of one's own residence;

(78) Employing a household employee or being a customer of a domestic worker (e.g., babysitters, nannies, health aides, maids, or yard workers); or

(89) Casual and isolated sales.

(e) No license or registration fee will be required for any judge or court commissioner of the Kirkland municipal court or for any person filing a judicial or hearing examiner position for the city of Kirkland.

Section 2. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance, or the application of the provision to other persons or circumstances is not affected.

Section 3. This ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in open meeting this \_\_\_\_ day of \_\_\_\_\_, 2009.

Signed in authentication thereof this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
City Attorney