



CITY OF KIRKLAND
Planning and Community Development Department
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MEMORANDUM

Date: May 7, 2009

To: David Ramsay, City Manager

From: Paul Stewart, Deputy Planning Director
Eric Shields, Planning Director

Subject: Adoption of 2009-2011 Planning Work Program (File No. MIS09-00010)

Recommendation

City Council approve the attached resolution (Exhibit A) adopting the 2009-2011 Planning Work Program.

Background

On March 17th, 2009 the City Council and Planning met at their annual joint meeting to review the draft 2009-2011 Planning Work Program and discuss other issues as appropriate. At the meeting the Council generally agreed with the proposed work program as recommended by the Planning Commission.

The work program reflects the major tasks and schedule for the long range planning projects. The priority projects for 2009 are noted below and briefly discussed.

- Neighborhood Plans for the Lakeview and Central Houghton Neighborhoods
- Affordable Housing Regulations
- Shoreline Master Program
- Tree and Landscape Regulations Update
- Annexation

Work Program Tasks

Comprehensive Plan Amendments (Task 1)

In 2009 these amendments will primarily consist of housekeeping items and incorporating the 2009-2014 Capital Improvement Program into the Capital Facilities Element. On April 21st the Council concurred with the Planning Commission's recommendation on the two private amendment requests (Bridle Trails Shopping Center and the Plaza at Yarrow Bay). The Council directed that these be considered during their respective neighborhood plan updates.

Neighborhood Plans (Task 2)

The Council agreed with the Planning Commission that work on these two neighborhood plans should commence this year. Staff is now prepared to initiate this process beginning in June and will be discussing the approach and schedule with the Planning Commission and Houghton Community Council.

Downtown (Task 3)

As a result of the recent CBD zoning, certain "parking lot" issues were identified for possible consideration. The discussion on the approach and priority for these issues has been deferred to a future meeting.

Code Amendments (Task 4)

The City Council and Houghton Community Council recently approved ordinance adopting the "fast track" code amendments. While staff retains a list of other more substantive code amendments, the work program shows the next "bundle" of amendments to occur in 2010.

Housing (Task 5)

This continues to be a high priority for the city. Work on revising the Zoning Code (Chapter 112 and in Totem Lake) to provide increased opportunities for affordable housing has begun. The Planning Commission's first study session on these amendments was on May 14th.

While we are moving forward with the affordable housing regulations and standards, work on the zoning and design standards for the South Kirkland Park and Ride TOD project has stalled. The Kirkland Council sent a letter to the Bellevue Council on March 4, 2009 but we have not received a response from the Bellevue Council. Staff will not be working on this item unless Bellevue moves forward on amending their plan and regulations. Staff will discuss this at the next Council Housing Committee meeting.

Shoreline Master Program (Task 7)

This effort on the Shoreline Master Program (SMP) has been underway for three years. The Planning Commission and Houghton Community Council have been reviewing the proposed SMP policies, goals and regulations. Over the course of this project staff has been keeping the City Council informed on the progress and issues through status reports via the reading file. It is anticipated that the Planning Commission and HCC will be holding public hearings this summer with a Council study session in September. Staff will be preparing another reading file report in June. Following Council action, the SMP is transmitted to the State for the comments which includes both recommended and required actions to meet the guidelines set forth by the legislature. This could take several months and may result in additional Commission or Council action in 2010.

Tree and Landscape Regulations (Task 7)

In September 2008, staff provided the Council with a status report on the regulations (Chapter 95 of the Zoning Code) that were adopted in November, 2005. The Council directed staff to pursue studying changes considered "minor" or "moderate" (as opposed

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to a major shift in policy). Staff has begun working on the amendments and will be reviewing the approach and schedule with the Planning Commission at their May 14th meeting and with the Houghton Community Council at their June meeting.

Annexation (Task 10)

The draft work program reviewed at the joint meeting in March has been revised to indicate the effort underway in 2009 on annexation of the PAA. As a result of Council's moving forward with placing annexation on the ballot, this has been added to the work program.

Attachments

Exhibit A: Resolution Adopting the Planning Work Program

RESOLUTION R-4761

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND PERTAINING TO THE 2009–2011 PLANNING WORK PROGRAM.

WHEREAS, the Kirkland City Council and the Kirkland Planning Commission met at a joint meeting on March 17, 2009, to discuss the proposed planning work program tasks and to set priorities; and

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The adopted Planning Work Program for the City of Kirkland shall be established as shown on Exhibit A to this resolution.

Section 2. This adopted Planning Work Program shall be generally used by the City staff and Planning Commission in scheduling work tasks and meeting and hearing calendars.

Section 3. A copy of this resolution shall be distributed to the Planning Commission, Parks Board, Transportation Commission, Design Review Board, Neighborhood Associations, the Chamber of Commerce and Houghton Community Council.

PASSED by majority vote of the Kirkland City Council in open meeting this 19th day of May, 2009.

SIGNED IN AUTHENTICATION thereof this _____ day of May, 2009.

Mayor

Attest:

City Clerk

ADOPTED 2009 – 2011 PLANNING WORK PROGRAM: LONG RANGE TASKS May 19, 2009

				2009									2010				2011						
TASK	PROJECT MANAGER	2009 STAFF		J	F	M	A	M	J	J	A	S	O	N	D	1st	2nd	3rd	4th	1st	2nd	3rd	4th
POLICIES, PLANS & REGULATIONS																							
1	Comprehensive Plan																						
	• 2009 Plan Update - General	Brill	.2 FTE																				
	• 2009 Plan Update - Concurrency	PW - Godfrey																					
	• Private Amendment Requests																						
	• 2010-2011 GMA/Comp Plan	Swan																					
2	Neighborhood Plans		2.0 FTE																				
	• Lakeview Plan	Soloff																					
	• Central Houghton Plan	Ruggeri																					
	• Bridle Trails & South Rose Hill																						
	• Everest																						
	• Moss Bay																						
3	Downtown	McMahan																					
4	Code Amendments																						
	• Misc. Code Amend (Fast Track)	Cox																					
5	Housing		1.2 FTE																				
	• Affordable Housing Regs	Collins/Nelson																					
	• TOD @ Park & Ride	Collins																					
	• Affordable Housing Strategies	Nelson/ARCH																					
6	Community Character																						
	• Small Lot Regulations																						
7	Natural Resources/Stewardship		1.8 FTE																				
	• Shoreline Master Program	Swan/Clauson																					
	• Critical Area Regs																						
	• Tree & Landscaping Revisions	Powers/Regala																					
	• LID Regs	Gaus/Barnes																					
	• Green Building Program	Barnes/Jensen																					
	• Green Team/Env. Stewardship	Stewart/Schroder																					
8	Database Management	Goble	.2 FTE																				
9	Regional Coordination	Shields	.1 FTE																				
10	Annexation																						
	• Bridleview Annexation	Brill	.2 FTE																				
	• Potential Annexation	Shields/McMahan	1.0 FTE																				
	Planning Commission Tasks																						
	Other Tasks																						

EXHIBIT A

R-4761