



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: David Ramsay, City Manager
From: Barry Scott, Purchasing Agent
Date: January 8, 2009
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF JANUARY 20, 2009

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since December 19, 2008 are as follows:

| | Project | Process | Estimate/Price | Status |
|----|---|---------------------|----------------|--|
| 1. | 2008 Water System Improvement Project - South | Invitation for Bids | \$705,000 | Invitation for Bids to be issued week of 1/12 or week of 1/19. |

Please contact me if you have any questions regarding this report.