



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: David Ramsay, City Manager

From: Tracey Dunlap, Director of Finance and Administration

Date: January 8, 2009

Subject: Budget Reporting Process

The Council Finance Committee will be discussing a process for reporting on budget status during 2009 at their meeting on January 13. At the January 20 City Council meeting, staff will make a Powerpoint presentation summarizing the proposed process for Council discussion and direction.