



CITY OF KIRKLAND
City Manager's Office
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MEMORANDUM

To: Dave Ramsay, City Manager

From: Marilynne Beard, Assistant City Manager

Date: September 7, 2008

Subject: 25 Year Service Award for Janet Jonson

RECOMMENDATION:

City Council recognize Janet Jonson, City Manager's Office Executive Assistant, for 25 years of service to the City of Kirkland.

BACKGROUND:

Janet Jonson (known to most City Hall insiders as "JJ") began her career at the City of Kirkland on September 13, 1983 as a Clerk Typist/Receptionist. Hired by City Manager Al Locke, JJ quickly became an indispensable part of the City Manager's Office when her desk was moved just outside Mr. Locke's office in 1984. Over the years, JJ has served three City Manager's (Al Locke, Terry Ellis and Dave Ramsay) and many more City Council members. JJ currently serves as the Executive Assistant to the City Manager and City Council.

JJ attended Kennewick High School and continued her education through Oregon State University and various business management courses. She is best known by all for her unflagging dedication, attention to detail, calm manner, patience and professionalism. We are pleased to recognize JJ for her years of service to the City Council, City Manager and the City of Kirkland.