



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: David Ramsay, City Manager

From: Barry Scott, Purchasing Agent

Date: April 23, 2008

Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF MAY 6, 2008

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated to be in excess of \$50,000. This report also includes the process being used to determine the award of the contract.

Following is a report on the City's major procurement activities since April 3, 2008:

| | Project | Process | Estimate/Price | Status |
|----|--|---------------------|---|--------------------------------------|
| 1. | Juanita Creek Bank Stabilization Project | Invitation for Bids | \$185,000-\$210,000 | Advertised on 4/17. Bids due on 5/1. |
| 2. | 2008 Street Overlay Project | Invitation for Bids | Base bid estimate is \$1,107,000-\$1,223,000 (Could total \$1,963,000 with additional schedules.) | Advertised on 4/22. Bids due on 5/7. |

Please contact me if you have any questions regarding this report.