



## CITY OF KIRKLAND

### Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

[www.ci.kirkland.wa.us](http://www.ci.kirkland.wa.us)

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## MEMORANDUM

**To:** Dave Ramsay, City Manager

**From:** Jason Filan, Park Operations Manager  
Jennifer Schroder, Director of Parks & Community Services

**Date:** April 2, 2008

**Subject:** Waiving bidding requirements and authorizing the purchase of a new scoreboard in Peter Kirk Park

### **Recommendation:**

For the City Council to adopt Resolution R-XXXX waiving bidding requirements and authorizing the expenditure of \$14,445 from the Parks Donation Reserve toward the purchase of a scoreboard at Peter Kirk Park's Lee Johnson Field and waive the City's competitive bidding requirements for vendor selection.

### **Background:**

The Lee Johnson Field scoreboard's twenty-some years of service to the community is nearing the end of its useful life. The reliability and dependability of the board have been "average" at best. Staff has been approached over the past several years by different user groups and asked the question, "What can we do to get a new scoreboard?"

With resources being limited for such an investment, staff asked the various user groups of the field about their interest to partner with the City in the purchase of a new scoreboard. Receiving a positive response, staff researched and developed options for a new board and presented the options at this year's field allocation meeting. Additionally, staff contacted the Lee Johnson family to gauge their interest in participating in the purchase of a new scoreboard as well. Brothers Todd and Brett Johnson liked the idea and offered to purchase a scoreboard that will have more functions and capabilities than what is currently in place.

### **The New Scoreboard:**

Through partnering with the Lee Johnson family and the various user groups, we will install a new scoreboard by May 31, 2008. The value of the project, including purchase of the sign and installation, is \$57,445. The Johnson family donation is \$39,000, and additional donations include \$2,500 from the Kirkland Baseball Commission and \$1,500 from Lake Washington Baseball Foundation and the balance will be from the City's donation reserve in the amount of \$14,445.

The Johnson family negotiated with a local vendor, The Sign Factory of Kirkland, on a scoreboard that they felt best suited the needs of the community. Since the vendor and product selection was not administered via the City of Kirkland's procurement process, we request that the City Council waive the City's competitive bid requirement as allowed in Chapter 3.85.210 of the Kirkland Municipal Code by adopting the attached resolution.

The new board will contain all LED lighting and have enhancements that were not available with the old board, such as the display of team names, player information and inning-by-inning scoring. The new scoreboard will be installed

in the same location of the existing board and is equivalent in size. Please see the attached photos for side-by-side comparison and details.

We are excited to be receiving these donations and look forward to the benefits the new scoreboard will provide the community for years to come.

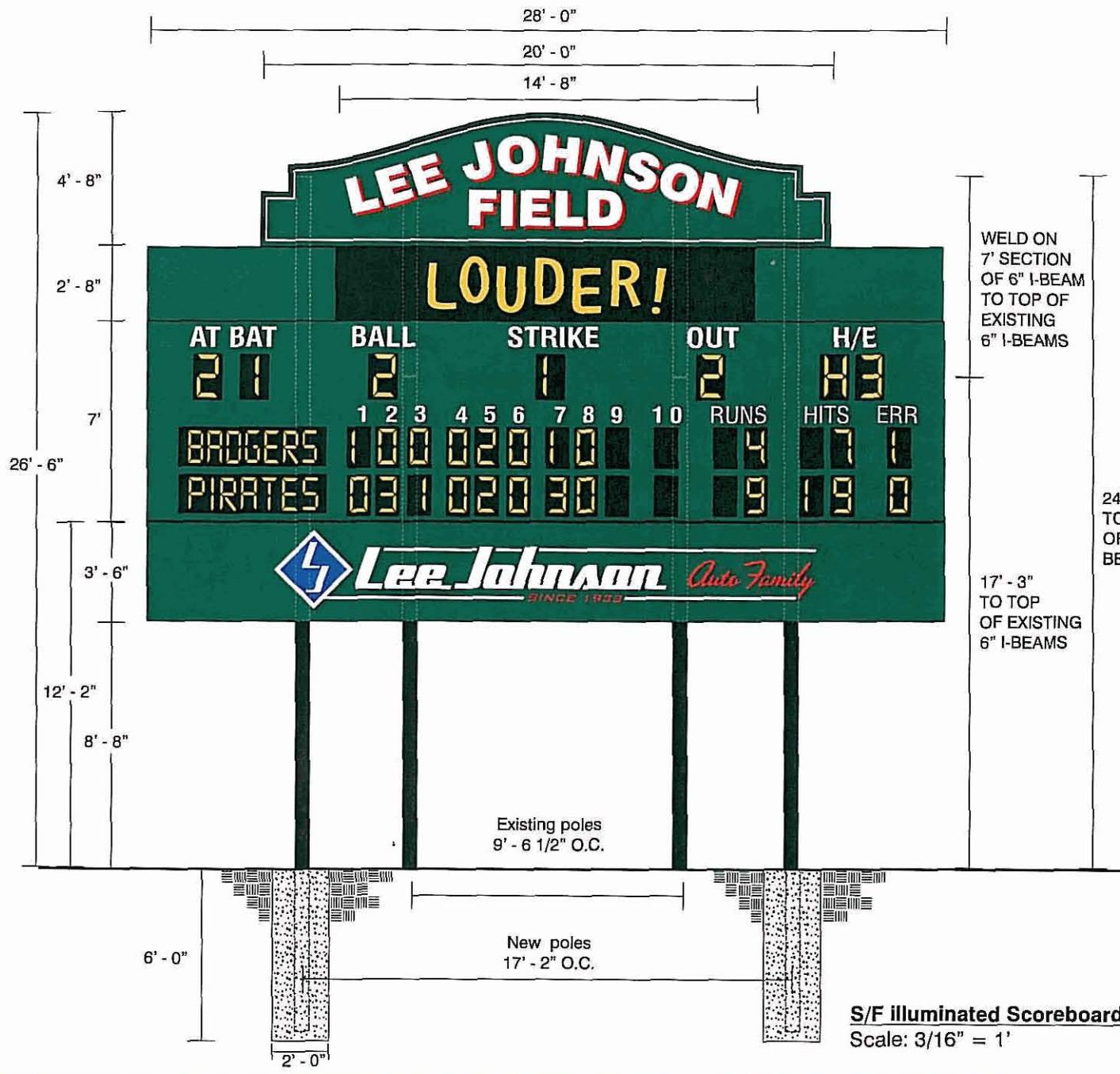


**Existing Scoreboard**  
No Scale



**Proposed Scoreboard**  
No Scale

<b>Job Name</b>		<b>Address</b>		<b>Design Number</b>		<b>Customer Approval</b>		<small>The colors depicted in this drawing are subject to conditions of printer, paper and fading, and are for representation purposes only. Please refer to paint formula and vinyl charts for true color match.</small>	<small>This drawing and all information thereon is the property of the sign factory and shall not be copied or used except for the purpose for which it is expressly furnished. Ownership of all intellectual and creative properties represented in these drawings is retained by the sign factory. Any alterations in size, color or materials do not affect the integrity of the basic design. The drawings and any copies thereof shall be returned to the sign factory.</small>	815 8th Street Kirkland, WA. 98033 ph 425.822.1200 fx 425.827.1074 800.585.2066 <a href="http://www.thesignfactoryusa.com">www.thesignfactoryusa.com</a>		
<b>LEE JOHNSON FIELD</b>		Kirkland WA.		SF 060741R7-2		<b>Landlord Approval</b>						
<b>Representative</b>	<b>Date</b>	<b>Revision / Date</b>										
D.F.	09/26/06	R7-03/27/08										



**Manufacture and install one (1) new S/F illuminated Electronic Scoreboard, Electronic message center and Sponsor Cabinet**

TOP SECTION: (Non-illuminated)

Fabricated aluminum 6" deep cabinet

Paint Green to match (MARTIN SENOUR 42129) with white and Tomato Red vinyl #220-13 graphics

MESSAGE CENTER:

20AF-3400-16X128-34A

Amber LED illumination

Filler panels on each end painted to match scoreboard

Remove existing scoreboard and replace

BA-3718 Daktronics Scoreboard

Team name (set of two) Red LED

(see manufacturers specs)

Paint green as shown

Bottom panel to be fabricated aluminum 6" deep cabinet

Paint green to match sign

Sign face to be flush with scoreboard

Lee Johnson logo to be white, Vivid blue and red vinyl

Weld 7' sections to tops of existing

6" steel I beams

Add Two (2) additional 6" steel I beams as shown

2' X 6' concrete footings

**S/F illuminated Scoreboard Display with Sponsor Panel**

Scale: 3/16" = 1'

<b>Job Name</b> LEE JOHNSON FIELD		<b>Address</b> Kirkland WA.		<b>Design Number</b> SF 060741R7-1		<b>Customer Approval</b>	
<b>Representative</b> D.F.		<b>Date</b> 09/26/06		<b>Revision / Date</b> R7-03/27/08		<b>Landlord Approval</b>	

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Made in the USA

# FISCAL NOTE

CITY OF KIRKLAND

Source of Request							
Jennifer Schroder, Parks & Community Services Director							
Description of Request							
Request for funding of \$14,445 for the purchase of a scoreboard at Peter Kirk Park's Lee Johnson Field. The value of the project, including purchase of the sign and installation, is \$57,445. Donations from the community totaled, \$43,000 – the Johnson family donated \$39,000; the Kirkland Baseball Commission donated \$2,500; and Lake Washington Baseball Foundation donated \$1,500. The remainder, \$14,445, will be the City's contribution to this project.							
Funding for the scoreboard in the amount of \$14,445 is recommended from the Parks Donation Reserve.							
Legality/City Policy Basis							
Fiscal Impact							
<b>One-time use of \$14,445 from the Parks Donation Reserve.</b> The reserve is able to fully fund this request.							
Recommended Funding Source(s)							
	Description	2008 Est End Balance	Prior Auth. 2007-08 Uses	Prior Auth. 2007-08 Additions	Amount This Request	Revised 2008 End Balance	2008 Target
<b>Reserve</b>	Parks Donation Reserve	n/a	0	0	14,445	n/a	n/a
	The Parks Donation Reserve is the accumulated set aside for parks & recreation-related projects that are partially or wholly funded through donations. It has not been previously used this biennium and there is no current target. The reserve is fully able to fund this request.						
<b>Revenue/ Exp Savings</b>							
<b>Other Source</b>							
Other Information							

Prepared By	Sri Krishnan, Sr. Financial Analyst	Date	April 23, 2008
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