



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: David Ramsay, City Manager

From: Barry Scott, Purchasing Agent

Date: April 3, 2008

Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF APRIL 15, 2008

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated to be in excess of \$50,000. This report also includes the process being used to determine the award of the contract.

Following is a report on the City's major procurement activities since March 19, 2008:

	Project	Process	Estimate/Price	Status
1.	2007 Crosswalk Upgrade Project	Small Works Roster	\$38,000 - \$63,000	Small Works Roster contractors notified on 4/1. Project plans & specs posted on 4/2.
2.	Rose Hill Meadows Demolition Project	Small Works Roster	\$75,000 - \$120,000	Project to be posted on 4/9.

Please contact me if you have any questions regarding this report.