



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: David Ramsay, City Manager

From: Barry Scott, Purchasing Agent

Date: March 19, 2008

Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF APRIL 1, 2008

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated to be in excess of \$50,000. This report also includes the process being used to determine the award of the contract.

Following is a report on the City's major procurement activities since March 5, 2008:

	Project	Process	Estimate/Price	Status
1.	Jacobsen 6010 Wide Area Rotary Mower (Replacement for M-7 funded by Fleet Replacement Reserves)	Cooperative Purchase - State Contract 08506	\$50,950.61	Purchase order to be issued by March 26th

Please contact me if you have any questions regarding this report.