

**CITY OF KIRKLAND**

123 FIFTH AVENUE • KIRKLAND, WASHINGTON 98033-6189 • (425) 587-3000

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**DEPARTMENT OF FINANCE AND ADMINISTRATION  
MEMORANDUM**

**To:** David Ramsay, City Manager

**From:** Kathi Anderson, City Clerk  
Tracey Dunlap, Director, Finance and Administration

**Date:** March 25, 2008

**Subject:** Parking Advisory Board Member Resignation and Appointment

RECOMMENDATION:

That Council acknowledge Sarah Andeen's resignation from the Parking Advisory Board and approve a motion to appoint Mike Miller as the new member to the remainder of the unexpired term, which ends March 31, 2009.

BACKGROUND DISCUSSION:

Ms. Andeen has resigned from the Parking Advisory Board as she was appointed to the Kirkland Library Board last evening and in accordance with Council policy, cannot serve on two City Boards simultaneously. Council interviewed and selected Mr. Miller as the alternate appointee for any future unanticipated vacancy within the following six-month timeframe at their special meeting on January 10, 2008.