



**CITY OF KIRKLAND**  
**Department of Public Works**  
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**MEMORANDUM**

**To:** David Ramsay, City Manager

**From:** Tim Llewellyn, Fleet Supervisor  
Daryl Grigsby, Public Works Director

**Date:** February 29, 2008

**Subject:** SURPLUS EQUIPMENT RENTAL VEHICLES/EQUIPMENT FOR SALE

RECOMMENDATION:

It is recommended that the City Council approve the surplus of the Equipment Rental vehicles/equipment listed below:

POLICY IMPLICATIONS:

The surplusing of vehicles or equipment which have been replaced with new vehicles or equipment, or no longer meet the needs of the City, is consistent with the City's Equipment Rental Replacement Schedule Policy.

BACKGROUND DISCUSSION:

The following equipment has been replaced by new equipment, and if approved for surplusing, will be sold in accordance with purchasing guidelines at public auction or to public agencies.

<u>Fleet #</u>	<u>Year</u>	<u>Make</u>	<u>VIN/Serial Number</u>	<u>License #</u>	<u>Mileage</u>
P04-03	2004	Ford Crown Victoria	2FAHP71W54X147017	39844D	83,801
P04-04	2004	Ford Crown Victoria	2FAHP71W74X147018	39845D	85,369
P05-08	2005	Ford Crown Victoria	2FAHP71W35X119668	38318D	87,570

For clarification purposes, P04-03, P04-04, and P05-08 were former Police Patrol vehicles. The normal accounting life of a Police Patrol vehicle is 2.5 years. P04-03 and P04-04 exceeded their anticipated useful lives by 18 months each. P05-08 exceeded its anticipated useful life by 14 months.

The City's Equipment Rental Replacement Schedule is used as a guideline for vehicle replacement and amortization of equipment. Fleet Management staff evaluates each vehicle and determines the actual replacement date according to vehicle condition.

The above vehicles will be sold at public auction.

Cc: John Hopfauf, Street Manager