



CITY OF KIRKLAND
Department of Finance & Administration
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www.ci.kirkland.wa.us

MEMORANDUM

To: Dave Ramsay, City Manager

From: Tracey Dunlap, Director of Finance and Administration
Barry Scott, Purchasing Agent

Date: October 30, 2007

Subject: Amendment to eCityGov Alliance Interlocal Agreement

RECOMMENDATION:

City Council amend the interlocal agreement that established the eCityGov Alliance to include language to allow for cooperative purchasing and the use of various shared rosters, and that the City Council designate a small works roster maintained by the eCityGov Alliance as the City's official small works roster.

BACKGROUND DISCUSSION:

With the approval of the City Council, the City of Kirkland began participating in the Shared Small Works Roster program administered by the City of Lynnwood in 2001. In 2005, the City began participating in the Shared Architects and Engineers Roster (A & E Roster) program also administered by the City of Lynnwood. There was no charge to the City for participating in these programs.

The City of Lynnwood has now announced that they will no longer be able to support these rosters and the rosters will now be administered by the Municipal Research Services Center (MRSC). MRSC has notified the City of Kirkland that an annual fee of \$750 would be charged to the City for continued participation in the shared rosters. (Contractors and consultants will also be charged a fee for being registered on the rosters, but the amount of their fees has not yet been determined.) MRSC has also indicated that it intends to continue only focusing on the rosters relevant to contracting for public works projects.

In response to the announcements by the City of Lynnwood and MRSC, purchasing staff from the cities of Bellevue, Shoreline and Kirkland saw the opportunity to expand the use of shared rosters by working with the eCityGov Alliance to create a Purchasing Portal. In addition to the Small Works and A & E rosters, the Purchasing Portal will initially include a vendor registration system and Professional Services and General Services roster systems. All the partner cities are involved in the process and additional cities have expressed interest in participating.

It is envisioned that the Purchasing Portal will be further enhanced to facilitate cooperative purchasing by allowing participating cities and special districts to share access to competitively bid contracts. Additionally, the Purchasing Portal can serve as a tool for economic development. Suppliers, contractors and consultants will be able to register at one website to have access to business opportunities with all of eCityGov Alliance partners and a number of subscribing cities and special districts.

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While MRSC will primarily be marketing their shared rosters to smaller towns and special districts, the eCityGov Alliance will be marketing the Purchasing Portal to medium and larger sized cities and special districts with a need for more elaborate and all encompassing systems.

The City of Bellevue currently has very sophisticated Small Works Roster and Architects and Engineers Roster systems in place. In addition, they have a vendor registration system and Professional Services and General Services roster systems.

The eCityGov Alliance will purchase the City of Bellevue's roster systems for use by alliance partner cities as the initial purchasing portal. The total cost of the applications is \$50,000. This purchase will be amortized over five (5) years with the City of Kirkland paying \$5,000 each year. While the final amount of the ongoing fee has not been determined the most recent estimate for the City of Kirkland is \$3,000 per year beginning in 2008.

Brenda Cooper, Chief Information Officer, indicated that the cost of the Purchasing Portal for 2008 would be absorbed by currently available eCityGov Alliance funding.

RESOLUTION R-4674

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING AMENDMENT ONE TO THE INTERLOCAL AGREEMENT BETWEEN THE ECITYGOV ALLIANCE AND THE CITY OF KIRKLAND REGARDING COOPERATIVE PURCHASING AND USE OF A COMBINED SMALL WORKS ROSTER.

WHEREAS, the eCityGov Alliance and the City of Kirkland desire to amend the Agreement Establishing the eCityGov Alliance to provide for the establishment and maintenance of a cooperative procurement process; and

WHEREAS, the City of Kirkland desires to participate in the cooperative procurement process in which the eCityGov Alliance will be the lead agency; and

WHEREAS, the eCityGov Alliance and the City of Kirkland are authorized to enter into this Amendment One to the Agreement Establishing the eCityGov Alliance pursuant to RCW Chapter 39.34, The Interlocal Cooperation Act;

NOW THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City Manager is hereby authorized and directed to execute on behalf of the City, Amendment One to the Agreement Establishing the eCityGov Alliance, in a form substantially similar to that attached as Exhibit A, which by this reference is incorporated into this Resolution, as though fully set forth herein.

Passed by majority vote of the Kirkland City Council in open meeting this 7th day of November, 2007.

Signed in authentication thereof this _____ day of _____, 2007.

MAYOR

Attest:

City Clerk

Amendment One To Interlocal Agreement Establishing eCityGov Alliance

The Undersigned Cities having entered into an Interlocal Agreement establishing the eCityGov Alliance (hereinafter referred to as “the Interlocal”), which replaced the previous eCityGov Alliance Agreement dated November 5, 2002, now, in consideration of the mutual promises herein stated, request modification of the aforementioned Interlocal Agreement as specified in Section VII-G of the Interlocal. The Interlocal shall be amended as follows:

Section II- PURPOSE shall be amended to add a new paragraph F which shall read as follows:

F. Create economies of scale among Alliance members and subscribers by establishing and maintaining a cooperative purchasing process which includes but is not limited to the creation of a small works roster and shared procurement portal. The eCityGov Alliance shall be the lead agency for purposes of complying with the requirements of RCW 39.04.155, now or as hereafter amended.

Section VI- FINANCE & BUDGET Paragraph B shall be amended to add a new sentence which shall read as follows:

Ownership of Property. The Alliance may own real, personal and intellectual properties. The Principals will each have a percentage proportional ownership interest in all such property based upon the city’s population as a percentage of the total population of all Principal cities and will proportionally share in obligations and benefits, financial or otherwise, from such ownership interest. Whenever intellectual property is assigned to the Alliance, any Principal may use components of the assigned intellectual property, at no cost, in order to develop its own intellectual property applications. In addition, anytime a member organization develops, on behalf of the Alliance, any intellectual property which is paid for exclusively by the Alliance, that intellectual property become the property of the Alliance.

All other terms and conditions of the Interlocal shall remain the same.

Effective this 30th day of November, 2007.

CITY OF BELLEVUE

City Manager

Date: _____

CITY OF BOTHELL

City Manager

Date: _____

CITY OF SNOQUALMIE

Mayor

Date: _____

CITY OF ISSAQUAH

Mayor

Date: _____

CITY OF KENMORE

City Manager

Date: _____

CITY OF KIRKLAND

City Manager

Date: _____

CITY OF MERCER ISLAND

City Manager

Date: _____

CITY OF SAMMAMISH

City Manager

Date: _____

CITY OF WOODINVILLE

City Manager

Date: _____

Approved as to Form:

City Attorney
City of Bellevue

City Attorney
City of Bothell

City Attorney
City of Snoqualmie

City Attorney
City of Kenmore

City Attorney
City of Issaquah

City Attorney
City of Kirkland

Approved as to Form:

City Attorney
City of Mercer Island

City Attorney
City of Sammamish

City Attorney
City of Woodinville