



**CITY OF KIRKLAND**  
**Department of Finance & Administration**  
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100  
[www.ci.kirkland.wa.us](http://www.ci.kirkland.wa.us)

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**To:** Dave Ramsay, City Manager

**From:** Tracey Dunlap, Director of Finance & Administration  
Barry Scott, Purchasing Agent

**Date:** February 27, 2007

**Subject:** REQUEST FOR WAIVER OF COMPETITIVE BIDDING – Bio-Diesel Fueled Vehicle

RECOMMENDATION:

It is recommended that the City Council authorize a waiver of competitive bidding for the purchase of a biodiesel fueled vehicle for use by the Department of Planning and Community Development.

POLICY IMPLICATIONS:

This request is consistent with KMC3.85.040, which allows for the purchase of items in excess of \$20,000 without competitive bidding if the "purchase is clearly and legitimately limited to a single source or supply, within the Seattle Metropolitan Area, or the materials supplies, equipment or services are subject to special market conditions."

BACKGROUND DISCUSSION:

Per the attached memo, Tim Llewellyn, Fleet Supervisor, is recommending the purchase of a bio-diesel fueled 2005 Volkswagen Passat station wagon for use by the Department of Planning and Community Vehicle. The primary justification for the purchase of this particular vehicle is that it is a relatively unique vehicle (low mileage bio-diesel station wagon with automatic transmission) and it is readily available from the only known local supplier for this type of vehicle, The Green Car Company.

As stated in Tim Llewellyn's memo, and as best as I have been able to determine, The Green Car Company is the only company in the Seattle area that is currently selling bio-diesel converted vehicles. In addition, the vehicle is being offered to the City at a competitive price.

The total purchase price for the desired vehicle is \$32,184.50, including the applicable state vehicle sales tax.

cc: Tim Llewellyn, Fleet Supervisor



## CITY OF KIRKLAND

### Department of Public Works

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## MEMORANDUM

**To:** Barry Scott, Purchasing Agent

**From:** Tim Llewellyn, Fleet Supervisor

**Date:** February 22, 2007

**Subject:** Request for Sole Source Authorization – Planning Department Vehicle (Bio-Diesel)

The City of Kirkland's Planning Department operates 3 vehicles: (1) a 2006 Toyota Prius Hybrid for general staff use, (2) a 2000 Ford Taurus Station Wagon primarily used for code enforcement, and (3) a 1994 Ford Aerostar primarily used by the City's second Code Enforcement Officer.

The 1994 Ford Aerostar is scheduled for replacement in 2007. Basic replacement selection criteria include: (1) a station wagon type body which has proven to be the most effective for code enforcement (collection of unauthorized signage), (2) a vehicle also suited for use by Planning staff for site visitation and off-site meetings due to increased City business activity, and (3) an alternative fuel vehicle if the available type of vehicle satisfies the needed work function, and can be fully funded from the vehicle Replacement Reserves.

The Washington State Contract offers a Ford Escape Hybrid. This vehicle was initially considered against the Planning vehicle criteria. The City currently has 3 Escape Hybrids in its fleet, and another on order in 2007. However, the Escape's cargo area is not sufficiently large to accommodate code enforcement functions.

The Green Car Company of Kirkland offers "station wagon" vehicles which operate on bio-diesel. Manufacturers in the U.S. have not produced passenger vehicles with diesel engines. European manufacturers such as Volkswagen and Volvo have been producing diesel-powered passenger vehicles for many years, but have had very limited distribution in the United States. Many of these models are no longer available as new vehicles in this country. The Green Car Company sources used diesel Volkswagens and Volvos from the Western United States. It then refurbishes them and makes them bio-diesel ready. Green Car is unique in the ability to find and acquire these vehicles. This uniqueness in the Pacific Northwest is demonstrated by number of their customers from other states who fly to Seattle to purchase "green" vehicles from Green Car.

Green Car is offering a 2005 Volkswagen Passat TDI Station Wagon, which will run on B99 (99% bio/1% diesel). B99 is available in Kirkland through Green Car. The Passat will also run on standard diesel if necessary. It has 18,000 miles on its odometer, and an automatic transmission which enables all staff to drive it. The price is \$29,500.00 before tax and \$32,184.50 after tax. This cost is comparable with the Ford Escape Hybrid currently on order through the Washington State contract for use as an emergency response vehicle for the Director of Fire and Building. This bio-diesel vehicle will be fully funded by Planning's vehicle replacement reserves.

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The offered price is competitive as evaluated by both the NADA Used Car Guide and Kelley Blue Book, which are both automotive industry standards. The vehicle was also examined by City's Fleet Management technicians and assessed to be an accurate value.

The designation of the Green Car Company as a sole source, in this instance, would continue the “best practices” of the City in pursuit of its environment goals.

RESOLUTION R-4629

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A WAIVER OF COMPETITIVE BIDDING FOR A BIO-DIESEL FUELED 2005 VOLKSWAGEN PASSAT STATION WAGON FROM THE GREEN CAR COMPANY AND AUTHORIZING THE PURCHASING AGENT TO MAKE SAID PURCHASE.

WHEREAS, the City Purchasing Agent, on the advice of the City's Fleet Supervisor, has requested the approval of the City Council for sole source purchase of one (1) Bio-Diesel Fueled 2005 Volkswagen Passat Station Wagon Station Wagon; and

WHEREAS, this purchase would be pursuant to Kirkland Municipal Code Section 3.85.040; and

WHEREAS, the City Council finds that the facts and circumstances presented support the conclusion that such a purchase is clearly and legitimately limited to a single source supply;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City Council of the City of Kirkland hereby finds that the purchase of the bio-diesel fueled vehicle meets the requirements of KMC 3.85.40 for purchase without competitive bid. The Green Car Company is the only provider of this vehicle in Washington State.

Passed by majority vote of the Kirkland City Council in open meeting this 6th day of March, 2007.

Signed in authentication thereof this \_\_\_\_ day of March, 2007.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
City Clerk