



MEMORANDUM

To: Dave Ramsay, City Manager
From: Kari Page, Neighborhood Services Coordinator
Date: February 8, 2007
Subject: City Council Meeting with Highlands Neighborhood

RECOMMENDATION:

City Council assign topic areas for the upcoming neighborhood council meeting with the Highlands Neighborhood Association and provide direction on a possible agenda change.

BACKGROUND:

As part of the City Council's continuing effort to remain in touch with the interests and needs of the community, the Council will meet with the Highlands Neighborhood on Thursday, March 15, 2007. The meeting will begin at 7:00 p.m. at the City's Maintenance Center (904 8th Street, Kirkland). Staff will continue to structure the format of the meeting and invitations the same as the past, unless instructed by Council to change.

Potential topic areas suggested by Bob Kamuda, Highlands Neighborhood Chair include:

- 1. Pedestrian Safety**
 - a. Sidewalks on 116th
 - b. Improving safety of the pedestrian walkway
- 2. Emergency Preparedness**
 - a. Where to get information about the City's emergency plan
 - b. Frequency of power losses
 - c. Are there designated shelters (for day or night use) in the City?
- 3. Annexation**
- 4. Light Rail and Plan for Railroad Tracks**
- 5. Downtown Kirkland**
 - a. Downtown bars
 - b. Kirkland Teen Union Building and bus stop area
 - c. Overdevelopment of City center
 - d. How residential in the City center affects sales tax revenue
 - e. Rodent abatement program
 - f. Crime and DUI's
- 6. Totem Lake development status**
- 7. Environmental Programs**
 - a. What is the City doing to promote Natural Yard Care and reduce chemical use?
- 8. Street lights**
 - a. Replacing burned out lights

Following the last neighborhood Council meeting, several Council members suggested a slight change to the agenda to allow more time for informal exchange of questions and answers. A possible revised meeting agenda is shown below:

7:00-7:15 pm	Greeting and Introductions - Mayor James Lauinger Comments from the Neighborhood Association (Chair)
7:15-9:00 pm	Comments, Questions and Discussion – Neighbors and City Council A. Budget Update – Mayor James Lauinger B. Key Issues Update – City Council members C. General Discussion and Questions from audience
9:00 pm	Adjourn
9:00 pm	Informal social (one on one with Council)

The following outlines the planned process and timeline for this meeting: A calendar of events is provided at the end of this memo.

February 14-16	Neighborhood receives Council's invitation (with request cards) in the mail
February 20	City Council Members decide topic areas (at Council Meeting)
February 14-28	Neighborhood sends questions/requests to Neighborhood Services Coordinator
March 1	City Council and Departments receive categorized list of questions/requests
March 1-8	Departments respond to questions/requests (received by February 28th)
March 9	City Council receives list of Departmental answers (to questions/requests)
March 15	Neighborhood Council Meeting
March 30	City posts all questions and answers on the web



2007 Council Meetings in the Neighborhoods Schedule

JANUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

BREAK

AUGUST

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

■	Council Meeting (assign topic areas)
■	Residents receive mailing and send in cards
■	Directors/Council receive list of questions
■	Council Receives questions and answers
■	Meeting Date

Wednesday, February 7th
 Thursday, March 15th
 Monday, May 21st
 Tuesday, September 25th

Central Houghton
Highlands
Moss Bay
Everest

Houghton Fire Station 1395 Households
 Maintenance Center 965 Households
 Heritage Hall 2414 Households
 Houghton Fire Station 628 Households *

* Not yet approved by City Council or Everest Neighborhood