



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.ci.kirkland.wa.us

MEMORANDUM

To: Dave Ramsay, City Manager

From: Tracey Dunlap, Director of Finance and Administration
Barry Scott, Purchasing Agent

Date: November 9, 2006

Subject: REQUEST FOR SOLE SOURCE PURCHASE AUTHORIZATION

RECOMMENDATION:

It is recommended that the City Council authorize by resolution a "sole source purchase" for eighteen (18) modular computer systems manufactured and sold by Polaris Digital Systems (formerly Palomar Display Systems Inc.) of Vista, California. This purchase would total \$118,224.00.

POLICY IMPLICATIONS:

This request is consistent with KMC3.85.040, which allows for the purchase of items in excess of \$20,000 without competitive bidding if the "purchase is clearly and legitimately limited to a single source of supply."

BACKGROUND DISCUSSION:

The Information Technology Department (IT) is seeking to replace the existing computer systems in the Kirkland Police Department patrol vehicles as it is their scheduled replacement time. The original purchase of these computers was from this vendor and was approved as a sole source purchase by Council on 1/2/2001. At this time, IT is unaware of any computer on the market that can better meet the needs of the Police Department than the Polaris computers (recommendation attached). Each of the eighteen (18) computer systems would cost \$6,568.00 (including sales tax, freight, and a trade-in credit for returning the old computers) resulting in a total expenditure of \$118,224.00.

The Polaris system is a unique product sold only by Polaris and changing to a new system would result in additional expense to install new car mounting equipment and police and IT staff training (see attached recommendation for additional information).

We have verified that Polaris Digital Systems is the exclusive dealer for the Polaris computers sold in the Pacific Northwest.

The funding for this purchase is available through the IT Computer Reserve funds as collected from the Kirkland Police Department. Captain Gene Markle has been involved in assisting the IT Department in the decision to purchase these systems.

Given the immediate need to replace some of these computers, we recommend that the City Council authorize by resolution the sole source purchase of these computer systems. It is further recommended that, at the time of the next scheduled replacement, a Request for Proposal process be conducted to explore the market, promote competition and provide for the award of a multi-year contract.



CITY OF KIRKLAND
Information Technology Department
123 Fifth Avenue, Kirkland, WA 98033 425.587.3050
www.ci.kirkland.wa.us

MEMORANDUM

To: Barry Scott
From: Brenda Cooper
Date: November 9, 2006
Subject: Patrol Car Computer Replacement

The Kirkland Police Department's patrol vehicle computers are scheduled for replacement.

The computers recommended for this replacement are the same computers that are currently in the cars, the Polaris brand (formerly Palomar). We are requesting that these be purchased with a sole source authorization because of the following:

- The computers are mounted in the cars. These are the only computers that will fit in these mounts, and significant additional funding would have to be found to locate, purchase, and install additional mounts.
- These are the same machines being used by Police in the cars of the other two police departments that we both dispatch and provide in-car technical support for, and the staff time support required to configure and test new releases and troubleshoot problems would go up with a mixed environment of multiple types of computers.
- The original reason for the Palomar purchase was the brightness of the screen. Polaris is the only manufacturer that has a screen with a brightness of 1500 NITS. This allows the officers to see the screen in bright sunlight and at almost a 180 degree angle.
- The learning curve for officers to get use to any new configuration would be very large in terms of lost time.

Please let me know if you have any questions.

RESOLUTION R-4613

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING THE SOLE SOURCE PURCHASE OF MODULAR COMPUTER SYSTEMS MANUFACTURED AND SOLD BY POLARIS AND AUTHORIZING THE PURCHASING AGENT TO MAKE SAID PURCHASE.

WHEREAS, the purchasing agent, on the advice of the Information Technology Department, has requested the approval of the City Council for sole source purchase of replacement modular computer systems for police patrol vehicles; and

WHEREAS, Kirkland Municipal Code (KMC) 3.85.040 allows purchases which are clearly limited to a single source of supply to be made without competitive bidding with City Council approval; and

WHEREAS, the City Council previously approved the sole source purchase of modular computer systems of this type from Palomar Display Systems, Inc. of Carlsbad, California by Resolution R-4273, passed January 2, 2001; and

WHEREAS, Palomar Display Systems has been acquired by Polaris; and

WHEREAS, replacement computers are now needed for some patrol vehicles; and

WHEREAS; these modular computer systems are unique products now sold only by Polaris and are compatible with the existing mounts previously installed in patrol vehicles;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City Council of the City of Kirkland hereby finds that the purchase of Polaris modular computer systems for police patrol vehicles meets the requirements of KMC 3.85.40 for purchase without competitive bid, as Polaris is the only provider of this type of system that meets the specifications required by the Police and Information Technology Departments.

Section 2. The City Purchasing Agent is authorized to make said purchase.

Passed by majority vote of the Kirkland City Council in open meeting this _____ day of _____ 2006.

Signed in authentication thereof this _____ day of _____, 2006.

MAYOR

Attest:

City Clerk