



**CITY OF KIRKLAND**

Department of Finance & Administration  
 123 Fifth Avenue, Kirkland, WA 98033 425.587.3100  
 www.kirklandwa.gov

**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Barry Scott, Purchasing Agent  
**Date:** November 20, 2014  
**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF DECEMBER 9, 2014.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated November 6, 2014, are as follows:

	Project	Process	Estimate/Price	Status
1.	Police Interceptor SUV (2)	Cooperative Purchase	\$66,193.67	Ordered from Columbia Ford of Longview, WA using WA State Contract.
2.	Enterprise Asset Management Software	Request for Proposals	>\$1,000,000	RFP issued on 11/19 with proposals due on 12/19.
3.	Annual Licenses for Microsoft Software (591)	Cooperative Purchase	\$120,938.46	Ordered from Compucom Systems, Inc. of Dallas, TX using WA State Contract.

Update on Stormwater Decant Facility Expansion Project – This project was reported to the Council on the procurement activities report provided for the November 3<sup>rd</sup> Council meeting. Six bids were received and opened on November 5<sup>th</sup>:

<b><i>Engineer's Estimate</i></b>	<b><i>\$839,129.00</i></b>
R. L. Alia Company	\$864,283.50
Interwest Construction, Inc.	\$873,742.11
Westwater Construction Co.	\$1,023,846.90
Gary Harper Construction, Inc.	\$1,066,667.97
SRV Construction, Inc.	\$1,076,149.58
Award Construction	\$1,076,226.23

Following the bid opening, a bid protest was filed by the second low bidder. The protest involved specific documents required by the grant funding partner (Department of

Ecology) required to be submitted with the bid paperwork and the inconsistent timing of submission of these documents by certain bidders.

After reviewing the bids and consulting with the City Attorney's Office, the Public Works Department staff is recommending that the City reject all bids, revise the bid documents for clarification and rebid the project in December with bids due in January, 2015.

Please contact me if you have any questions regarding this report.