



CITY OF KIRKLAND

Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Barry Scott, Purchasing Agent
Date: November 19, 2015
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF DECEMBER 8, 2015.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated November 5, 2015, are as follows:

	Project	Process	Estimate/Price	Status
1.	City Hall Police Area Demolition	Job Order Contract	\$66,677.43	Work Order issued to Burton Construction, Inc. of Spokane, WA
2.	Kirkland Green Trip and Totem Lake Green Trip Programs Outreach/Marketing	Request for Proposals	\$40,000 - \$80,000	RFP advertised on 11/16 with proposals due on 12/2.
3.	City Hall Renovation	Invitation for Bids	\$7,400,000	Advertised on 11/23 with bids due on 12/23

Please contact me if you have any questions regarding this report.